The Committee meeting was called to order at 9:07 a.m. by Chairman Emig.

Present: Commissioners Sikkema, Wayne, Stoner, Halladay, Emig and Elkins.

Also present: Jeremy Beebe-EMS, Heather Symon, David Bisbee and Mary Neal-Reed City Library, Susan Vander Pol-County Coordinator and Karen Bluhm-County Clerk.

Motion by Commissioner Elkins, supported by Commissioner Sikkema, to approve today’s agenda as presented. Motion carried.

Brief Public Comment: None

Employee/Board Comment: Commissioner Elkins spoke about a request from Huron County regarding SB636.

Moved by Commissioner Stoner, supported by Commissioners Wayne to approve the minutes of December 17, 2013 as presented. Motion carried.

Recommended by Commissioner Elkins, supported by Commissioner Sikkema to approve the claims in the amount of $44,983.53. Motion carried.

Moved by Commissioner Elkins, supported by Commissioner Sikkema to approve the invoice for the Annex Project in the amount of $4,332.75. Recommendation was supported with Commissioner Stoner voting no.

Website CMS Bids
Dan Massy, Community Developer, gave a brief review of the proposed website project and asked for input from Commissioners. Discussion was held. Commissioner Stoner questioned all county employees not having the same email addresses and the URL ownership for our current email addresses. Discussion was held. Technology Coordinator, Jon-Thomas Burgess, was not present for the conversation, so the Board went on to other business in order to contact him and have him present for more discussion on this matter.

Library Agreements
Sue Vander Pol, County Coordinator, advised Commissioners that the County Counsel, along with the attorney for the Reed City Library and the City of Reed City's attorney have agreed upon the proposed agreement. David Bisbee, City of Reed City Councilman, and Heather Symon, Librarian, were also present for the brief discussion.

Recommended by Commissioner Sikkema, supported by Commissioner Elkins to approve the Library Lease Agreement and Exhibit A Assignment of Lease and authorize the Chairman to sign. Recommendation was supported with Commissioner Stoner voting no.
MSU Extension 2014 Annual Work Plan
Shari Spoelman, MSU Extension, reviewed the proposed 2014 annual agreement. This is the 3rd year of our 5 year agreement with MSU. It is basically the same agreement as in the past two (2) years with the same amount of money being placed in the 2014 budget. She did advise that next year they will probably be asking for an increase in funding. Discussion was held.

Recommended by Commissioner Sikkema, supported by Commissioner Halladay to approve the agreement for Extension Services provided by Michigan State University to Osceola County Annual Work Plan FY 2014. Recommendation was unanimously supported.

At this time Jon-Thomas Burgess, Technology Coordinator, was present for further discussion on the County's website topic. Discussion was held on the topic of new "like" email addresses for county departments with the proposed change in the County's website. J.T. spoke to them about the possible cost involved, as well as the URL ownership question asked by Commissioner Stoner. Chairman Emig referred the matter back to committee for further investigation.

Recommended by Commissioner Sikkema, supported by Commissioner Elkins to approve the website proposal from Revize for a five year agreement at $13,500 ($7,500 for year one and $1,500 each additional year) and authorize the Chairman to sign. Recommendation was unanimously supported.

Contract with the Eagles for Marion Meal Site
Scott Schryer, COA Director, presented the proposed Community Space Agreement with Marion Eagles 4087 in Marion for a meal site on Tuesday and Thursday. He explained the agreement and what it entailed. Discussion followed.

Recommended by Commissioner Elkins, supported by Commissioner Sikkema to approve the Marion Eagles 4087 space agreement for the Commissioner on Aging Meals Program and authorize the Chairman to sign. Recommendation was unanimously supported.

Representative Phil Potvin stopped into the Board's meeting to wish everyone a Happy New Year. He reported the House will be back in session tomorrow and spoke about some of the things coming up soon in Lansing.

Building Inspections Services with Lake County
Sue Vander Pol, County Coordinator, reported the Lake County Board of Commissioners approved the proposed agreement with Osceola County for providing Building Inspection services. The agreement will take effect January 20, 2014.

Sale of County Property & Real Estate Letters
Sue Vander Pol, County Coordinator, reported she has found nothing regarding mineral rights on the old County Farm property owned by the County. Discussion was held on how to proceed with the sale on that parcel of property. Sue was directed to advertise and take sealed bids.
Committee Minutes
January 7, 2014

2013 Budget Amendments & Cash Transfer
Commissioner Elkins reviewed the proposed budget amendments and cash transfer.

**Recommended by Commissioner Elkins, supported by Commissioner Wayne to approve the 2013 budget amendments and cash transfers as submitted. Recommendation was unanimously supported.**

2014 Budget Amendments
Recommended by Commissioner Elkins, supported by Commissioner Sikkema to approve the 2014 budget amendments and cash transfers as submitted. Recommendation was unanimously supported.

Blue Cross Contract Signature
Karen Bluhm, County Clerk, asked for approval to sign the Blue Cross Contracts sent by Cadillac Insurance.

**Recommended by Commissioner Elkins, supported by Commissioner Stoner to authorize the County Clerk to authorize and sign the Blue Cross Blue Shield contracts with Cadillac Insurance Company. Recommendation was unanimously supported.**

EMS Quadrant-Extension of Services and Requests for Proposals Update
Commissioner Stoner asked for clarification as to when the Letter of Agreement for the extension of services provided by EMS to the NW quadrant went into effect. She was advised the implementation date was December 13, 2013. Discussion was also held regarding the four (4) bids opened yesterday. Commissioner Stoner asked to have the bids copied to all Commissioners.

2014 Remonumentation Agreement with LCM Surveyors
Sue Vander Pol, County Coordinator, explained the annual agreement and briefly explained what the program is about.

**Recommended by Commissioner Stoner, supported by Commissioner Halladay to approve the 2014 Remonumentation Agreement with LCM Surveyors and authorize the Chairman to sign. Recommendation was unanimously supported.**

Pre-Employment Physicals & Drug Screening
Karen Bluhm, County Clerk, reported that lately several individuals have been sent for pre-employment physicals and drug screens, only to have the individuals fail the drug screening. The cost of this was discussed. She informed Commissioners that Cadillac Family Physicians suggested we might want to send a new employee for the drug screen and have that person pay the current cost of $43.00. If the prospective employee passes the drug screen, the County would then reimburse them the cost and follow-up with the pre-employment physical. Discussion was held. Karen will look into this further and come back with a proposed policy change.

Extended Public Comment: Alan Gingrich-14233 Lake St.-LeRoy.
Moved by Commissioner Elkins, supported by Commissioner Sikkema to go into closed session at 11:58 a.m. to discuss and consider POAM, COAM and POLC Union Contracts. Motion carried with six (6) yes votes, Commissioner Tiedt absent.

Moved by Commissioner Sikkema, supported by Commissioner Stoner to go out of closed session at 12:38 p.m. Motion carried with six (6) yes votes, Commissioner Tiedt absent.

Moved by Commissioner Sikkema, supported by Commissioner Elkins to approve the minutes from closed session as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Sikkema, supported by Commissioner Elkins to approve the 2014-2015 POLC contract and authorize the Chairman to sign. Recommendation was supported with Commissioner Stoner voting no.

Recommended by Commissioner Elkins, supported by Commissioner Sikkema to approve the 2014-2015 COAM contract and authorize the Chairman to sign. Recommendation was supported with Commissioner Stoner voting no.

Recommended by Commissioner Sikkema, supported by Commissioner Elkins to approve the 2014-2015 POAM contract with existing or proposed language changes regarding the S&A Policy and authorize the Chairman to sign. Recommendation was supported with Commissioner Stoner voting no.

Motion by Commissioner Stoner, supported by Commissioner Wayne to adjourn at 12:47 p.m.

__________________________________  ____________________________________
Karen J. Bluhm, County Clerk          Larry Emig, Chairman