The Committee meeting was called to order at 9:33 a.m. by Chairman Emig.

Present: Commissioners Sikkema, Wayne, Stoner, Halladay, Tiedt, Emig and Elkins.

Also present: Susan Vander Pol-County Coordinator and Karen Bluhm-County Clerk and several members of the public.

Motion by Commissioner Stoner, supported by Commissioner Sikkema, to approve today’s agenda as amended. Motion carried.

Brief Public Comment: Kevin Draper-Rose Lake Township Clerk

Don Gilmore-Marion.

Employee/Board Comment: None.

Moved by Commissioner Stoner, supported by Commissioners Sikkema to approve the minutes of January 21, 2014 as presented. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Sikkema to approve the claims in the amount of $30,204.74. Motion carried.

Update on the Northwest Quadrant
Chairman Emig advised this topic will be addressed later in the meeting under E.M.S. millage language.

Oil & Gas Lease
Mark Fuller, Schmude Oil Representative, explained the lease agreement offer being made to the County for two (2) acres of property in Osceola Township. He explained it is a five (5) year lease with a three (3) year option to renew. Discussion was held.

Soil & Sedimentation Program
Charmaine Lucas, Osceola-Lake Conservation District, and Mike Solomon, Soil & Sedimentation Officer, were present to discuss the role the Conservation District plays in the Soil & Sedimentation program. Ms. Lucas explained their role is only as oversight and not as an enforcing agency and they are willing to continue in that capacity. Mr. Solomon explained the DEQ's role in the program. Discussion was held.

2013 Household Hazardous Waste Collection & District Activities
Charmaine Lucas, Osceola-Lake Conservation district, gave an update from the Hazardous Waste Collection held in October 2013. She reported the collection was successful and they will hold their 2014 collection at the South Road Commission Facility in October. She also spoke briefly about their forestry program. Tasha Lapinski, MAEAP Technician, explained her role at the Conservation District and some of the projects she is involved in.
Sheriff Department Renovations
Undersheriff Justin Halladay spoke with Committee members about exploring options to remodel the front portion of the Sheriff's Department. He explained some of his concerns with the present setup and shared a drawing of possible changes. He asked if they might move forward in obtaining bids on his proposed changes and felt funds are available to cover the cost from inmate housing fees. Discussion followed.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins to do an RFP for an architect/engineering firm to review the Sheriff's Department administrative area for potential renovations. Recommendation was unanimously supported.

AT&T Telephone Contracts
Jon-Thomas Burgess, Technology Coordinator, explained the proposed contracts he has negotiated with AT&T using the Mi-Deal State Purchasing Plan. He explained why he is recommending the Mi-Deal program. Discussion was held.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt to approve the contracts with AT&T for the Pricing Schedule Services for AT&T ILEC Services, Intrastate ILEC Network Services and Long Distance High Volume Calling Plan Services and authorize the Chairman to sign. Recommendation was unanimously supported.

Commissioner Laptops
Commissioner Stoner asked Jon-Thomas Burgess, Technology Coordinator, if he could find better laptop computers for Commissioners and explained her frustration with the one she currently has been given to use. Discussion followed.

United Way Grant Application
Scott Schryer, COA Director, asked permission to write their annual grant for the United Way. He then explained they have been receiving $25,000 towards their food program for the past few years. Discussion was held.

Recommended by Commissioner Elkins, supported by Commissioner Halladay to approve the Commission on Aging applying for a grant from the United Way for the Meals Program and authorize the Chairman to sign the application. Recommendation was unanimously supported.

Ambulance Remount Purchase
Jeremy Beebe, EMS Director, reported he received only two (2) bids for the remount of an old ambulance on a new chassis. He shared the details of both bids with Commissioners and discussion was held.

Recommended by Commissioner Sikkema, supported by Commissioner Tiedt to approve the bid from Kodiak Emergency Vehicle with the electrical change of $2,800 for a total bid amount of $119,199 for the Emergency Medical Services Ambulance Remount 2014 project proposal and authorize the County Clerk to sign off on the title to trade in the 2004 International Ambulance. Recommendation was unanimously supported.
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**E.M.S. Bad Debt Write-Offs**
EMS Director, Jeremy Beebe, presented the 4th quarter bad debt write off for approval.
*Recommended by Commissioner Sikkema, supported by Commissioner Stoner to approve the 4th Quarter Bad Debt Write-offs for the E.M.S. Department in the amount of $20,405.86. Recommendation was unanimously supported.*

**Re-Appointment to Building Authority**
Sue Vander Pol, County Coordinator, requested to be re-appointed to the Building Authority.
*Recommended by Commissioner Sikkema, supported by Commissioner Tiedt to approve the appointment of Susan Vander Pol to the Osceola County Building Authority for a term to expire on December 31, 2017. Recommendation was unanimously supported.*

**Mineral Rights-County 80 Acre Parcel**
Discussion was held on the mineral rights for the 80 acre parcel the county is accepting sealed bids on. It has been determined the County does own the mineral rights but no decision was made as to selling or retaining them today.

**Budget Amendment & Cash Transfer**
Commissioner Tiedt presented the budget amendment and cash transfer for the reimbursement by the County's insurance for the ambulance damaged in a recent accident.
*Recommended by Commissioner Tiedt, supported by Commissioner Halladay to approve the budget amendment and cash transfer for the ambulance insurance reimbursement as amended. Recommendation was unanimously supported.*

**Budget Amendment & Cash Transfer**
Commissioner Tiedt presented the following budget amendment and cash transfer for funding on the Marion EMS building project.
*Recommended by Commissioner Tiedt, supported by Commissioner Sikkema to approve the budget amendment and cash transfer for the Marion EMS building project. Recommendation was supported with Commissioners Stoner and Wayne voting no.*

**E.M.S. Millage Language**
Commissioners along with EMS Director, Jeremy Beebe, discussed the options of presenting voters one (1) or two (2) ballot proposals for EMS millage. Several Commissioners spoke in favor of one (1) proposal. Chairman Emig asked them to speak to their constituents and discussion will continue on this at a later meeting.

Chairman Emig asked if Susan Vander Pol, Karen Bluhm and either Commissioner Wayne or Stoner could work with Dan Massy in getting the new County website started.

Employee/Board Comment: EMS Director, Jeremy Beebe, spoke.
Extended public comment: David Eggle, Sherman Township Supervisor, spoke.

Moved by Commissioner Tiedt, supported by Commissioner Wayne to adjourn at 12:20 p.m. Motion carried.

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Karen J. Bluhm, County Clerk

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Larry Emig, Chairman