Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:00 p.m. A prayer was given followed by the pledge to the flag.

Present: Commissioners Tiedt, VanEpps and Powell.
Absent: Elkins
Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Mike & Judy Murray, Rose Lake Park: Mike Tribley
Others: none

**Agenda:** Motion by Commissioner VanEpps, supported by Commissioner Powell to approve the agenda with an additions of RL Septic Pumping, Split Rail Fencing and CR Portable Toilets to new business and RL Gatehouse to old business. Motion carried unanimously.

**Public Comments** – None.

**Approval of Prior Minutes.** Motion by Commissioner VanEpps, supported by Commissioner Powell to approve the minutes of September 1, 2015. Motion carried unanimously.

**New Business:**
Claims were presented in the amount of $3,133.47. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the claims in the amount of $3,133.47. Recommendation carried unanimously.**

The revenues and expenditures through April 30, 2016 for both parks were reviewed. The revenues to date were $71,549.37 and the expenditures were $31,210.12 and another $19,632.25 in bills received this week not in the expenditure balance. The checkbook balances are $125,736.11.

Budget Amendment #2 presented in the amount of $75.00. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve Budget Amendment #2 for $75.00 adjustment to Leaf Cleanup. Recommendation carried unanimously.**

The Parks Director discussed 2016 project items to consider for both parks. For **Crittenden Park** he discussed playground structure with costs upwards of $9,000 to $20,000 for purchase and installation; the purchase of a new riding mower; a new dock will be installed sometime this month; the full hookup holding tank pump repair; and the bathroom floor repairs needed. For **Rose Lake Park** he discussed the roof replacement for the pavilion to be completed soon; leaf cleanup is complete; 20+ trees and stumps have been removed; a septic problem with the house; and the mini golf status. He discussed for both parks the opening of all wells have been completed and reports are filed; the budget, the 5 year plan, and asked for manager input for the 2017 budget on projects and needs.

A proposed bid package for a mower at Crittenden was submitted and discussed. Commissioner VanEpps presented a quote from Mutton Power Equipment and recommended using a John Deere product, he asked the Parks Director to review the products, take the Crittenden manager to test drive and to present their findings at the walk around meeting to be held on May 24th.

The mini golf campaign at Rose Lake bid for plaques were presented and discussed. Items still needed, costs for purchasing these items and donations received to help cover these costs were reviewed.

Reimbursement for Verizon jetpack service at Rose Lake was presented for $30.00 per month for six months to Mike Tribley. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve $30.00 per month for six month reimbursement to Mike Tribley for his Verizon jetpack service at Rose Lake. Recommendation carried unanimously.**

All septic tanks need to be pumped at Rose Lake with 3 bids received. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve Johnson Septic of Sears for $875.00 to pump all septic tanks at Rose Lake. Recommendation carried unanimously.**
Bids were received for split rail fencing at Rose Lake Park. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell** to approve Darryl Soper from Remus with a bid of $767.00 for material and labor on split rail fencing at Rose Lake. Recommendation carried unanimously.

Bids were received for portable toilets for the beach area at Crittenden Park. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell** to approve $140.00 per month for two portable toilets from June to September from Johnson Septic of Sears for Crittenden Park. Recommendation carried unanimously.

**Old Business:**
Review of Crittenden playground project was received and discussed. The Finance Committee and Parks Director will continue to review this project for cost, installation and grant money.

WIFI at both parks were reviewed and the Finance Committee will table this for future discussions. The Crittenden manager feels that customers will stay longer is WIFI is made available; on the other hand the programming updatesrestrictions were reviewed for costs and problems in the future.

The gatehouse project at Rose Lake was reviewed. Commissioner VanEpps after discussion with Commissioner Langworthy came up with two plans to move forward with the gatehouse being moved. Plan a would be to give McQuestion company 7 days to respond to our needs and if not then Plan b would be to talk with Gary at MDOT to help design the work needed and he presented costs associated with this design. The trees in the area were discussed for removal and Commissioner VanEpps indicated community support to help remove all trees except a huge oak tree from this area. **Recommendation by Commissioner Tiedt, supported by Commissioner Powell** to remove trees in the area of the gatehouse at no cost by the community at Rose Lake (exception is one huge white pine that we will need to get bids). Recommendation carried unanimously.

**Park Manager/Employee Comments:**
Rose Lake Manager submitted a bid for sand and gravel at Rose Lake Park. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell** to approve Salisbury Trucking of Tustin for $500.00 for 20 yards of 23a gravel and 20 yards of sand at Rose Lake. Recommendation carried unanimously.

Rose Lake Manager discussed the needs for well #3 to be housed differently at Rose Lake Park. He will obtain quotes and resubmit.

Crittenden Manager submitted a drawing for a roof and screened area for the fish station at Crittenden Park. **Recommendation by Commissioner VanEpps, supported by Commissioner Powell** to approve up to $700.00 to complete this project with bids reviewed by the Parks Director. Recommendation carried unanimously.

The Parks Director is looking for another good year and discussed that volunteers are still needed at both parks.

The next meeting scheduled is for Tuesday, May 10th for Personnel Committee at 1:00 p.m. at the courthouse, May 24th for a Parks Commission walk around to start at 9:00 a.m. in Crittenden Park and follow after at Rose Lake Park, and the next Finance Committee meeting will be held Thursday, June 2nd at 1:00 p.m. in the courthouse.

**Motion by Commissioner VanEpps, seconded by Commissioner Powell** to adjourn at 2:55 p.m.

Respectfully submitted,

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Julie Homan – Executive Secretary/Bookkeeper
Draft until approved at the next Osceola County Parks Finance Committee meeting