Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:30 p.m. A prayer was given followed by the pledge to the flag.

Present: Commissioners Tiedt, VanEpps and Powell.
Absent: Commissioner Elkins
Park Personnel: Carl Baumgras, Julie Homan, Rose Lake Park: Mike Tribley, Brian & Denise Robertson; Crittenden Park: Fritz & Kathy Denny
Others: None

Agenda: Motion by Commissioner VanEpps, supported by Commissioner Powell to approve the agenda as written. Motion carried unanimously.

Public Comments – none.

Approval of Prior Minutes. Motion by Commissioner VanEpps, supported by Commissioner Powell to approve the minutes of June 6, 2017 as written. Motion carried unanimously.

New Business:

a. Claims were presented in the amount of $53,154.21. Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the claims in the amount of $53,154.21 as submitted. Recommendation carried unanimously.

b. Budget Amendment # 4 was submitted for approval of a $3000.00 increase to telephone expense and appropriated fund balance. Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the BA #4 as submitted. Recommendation carried unanimously. Review of the phone services and charges by AT&T were discussed; the office will review with the County Coordinator for a connection with the new county JIVEx telephone services at both parks and a contact will be made with AT&T to remove both 2nd lines at the parks that are not needed.

c. The revenues and expenditures through July 11, 2017 for both parks were reviewed. The revenues to date were $204,459.68 and the expenditures were $195,329.52. The checkbook balances are $102,578.07. The funding for the swim buoys was reviewed for purchase; since the grant money of $2500.00 has been received from Osceola Community Foundation.

d. The phone services were reviewed with the Budget Amendment # 4 earlier.

Old Business:

a. The Rose Lake entrance and gatehouse project is completed. The gatehouse is in need of 2 people to man it during peak hours. Some trim is still needed and a gate may be purchased to help with the flow of traffic. Also discussed is the overload of the youth camp, boaters and the need for more speed bumps to help with traffic. A safety drop box is also needed in the gatehouse.

b. The Crittenden restroom repairs are complete, all are open and they look fine. The RFP for a new restroom at Crittenden will be reviewed for funding as there are other projects (RL Pine River culvert) in need repairs.

c. The Rose Lake drain and culvert into the Pine River was reviewed. Commissioner Powell has plans to review this matter on July 20th full parks board meeting.

d. The Parks Director would like to review the needs for a UTV or Mule for purchase with a GLE or Consumers grant that maybe available for the parks.

e. The 5-year plan was reviewed with the culvert at Rose Lake being of concern due to the large dollar amount to repair the culvert.

f. Projected projects for upcoming season were updated with a few new small projects needed.
Park Manager/Employee Comments:

The Crittenden Park has received incident reports, surveys with complaints and some were reviewed. The manager asked about the docks and seawall for future boating uses and how we can improve this area.

The Rose Lake Manager discussed the hard water situation at the restrooms in the park. A water softener in the south and north restroom is a necessity. A change of worker site J1 to F9 is needed to help cover the new gatehouse. The store, the office building and old booth were reviewed for needs and how to best utilize these building was received. A recreation building set up by the mini golf area and used for all recreational rentals was suggested.

The Finance Committee reviewed the Personnel Committee meeting and what was recommended. Input of the staff on hand was received regarding current wages for the staff and what would be fair wages for all moving forward.

Motion by Commissioner VanEpps, seconded by Commissioner Powell to adjourn at 3:15 p.m. Motion carried.

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper
Draft until approved at the next Osceola County Parks Finance Committee meeting