The Osceola County Parks Department Parks Commissioner meeting was called to order at 9:05 a.m. by Chairman Commissioner Gregory at Crittenden County Park. The pledge to the Flag and Prayer was offered. A walk around Crittenden Park was completed from 10:30 to 11:30, the meeting was recessed from 11:30 to 1:00 and reconvened at 1:00 pm at Rose Lake Park.

Roll call: Commissioners Gregory, Elkins, Custer, Belden, Wemple (left at 11:00), Maturen, Thompson and Hoaglund were present.
Absent: Commissioner Jacobs.
Also, present: Office personnel: Director - Carl Baumgras and Bookkeepers - Julie Homan & Char Dagen, Rose Lake Park: Brian & Denise Robertson, Sonja Johnson, Zane and Myrtle Jones, Bernie Schoch, Diane Erickson, Crittenden Park: Richard & Merry Cook and Roger Eichenberg.

Motion by Commissioner Hoaglund, supported by Commissioner Elkins to approve the agenda as written. Motion carried with 9 yes votes.

Brief Public Comment: Tom Leroy Brown expressed interest in employment at Crittenden Park for 2020 season. Rose Lake Seasonal Campers Vickey and Kevin Martin, Darlene Marek and Kim MacLennan expressed concerns regarding; the lottery process at Rose Lake Park, the boat launch H/C accessibility, seasonal campers boat docking, a sign by B1/B2 for crosswalk, A4/A5 parking concerns, roads needing repairs, mini golf needs for building a bigger and better recreation building for the kids, boat passes for all boats using Rose Lake water and the golf cart ruling of non-operation from 9 pm to 9 am.

Motion by Commissioner Gregory, supported by Commissioner Thompson to approve the minutes of July 25, 2019 meeting as written. Motion carried with 9 yes votes.

The Finance Committee report of August 6, 2019 was given by the Parks Finance Committee Commissioner Elkins as follows:

Recommendation by Commissioner Tribley, supported by Commissioner Elkins to have Derek and Makala Kolk operate the Rose Lake Camp Store for the 2020 season. Recommendation carried unanimously. Commissioner Elkins moved for support, Commissioner Hoaglund supported, Motion carried with 9 yes votes.

The Finance Committee report of September 3, 2019 was given by the Parks Finance Committee Commissioner Elkins as follows:

1. Recommendation by Commissioner Elkins, supported by Commissioner Tribley for Budget Amendment # 2 for $1000.00 increase to Equipment Maintenance and decrease to Dues. Recommendation carried unanimously. Commissioner Elkins moved for support, Commissioner Tribley supported, Motion carried with 9 yes votes.
2. Recommendation by Commissioner Elkins, supported by Commissioner Tribley approve up to $3,000.00 for gravel purchase for both parks. Recommendation carried unanimously. Commissioner Elkins moved for support, Commissioner Hoaglund supported, Motion carried with 9 yes votes.
3. Recommendation by Commissioner Elkins, supported by Commissioner to approve the 2020 Parks Budget at $320,600.00. Recommendation carried unanimously. Commissioner Elkins moved for support, Commissioner Tribley supported, Motion carried with 9 yes votes.
4. Recommendation by Commissioner Elkins, supported by Commissioner Tribley for approve up to $700.00 for a honey wagon motor at Crittenden. Recommendation carried unanimously. Commissioner Elkins moved to rescind the recommendation.
The Personnel Committee report of August 6, 2019 was given by the Parks Finance Committee Commissioner Gregory as follows:

Recommendation by Commissioner Hoaglund, supported by Commissioner Thompson to offer employment to Charlene Dagen for the bookkeeper position, with authorization from the Parks Director to follow through with the hiring process including a background check and physical/drug test for employment. Recommendation carried unanimously. Commissioner Gregory moved for support, Commissioner Hoaglund supported, Motion carried with 9 yes votes.

Old Business:

a. A report was received and discussed from the Parks Director. Motion by Commissioner Hoaglund, supported by Commissioner Custer to change rule # 14 of the Parks Rules and Regulation to read as written with the following added to the ruling of No storage of Fireworks on campground property in rule #14. Motion carried with 9 yes votes.

b. A report was received and discussed on the revenues, expenditures and check book balance for both parks. Revenues to date are at $336,523.74; expenditures are $211,312.14; and bank balances are $266,861.56.

c. A report on the Rose Lake sections I, J, and L upgrades/site changes was received. Dan Massy reported on the status and scoring available from the Recreation Passport Grant Application.

d. A report on the Rose Lake Boat Launch grant was received. MCSA submitted engineering plans for approval by the Parks Commission; as well as timelines for completion of project. Motion by Commissioner Thompson, supported by Commissioner Tribley to approve the engineering plans from MCSA and submit them for bids. Motion carried with 9 yes votes.

e. A report was received and discussed on the Crittenden Restroom. Plans on the design for the restroom are needed for review. Rose Lake Youth Camp restroom was toured for compatibility and will need to find out if drawings are available from RLYC to use as reference for the Crittenden restroom.

f. A report on the Albright Methodist Church Camp in Hersey was received. Motion by Commissioner Belden, supported by Commissioner Custer to not pursue this purchase of the Albright Camp by the Parks Department. Motion carried with 8 yes votes and 1 nay.

g. A report on the Rose Lake Disc Golf course was received and discussed. Motion by Commissioner Belden, supported by Commissioner Custer to walk away from the option of completing a Disc Golf Course at Rose Lake Park. Motion carried with 9 yes votes.

h. The 2020 Parks Budget was reviewed and approved in the Finance Committee report.

i. A report on the 2020 Seasonal Camping was received and discussed. Information to be reviewed and discussed at the October 10, 2019 meeting.

j. A report was given and discussed on the projected projects in process and on the Five-Year Plan for both parks.

New Business:

a. Parks Director evaluations were received and will be reviewed at the October 10th meeting.

b. Parks Bookkeeper evaluations were received and will be reviewed at the October 10th meeting.

c. A bid was received for the 2020 Well startup at both parks. Motion by Commissioner Belden, supported by Commissioner Tribley to award the bid to Waldron Well Drilling of Evart for $2,125.00 to clean up the leaves at Rose Lake Park in 2020. Motion carried with 9 yes votes.

d. A report was received regarding the workers sites and changes needed. Motion by Commissioner Belden, supported by Commissioner Custer to change M9 worker site to K9 worker site in 2020. Motion carried with 9 yes votes.

e. Bids were received for the Crittenden Honey Wagon motor. Motion by Commissioner Belden, supported by Commissioner Elkins to purchase the Crittenden Honey Wagon motor from Pump Agents for $914.17 plus shipping. Motion carried with 9 yes votes.
f. Bids were received for 70 yards of gravel at Crittenden Park. **Motion by Commissioner Belden, supported by Commissioner Custer to purchase 70 yards of gravel from Jeff's Trucking of Sears for $1,120.00. Motion carried with 9 yes votes.**

g. Bids were received for the Crittenden drain field to be pumped. **Motion by Commissioner Belden, supported by Commissioner Custer to approved Johnson Septic of Sears for $877.50 to pump Crittenden Park drain field. Motion carried with 9 yes votes.**

h. Bids were received for the Rose Lake Park 2020 Leaf Cleanup. **Motion by Commissioner Tribley, supported by Commissioner Belden to approve Deverman Builders of LeRoy for $5,775.00 for the 2020 leaf cleanup at Rose Lake Park. Motion carried with 8 yes votes.**

i. The Rose Lake Housing agreement and current costs was presented for review and discussion. **Motion by Commissioner Hoaglund, supported by Commissioner Belden to close the house at Rose Lake for the winter months. Motion carried with 8 yes votes and 1 nay.**

j. A need for Rose Lake tree work was presented and will be reviewed at our next meeting.

k. A report on the Rose Lake Dock was received and discussed.

**Other Business:** None.

**Employee/Commissioner Comments:** None.

**Extended Public Comments:** None.

**Moved by Commissioner Belden, seconded by Commissioner Custer to adjourn at 3:15 p.m. The motion carried with 8 yes votes.**

Next meeting is scheduled for October 10, 2019 at 5:00 p.m. at the Courthouse.