OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
MARCH 18, 2014

The Committee meeting was called to order at 4:03 p.m. by Chairman Emig.

Present: Commissioners Wayne, Stoner, Halladay, Emig, Tiedt, and Elkins.

Also present: Jeremy Beebe-EMS, Susan Vander Pol-County Coordinator, Karen Bluhm, County Clerk, Scott Schryer-COA, and a few members of the public.

Motion by Commissioner Tiedt, support by Commissioner Wayne, to approve the agenda as amended. Motion carried.

Brief public comment: None.

Employee/Board comment: None.

Moved by Commissioner Stoner, supported by Commissioner Halladay to approve the minutes of March 4, 2014. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins to approve the current claims of the County in the amount of $34,773.85. Recommendation was supported with Commissioner Stoner voting no.

Presentation on E.M.S. Sites
Bob VanPutten was present from Landmark Design Group, P.C. to review with Committee members the five (5) sites inspected for a potential 4th EMS base location. He explained each of the five (5) sites including pros and cons. Discussion was held.

Recommended by Commissioner Stoner, supported by Commissioner Elkins to recommend further review of options B – Kristy Cut and Curl, 109 Howard Street, Tustin and option C – vacant land next to the Tustin Fire Department on Nielson Street in Tustin. Recommendation was unanimously supported.

Discussion was held regarding how to move forward with the analysis of the two sites chosen and the structural survey needed at one site.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins to waive the purchasing policy and make Landmark Design Group, P.C. a preferred vendor as a project manager to work with the EMS Director to determine action steps as referred to in the Osceola County EMS Site and Building Evaluation Report and obtain the structural survey and analysis for Site B (Kristy Cut and Curl) for a cost not to exceed $10,000. Recommendation was unanimously supported.

Update on Northwest Quadrant & EMS Millage Language
Chairman Emig started discussion about EMS millage language for the August ballot. Jeremy Beebe, EMS Director, shared information about several different funding options for a 4th base site including
necessary equipment. He also shared different amounts generated by spreading different millage rates and what would be needed for a 4th base to operate. Discussion was held.

**Recommended by Commissioner Elkins, supported by Commissioner Stoner to ask for a single EMS millage proposal for 2014 to 2019 inclusive to levy up to 1.33 mills for the August 2014 election with the ballot language to be reviewed at the next Committee of the Whole meeting.**

Recommendation was unanimously supported.

**Housing Documents Review by County's Counsel**

Dan Massy, Community Developer, explained a situation that has arisen with a MSHDA housing loan. After working with MSHDA on this matter, they are recommending County's Counsel review the documents. Discussion was held.

**Recommended by Commissioner Elkins, supported by Commissioner Tiedt to send the housing documents to county’s legal counsel for review and approve the Chairman to sign when returned.**

Recommendation was unanimously supported.

**C.O.A. 2nd Meal Policy**

C.O.A. Director, Scott Schryer, explained how the 2nd meal policy would work and why he was recommending this policy. A brief discussion was held.

**Recommended by Commissioner Tiedt, supported by Commissioner Elkins to approve the Commission on Aging 2nd Meal Policy as presented.** Recommendation was unanimously supported.

**Job Descriptions/COA**

Scott Schryer, COA Director, explained some of the changes he had made to the job descriptions presented. Discussion was held.

**Recommended by Commissioner Elkins, supported by Commissioner Tiedt to approve the job descriptions for the Maintenance/Van Driver, Care Managers and Service Coordinator as presented.** Recommendation was unanimously supported.

**April Day Trip/COA**

Scott Schryer, COA Director, provided details of a proposed day trip for seniors. The date scheduled is April 29, 2014 and will travel to the Little River Casino in Manistee. Discussion was held.

**Recommended by Commissioner Tiedt, supported by Commissioner Stoner to approve the Commission on Aging’s day trip in April to the Manistee Casino, with a cost to the seniors of $35, a payment of $850 to North County Tours L.L.C. by the Commission on Aging and authorize the Chairman to sign the contract.** Recommendation was unanimously supported.

**COA Millage Language**

Director Schryer addressed the need to finalize their millage language for the August election. Discussion was held.
Mechanical Enforcement Application, Contract/Employee & April 2nd Meeting

Sue Vander Pol, County Coordinator, explained the State's response to Osceola County's request to have our own Mechanical Inspector. She also advised they have scheduled a hearing on our request set for April 2nd. Discussion was held on how to proceed.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt to advertise for a contracted Mechanical Inspector. Recommendation was unanimously supported.

Budget Amendment and Cash Transfers

Commissioner Tiedt reviewed the cash transfers and budget amendments.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins to approve the budget amendments and cash transfer as presented. Recommendation was unanimously supported.

9-1-1 Surcharge Ballot Language

Sue Vander Pol, County Coordinator, shared the ballot language 9-1-1 is asking the Board to place on the County's August ballot. A brief discussion followed.

Recommended by Commissioner Stoner, supported by Commissioner Wayne to approve the following millage language for the August ballot: “For the period beginning on July 1, 2015 and continuing through the month of December in the year 2021, shall Osceola County be authorized to assess a monthly surcharge of up to $2.25 (not to exceed $2.25 in the monthly billings of landline, wireless and VOIP service suppliers within the geographic boundaries of Osceola County), a renewal of the monthly surcharge previously authorized in 2010, to be used exclusively for the funding of 911 emergency telephone call answering and dispatch services within Osceola County, including facilities, equipment, and operations?” Recommendation was unanimously supported.

Employee/Board Comment: Commissioner Stoner noted that at the end of February the Eggle's family barn burned. She noted it was a landmark in the north part of the County.

Commissioner Wayne spoke about the website meetings and who had the authority to give the go ahead with the design. She explained the process the committee has been working on with the vendor.

Extended Public Comment: The new reporter from the Marion Press introduced herself.

Motion by Commissioner Wayne, supported by Commissioner Stoner to adjourn at 6:45 p.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman