The Osceola County Board of Commissioners meeting was called to order at 12:58 p.m. by Chairman Larry Emig at the Courthouse. Commissioner Tiedt offered a prayer and Chairman Emig led those present in the Pledge of Allegiance.

Roll call: Commissioners Halladay, Sikkema, Stoner, Emig, Elkins, Wayne, and Tiedt present.

Communications: none.
Brief public comment: none.
Employee comment: none.

MOTION #1: Approval of Agenda
Motion by Commissioner Tiedt, support by Commissioner Stoner, to approve the agenda as presented. Motion carried with a voice vote.

MOTION #2: Approval of Minutes
Motion by Commissioner Stoner, support by Commissioner Sikkema, to approve the minutes of January 7, 2014, including Organizational and Public Hearing, as presented. Motion carried with voice vote.

MOTION #3: Approval of Consent Agenda
Motion by Commissioner Sikkema, support by Commissioner Tiedt, to accept the following Committee recommendations of January 21, 2014:

MOTION #3A: Accounts Payable
Approve the accounts payable invoices for claims for the County in the amount of $60,507.01 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

MOTION #3B: Permission to Big Rapids Fleet & Auto for Use of Photos
To give permission for Big Rapids Fleet & Auto Repair, Inc. to use photographs of Osceola County vehicles that may include the County logo in their marketing media with prior review by the affected County department heads, contingent on other vendors Mr. Pranger is also approaching to include giving approval to use their businesses.

RESOLUTION 2014-0001
Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program

Whereas, Sherman Township desires to participate in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community; and

Whereas, The NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:
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1. **Flood or Flooding** means:
   a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
   b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.

2. **Flood Hazard Boundary Map (FHBM)** means an official map of a community as may have been issued by the FEMA, where the boundaries of the area of flood, mudslide (i.e., mudflow) related erosion area having special hazards have been designated as Zone A, M, and/or E.

3. **Floodplain** means any land area susceptible to being inundated by water from any source (see definition of flooding).

4. **Floodplain management** means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.

5. **Floodplain management regulations** means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.

6. **Structure** means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

Whereas, the Stille-Derossett-Hale Single State Construction Code Act”, Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44CFR), Section 60.3, and

Whereas, by the action dates of this document, Osceola County agrees on behalf of Sherman township to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, to all development within Sherman Township's political boundaries, and

Whereas, Sherman Township and Osceola County enforce floodplain regulations of the construction code act, and Sherman Township wishes to ensure that the administration of that code complies with requirements of the NFIP, and

Now Therefore, to maintain eligibility and continued participation in the NFIP,

1. Sherman Township and Osceola County agree that Osceola County's officially designated enforcing agency for the construction code act, Building Official, be directed to administer, apply, and enforce on Sherman Township's behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations, by:
   a. Obtaining, reviewing, and reasonably utilizing flood elevations data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding, and
   b. Ensuring that all permits necessary for development in floodplain area have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provision of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and
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c. Reviewing all permit applications to determine whether the proposed building will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Osceola County shall implement the following applicable codes according to their terms:

d. Reviewing all proposed subdivision to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.

e. Assisting in the delineation of flood hazard area; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management.

f. Advising FEMA of any changes in community boundaries, including appropriate maps, and
g. Maintaining records of new structures and substantially improved structures concerning any certificates of flood proofing, lowest floor elevation, basements, flood proofing, and elevations to which structures have been flood proofed.

2. Sherman Township and Osceola county assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Sherman Township's compliant participation in the program.

3. Sherman township further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or FIRMSs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

Further, be it resolved, both communities declare their understanding that, until this resolution is rescinded or Sherman Township makes other provision to enforce the construction code act:

1. Osceola County must administer and enforce the construction code act in accordance with the terms and conditions contained herein, and

2. For Sherman Township to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

**MOTION #3C: Emergency Management Program Grant Work Agreement**
Approve the 1st Quarter County of Osceola Emergency Management Fiscal Year 2014 Emergency Management Program Grant Work Agreement/Quarterly Report and authorize the Chairman to sign.

**MOTION #3D: COA Questionnaire**
Approve the C.O.A. questionnaire for services as revised.

**MOTION #3E: Commission on Aging Job Descriptions**
Approve the job descriptions for Commission on Aging Cook, Prep Cook, Meal Site Coordinator and Home Delivered Meals Driver with recommended revisions.

**MOTION #3F: Commission on Aging Job Description**
Approve the job description for the Nutrition Coordinator (formerly Nutrition Administrator) as revised.
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**MOTION #3G: Approval of Bid from Landmark**  
Approve the bid from Landmark Design Group for the EMS Construction Consultant in the amount of $6000.

**MOTION #3H: Request for Addition to Landmark**  
To ask Landmark Design Group to include a 5th proposed EMS site for review for an amount not to exceed $2000.

**MOTION #3I: Approval of Quote for EMS Ambulance Purchase**  
Approve the quote from Emergency Vehicles Plus for $167,387.00 with $135,000 from MMRMA (minus deductibles, etc.) with the remainder coming from the 210 EMS Fund Balance.

**MOTION #3J: Out of State Travel for EMS Director**  
To allow the EMS Director (or another staff member) to travel out of state to do the pre-delivery inspection of the ambulance.

**MOTION #3K: R.A.P. Grant Application**  
Approve the R.A.P. Grant Application to MMRMA and authorize the appropriate signatures.

**MOTION #3L: EMS Service Fee Schedule**  
Approve the EMS Service Fee Schedule Policy as presented.

**MOTION #3M: Board Committee Appointments**  
Approve the appointments of Jill Halladay to the Salary and Personnel Committee, Jill Halladay as the Board representative to MOTA and Pam Wayne as the Soil and Conservation District liaison.

**MOTION #3N: Mechanical Ordinance**  
Adopt the Osceola County Mechanical Ordinance.

**MOTION #3O: 2013 Budget Amendments, Cash Transfers and Journal Entry Report**  
Approve the 2013 Budget Amendments, Cash Transfers and the December 2013 Treasurer's Journal Entry report as presented.

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Motion for approval of consent agenda from January 21, 2014, carried with seven (7) yes votes.

**MOTION #4: Approval of Agreement with Dynamic Physical Therapy**
Motion by Commissioner Sikkema, support by Commissioner Tiedt, to approve the agreement with Dynamic Physical Therapy for the EMS Department functional employment testing program. Motion carried with five (5) yes votes, Commissioners Stoner and Wayne voting no.

**MOTION #5: Approval of Quote for S & A Insurance**
Motion by Commissioner Tiedt, support by Commissioner Elkins, to approve the quote from Mutual of Omaha for S & A benefits. Motion carried with six (6) yes votes, Commissioner Stoner voting no.
Committee Reports
Commissioners offered reports from meetings they had attended as Board liaisons.

Board comments: none.
Extended public comment: none.

Motion by Commissioner Tiedt, support by Commissioner Stoner, to adjourn the meeting at 1:30 p.m. Motion carried.

Sara Youngs, Chief Deputy County Clerk  Larry Emig, Chairman