OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
JULY 1, 2014

Meeting was called to order at 9:34 a.m. by Chairman Emig.

Present: Commissioners Wayne, Elkins, Emig, Sikkema, Halladay and Stoner. Commissioner Tiedt was not in attendance.

Also present: Scott Schryer- COA Director, Annamaria Herrera-Emergency Management Team, Glenn Bluhm-DHS Board Member, Jon-Thomas Burgess-Technology Coordinator, Sue Vander Pol- County Coordinator, Karen Bluhm-County Clerk, Courtney Causey-Deputy Clerk, and a few members of the public.

Motion by Commissioner Elkins, supported by Commissioner Wayne, to approve the agenda as presented. Motion carried.

Brief public comment: None.

Employee/Board comment: None.

Moved by Commissioner Stoner, supported by Commissioner Halladay, to approve the minutes of June 17, 2014. Motion carried.

Recommendation by Commissioner Elkins, supported by Commissioner Sikkema, to approve the current claims of the County in the amount of $50,429.30. Recommendation was unanimously supported.

Osceola County DHS Board
Glenn Bluhm, a member of the Osceola County DHS Board, spoke about funds that had been carried over on the yearly DHS budget since 2012 in the amount of $4,018.55. He inquired as to what the Board would like to do with the money and explained the possible uses for it. Treasurer Lori Leudeman asked some questions about the current balance and discussion was held.

Recommendation by Commissioner Sikkema, supported by Commissioner Elkins to allow the DHS Board to retain $4,018.55 from the 2012 Osceola County allocation and expend the money. Recommendation was unanimously supported.

Emergency Management Work Agreement
Annamaria Herrera, Emergency Management, gave a review on the quarterly work agreement and the Quarterly Report. Discussion was held.

Recommendation by Commissioner Stoner, supported by Commissioner Sikkema, to approve the 3rd Quarter Emergency Management FY 2014 EMPG Work Agreement/Quarterly Report. Recommendation was unanimously supported.

COA Homemaker Position
Scott Schryer, COA Director, spoke of changes that need to be made to the amount of positions required in hopes of decreasing the amount of turnover in the COA department. Discussion was held.

Recommended by Commissioner Stoner, supported by Commissioner Elkins to allocate four (4) additional homemaking positions for the Commission on Aging Department for a total of six (6) positions in the department. Recommendation was unanimously supported.
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**Purchase of Two Dryers for the Jail**
Russ Wayne, Jail Administrator, spoke of the need for new dryers in the Osceola County Jail. He explained that due to space limitations and a lack of vendors, only one brand and vendor were located for a purchase. The money for the purchase will come from the Commissary Fund. Discussion was held.

**Recommended by Commissioner Sikkema, supported by Commissioner Wayne to purchase two commercial dryers from Great Lakes Laundry for the amount of $8,186.25 to be paid from the Commissary Fund. Recommendation was unanimously supported.**

**Intranet Services for Osceola County Workers**
Dan Massy, Community Developer, and Jon-Thomas Burgess, Technology Coordinator, spoke of the benefits that would come from having the Intranet for the county employees to use. They stated it would be an easier way for people to get memos and notifications out in a short amount of time. The same people who designed the county website could also set up the Intranet for a one-time fee of $750.00.

**Recommended by Commissioner Sikkema, supported by Commissioner Stoner, to approve paying $750.00 to put the Intranet system on the County’s website for employee access to information. Recommendation was unanimously supported.**

**2001 Chevy Blazer Sale**
Susan Vander Pol, County Coordinator, spoke of the bids received on a Chevy Blazer the County is selling. Two bids were placed on the 2001 Chevy Blazer. The high bid was $955.00.

**Recommended by Commissioner Wayne, supported by Commissioner Sikkema, to accept the bid of $955.00 from Jeremy Andres of Reed City for the 2001 Chevy Blazer and authorize the County Clerk to sign off on the title. Recommendation was unanimously supported.**

**E.M.S. Marion Lawn Maintenance**
Susan Vander Pol, County Coordinator, gave a review on the bid for lawn maintenance at the EMS site in Marion. She stated there was only one bid and recommended that the bid be rejected at this time.

**Recommended by Commissioner Stoner, supported by Commissioner Sikkema, to reject the E.M.S. Marion Lawn Maintenance bid from Bryan Martinson of Bry Beck from Marion, MI. Recommendation was unanimously supported.**

**Budget Amendment**
Commissioner Elkins presented a budget amendment for the Sheriff’s Department.

**Recommended by Commissioner Elkins, supported by Commissioner Sikkema, to approve the budget amendment as corrected for the Sheriff’s Department. Recommendation was unanimously supported.**

**EMS NW Quadrant**
An update was given by Commissioner Emig. The four corner visits are complete. All visits had low turnouts except for Tustin.

**Storm Water Ordinance**
Susan Vander Pol- County Coordinator gave an update on the storm water ordinance that was disbanded and may need to be rescinded.
Mid-State Health Network-SUDOPB
Commissioner Emig reported that a presentation from the Community Mental Health workers will be done during the board meeting addressing this issue later today.

2015 Budget Timeline
Susan Vander Pol, County Coordinator, reviewed the timeline for the upcoming budget process. Discussion was held.

Recommended by Commissioner Stoner, supported by Commissioner Wayne to approve a resolution in opposition to HB 4097. Recommendation was unanimously supported.

Extended public comment: None.

Employee/Board comment: None

Motion by Commissioner Sikkema, supported by Commissioner Wayne, to adjourn at 11:11 a.m.
Motion unanimously supported.

Karen Bluhm, County Clerk
Larry Emig, Chairman