OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
MAY 20, 2014

The Committee meeting was called to order at 4:03 p.m. by Chairman Emig.

Present: Commissioners Wayne, Stoner, Halladay, Emig, Tiedt, and Elkins.

Also present: Bob VanPutten, Landmark Design, Scott Schryer-COA Director, Susan Vander Pol-County Coordinator and Karen Bluhm, County Clerk.

Motion by Commissioner Wayne, support by Commissioner Tiedt, to approve the agenda as amended. Motion carried.

Brief public comment: None.
Employee/Board comment: None.

Motion by Commissioner Stoner, support by Commissioner Tiedt, to approve the minutes of May 6, 2014 as presented. Motion was unanimously supported.

Recommendation by Commissioner Tiedt, support by Commissioner Wayne, to approve payment of claims in the amount of $54,982.94. Recommendation was unanimously supported.

E.M.S. Property Studies from Landmark Design
Bob VanPutten, from Landmark Design, was present to review the structural design changes they have determined need to be done at the 109 Howard Street, Tustin, property currently being considered as a possible EMS base. He explained in some detail the process that would be required to bring the current building up to standards. Discussion was held regarding the cost for renovating versus building new.

Feed America
Scott Schryer, COA Director, along with Robin Fuerneisen, Meals Program Coordinator, spoke to the committee about the Feed America formerly known as Gleaners. They explained the program noting they would need a sponsor with a 501 (3)c status in order to participate. They would like to ask the Reed City Senior Center, who currently has a 501 (3)c status, if they would consider being their sponsor. Area Agency on Aging is encouraging us to use the program. Discussion was held.

Kettenun Contract
COA Director, Scott Schryer, advised the Committee that the contract with Kettenun for their meal program expires at the end of May. He explained that a renewal of the contract would involve a raise from $14.30/hour to $15.00/hour for the 16 hours per week of service provided. Discussion was held regarding the service and whether or not COA was ready to do this on their own.

Recommended by Commissioner Stoner, supported by Commissioner Tiedt to renew a one year contract for the Commission on Aging Meals program with the Kettenun Center with the change to $15.00 per hour for the Prep Cook and authorize the Chairman to sign the agreement. Recommendation was unanimously supported.
Committee of the Whole
May 20, 2014

**Senior Green**
COA Director, Scott Schryer, and Margo Jacobs, SNAG-Senior Green, spoke to the committee about participating in the Senior Green project. Ms. Jacobs explained that this is a food exchange and then went on to explain how it works. Discussion was held.

*Recommended by Commissioner Wayne, supported by Commissioner Stoner to approve the Commission on Aging participate with the Senior Green Market program. Recommendation was unanimously supported.*

**Health Department Grant**
Scott Schryer, COA Director, explained the Health Department Grant they have received. He explained how he would like to spend the money under the Grant guidelines. He also explained the money must be spent by the end of September 2014. Discussion was held.

*Recommended by Commissioner Stoner, supported by Commissioner Wayne to approve the purchase of 7 categories of equipment (Players, Projectors, Nintendo Wii U Consoles, TV's, Nintendo Wii Fit U program and Wii controllers) from Wal-Mart and 1,200 MOTA bus passes from the Health Department Grant provided to the Commission on Aging. Recommendation was unanimously supported.*

**Community Corrections Annual State Grant Application**
Pete Carlson, Community Corrections Director, explained it was time to approve the grant application for Community Corrections for the next fiscal year. He reported the total grant amount is $48,204. He noted the contract has no other changes within it. Discussion was held.

*Recommended by Commissioner Tiedt, supported by Commissioner Halladay to approve the Community Corrections grant application in the amount of $48,204. Recommendation was unanimously supported.*

**Jail Air Conditioning**
Russ Wayne, Jail Administrator, explained the air conditioning project which has been ongoing for 15 years. He explained what they are proposing to add, noting this will complete air conditioning to the entire jail. He also reported the cost will be paid for from the Commissary Fund. Discussion was held.

*Recommended by Commissioner Tiedt, supported by Commissioner Stoner to approve the purchase of air conditioning units from Central HVAC Supply and electrical work from B.R. Williams Electric for installation at the Jail with payment from the Commissary Fund in the amount of $5,838.72. Recommendation was unanimously supported.*

**Update on CIC Benefits**
Jennifer Martin, Cadillac Insurance, updated Commissioners on some saving options especially as related to the Blue Care Network. She also gave them some information on a new program called Consumers Mutual they will now be able to offer as an insurance option. Discussion was also held regarding the tracking of part timers under Health Care Reform.

**Budget Amendments & Treasurer's Journal Report**
Commissioner Tiedt reviewed the budget amendments presented.
Committee of the Whole
May 20, 2014

Recommended by Commissioner Tiedt, supported by Commissioner Stoner to approve the budget amendments and April Journal Register Report from the County Treasurer. Recommendation was unanimously supported.

Building Department Vehicle Sale
Sue Vander Pol, County Coordinator, informed Committee members that the engine in the old Building Department vehicle was no longer operational. She asked for direction on how to proceed, with discussion following. She will bring more information back to a future meeting.

Board Meeting Schedule for July through December
Committee members discussed the 2nd Committee and Board meetings being held later in the day and early evening in a hope to better accommodate the public. They have tried this for the past few months and found no more involvement from the public than holding them during the regular work hours.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt to set the 2nd Committee of the Whole and Board meetings of the month to start at 9:30 a.m. and Board meeting at 11:00 a.m. or to follow the Committee meeting. Recommendation was unanimously supported.

Employee/Board Comment: None.

Moved by Commissioner Tiedt, supported by Commissioner Stoner to adjourn at 7:17 p.m. Motion carried.

Karen J. Bluhm, Osceola County Clerk
Larry Emig, Chairman