Chairman Commissioner Langworthy, Jr. called the meeting of the Osceola County Parks Commission to order at 6:00 p.m. The pledge to the Flag was given, followed by prayer.

Present: Commissioners Langworthy, Jr., VanEpps, Gregory, Elkins, Tiedt, Powell and Maturen.
Absent: Commissioners Thompson, Wemple, and Jacobs
Park Personnel: Carl Baumgras, Julie Homan, Crittenen Park: Fritz & Kathy Denny, Rose Lake Park: Mike & Karen Tribley
Others: Shannon Lindquist – Leroy Library

Public Comments: – Shannon Lindquist, representative of the Leroy Library was present to ask for a placement of a small library box at Rose Lake Park. She spoke of grant funding, where to place the library and the Leroy library will maintain it. The Parks Commissioner agreed with the library at Rose Lake Park and gave the ok to move forward with the library if there grant funding is received.

Agenda: - Motion by Commissioner Gregory, supported by Commissioner Tiedt to approve the agenda as written. Motion carried unanimously.

Approval of May 23, 2017 Minutes: Motion by Commissioner Elkins, supported by Commissioner Gregory to approve the minutes of May 23, 2017 as written. Motion carried unanimously.

Finance Committee Report: Commissioner Tiedt gave the following June 6th Finance Committee report.
Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the claims in the amount of $17,599.17. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory supported, motion carried unanimously.
Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the Budget Amendment 2 and 3 as submitted. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory supported, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the per diem for park meetings over 4 hours to be reimbursed for $70.00 per county policy. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins supported, motion carried unanimously.

Commissioner Tiedt gave the following July 11th Finance Committee report.
Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the claims in the amount of $33,154.21 as submitted. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Maturen supported, motion carried unanimously.

Budget Amendment # 4 was submitted for approval of a $3000.00 increase to telephone expense and appropriated fund balance. Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the BA #4 as submitted. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory supported, motion carried unanimously.

Personnel Committee Report: Commissioner Langworthy, Jr. gave the following June 20th Personnel Committee report.
Recommendation by Commissioner Langworthy, Jr, supported by Commissioner Gregory for an extra Rose Lake Park maintenance couple to be hired for the 2018 season. Recommendation carried unanimously. Commissioner Langworthy, Jr moved for support, Commissioner Elkins supported, motion carried unanimously.

Recommendation by Commissioner Langworthy, Jr, supported by Commissioner Gregory to have the Parks Bookkeeper complete a study of other county parks in the area and the rates associated with these parks for services. This will be completed in the October timeframe for the 2019 budget and to present findings to the Parks Commissioners later this year. Recommendation carried unanimously. Commissioner Langworthy, Jr moved for support, Commissioner Gregory supported, motion carried unanimously.

Recommendation by Commissioner Gregory, supported by Commissioner Langworthy, Jr, to have reservations start on January 1st each year to be lifted and replaced with reservations on all campsites, except seasonal campsites, can be made for the next camping season in advance. Recommendation carried unanimously. Commissioner Langworthy, Jr moved for support, Commissioner Tiedt supported, motion carried unanimously.

Recommendation by Commissioner Gregory, supported by Commissioner Langworthy, Jr, to create an email form to be placed on the county website for camping reservations starting in 2018. Recommendation carried unanimously. Commissioner Langworthy, Jr moved for support, Commissioner Tiedt supported, motion carried unanimously.

Recommendation by Commissioner Gregory, supported by Commissioner Langworthy, Jr, to hire a part-time recreational coordinator internship position for 2018, with a salary for this individual to be discussed at the next board meeting. Recommendation carried unanimously. Commissioner Langworthy, Jr moved for support, Commissioner Gregory supported, motion rescinded with lack of approval.
**Directors Report:** Parks Director Carl Baumgras gave the following Parks Directors report. Revenues for the parks are looking real good and all indications report August can be a great month at both parks. The Parks received a grant from OCCF for $2,500.00 to purchase swim buoys with a 50% match from Parks. Discussion followed regarding dog issues, point and pay credit card issues, water testing completed for July, health department has conducted beach water testing, phone service rates, and preparation of the 2018 budget will begin soon. For Rose Lake Park; gatehouse completed June 21st and operational, the north restroom received new lights and fans, the old office building being turned over to the store for use, and the need for wind screens for the pavilions. For Crittenden Park; staffing issues were discussed, well water testing came back positive and Waldron was called into repeat process with positive results received, geese problems on the beach, dumpster lid fire, dog park fencing, water levels up at both parks, and speeding motorists in the park.

**Financial Report:** Parks Executive Secretary/Bookkeeper Julie Homan gave the following financial report. Park balances as of July 11, 2017 were as follows: Revenues - $222,683.68, Expenditures - $216,228.80. Huntington Bank balance: $68,226.51, with cash on hand with the County Treasurer office of $25,412.56. Accounts payables of $14,469.03 were presented for the timeframe of July 1st to July 20, 2017.

**Motion by Commissioner VanEpps,** supported by Commissioner Gregory to approve the Accounts Payable for $14,469.03 as submitted for approval. Motion carried unanimously.

**Motion by Commissioner Tiedt,** supported by Commissioner Elkins to approve Budget Amendment # 5 as submitted for approval. Motion carried unanimously.

**Rose Lake Pine River Drain/Culvert:** The Parks Director reviewed a summary of discussions, observations, options and plans available for the Rose Lake Pine River Drain/Culvert submitted from Gary Karttunen. Engineer for KPM. Further review by the Parks Commission regarding concrete versus tin for replacement, timeframes of the drain and boat launch implementations and the urgency to repair, water tables extremely high this year causing continual damage, how to fund this project, and exploring DNR/DEQ grant money to help with repairs. The Parks Director was asked to get engineering guidelines for use of concrete and to contact the DEQ Waterways for possible assistance with this project. The County Commissioners present asked for a presentation from the Parks Chairman to be given at the next full County Board of Commissioners August 1st regarding the drain, how to fix the problem and how to pay for the drain project.

**Motion by Commissioner Gregory,** supported by Commissioner Tiedt to pursue the engineering process and contact the DNR/DEQ Waterways Division for assistance on repairs needed and assistance with cost. Motion carried unanimously.

**Daily and 3 Day Permit Quotes:** Quote summaries were received regarding daily and 3-day permits required and the costs associated with this need. **Motion by Commissioner Gregory,** supported by Commissioner Tiedt to approve Allegra Printing of Cadillac with a cost of $267.48 for 2,000 3-day vehicle permits and $1737.16 for 25,000 daily vehicle passes needed. Motion carried unanimously.

**Grants:** Future grants the parks are reviewing would be to include a grant to the DNR for the Crittenden restroom, grants to help purchase UTV or a Mule at parks, and still waiting to hear of the two MMRMA grants submitted.

**Fee Structure for 2018, Projected Plan for Improvement and the 5 Year Plan:** Updated reports were received and will continue to monitor these reports at all future meetings.

**Public/Park Comments:** Crittenden park received thanks for the wonderful Father’s Day breakfast that they put on and the good attendance of people participating. Rose Lake park discussed the water slide is a huge success, would like to change worker site J1 to F9 to help with the new booth area, and the new booth has created a race track in the middle of the park. The Parks Commissioners discussed purchase of additional speed bumps to control the speeding and a gate to help with the booth entrance overload of traffic.

**Motion by Commissioner Gregory,** supported by Commissioner Powell to adjourn at 9:00 p.m. Motion carried unanimously.

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper

Draft until approved at the next Osceola County Parks Commission Meeting