The Committee meeting was called to order at 4:08 p.m. by Chairman Emig.

Present: Commissioners Wayne, Stoner, Halladay, Emig, Tiedt, and Elkins.

Also present: Jeremy Beebe-EMS, Susan Vander Pol-County Coordinator, Karen Bluhm, County Clerk, Scott Schryer-COA, and a few members of the public.

Motion by Commissioner Tiedt, support by Commissioner Halladay, to approve the agenda as amended. Motion carried.

Brief public comment: Alan Gingrich
Employee/Board comment: none.

Motion by Commissioner Stoner, support by Commissioner Tiedt, to approve the minutes of February 4, 2014 as presented. Motion was unanimously supported.

Recommendation by Commissioner Tiedt, support by Commissioner Elkins, to approve payment of claims in the amount of $34,719.46. Recommendation was unanimously supported.

**Personnel and Administration Committee**
Chairman Emig gave an update on their meeting held on February 11th.

**Update on the Northwest Quadrant & EMS Millage Language**
Discussion was held on the millage language for the upcoming election and whether to do one or two ballot proposals. Discussion was also held about the proposed site visits for a proposed 4th base site.

**Oil and Gas Lease**
A previous presentation regarding leasing of 2 acres owned by the County in Osceola Township was discussed. The history on how the County procured this acreage was explained. After some discussion, Commissioners felt the land should actually be returned to the Road Commission

**Recommended by Commissioner Tiedt, supported by Commissioner Wayne to return the Evart River Road property currently owned by the County, previously owned by the Osceola County Road Commission back to the Road Commission with the mineral rights for $1.00 with the Road Commission preparing the Warranty Deed and paying for the Warranty Deed Filing fees.**
**Recommendation was unanimously supported.**

**County Property & 80 Acres Land Sales**
Sue Vander Pol, County Coordinator, advised the Committee that no bids were received on the 80 acres of land the County advertised for sale. A brief discussion followed but no action was taken.

**COA Property/Tustin**
Scott Schryer, COA Director, spoke about the discussion that he along with Sue Vander Pol, County Coordinator, have had with the Pine River School Superintendent regarding property lines of the COA Tustin Meal Site property and the adjacent Pine River elementary school building. They believe a resolution has been reached and it was explained to Committee members. Discussion was held.
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Recommended by Commissioner Tiedt, supported by Commissioner Wayne to approve sharing equally in the cost for the COA Tustin Building and Pine River School system to clarify the property lines and provide an easement for parking and use of the driveway. Recommendation was unanimously supported.

2013 C.O.A. Achievements
COA Director, Scott Schryer, gave a departmental review for 2013. He spoke about some of the changes made and shared comparisons within some of their service levels from 2012.

C.O.A. Survey
Scott Schryer, COA Director, shared a copy of their survey with Board members. He explained how the survey is being distributed within the county.

Job Descriptions
Scott Schryer, COA Director, presented revised job descriptions for Homemaker and Home Health Aid. He explained some of the changes made.

Recommended by Commissioner Stoner, supported by Commissioner Elkins to approve the Homemaker and Home Health Aid job descriptions as presented. Recommendation was unanimously supported.

Community Foundation Grant Request/C.O.A.
Director, Scott Schryer, advised he will be applying for a Community Foundation Grant in the fall.

Mechanical Enforcement
Sue Vander Pol, County Coordinator, updated the Committee on the status of our Mechanical Inspector request to the State. The State is asking how the County is going to provide the service, rather by employee or perhaps a contracted service. Discussion was held.

Budget Amendments and Treasurer's January Journal Register
Commissioner Tiedt reviewed the budget amendment presented.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins to approve the budget amendment and Treasurer's January Journal Register Report as submitted. Recommendation was unanimously approved.

Uncollectible FOIA Fee Write-offs 2012 & 2013
Sue Vander Pol, County Coordinator, explained the FOIA process and asked to write off the FOIA's uncollected for years 2012 and 2013. Discussion was held on the process.

Recommended by Commissioner Stoner, supported by Commissioner Elkins to approve the Freedom of Information Act write-offs in the amount of $95.43. Recommendation was unanimously supported.

Use of Temp Agency for Coordinator's Office Staffing
Sue Vander Pol, County Coordinator, addressed the need for temporary staffing for her Administrative Assistant position until she is able to fill the vacancy when the current employee leaves at the end of the month. Discussion was held.
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**Revenue Sharing Resolution**
Discussion was held regarding the Governor's budget request to fully restore Revenue Sharing to the counties.
**Recommended by Commissioner Tiedt, supported by Commissioner Elkins to approve the resolution of support for full funding of revenue sharing. Recommendation was unanimously supported.**

**House Bill 5210**
Commissioner Tiedt explained HB 5210 and spoke about opposing the legislation. Discussion was held.

**Recommended by commissioner Tiedt, supported by Commissioner Wayne to approve a resolution in opposition of House Bill 5210. Recommendation was unanimously supported.**

The closed session was tabled to the next meeting.

Employee/Board Comment: Commissioner Elkins expressed confusion about the wind energy issue, noting the Planning Commission has not passed any resolution on to this Board for action. Discussion was held.

Extended Public Comment: Alan Gingrich asked the Clerk about election filing deadlines.

Moved by Commissioner Elkins, supported by Commissioner Stoner to adjourn at 6:19 p.m. Motion carried.

__________________________________________________________
Karen Bluhm, County Clerk

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Larry Emig, Chairman