Osceola County Recreation Plan

February 2017 – December 2021

Osceola County, Michigan
301 W. Upton
Reed City, MI 49677
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INTRODUCTION

Osceola County is a rural county of 23,528 residents located in the west central portion of Michigan’s Lower Peninsula. As authorized by the Michigan Planning Enabling Act, Public Act 33 of 2008 the Osceola County Board of Commissioners (Board of Commissioners) has formed a Planning Commission. One of the Planning Commission’s accomplishments has been the development of the Osceola County, Michigan Future Land Use Plan, dated November 2002. The Land Use Plan was approved by the Board of Commissioners. This Recreation Plan supports Goal #11, Action 2 of the Osceola County, Michigan Future Land Use Plan;

“The County Planning Commission and the County Board of Commissioners will maintain an up-to-date countywide recreation plan and apply for appropriate grants to improve recreation opportunities in Osceola County.”

This Plan is non-directive in nature. While non-directive it fulfills important objectives:

- It helps ensure coordination between the Parks Commission and local units of government and governmental entities.
- It gives the Parks Commission an opportunity to receive formal feedback from the public.
- It provides the Parks Commission an opportunity to reflect and focus on the direction of their efforts.
- It allows the Parks Commission to apply for grants through the Michigan Natural Resources Trust Fund. In order to do so the Plan must be filed with and approved by the Michigan Department of Natural Resources.

Development of the Osceola County Recreation Plan was a joint effort of the Osceola County Community Development Office and the Osceola County Parks Department (Parks Department). Questions concerning park operations should be directed to the Parks Department. Questions concerning development of the Recreation Plan can be directed to the Community Development office.

Community Development office
301 W. Upton, Reed City, MI 49677 (231) 832-7397

Parks Department
301 W. Upton, Reed City, MI 49677 (231) 832-6130

This Plan replaces the Osceola County Recreation Plan dated February 2, 2010 which should be destroyed.

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1 2015 American Community Survey 5-Year Population Estimate
COMMUNITY DESCRIPTION

This Recreation Plan (Plan) was prepared strictly for the Osceola County Parks Commission (Parks Commission). The Parks Commission operates two parks; Crittenden Park and Rose Lake Park. Both parks are located in Osceola County, Michigan. The Plan focuses strictly on the development of these two parks and any land acquisition that may be related to these parks.

In addition to county government there are twenty-two other local units of government in Osceola County; two cities, four villages, and 16 townships. While this Plan was prepared strictly for the Parks Commission each township that surrounded one of the county parks was specifically invited to provide input (see Appendix A, Letter to Neighboring Townships, County, and Regional Planning Commission). The Plan was also coordinated with the County Planning Commission.
ADMINISTRATIVE STRUCTURE

Osceola County Parks Commission

The Osceola County Parks Commission (Parks Commission) was formed in 1992 under Public Act 261 of 1965. The Parks Commission consists of ten members, each appointed by the Osceola County Board of Commissioners (Board of Commissioners). Appointments are made for 2-year terms and individuals may be appointed to recurring terms. Members on the Parks Commission represent specific interests:

a. Drain Commissioner or representative
b. Road Commission representative
c. Planning Commission representative
d. County Commissioners – 3
e. At Large – 4

The Parks Commission retains overall responsibility for the operation of both County parks. In order to efficiently accomplish its responsibilities a Parks Department has been established and two subcommittees have been formed. The membership of each subcommittee is selected each year at a meeting of the full Parks Commission.

a. The Finance Subcommittee meets monthly from May through October, with the dates at the call of the Chair. The Finance Subcommittee:

- Reviews park claims and vendor bids submitted for park projects, then makes recommendations to the full Parks Commission which has final approval.

- Oversees projects and purchases for compliance with policies, purchasing requirements, and funding availability.

- Reviews and makes recommendations to the full Parks Commission for the upcoming budget year.

b. The Personnel Subcommittee meets as needed at the call of the Chair. The Personnel Subcommittee:

- Evaluates the Parks Director’s job performance and reviews evaluations completed by the Parks Director on park staff.

- Is responsible for the interviewing process for new park managers and personnel issues at the parks.

Appendix B, Osceola County Parks Organizational Chart, shows the relationship of the Parks Commission and each subcommittee within the administrative structure of the Osceola County Parks system.
In regard to applying for grants or purchasing real estate the Parks Commission may make recommendations; however, final approval rests with the Board of Commissioners.

Osceola County Parks Department

The day-to-day operations of the parks are carried out through the Osceola County Parks Department (Parks Department). The Parks Department consists of a Parks Director, an Administrative Assistant/Bookkeeper, two Park Managers, and park staff. The Parks Director and Administrative Assistant/Bookkeeper are year-around, part-time employees while the Park Managers and park staff are employed during the park season. The Parks Director and Administrative Assistant/Bookkeeper have the flexibility to adjust their hours throughout the year so they can work more hours during busier times of the year.

Appendix B, *Osceola County Parks Organizational Chart*, shows the relationship of Parks Department personnel within the Parks system.

Sources of Funding

Osceola County parks are not supported by yearly tax appropriations. Funding for operations, maintenance, and programming comes from revenue generated by camping and vehicle permits. Capital improvements are funded in the same manner; however, depending on the project and cost, grant funds *may* also be sought to help offset costs.

Current Year and Projected Annual Budgets

The Parks Commission, with recommendations from the Finance Committee, establishes the Parks’ budget on an annual basis. The budget is comprehensive as it addresses operation and maintenance, recreation programming, and capital improvements. The Board of Commissioners has final approval of the budget as it is part of the County’s public budget hearing under the Uniform Accounting and Budgeting Act requirements.

The current year budget is included as Appendix C, *Current and Projected Annual Budgets*. Projected annual budgets are not available. While capital improvements are projected on a five year basis (see Chapter Seven, *Action Plan*) actual budgets are not projected on a five-year basis.

Once the budget has been approved the authority to commit funds is delegated:

a. Park Managers – Up to $100  
b. Parks Director – Up to $250  
c. Finance Committee – Up to $3,000  
d. Parks Committee – Over $3,000
Volunteers Involved in Park and Recreation Programs

Both Crittenden Park and Rose Lake Park have a volunteer program. Individuals can volunteer 26 hours of time and in return receive one week of free camping. This includes utilities and the use of all park facilities.

Currently volunteer opportunities are available on a weekly, monthly, and seasonal basis. Two seasonal slots are available at Crittenden Park and four seasonal slots are available at Rose Lake Park. There are not a predetermined number of weekly or monthly slots at either park.

Volunteers perform many types of work. Example activities include, but are not limited to; mowing, assisting at the paddle boat rental, assisting at the putt-putt golf, or utilizing special skills.

Relationships with Other Public Agencies

On a day-to-day basis the Parks Department operates independently of other public agencies and County departments; however, the Parks Department does work cooperatively with other agencies and County departments when the need arises. Examples include, but are not necessarily limited to:

a. The County Road Commission provides occasional assistance in the form of spreading roadbed gravel and topsoil, and also doing road grading and snow removal.

b. The Community Development office assists in developing the County Recreation Plan, grant writing, and helping the Parks maintain an online presence.

c. The Sheriff’s Department, Emergency Medical Service, and Michigan State University Extension may participate in Parks Orientation Training.
RECREATION INVENTORY

The Osceola County Parks system is comprised of two parks. Rose Lake Park, the larger of the two parks, is located approximately four miles northeast of the Village of LeRoy. Crittenden Park, the smaller park, is located approximately two miles south of Sears in Orient Township.

A key decision was made before conducting the recreation inventory. It was decided that other campgrounds were the only recreational asset with the potential to significantly impact Osceola County’s parks. Therefore, other private and public campgrounds are the only additional recreational facilities included within the inventory.

Osceola County Parks Inventory

Rose Lake Park

Location:  17726 Youth Drive, LeRoy, MI 49655

Classification:  Special Use

Size:  48 acres

Description:  Rose Lake Park is set adjacent to Rose Lake among beautiful pines and hardwoods. The campground features a number of activities and amenities:

- 151 modern and 12 primitive campsites
- 1,300 foot swimming beach
- 18 hole mini-golf course
- 2 large pavilions and grills for groups
- 3 modern bathhouses with showers and flush toilets
- 2 playgrounds
- Boat launch facility
- Dump station
- Campground store
- Shuffleboard
- Basketball court
- Baseball diamond
- Fishing

Accessibility Evaluation:  2 (some)
Service Area: Rose Lake Park has a large service area. Park users can be divided into two categories; day users and campers. Day users are almost exclusively Osceola County or neighboring county residents. The majority of campers are typically from within a 100-mile radius; however, the park does attract campers from beyond this radius, including some out-of-state campers.

Map: Park maps are included as Appendix D, Osceola County Park Maps.

DNR Grant History: Rose Lake Park received a 2012 Michigan Natural Resources Trust Fund grant for $37,600 (TF12-002). The grant partially funded an upgrade to the south restroom and two adjacent campsites which were upgraded to meet ADA standards. The grant has been closed and the Post-Completion, Self-Inspection Report Form (PR1944) has been submitted to the DNR.

Crittenden Park

Location: 3641 S. 50th Avenue, Sears, MI 49679

Classification: Special Use

Size: 10 acres

Description: Crittenden Park borders the eastern shore of Big Lake in a grassy setting with many large shade trees. The campground features a number of activities and amenities:

- 70 sites with water and electrical service and 9 full hookup sites
- 10 rustic sites
- Pavilion and grills for groups
- Campground store
- Playground
- Basketball court
- Volleyball court
- Swimming
- Adjacent to DNR boat launch
- Fishing
- Modern restrooms with showers
- Dump station

Service Area: Crittenden Park has a large service area. Park users can be divided into two categories; day users and campers. Day users are almost exclusively Osceola County or neighboring county residents. The majority of campers are typically from within a 100-mile radius; however, the park does attract campers from beyond this radius, including some out-of-state campers. This is particularly true each July when the City of Evart hosts the annual Dulcimer Festival.
Accessibility Evaluation:  2 (some)

Map: Park maps are included as Appendix D, Osceola County Park Maps.

DNR Grant History: No part of Crittenden Park was acquired nor ever developed with Land and Water Conservation Funds; Michigan Natural Resources Trust Funds; Clean Michigan Initiative Recreation Bond Funds; or the Department of Natural Resource’s 1988 Recreation Bond Funds.

Non-County Campground Inventory

A list of campgrounds within 35 miles of either Osceola County Park is included as Appendix E, Campgrounds within 35 Miles of Osceola County Parks. It was compiled by updating information from the County’s previous Recreation Plan, referring to phone book listings, researching the Internet, and from information obtained during the public participation process. A great amount of effort was taken to ensure the information was complete and accurate when published; however, it is not represented to be error free. Complete information may not have been available at the time of publication, data may have changed since publication, or an error or omission may have taken place. Users are cautioned to verify any information with their own research.

In order to develop the list of campgrounds certain criteria was established. The following criteria was used when compiling the list of campgrounds:

a. The list is limited to campgrounds within 35 miles from either Osceola County park.

b. The list does not include retreats or facilities that are primarily for use by groups or strictly day use.

c. The list does not include campsites in National forests; however, State forest campgrounds were included. In many cases these campgrounds do not have an address or on-site management. In these cases the distance to an Osceola County park is an approximation.

d. The Primary Activities column is meant to be very basic. It is limited, if known, to the number of acres, number of campsites, types of campsites, utilities, and water location. It was taken from each campground’s website. For a complete and most current list of all amenities users should contact the individual campground operator or refer to the campground website.
RESOURCE INVENTORY

A Resource Inventory was not prepared as part of the Recreation Plan. The decision not to do so was based partially on the fact that Osceola County does not have its own GIS capability.
PLANNING AND PUBLIC INPUT PROCESS

Planning Process

At the July 26, 2016 Osceola County Parks Commission (Parks Commission) meeting, Dan Massy, Osceola County Community Development Coordinator, briefed the Parks Commission that their Recreation Plan (Plan) had expired. He also presented a tentative timeline for creating an updated Plan. Following a brief discussion the Parks Commission passed a motion authorizing updating the County Recreation Plan. The motion and timeline is included as Appendix F, Recreation Plan Motion and Timeline. Development of the Plan became a joint Parks Department and Community Development Office project.

Planning Methods

Appendix C, Suggested Facility Development Standards, from the Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans was reviewed. While the Suggested Facility Development Standards were reviewed the County’s planning focused on community and user input as well as improving each park’s existing infrastructure and facilities.

Public Input

Public input was considered an important part of the Recreation Plan development process. A handful of methods were used to seek public input which included notifying other governmental entities, utilizing the county website, holding several public workshops, camper surveys, discussion at a Parks Commission meeting, and holding a public hearing. While each of these methods was used the only method which yielded mass data was the camper surveys. A summary of each is listed below.

Letter to Neighboring Townships, County, and Regional Planning Commission: Although the Recreation Plan focused strictly on the Osceola County Parks system a letter was sent to both Orient and Rose Lake Townships, the County Planning Commission, and the West Michigan Regional Planning Commission. The letter notified each entity that the Parks Commission was updating its Recreation Plan and invited input. The letter is included as Appendix A, Letter to Neighboring Townships, County, and Regional Planning Commission.

County Website: A draft copy of the Recreation Plan was posted on the Osceola County website (www.osceola-county.org) from October 20, 2016 through the public hearing on February 7, 2017. There was a link to an email address, a postal address, and telephone number where comments could be sent or questions answered. The website also publicized public hearing date. Copies of pages from the website are included in several other appendices.
Public Workshops: Three public workshops were held, each at a different location. The first at Rose Lake Park on the morning of Thursday, September 15, 2016. The second that afternoon at Crittenden Park. The last meeting was held on Wednesday, September 21, 2016 at the County Courthouse. The public notice is included in Attachment G, Public Workshop Notices. No members of the public attended any of the workshops; however, several park staff members did attend the Rose Lake session. This proved beneficial as they stated a need for additional shuffleboards and benches along the beach.

Park Surveys: Each camping season campers have an opportunity to complete a survey. These surveys are used to improve the operations at each park. A copy of the survey is included as Attachment H, Osceola County Parks Survey.

Surveys from the 2016 camping season were considered as part of the Recreation Plan development process. Thirty-nine surveys were received from Crittenden Park and 27 were received from Rose Lake Park. Also, results from 2016 were compared to results from 2015 to see if there were any major differences between the two years. In 2015, 54 surveys were received from Crittenden Park and 18 were received from Rose Lake Park.

### Crittenden Park

<table>
<thead>
<tr>
<th>Potential Improvement</th>
<th># Yes Responses</th>
<th>% Yes Responses</th>
<th>2015 %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Reservations</td>
<td>16</td>
<td>41%</td>
<td>33%</td>
</tr>
<tr>
<td>Docks for Fishing from Shore</td>
<td>23</td>
<td>58%</td>
<td>43%</td>
</tr>
<tr>
<td>Bicycle Paths</td>
<td>10</td>
<td>25%</td>
<td>30%</td>
</tr>
<tr>
<td>Full Hookup w/Sewer</td>
<td>15</td>
<td>39%</td>
<td>33%</td>
</tr>
<tr>
<td>Foot Paths</td>
<td>12</td>
<td>30%</td>
<td>28%</td>
</tr>
<tr>
<td>Skateboard Park</td>
<td>0</td>
<td>0%</td>
<td>9%</td>
</tr>
<tr>
<td>Playground Equipment</td>
<td>21</td>
<td>53%</td>
<td>44%</td>
</tr>
<tr>
<td>Restroom Upgrades</td>
<td>17</td>
<td>43%</td>
<td>28%</td>
</tr>
<tr>
<td>Park Roads Paved</td>
<td>11</td>
<td>28%</td>
<td>15%</td>
</tr>
<tr>
<td>Picnic Area Upgrades</td>
<td>7</td>
<td>17%</td>
<td>7%</td>
</tr>
<tr>
<td>Cabins to Rent</td>
<td>17</td>
<td>43%</td>
<td>15%</td>
</tr>
<tr>
<td>Laundry Facility</td>
<td>21</td>
<td>53%</td>
<td>44%</td>
</tr>
<tr>
<td>Grass Sites</td>
<td>19</td>
<td>48%</td>
<td>22%</td>
</tr>
<tr>
<td>Wi-Fi (with fee involved)</td>
<td>20</td>
<td>51%</td>
<td>61%</td>
</tr>
</tbody>
</table>

Based on the surveys from Crittenden Park several observations can be made:

- Campers have no interest in developing a skateboard park. There is very little interest in upgrading the picnic area or paving the park roads. Foot paths and bicycle paths are a lower priority.

- In both 2015 and 2016 campers expressed a strong interest in Wi-Fi access, laundry facilities, playground equipment, and docks for fishing from shore. In fact, in 2016 over 50% of respondents desired these improvements.
Rose Lake Park

<table>
<thead>
<tr>
<th>Potential Improvement</th>
<th># Yes Responses</th>
<th>% Yes Responses</th>
<th>2015 %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Reservations</td>
<td>16</td>
<td>59%</td>
<td>39%</td>
</tr>
<tr>
<td>Docks for Fishing from Shore</td>
<td>16</td>
<td>59%</td>
<td>39%</td>
</tr>
<tr>
<td>Bicycle Paths</td>
<td>18</td>
<td>66%</td>
<td>66%</td>
</tr>
<tr>
<td>Full Hookup w/Sewer</td>
<td>17</td>
<td>62%</td>
<td>62%</td>
</tr>
<tr>
<td>Foot Paths</td>
<td>15</td>
<td>55%</td>
<td>44%</td>
</tr>
<tr>
<td>Skateboard Park</td>
<td>5</td>
<td>18%</td>
<td>22%</td>
</tr>
<tr>
<td>Playground Equipment</td>
<td>17</td>
<td>62%</td>
<td>50%</td>
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<tr>
<td>Restroom Upgrades</td>
<td>17</td>
<td>62%</td>
<td>50%</td>
</tr>
<tr>
<td>Park Roads Paved</td>
<td>10</td>
<td>37%</td>
<td>17%</td>
</tr>
<tr>
<td>Picnic Area Upgrades</td>
<td>8</td>
<td>29%</td>
<td>28%</td>
</tr>
<tr>
<td>Cabins to Rent</td>
<td>8</td>
<td>29%</td>
<td>39%</td>
</tr>
<tr>
<td>Laundry Facility</td>
<td>14</td>
<td>51%</td>
<td>28%</td>
</tr>
<tr>
<td>Grass Sites</td>
<td>20</td>
<td>74%</td>
<td>33%</td>
</tr>
<tr>
<td>Wi-Fi (with fee involved)</td>
<td>11</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>Remove Ballfield / Mini-Golf</td>
<td>1</td>
<td>3%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Based on the surveys from Rose Lake Park several observations can be made:

- Campers have no interest in removing the ballfield / mini-golf. As a result the mini-golf was upgraded during 2016. A skateboard park and picnic area upgrades are a lower priority.

- The 2016 surveys identified strong interest in many areas. Five of these areas; bicycle paths, full hookup w/sewer, playground equipment, WiFi, and restroom upgrades received a 50% or greater “yes” response rate in both 2015 and 2016.

*Parks Commission Public Hearing:* The Parks Commission held a public hearing prior to their December 13, 2016 meeting. No public comments were received. The public notice, agenda, minutes, and resolution recommending that the Recreation Plan be forwarded to the Osceola County Board of Commissioners are included as Appendix I, *Parks Commission Public Hearing Documentation.*

*Board of Commissioners Public Hearing:* The County Board of Commissioners held a public hearing at the County Courthouse on February 7, 2017. The public notice, agenda, minutes, and resolution adopting the Recreation Plan are included as Appendix J, *Board of Commissioners Public Hearing Documentation.*
GOALS AND OBJECTIVES

Prior to developing the Action Plan, the Parks Commission, in consultation with the Parks Director established the following Goals and Objectives. The Goals and Objectives are based on information gathered during the Planning and Public Input Process (Chapter 5). The goals are meant to be very broad and long-term in range. They are also meant to be flexible as circumstances may change, opportunities may be presented, and funding levels will likely fluctuate during the five year life of this Plan. These Goals and Objectives are not listed in any particular order.

GOAL ONE: Park Maintenance and Development
Objective 1: Maintain existing facilities and make improvements within responsible spending levels.
Objective 2: Conduct regular inspections of park grounds and facilities for cleanliness and safety. Take corrective measures, as necessary.
Objective 3: Provide barrier-free access to existing and new facilities utilizing Americans with Disabilities Act (ADA) standards.
Objective 4: Playgrounds will be constructed and upgraded to Consumer Product Safety Commission standards.
Objective 5: Acquire available open space in advance of development to minimize costs and ensure adequate spatial requirements for future development in areas of expected growth.
Objective 6: Protect and maintain all aspects of the native environment.

GOAL TWO: Park Funding and Fund Development
Objective 1: Maintain a keen focus to the Park’s financial situation.
Objective 2: Provide sufficient financial resources to properly maintain facilities.
Objective 3: Seek State and Federal grants and solicit foundations, donations, and other funding sources, when appropriate.
Objective 4: Develop the Help Osceola Parks Endure (HOPE) program.
Objective 5: Consider new sources of revenue which are consistent with other goals.

GOAL THREE: Public Information and Relations
Objective 1: Provide customer service training for park workers.
Objective 2: Increase the number of press releases focusing on traditional slow periods in the campgrounds.
Objective 3: Increase advertisement in selective markets that focuses on traditional slow periods in the campgrounds.
Objective 4: Improve signage to the parks.
Objective 5: Continue building relationships with community groups.
Objective 6: Encourage communication between the Parks Department and general public, elected officials, recreation interest groups, students, seniors, and others through open meetings, questionnaires, newsletters, brochures, personal contacts, and other means.
GOAL FOUR: Program Development

Objective 1: Provide opportunities for individuals with disabilities.
Objective 2: Provide a well-balanced camper activity program.
Objective 3: Increase utilization of the entire campground season.
Objective 4: Develop early season, late season, and off-peak promotions.
Objective 5: Expand use of volunteers in the parks.
Objective 6: Develop programs that emphasis wellness, crafts, nature appreciation, education, and recreation activities.
Objective 7: Seek shared commitments from special interest groups to complete goals.
Objective 8: Coordinate activity programs with other agencies.
ACTION PROGRAM

While the goals and objectives express intent and purpose, the Action Plan is more specific and addresses how the goals may be accomplished.

Rose Lake Park

- Move entrance and add gatehouse at an anticipated cost of $60,000 – 2017.
- Upgrade electrical at 16 sites at an anticipated cost of $40,000 – 2017.
- Upgrade electrical at 14 sites at an anticipated cost of $35,000 – 2017.
- Repair boat launch at an anticipated cost of $30,000 – 2018.
- Upgrade signage from 18 Mile Road at an anticipated cost of $5,000 – 2018.
- Build rustic cabin at an anticipated cost of $20,000 – 2018.
- Pave interior park road at an anticipated cost of $50,000 – 2020.
- Build 50 new full-service campsites at an anticipated cost of $250,000 – 2020.

Crittenden Park

- Install playground equipment at an anticipated cost of $15,000 – 2017.
- Electrical and water redistribution, sections I, S, L at an anticipated cost of $69,000 – 2018.
- Build rustic cabin at an anticipated cost of $20,000 – 2018.
Appendix A

Letter to Neighboring Townships, County, and Regional Planning Commission
October 19, 2016

Copy sent to: Osceola County Planning Commission
Osceola County Township Association
West Michigan Regional Planning Commission
Orient Township
Rose Lake Township

The Osceola County Parks Commission, with assistance from the County’s Community Development Office, is currently in the process of updating our Recreation Plan and is inviting input from local units of government and the public. A draft copy of the proposed Recreation Plan is available for viewing at the County’s Community Development Office, 301 W. Upton, Reed City and online at www.osceola-county.org. Additionally, a copy will be sent to you upon request. Copies can be requested through the County’s Community Development Office by calling 832-7397 or by email at dmassy@osceolacountymi.com.

Comments on the proposed Recreation Plan can be provided in several ways:

   a. Email your comments to the Parks Commission at oscparks@hotmail.com.
   b. Mail comments to the Osceola County Parks Department at 301 W. Upton, Reed City, MI 49677.
   c. Provide comments online (www.osceola-county.org).
   d. Attend the public hearing which will be held prior to the Parks Commission meeting on December 13, 2016, 6:00 p.m. at the County Courthouse, 301 W. Upton, Reed City.

If you have comments we hope to receive them by December 13th. Please contact me at 832-6130 if you have any questions.

Carl Baumgras
Director
Appendix B

Osceola County Parks Organizational Chart
Osceola County Parks Organizational Chart

- Finance Committee
- Personnel Committee

- Parks Director
  - Rose Lake Park Manager
    - Assistant Park Manager
    - Maintenance
  - Maintenance

- Administrative Assistant / Bookkeeper
  - Maintenance

- Crittenden Park Manager
  - Assistant Park Manager
  - Maintenance
Appendix C

Current and Projected Annual Budgets
<table>
<thead>
<tr>
<th>Description</th>
<th>Fiscal Year 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Revenue</td>
<td>$9,874,987.67</td>
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<tr>
<td>Grants &amp; Gifts</td>
<td>$675,340.00</td>
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<td>Interest &amp; Income</td>
<td>$123,456.78</td>
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<tr>
<td>Total</td>
<td>$10,674,784.45</td>
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**Revenue and Expenditure Report for Accalia County**

*Period Ending 08/31/2016*
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<th>Fund 00</th>
<th>0.00</th>
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<td>1/1/18</td>
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<td>4/30/18</td>
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<tr>
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<td>7/31/18</td>
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<td>10/31/18</td>
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<tr>
<td>12/31/18</td>
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### Revenue and Expenditure Report for Osceola County

<table>
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<th>Period Ending 06/30/2016</th>
<th>User: PARM</th>
<th>Date: 06/30/2016</th>
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<td>Expenditure</td>
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</table>

**Note:** The table above is a representation of the financial data from Osceola County for the period ending June 30, 2016. It includes revenue and expenditure details, with the user's login information at the end.
Appendix D

Osceola County Park Maps
Crittenden Park Location Map
3641 S. 50th Ave.
Sears, MI 49679
Appendix E

Campgrounds within 35 Miles of Osceola County Parks
<table>
<thead>
<tr>
<th>Campground Name</th>
<th>Closest Community (County)</th>
<th>Primary Activities (if known) (acres, # campsites, water access)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Birchwood Resort and Campground</td>
<td>Cadillac (Wexford County)</td>
<td>2 motel rooms, 6 cabins 33 RV sites Sewer, water, electric 100’ from Lake Cadillac</td>
</tr>
<tr>
<td>Bluegill Lake Family Camping Resort</td>
<td>Mecosta (Mecosta County)</td>
<td>56 acres 2 cabins 100 campsites – water, electric 11 acre spring fed lake</td>
</tr>
<tr>
<td>Cadillac Woods Campground</td>
<td>Tustin (Osceola County)</td>
<td>Cabins RVs, tents, popups Electric, dump station</td>
</tr>
<tr>
<td>Camp Cadillac</td>
<td>Cadillac (Wexford County)</td>
<td>3 cabins 105 sites - electric, water, sewer, and rustic Located on Clam River</td>
</tr>
<tr>
<td>Campground, The</td>
<td>Manton (Wexford County)</td>
<td></td>
</tr>
<tr>
<td>Coolwater Camp Grounds</td>
<td>Wellston (Wexford County)</td>
<td>Trailer, popups, tents – electric, water, and rustic Located on Pine River</td>
</tr>
<tr>
<td>Enchanted Acres</td>
<td>Irons (Lake County)</td>
<td>Cabin and trailer rentals</td>
</tr>
<tr>
<td>First Lake Park</td>
<td>Six Lakes (Montcalm County)</td>
<td></td>
</tr>
<tr>
<td>Four Seasons Campground</td>
<td>Luther (Lake)</td>
<td>24 sites - water &amp; electric 6 - primitive sites</td>
</tr>
<tr>
<td>Gammy Woods Campground</td>
<td>Weidman (Mecosta County)</td>
<td>83 campsites – electric, water 2 cabins Tent and camper Located on water</td>
</tr>
<tr>
<td>Kestelwoods Campground</td>
<td>Wellston (Wexford County)</td>
<td>96 total sites 24 pull through sites</td>
</tr>
<tr>
<td>Old Log Resort and Campground</td>
<td>Marion (Osceola County)</td>
<td>2 to 6 person cabins Trailer, tent camping – electric and rustic Located along Muskegon River</td>
</tr>
<tr>
<td>Name</td>
<td>Closest Community Governmental Entity</td>
<td>Activities &amp; Facilities (acres, # campsites, water access)</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>---------------------------------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>Pine River Paddlesports</td>
<td>Wellston (Wexford County) Rose Lake – 33 Miles</td>
<td>134 campsites – all sites electric, most sites water, some sites sewer Dump station available Many sites directly on Muskegon River</td>
</tr>
<tr>
<td>River County Campground</td>
<td>Evart (Osceola County) Crittenden – 10 Miles Rose Lake – 19 Miles</td>
<td>1 cabin 56 sites – water, electric dump station On chain of 10 lakes with 56 miles shoreline</td>
</tr>
<tr>
<td>Shooltz Landing</td>
<td>Mecosta (Mecosta County) Crittenden – 17 Miles</td>
<td>64 acres Rustic camping Located on Big Manistee River</td>
</tr>
<tr>
<td>Smithville Landing</td>
<td>Lake City (Missaukee County) Rose Lake – 31 Miles</td>
<td>40 acres Water at all sites, electric at some sites</td>
</tr>
<tr>
<td>Sportsman’s Port Canoes Campground</td>
<td>Wellston (Wexford County) Rose Lake – 25 Miles</td>
<td>29 acres 30 sites – full-hook up and electric and water only RVs, trailers, tents Located on Hersey River, flowing into Muskegon River</td>
</tr>
<tr>
<td>Youngs Lake Campground</td>
<td>Big Rapids (Mecosta) Crittenden – 26 Miles Rose Lake – 33 Miles</td>
<td>31 rustic sites – vault toilet, hand pumped water Tent and small trailers (1 site can accommodate 40' trailer) Located along Manistee River</td>
</tr>
</tbody>
</table>

**Public/Non-Profit Campgrounds**

<table>
<thead>
<tr>
<th>Name</th>
<th>Closest Community Governmental Entity</th>
<th>Activities &amp; Facilities (acres, # campsites, water access)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blodgett Landing Campground &amp; Park</td>
<td>Hersey (Osceola County) Village of Hersey Crittenden – 19 Miles Rose Lake – 21 Miles</td>
<td>30+ campsites – full hook up and electric and water only RVs, trailers, tents Located on Hersey River, flowing into Muskegon River</td>
</tr>
<tr>
<td>Carrieville State Forest Campground</td>
<td>Luther (Lake County) Michigan DNR Rose Lake – 19 Miles</td>
<td>31 rustic sites – vault toilet, hand pumped water Tent and small trailers (1 site can accommodate 40’ trailer) Located along Manistee River</td>
</tr>
<tr>
<td>County Fairgrounds</td>
<td>Evart (Osceola County) Osceola County 4H Crittenden – 7 Miles Rose Lake – 20 Miles</td>
<td>40 acres 200+ campsites</td>
</tr>
<tr>
<td>Goose Lake State Forest Campground</td>
<td>Lake City (Missaukee County) Michigan DNR Rose Lake – 33 Miles</td>
<td>30 rustic sites – vault toilet, hand pumped water Tents and small trailers Sites dispersed from water’s edge</td>
</tr>
<tr>
<td>Name</td>
<td>Closest Community Governmental Entity</td>
<td>Distance to County Parks</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>---------------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Hopkins Creek Equestrian SFC &amp; Trail Camp</td>
<td>Manton (Wexford County) Michigan DNR</td>
<td>Rose Lake – 32 Miles</td>
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<tr>
<td>Lake Billings RV Park</td>
<td>Manton (Wexford County) Village of Manton</td>
<td>Rose Lake – 32 Miles</td>
</tr>
<tr>
<td>Merrill-Gorrel Campground</td>
<td>Sears (located in Mecosta County) Mecosta County Parks</td>
<td>Crittenden – 7 Miles Rose Lake – 31 Miles</td>
</tr>
<tr>
<td>Mitchell State Park</td>
<td>Cadillac (Wexford) Michigan DNR</td>
<td>Rose Lake – 18 Miles Crittenden – 35 Miles</td>
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<tr>
<td>Paris Park</td>
<td>Paris (Mecosta County) Mecosta County Parks</td>
<td>Crittenden – 25 Miles Rose Lake – 26 Miles</td>
</tr>
<tr>
<td>Rambadt Memorial Park</td>
<td>Reed City (Osceola County) City of Reed City</td>
<td>Crittenden – 19 Miles Rose Lake – 21 Miles</td>
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<tr>
<td>Riverside Park</td>
<td>Evart (Osceola County) City of Evart</td>
<td>Crittenden – 18 Miles Rose Lake – 19 Miles</td>
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<tr>
<td>School Section Lake Veteran’s Park</td>
<td>Mecosta (Mecosta County) Mecosta County Parks Crittenden – 27 Miles</td>
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<tr>
<td>Silver Creek State Forest Campground</td>
<td>Luther (Lake County) Michigan DNR</td>
<td>Rose Lake – 19 Miles</td>
</tr>
<tr>
<td>Sunrise Lake State Forest Campground</td>
<td>LeRoy (Osceola County) Michigan DNR</td>
<td>Rose Lake – 6 Miles Crittenden – 19 Miles</td>
</tr>
<tr>
<td>Veterans’ Memorial Park</td>
<td>Marion (Osceola County) Village of Marion</td>
<td>Rose Lake – 15 Miles Crittenden – 26 Miles</td>
</tr>
</tbody>
</table>
Appendix F

Recreation Plan Motion and Timeline
OSCEOLA COUNTY PARKS COMMISSION
July 26, 2016

Chairman Morris Langworthy called the meeting of the Osceola County Parks Commission to order at 6:10 p.m. at the County Courthouse. The pledge to the Flag was given, followed by prayer.

Present: Commissioners Langworthy, Jr., Tiedt, Thompson, VanEpps, Maturen, Gregory and Lewis, Absent: Commissioners Powell, Elkins, and Jacobs
Park Personnel: Carl Baumgras, Julie Homan, Rose Lake Park Managers: Mike & Karen Tribley, Crittenden Park Managers: Mike & Judy Murray
Others: Dan Massy

Agenda. – Motion by Commissioner Gregory, supported by Commissioner Tiedt to approve the agenda with additions of BA #6 to Financial Report. Motion carried unanimously.

Public Comments. – No public in attendance.

Approval of Prior Minutes. Motion by Commissioner Maturen, supported by Commissioner Gregory to approve the minutes of May 24, 2016. Motion carried unanimously.

5 Year Recreation Plan: Dan Massy, from Osceola County Community Development spoke to the Park Commissioners regarding the 2017 5 Year Recreation Plan and the timelines necessary for development of program. Questions and answers were received regarding the DNR grant programs and how to compete with others for funding. It was suggested to combine projects together when asking for funding from the DNR. The County Parks department will need to provide input throughout the process. Motion by Commissioner Tiedt, supported by Commissioner Maturen to upgrade the Osceola County 5 Year Recreation Plan in 2017. Motion carried unanimously.

Finance Committee Report: Commissioner Tiedt gave the following June 14th Finance Committee report.
Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the claims in the amount of $11,092.92. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Gregory supported. Motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve Budget Amendment #4 for $1000.00, adjustment to Equipment Maintenance. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Gregory supported. Motion carried unanimously. Commissioner Tiedt moved to approve, Commissioner Gregory supported. Motion carried unanimously.

Recommendation by Commissioner Tiedt, supported by Commissioner VanEpps to approve going out for bids for engineering designs on this I, J, & L section project at Rose Lake and bids for the engineering design at Rose Lake on the gatehouse/entry project. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Gregory supported. Motion carried unanimously.

Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve $577.50 and $30 delivery fee for 55 bags of dow flakes to help road dust in the parks from Havilland Products. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Thompson supported. Motion carried unanimously.

Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve leaving the 2017 seasonal rates at the 2016 seasonal rate. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Thompson supported. Motion carried unanimously.

Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to add sites 21, 22, and 23 to the $900.00 rate at Crittenden Park. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Lewis supported. Motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve $399.99 from Staples of Big Rapids to purchase a HP 550 computer for the office. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Thompson supported. Motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve $127.97 for Microsoft Office and Norton Antivirus from Amazon Internet. Recommendation carried unanimously. Commissioner Tiedt moved to approve, Commissioner Lewis supported. Motion carried unanimously.
Approximate Osceola County Recreation Update & Public Participation Outline

(No Later Than Completion Date / Days to Complete Task / Total Time Since Motion Passes)

- Parks Commission passes motion to update Recreation Plan
  (Jul 26 / 0 / M+0)

  - Public Input #1
    1. Park Surveys Reviewed
    2. Workshop(s) held
    (Sep 1 / 45 / M+45)

- Letter sent to Local Units of Government and County Planning Commission
  (Jul 27 / 1 / M+1)

- Parks Commission reviews current Goals and Action Plan (pg.14-17)
  (Sep 10 / 45 / M+45)

- Draft Recreation Plan is completed
  (Sep 25 / 15 / M+60)

  - Review and comment period (min. 30 days)
    (Nov 9 / 30 / M+105)

  - Public Input #2
    Parks Commission holds public hearing
    (Dec 9 / 30 / M+135)

  - Parks Commission passes resolution approving Draft Plan
    (Dec 9 / 0 / M+135)

- County Commissioners pass resolution adopting plan
  (Dec 20 / 11 / M+146)
Tentative 2017 Michigan Natural Resources Trust Fund (MNRTF) and Recreation Passport Grant Timeline
(construction based on previous year’s schedules)

January
Application forms available.

March 1
Deadline for Recreation Plans to be approved.

April 3
All applications must be submitted (electronically)

Minimum 25% match
Acquisition Projects
MNRTF: no min. or max.
Passport: not applicable

Development Projects
MNRTF: $15,000 - $300,000
Passport: $7,500 - $45,000
Appendix G

Public Workshop Notices
Welcome to Osceola County

Located in the west central portion of Michigan's lower peninsula Osceola County is perfectly situated to enjoy rural living with easy access to larger communities.

View County Profile
View Photo Gallery

QUICK LINKS

AGENDAS / MINUTES
COUNTY DEPARTMENTS
ECONOMIC VITALITY INCENTIVE PROGRAM
FOIA PROCESS
FORMS & WORKSHEETS
REQUEST FOR BIDS / PROPOSALS

ANNOUNCEMENTS

Parks Recreation Plan: The Osceola County Parks Commission, in conjunction with the Community Development office, is updating the County's Five Year Recreation Plan. Three workshops are being held to obtain public input which will be used to help develop the Plan. Workshop dates include Thursday, September 15th, 10:00 a.m. at Rose Lake Park; Thursday, September 15th, 2:00 p.m., at Crittenden Park; and Wednesday, September, 21st, 2:00 p.m. at the County Courthouse, Reed City. Entrance fees to the parks will be waived for those attending the workshop. If you have questions or require special assistance in order to attend, please notify Dan Massy at 231-832-7397, twenty-four hours before the meeting time for arrangements to be made.

Small Business Training Opportunity: Osceola County businesses are invited to attend Government Contracting 101. The program will be presented by the Procurement Technical Assistance Center (PTAC). It will take place on

COUNTY CALENDAR

Tue, Aug 16th, 2016
Board of Commissioners - Committee of the Whole & Board Meetings

Thu, Aug 25th, 2016
Housing Committee

Mon, Sep 5th, 2016
County Offices Closed: In observance of Labor Day

Tue, Sep 6th, 2016
Board of Commissioners - Committee of the Whole & Board Meetings

Tue, Sep 20th, 2016
Board of Commissioners - Committee of the Whole & Board Meetings

MORE-COUNTY EVENTS
SUSAN VANDER POL
OSCEOLA COUNTY ADMINISTRATION
301 W UPTON
REED CITY, MI 49677
Account Number: 11100017

Class Liner Ad #00642739 Summary:

Ad Description: THE OSCEOLA COUNTY Parks Commi
Size: 1.00 x 3.11
Salesperson: Casey Adams

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THE OSCEOLA COUNTY Parks Commission, in conjunction with the Community Development Office, will be holding several workshops across the County. The purpose of the workshops is to obtain public input which will be used to help develop the County's Recreation Plan. Workshop dates include Thursday, September 15th, 10:00 a.m. at Rose Lake Park; Thursday, September 15th, 2:00 p.m., at Crittenden Park; and Wednesday, September 21st, 2:00 p.m. at the County Courthouse, Reed City. Entrance fees to the parks will be waived for those attending the workshop. If you have questions, or require special assistance in order to attend, please contact Dan Massy at 231-832-7397, twenty-four hours before the meeting time for arrangements to be made.
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Lost & Found
105

LOST: Samsung Core Prime cell phone with pink case. Sentimental value, pictures of graduation. REWARD! (231)878-9798.

LOST: Female cat, mostly white with some gray tinge spots, her name is Charlie. Lost on E. Boon Road near Jomar Lane. Any information call (231)631-7050.

Freebies
107

FREE: (2) Gray & black striped kittens, very affectionate & playful, comes with new kitty litter, food & toys. Call (231)878-0846.

FREE: Cats and kittens all ages, to indoor homes only, have Sammamish looking kitten, tiger stripes, and peach colored bassets. Call or text (231)884-7274.

FREE: Handsome black male cat with green eyes, sleeping on my porch for 4 weeks, no one has claimed him, he needs a home. Call (231)779-8136.

FREE: TV, Sony 2006 Wega Model # KD-34XBR970. DOES receive over-the-air antenna signals, including HD, with no converter box needed. 34 inch flat tube screen. Dimensions 44x32x30. Weighs 190 pounds. Works fine, but we were given another TV. Call (231)876-0351.

AUTOMOTIVE

Autos For Sale
201


WE CHECK YOUR VITALS.
AIR CONDITIONED
CHARGE & TEST SYSTEM
$59.95

PLUS FREE
MULTI-POINT VEHICLE INSPECTION

Guaranteed Credit Approval –
Over 100 vehicles to choose from!
Call Mark at Galvanek’s Auto
today at (231)468-2862.
Check out our NEW location at
7711 E M-115 Cadillac.

GUARANTEED
FINANCE
PLUS FREE
MULTI-POINT VEHICLE INSPECTION

IT’S EASY! It’s easy to place a classified ad in the Cadillac News. Go online to www.cadillacnews.com or call a classified professional at (231)775-6565 today!
You’ll get results.

Classifieds that Work
Trucks
202

1998 Dodge Dakota, blue 4x4
pick up, 210,000 miles,
11,000 miles. 

2008 Saturn Aura sedan XR
black exterior, tan leather heated bucket seats, loaded, 26,000 miles, moonroof, 3.6 V-6, clean CarFax, very well maintained, must see, won’t last long at $9,781. Ask for LARRY EMERY at Classic Chevrolet Lake City (231)839-7231.

2013 Camaro 2LS, black exterior, black cloth interior, V-6 automatic, 42,000 miles, new tires, local trade, power windows, locks, cruise, tilt, must see, $15,991.
$239/mo. for 72 months at 2.49% APR on approved credit. Ask for LARRY EMERY at Classic Chevrolet (231)839-7231.

ALCATEL ONE TOUCH CHAMPIONSHIP

Galvanek’s
Public Dealer Auto auction
1st & 3rd Wed. of every month
at 6:30 pm
200 plus inventory daily on the lot
10 miles W of Cadillac on M-55
(231)862-3549
www.galvaneksautosales.com
Guaranteed finance at M-115 and Division lot

2008 Saturn Aura sedan XR
black exterior, tan leather heated bucket seats, loaded, 26,000 miles, moonroof, 3.6 V-6, clean CarFax, very well maintained, must see, won’t last long at $9,781. Ask for LARRY EMERY at Classic Chevrolet Lake City (231)839-7231.

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2013 Camaro 2LS, black exterior, black cloth interior, V-6 automatic, 42,000 miles, new tires, local trade, power windows, locks, cruise, tilt, must see, $15,991.
$239/mo. for 72 months at 2.49% APR on approved credit. Ask for LARRY EMERY at Classic Chevrolet (231)839-7231.
Appendix H

Osceola County Parks Survey
Osceola County Parks Commission
301 West Upton Avenue
Reed City, MI 49677
(231) 832-6130
Fax: (231) 832-6130 (call first)
www.osceola-county.org
Email: oscparks@live.com

Osceola County Parks Survey
Park Visited: ( ) Rose Lake ( ) Crittenden

* * * * *2016 Park Survey* * * * *
(Please circle one answer)
1. How do you rate the park overall: great  good  fair  poor  bad
2. How do you rate the manager: great  good  fair  poor  bad
3. How do you rate the staff: great  good  fair  poor  bad

* * * * * Future Park Improvements* * * * *
Would you like to see the following improvements at the parks?
Please circle one yes or no answer and add comment if you like.

1. Online Reservations: Yes  No
2. Docks for Fishing from Shore: Yes  No
3. Bicycle Paths: Yes  No
4. Full Hookup w/Sewer: Yes  No
5. Foot Paths: Yes  No
6. Skateboard Park: Yes  No
7. Playground Equipment: Yes  No
8. Restroom Upgrades: Yes  No
9. Park Roads Paved: Yes  No
10. Picnic Area Upgrades: Yes  No
11. Cabins for Rent: Yes  No
12. Laundry Facility: Yes  No
13. Grass Sites: Yes  No
14. Wi-Fi (w/ fee involved): Yes  No
15. Remove Ballfield/Mini Golf for additional campsites at Rose Lake

Any additional park comments or Improvements that you may like to see as a customer using the Osceola County Parks:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

You may turn this form into the Parks Office Lock Box, Mail into the Parks Office at 301 W Upton Ave, Reed City MI 49677 or obtain the form online at www.osceola-county.org and send to 301 W Upton Ave, Reed City MI 49677.
Appendix I

Parks Commission Public Hearing Documentation
From: Dan Massy <dmassy@osceolacountymi.com>
Sent: Tuesday, October 25, 2016 2:35 PM
To: customerservice@cadillacnews.com
Subject: Notice of Public Hearing

DATE: August 3, 2016

TO: Cadillac News

FROM: Dan Massy, Community Development Coordinator

RE: Osceola County Parks Public Hearing

Please run the following once in the Legals section of your earliest available edition. If you have any questions please contact me at 832-7397.

Dan Massy
Community Development Coordinator
Osceola County, Michigan
301 W. Upton, Reed City, MI 49677
231.832.7397

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NOTICE OF PUBLIC HEARING
OSCEOLA COUNTY PARKS COMMISSION

A Public Hearing shall be held before the Osceola County Parks Commission on December 13, 2016 at 6:00 p.m. in the Courthouse, 301 West Upton, Reed City, Michigan. The purpose of the public hearing is to consider adoption of a Five Year Recreation Plan. A draft of the Plan can be viewed online at www.osceola-county.org or at the Community Development Office.

----------------------------------------------------------------------------------------------------------------------------------

Send billing to:
Susan Vander Pol
Osceola County Administration
301 West Upton Avenue
Reed City, MI 49677

Dan Massy
Community Development Coordinator
Osceola County, Michigan
301 W. Upton, Reed City, MI 49677
231.832.7397
Announcements

Osceola Parks Recreation Plan: The Osceola County Parks Commission is in the process of updating the County's Recreation Plan. The Parks Commission will hold a public hearing on Tuesday, December 13, 2016, at the County Courthouse, Reed City, Michigan for the purpose of taking input on the County's proposed Five Year Recreation Plan. The DRAFT Recreation Plan can be viewed prior to the public hearing online or at the County's Community Development Office, 301 W. Upton, Reed City. In addition to the public hearing, comments can also be emailed to dimassey@osceolacountymi.com or sent through postal mail to:

Osceola County Parks
301 W. Upton
Reed City, MI 49677

Contact the Osceola County Community Development Office at (231) 832-7397 with questions.

Osceola County Parks 2017 Paid Positions: The Osceola County Parks is seeking paid seasonal parks personnel for the 2017 season. See the Employment section for more information.

New Group Camping Procedure
Beginning with the 2016 camping season Osceola County Parks has established a Group Camping procedure.

Group Camping Procedure:
1.) A group camping form (Crittenden, Rose Lake) will be filled out when requesting more than 2 additional sites in one person's name at either park.
2.) Secure this group camping with a deposit that can be refunded of $30.00 after sites are vacated.
3.) Group camping will require a minimum stay of 2 nights per site for group camping.
4.) Holiday weekends and lakefront properties require a minimum 3 night stay.
5.) Two sites can be reserved for group camping per person calling in. All others in the party will either have to call in to reserve their site or fill out a form with another party's information prior to confirmation of reservation. These forms can be found under the parks home page.
6.) We will hold the sites for two weeks for others to call in or the form to be received. Monies will have to be paid up front with reservation.
7.) If information is not received within two weeks, sites will be released for others to rent. If form is received with incorrect information, a phone call will be placed to the individual filling out the form for updated information, otherwise the sites can be released for others to rent.
Located in the west central portion of Michigan's lower peninsula, Osceola County is perfectly situated to enjoy rural living with easy access to larger community amenities!

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ECONOMIC VITALITY INCENTIVE PROGRAM
FOIA PROCESS
FORMS & WORKSHEETS
REQUEST FOR BIDS / PROPOSALS

ANNOUNCEMENTS

Election Information:
SUMMARY results of the November 8, 2016 election
PREDICT results of the November 8, 2016 election

All previous election information has been moved to the County Clerk's page which is in the County Departments section of the Government tab.

Remonumentation Peer Review Group Meeting on December 13, 2016. Click to see Agenda.

Osceola County Parks Recreation Plan: The Osceola County Parks Commission will hold a public hearing on Tuesday, December 13, 2016, 6:00 p.m., at the County Courthouse, Reed City, Michigan, for the purpose of taking input on the County's

COUNTY CALENDAR

Tue, Dec 6th, 2016
Board of Commissioners - Committee of the Whole & Board Meetings

Tue, Dec 6th, 2016
Park Commission Meeting

Tue, Dec 20th, 2016
Board of Commissioners - Committee of the Whole & Board Meetings

Thu, Dec 22nd, 2016
Housing Committee Meeting


12/1/2016
proposed Five Year Recreation Plan. See the Parks, 
Announcements page for more information.

Osceola County 2017 Proposed Budget: Click on 2017 
Budget to read a copy of the budget proposal which is also 
available in print form for review at the County Clerk's Office.

Osceola County Parks 2017 Paid Positions: The Osceola 
County Parks is seeking paid seasonal parks personnel for the 
2017 season. See the Employment section for more 
information.

Job Openings: Osceola County has the following open 
positions: C.O.A. 2 Part-Time Home Health Aides, C.O.A. 2 
Part-Time Social Services Coordinators, E.M.S. Assistant 
Director, Parks Seasonal Personnel, and Sheriff Office 
Manager. For further details, see Employment in the 
Government section.

Volunteers for Boards and Commissions: Osceola County 
currently has vacancies on the Commission on Aging Advisory 
Committee and County Planning Commission. For an 
Application, see Other under Forms & Worksheets in the 
Government section.

Your Opinion Matters... Fill out a Survey to provide your 
comments on the County's services.

Osceola County is an Equal Opportunity Provider
OSCEOLA COUNTY PARKS COMMISSION MEETING
AGENDA
Tuesday, December 13, 2016

6:00 P.M. - Public Hearing – Osceola County 5 Year Recreation Plan

1) Meeting Called to Order – Chairman Langworthy
2) Pledge to the Flag & Prayer
3) Brief Public Comment
4) Additions or Deletions to the Agenda - Approval of the Agenda
5) Approval of Minutes from October 18, 2016
6) Directors Report – Carl Baumgras
7) Financial Report – Julie Homan (A/P approval = $49,750.59) &
   (BA #’s 12, 13, 14, & 15)
8) Rose Lake Bypass Entrance
9) Rose Lake I, J, L Upgrade Conceptual Design Plans
10) Crittenden Playground Equipment Grant
11) Credit Card Usage for 2017
12) Personnel Wage Study
13) Projected Plan for Improvement listing for both parks
14) Employee/Commissioner Comment
15) Public Comment
16) Adjournment

Public Comment

The Commission welcomes Public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following procedure be followed:

At the end of each Commission meeting, there is time to receive public comment from the audience. If you wish to address the Commission, we ask that you stand, give your name and present your concern. If you wish to speak while the Commission is addressing a specific issue, you are asked to make arrangements ahead of time with the Commission Chairperson. No comments or questions will be taken at any other time.
OSCEOLA COUNTY PARKS COMMISSION
December 13, 2016

A public hearing to approve the Osceola County 5 Year Recreation Plan was submitted. Motion by Commissioner Elkins, supported by Commissioner Thompson to approve the Osceola County 5 Year Plan as written and submit to the Osceola County Commissioners for approval. Motion carried unanimously.

Chairman Morris Langworthy, Jr. called the meeting of the Osceola County Parks Commission to order at 6:10 p.m. The pledge to the Flag was given, followed by prayer.

Present: Commissioners Langworthy, Jr., Tiedt, VanEpps, Gregory, Powell, Elkins, and Thompson
Absent: Commissioners Jacobs, Maturen, and Lewis
Park Personnel: Carl Baumgras and Julie Homan
Others: Dan Massy of Osceola County Community Development Coordinator

Public Comments. – none given.

Agenda. - Motion by Commissioner Thompson, supported by Commissioner Elkins to approve the agenda as written. Motion carried unanimously.

Approval of Prior October 18, 2016 Minutes. Motion by Commissioner Gregory, supported by Commissioner Tiedt to approve the minutes of October 18, 2016 as written. Motion carried unanimously.

Directors Report: Parks Director Carl Baumgras gave the following Parks Directors report. Osceola County received a grant from Fremont Area Community Foundation for $12,200.00 for playground equipment at Crittenden Park. The board would like to see the playground equipment purchased now and held for storage till spring to install at the park. The Parks out of pocket to set up and install should range around $2000.00. He spoke of using Verizon service to put WIFI at the parks for use of credit card data transfers using a 6 month service at a cost of $600 to $800.00, would like to use grant applications for swim buoys, fire rings and security systems for both parks, and staffing is available for the parks for 2017 with a need for volunteers at both parks for 2017.

For Crittenden Park the Director discussed, repairs to the zero turn mower will be around $2000.00 for a new motor, a need for a security light on the north dock, beaver have dammed up the Big Lake outlet and to contact the road commission, and would like to have the MADDs company put in the dock in 2017 for around $200.00 because Community Corrections office may not have people available to help with this.

For Rose Lake Park the Director discussed, the roofs replacement for the concession and house are complete and snow plowing is set for Deverman Builders to keep the park drive cleaned out. He spoke of the tree service from James Tree of Luther to remove trees at Rose Lake is complete and they did a great job with stump grinding and clean up. A letter received from Vicki Sawicki for a Forest Service Grant to help with removal of invasive species was reviewed, the commissioners would like a follow up phone call to verify parameters, commitments needed and species that are to be removed.

Motion by Commissioner Elkins, supported by Commissioner Tiedt to approve the use of Rap Grant monies from MMRMA for new fire rings with the Parks cost not to exceed $2,000.00. Motion carried unanimously.

Financial Report: Parks Executive Secretary/Bookkeeper Julie Homan gave the following financial report. Park balances as of December 13, 2016 were as follows: Revenues - $302,793.36, Expenditures - $297,033.51. 1st Merit Bank balance: $68,255.54, with cash on hand with the County Treasurer office of $21,913.72. Accounts payable of $50,254.10 were presented as well as review of budget amendment #12, 13, 14 and 16. A completed review of the 2016 Park revenue with the Parks computers and the G/L found that the electrical reporting is creating discrepancies. Revenue accounts were created to eliminate improper posting of receipts for electrical usage reimbursement at both Parks.

Motion by Commissioner VanEpps, supported by Commissioner Tiedt to approve the Accounts Payable for $50,254.10 as submitted for approval. Motion carried unanimously.

Motion by Commissioner Tiedt, supported by Commissioner Gregory approve the Budget Amendment #12, 13, 14, and 15 as submitted for approval. Motion carried unanimously.
Rose Lake Bypass Entrance: Monies were paid to DJ McQuestion for completion of bypass project to date, leaving a balance of $26,000.00 to be paid when project is complete in 2017. The gatehouse that needs to be purchased, built on site, correct height of window placing/door placement and installation was reviewed. Electrical service and phone service will have to be established to the gatehouse, as well as review of restroom facilities needed at the gatehouse. The road commission will help install road signs for the entrance after purchase is made of the new signs needed. Comments were received regarding the fence line on the west side of the new entrance is in need of cleaning out the overgrown brush.

Rose Lake Section I, J, & L Upgrade Design: The Rose Lake Park section I, J & L upgrade concept plans from Lapham Associates were reviewed. Discussion followed regarding the need for engineering plans on any updates to electrical and water made to the I, J, and L sections of Rose Lake. The commissioners would like to see the implementation of One-Way roads and sloping of the section I repaired. Cabins were reviewed, with the board asking for them to be placed on the water in front of the house and by replacing the gazebo in the future.

Crittenden Restroom: The board would like to move forward on engineering design bids for a new construction built restroom at Crittenden Park. Motion by Commissioner Tiedt, supported by Commissioner VanEpps to advertise for engineering bids for the restroom at Crittenden Park. Motion carried unanimously.

Rose Lake Park House Siding/Installation: A bid was submitted for siding and insulation on the house at Rose Lake. Motion by Commissioner Elkins, supported by Commissioner Thompson to approve the bid of $7,900.00 from Barcy Construction of Cadillac to insulate and side the house at Rose Lake. Motion carried unanimously.

Credit Card Processing for 2017: A report of the study on credit cards usage and needs moving forward was presented. Information provided suggests Point & Pay services, a government service provider, would be able to fund credit card usage by our customers without the charges involved that the Parks are currently paying. This service would charge a 3% service charge to the customer for use of their credit card and remove all fees paid for the Parks having to accept credit cards. Motion by Commissioner Gregory, supported by Commissioner Tiedt to change to using Point & Pay, a North American Bancard Company out of Troy, Michigan for all services for the upcoming 2017 season on all electronic/credit card payments at both Parks. Motion carried unanimously.

Personnel Wage Study: A personnel wage study is being considered for the upcoming 2017 season.

Projected Plan for Improvement and the 5 Year Plan: The projected plan for improvements and the five year plan were received and reviewed throughout the meeting with additions to these listings being noted.

Public/Park Comments: A great 2016 season was reviewed and hopes are for three more years of this same growth at the parks.

The Park Commissioners have a set tentative March 14, 2017 meeting at 6:00 p.m. at the courthouse in Reed City.

Motion by Commissioner Gregory, supported by Commissioner Powell to approve the Finance Chairman/Finance Committee to respond to the needs of the Parks Commission until 2017 meetings are established. Motion carried unanimously.

Motion by Commissioner Gregory, supported by Commissioner Tiedt to adjourn at 8:30 p.m. Motion carried unanimously.

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper
Draft until approved at the next Osceola County Parks Commission Meeting
Appendix J

Board of Commissioners Public Hearing Documentation
Welcome To Osceola County

Located in the west central portion of Michigan's lower peninsula Osceola County is perfectly situated to enjoy rural living with easy access to larger community amenities!

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ANNOUNCEMENTS

Building Department Hours: From January 17th through the 27th please call the Building Department, (231) 832-6117, PRIOR to traveling to their office. This is necessary to ensure someone will be available to assist you.

Notice of Public Hearing (County Recreation Plan): A Public Hearing shall be held before the Osceola County Board of Commissioners on February 7, 2017 at 9:30 a.m. in the Courthouse Commissioners Room, 301 West Upton, Reed City, Michigan. The purpose of the public hearing is to consider adoption of the Five Year County Recreation Plan (draft Plan).

Job Openings: Osceola County has the following open positions: C.O.A. Home Delivered Meals Driver, C.O.A. Homemaker, Contracted Mechanical and Plumbing Inspector/Plan Reviewer, Deputy County Clerk, E.M.S. Lieutenant, E.M.S. Paramedic, and 2017 Parks Seasonal Personnel. For further details, see Employment in the Government section.

COUNTY CALENDAR

Tue, Feb 7th, 2017
Public Hearing - County Recreation Plan

Board of Commissioners - Committee of the Whole & Board Meetings

Mon, Feb 20th, 2017
County Offices Closed: In observance of Presidents Day

Tue, Feb 21st, 2017
Board of Commissioners - Committee of the Whole & Board Meetings

http://osceola-county.org/
Dan Massy

From: Dan Massy <dmassy@osceolacountymi.com>
Sent: Wednesday, January 4, 2017 9:38 AM
To: 'customerservice@cadillacnews.com'
Cc: Jody Waurzniak
Subject: Public Hearing Announcement - Osceola County

Please print the following notice in the Announcements section of the next edition of the Cadillac News. If you have questions I can be contacted at (231) 832-7397.

*****************************************************************************

NOTICE OF PUBLIC HEARING

COUNTY OF OSCEOLA

A Public Hearing shall be held before the Osceola County Board of Commissioners on February 7, 2017 at 9:30 a.m. in the Courthouse Commissioners Room, 301 West Upton, Reed City, Michigan. The purpose of the public hearing is to consider adoption of a Five Year County Recreation Plan.

*****************************************************************************

Send billing to:
Susan Vander Pol
Osceola County Administration
301 W. Upton
Reed City, MI 49677

***

Dan Massy
Community Development Coordinator
Osceola County, Michigan
301 W. Upton, Reed City, MI 49677
231.832.7397
The Committee meeting was called to order at 9:34 a.m. by Chairman Emig.

Present: Commissioners Nehmer, Halladay, Gregory, Emig, Elkins and Tiedt.

Also present: Jon-Thomas Burgess-Technology Coordinator, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the minutes from February 7, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the current claims of the County in the amount of $79,452.32. Recommendation was unanimously supported.

**County’s Recreation Plan**
Susan Vander Pol, County Coordinator, advised Board members that all the required steps, including the Public Hearing held two weeks ago, for the County’s Recreation Plan have been met. A brief discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the Resolution for Osceola County’s Recreation Plan. Recommendation was unanimously supported.

**Telephone VoIP System**
Jon-Thomas Burgess, Technology Coordinator, reviewed more information obtained regarding the three vendors who previously spoke with the Committee regarding phone services for the County. He compared services and costs associated with the various vendors noting Jive appears to have more growth potential, especially as it relates to building security. Susan Vander Pol, County Coordinator, shared her thoughts on the new information acquired and agreed with Jon-Thomas’s recommendation. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the proposal from Jive Communications for the telephone system and authorize the Chairman to sign any necessary documents. Recommendation was unanimously supported.

**Commission on Aging (C.O.A.) Marion Renovation Update**
Scott Schryer, C.O.A. Director, updated Board members on the progress on the renovations at the Marion facility. He noted they are on schedule and moving along with the project. Completion date should be around the first part of April. Susan Vander Pol, County Coordinator, explained a change order at the facility in Marion and discussion was held.
The Osceola County Board of Commissioners meeting was called to order at 11:13 a.m. by Chairman Larry Emig at the Courthouse.

Roll call: Commissioners Halladay, Emig, Nehmer, Gregory, Tiedt, and Elkins were present. Commissioner Wayne absent.

Commissioner Elkins offered a prayer.

Chairman Emig led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee Comment: Scott Schryer, C.O.A. Director, addressed a recent article in the Marion Press.

**MOTION #1: Approve Board Agenda**
Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as presented. Motion carried with a voice vote.

**MOTION #2: Approve Board Minutes of February 7, 2017**
Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the regular Board minutes of February 7, 2017 as presented. Motion carried with a voice vote.

**MOTION #3: Approval of Consent Agenda**
Motion by Commissioner Elkins, seconded by Commissioner Nehmer, to accept the following Committee recommendations of February 21, 2017.

**MOTION #3A: Accounts Payable**
Approve the accounts payable invoices for claims for the County in the amount of $79,452.32 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

**RESOLUTION 2017-0004**
**OSCEOLA COUNTY RECREATION PLAN**

WHEREAS, the County of Osceola has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2017 through 2021, and

WHEREAS, the County of Osceola began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and
WHEREAS, residents of the County of Osceola were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on February 7, 2017 at the County Courthouse to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Osceola County Recreation Plan, and

WHEREAS, the County of Osceola has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the County of Osceola, and

WHEREAS, after the public hearing the Osceola County Board of Commissioners voted to adopt said Osceola County Recreation Plan.

NOW, THEREFORE BE IT RESOLVED the Osceola County Board of Commissioners hereby adopts the Osceola County Recreation Plan.

MOTION #3B: VoIP Phone System
Approve the proposal from Jive Communications for the telephone system and authorize the Chairman to sign any necessary documents.

MOTION #3C: United Way Grant Application
Approve the application with United Way for the Meals Program and authorize the Chairman to sign.

MOTION #3D: Osceola County Community Foundation Grant Application
Approve the grant application to the Osceola County Community Foundation for kitchen appliances and furnishings for the C.O.A. Marion building and authorize the Chairman to sign.

MOTION #3E: Budget Amendments-2016 and County Treasurer’s Journal Register
Approve the following budget amendments and the County Treasurer’s January Journal Register as presented:

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MOTION #3F: U.S. Imaging Contract
Waive the County’s purchasing policy, approve the contract with U.S. Imaging and authorize the necessary signatures.

MOTION #3G: Osceola County Plumbing & Mechanical Inspection Agreement
Approve the Agreement between Osceola County and Gerald A. Antor for Plumbing and Mechanical Inspection Services.

MOTION #3H: Veterans Administration-Transportation Grant
Approve the application to the Veterans Administration for a transportation grant and authorize the Chairman to sign.

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of February 21, 2017 carried with six (6) yes votes. Commissioner Wayne absent.

MOTION #4: Approve Prepaid Invoices January 2017
Motion by Commissioner Tiedt, supported by Commissioner Halladay, to approve the prepaid cash disbursements for the County in the amount of $659,612.90 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same. Motion carried with six (6) yes votes. Commissioner Wayne absent.

Liaison reports given by Commissioners.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Halladay, to adjourn at 11:49 a.m.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman
RESOLUTION 2017-0004

OSCEOLA COUNTY RECREATION PLAN

WHEREAS, the County of Osceola has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2017 through 2021, and

WHEREAS, the County of Osceola began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of the County of Osceola were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on February 7, 2016 at the County Courthouse to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Osceola County Recreation Plan, and

WHEREAS, the County of Osceola has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the County of Osceola, and
WHEREAS, after the public hearing the Osceola County Board of Commissioners voted to adopt said Osceola County Recreation Plan.

NOW, THEREFORE BE IT RESOLVED the Osceola County Board of Commissioners hereby adopts the Osceola County Recreation Plan

STATE OF MICHIGAN       
)ss.
COUNTY OF OSCEOLA        

I, the undersigned, the duly qualified and acting Clerk of the County of Osceola, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 21st day of February, 2017, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 24th day of February, 2011, A.D.

Karen J. Bluhm  Osceola County Clerk
Appendix K

Transmittal Letter to West Michigan Regional Planning Commission
March 7, 2017

Dave Bee
West Michigan Regional Planning Commission
1345 Monroe Ave. NW, Suite 255
Grand Rapids, MI 49503

Enclosed is a copy of Osceola County’s updated Recreation Plan. It replaces the Osceola County, Michigan Recreation Plan dated February 2, 2010 which should be destroyed. If you have any questions I can be reached at (231) 832-7397.

Sincerely,

Dan Massy
Recording Secretary