Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:00 p.m. A prayer was given followed by the pledge to the flag.

Present: Commissioners Tiedt, VanEpps and Powell.
Absent: Commissioner Elkins
Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Fritz & Kathy Denny, Rose Lake Park: Mike & Karen Tribley
Others: None

Agenda: Motion by Commissioner VanEpps, supported by Commissioner Powell to approve the agenda with additions to new business under d. 9&10 News broadcast; as well as e. MSU Project RED. Motion carried unanimously.

Public Comments – A PPO was issued in the courthouse against Daniel Akans and for all park employees, commissioners and courthouse employees to be alert. Contact the Sheriff’s department if contact is made by this individual.

Approval of Prior Minutes. Motion by Commissioner VanEpps, supported by Commissioner Powell to approve the minutes of April 4, 2017 as written. Motion carried unanimously.

New Business:

a. Claims were presented in the amount of $24,297.39. Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the claims in the amount of $24,279.39. Recommendation carried unanimously.

b. The revenues and expenditures through May 9, 2017 for both parks were reviewed. The revenues to date were $79,236.07 and the expenditures were $68,897.37. The checkbook balances are $103,248.50. The budget is being reviewed carefully and amendments will be needed as capitol items are finished at the parks and billed. A price quote summary for 2 hot water tanks at Crittenden restrooms was received. Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve Shelton Heating and Cooling of Tustin for two (2) water heaters installed at Crittenden Park in the amount of $4,543.00 was received. Recommendation carried unanimously. Discussion received to flush tanks every year to keep the tanks operating better and longer.

c. The Rose Lake Park Pine River drain and culvert is in need of repairs. Jerry Powell, Drain Commissioner discussed these needs and how to correct the problem. He recommended a concrete drain with culvert is needed and will last more than 10 years if installed correctly. These repairs could be in the $70,000 to $80,000.00 to repair. The need to have the Osceola County Board of Commissioners and the Rose Lake Property Association aware of these repairs is needed.

d. 9 & 10 News and Good Morning America would like to make a special report on Rose Lake Camping Friday May 26, 2017 from 5:00 am to 9:00 am. They will do 7 sessions of 15 minutes each and the committee discussed who and what should be discussed in the sessions. The airing of this program will be great PR for the park.

e. Project RED (Rural Education Days) is scheduled for May 17th and 18th at Rose Lake Park. MSU is celebrating its 25th year of putting this event together. The Finance Committee is good to present a letter to the MSU Extension for a day pass at both parks for the 2017 season to be delivered to all children attending the project.

Old Business:

a. The Rose Lake entrance and gatehouse project were reviewed. The gatehouse was delivered and some small concerns will need to be addressed. A price quote summary was received for finishing the inside of the gatehouse. Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve a bid of $6,265.00 to finish the inside of the gatehouse by Deverman Builders of Leroy. An
a. (continued) additional recommendation for up to $1735 for finishing the outside pad and counter top, and up to $1800.00 to complete the road signs needed were approved. Recommendation carried unanimously. Line painting and the parking area were discussed.

b. The fee structure for 2018 was reviewed for possible increases to be made. Recommendation by Commissioner VanEpps, seconded by Commissioner Powell for a 5% increase, rounded to the nearest dollar, in the Osceola County Parks fee schedule for the 2018 season. Recommendation carried.

c. The I, J, and L section upgrade was reviewed. The Rose Lake Park is in need of nine trees marked for removal and stump grinding. Recommendation by Commissioner VanEpps, seconded by Commissioner Powell pay up to $2,500.00 for 9 trees removed at Rose Lake Park. Recommendation carried.

d. The Crittenden Park playground is in need of installation. Recommendation by Commissioner VanEpps, seconded by Commissioner Powell to pay Rick McNeilly of Clare $3,000.00 to help install the playground equipment at Crittenden Park. Recommendation carried.

e. The Crittenden Park restroom was discussed for possible repairs needed and to look into RFP’s for replacement of the restroom in 2019. Further review of the project is needed at the end of this season for funding of this project.

f. Grants initiated for 2017 were reviewed. The Osceola Community Foundation has a grant for swim buoys at both parks and grants to MMRMA for new concrete filled fire rings and security items needed at both parks. Possible grants for UTV’s at both parks in 2018 were discussed and the Crittenden Park restroom replacement in 2019 was reviewed.

g. The Five-Year Plan and the projected plan for projects were received and reviewed. Minor changes were received and will continue to be a topic of discussion at all future meetings.

Park Manager/Employee Comments:

Recommendation by Commissioner VanEpps, seconded by Commissioner Powell to pay an additional $2,500.00 to DJ McQuestion for landscaping that was under bid on the contract. Recommendation carried. Recommendation by Commissioner VanEpps, seconded by Commissioner Powell to pay $1653.68 to C&C Repairs of Cadillac to repair the Rose Lake golf cart and include a one year warranty. Recommendation carried. The Rose Lake manager discussed an increase for the Assistant Manager of $1500.00 per year, the phone service to the gatehouse is needed, a new hot water heater is needed in the store, 55 picnic tables are in need of repair, a new bucket is needed for the Kubota tractor and an employee issue was reviewed.

The Crittenden Park manager reviewed a need for a new flag, an employee issue and the hiring of Wesley Bower and his wife Gwen as Assistant Managers for Crittenden. CPR classes and dates were discussed, as well as the walk around meeting to be held May 23rd starting at 9:00 am at Crittenden Park with Rose Lake providing the noon meal.

Motion by Commissioner VanEpps, seconded by Commissioner Powell to adjourn at 3:30 p.m. Motion carried.

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper
Draft until approved at the next Osceola County Parks Finance Committee meeting