Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:20 p.m. A prayer was given followed by the pledge to the flag.

Present: Commissioners Tiedt, VanEpps and Elkins.
Absent: Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Fritz & Kathy Denny
Others: None

Agenda: Motion by Commissioner VanEpps, supported by Commissioner Elkins to approve the agenda as written. Motion carried unanimously.

Public Comments – none.

Approval of Prior Minutes. Motion by Commissioner VanEpps, supported by Commissioner Elkins to approve the minutes of May 9, 2017 as written. Motion carried unanimously.

New Business:

a. Claims were presented in the amount of $17,599.17. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the claims in the amount of $17,599.17. Recommendation carried unanimously.

b. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the Budget Amendment 2 and 3 as submitted. Recommendation carried unanimously.

c. The revenues and expenditures through June 6, 2017 for both parks were reviewed. The revenues to date were $148,031.51 and the expenditures were $119,974.87. The checkbook balances are $71,008.88. The budget is being reviewed carefully and amendments will be needed as capitol items are finished at the parks and billed.

d. High profile vests were presented for possible purchase for the park employees. The vests could be purchased with logo printed for $20.00. The Finance Committee was agreeable to this purchase for park employees, however may want to look at vests that are mesh in material.

e. The county per diem for meetings over 4 hours was increased to $70.00 in August 2016. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the per diem for park meetings over 4 hours to be reimbursed for $70.00 per county policy. Recommendation carried unanimously.

Old Business:

a. The Rose Lake entrance and gatehouse project were reviewed. The gatehouse is being finished as fast as possible. The electrical needs to be run, the telephone lines moved and finishing will be completed inside as time permits. The manager hopes to have the gatehouse operational by the 4th of July timeframe. Discussion of the old gatehouse uses, hours the project has consumed, and the office space to be utilized by the store concession were received.

b. The fee structure for 2018 were tabled until after the Personnel Committee meeting on June 20, 2017.

c. The Crittenden restroom repairs will be completed in house by our maintenance. The RFP for a new restroom will be submitted later in 2017.

d. The Rose Lake drain and culvert into the Pine River was reviewed. Discussion regarding plans, grants, millage, and fee structure for boats was received. This matter will be reviewed for future fixture and how to accomplish repairing the culvert.

e. The playground grant for Crittenden from OCCF is done and reported as completed. The Swim Buoy grant with OCCF has been approved at the local level. The MMRMA grants will be reviewed in July for the fire rings and security items needed. The Crittenden restroom RFP is still in the works for possible grant at the state level.
f. The 5 year plan was reviewed with budgeting items to be completed for the next few years.

g. Projected projects for upcoming season were tabled until the end of the season.

**Park Manager/Employee Comments:**

The Crittenden manager discussed the need for employees and speed bumps are needed in the park. Water bacteria tests in June will need to completed in June and August, 2018. Entrance and other road signs are being reviewed for needs at both parks.

The road work on 50th Avenue was discussed. Review of the park calendar for a Personnel meeting to be held on June 20, 2017 at 1:00 pm was received. An incident with medical marijuana was received at Crittenden park. Commissioner Elkins discussed veterans and rates allowed, he spoke of 100th Anniversary of Joseph Guyton being the 1st foreign fighter and being from our area. The 9 &10 News morning event was discussed, as well as all surveys received were reviewed and questions regarding why we don’t receive more from Rose Lake.

**Motion by Commissioner VanEpps, seconded by Commissioner Elkins to adjourn at 3:35 p.m. Motion carried.**

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper

Draft until approved at the next Osceola County Parks Finance Committee meeting