Commissioners Tiedt called the meeting of the Osceola County Parks Commission to order at 10:05 a.m. at the Crittenden County Park. The pledge to the Flag was given, followed by prayer.

Present: Commissioners Thompson, VanEpps, Gregory, Tiedt, Elkins, Powell arrived at 10:10 a.m., Maturen and Wemple. Commissioner Langworthy Jr. arrived at Rose Lake at 12:00 p.m.

Absent: Commissioners Jacobs

Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Mike & Judy Murray and Alicia Lowrie, Rose Lake Park: Mike & Karen Tribley and Kit Robertson

Others: Sandy Bell – Rose Lake Store

Public Comments: None given.

Approval of Agenda: Motion by Commissioner Gregory, supported by Commissioner Thompson to approve the agenda as written. Motion carried unanimously.

Approval of Prior Minutes: Motion by Commissioner Gregory, supported by Commissioner Elkins to approve the minutes of August 25, 2015 as written. Motion carried unanimously.

Finance Committee Report:
Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the A/P claims in the amount of $337.69. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Thompson seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve Duane Eling Plumbing of McBain with a bid of $1,960.00 for purchase of handicap stools and installation in north and middle restrooms at Rose Lake Park. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve The Decorating Department of Howard City with a bid of $1,980.00 for carpet and $40 for delivery to Rose Lake Park for the renovation of mini golf. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve Store More Mini Barns of LeRoy with a bid of $2,640.00 for purchase of an 10 x 16 unfinished gable style wood barn with double doors for Rose Lake Park. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously.

Directors Report: Parks Director Carl Baumgras gave the following report on Crittenden Park. He discussed the need for electrical work in the pavilion and a light installed at the boat dock. He discussed the mower needs and the one bid received for lawn care at Crittenden in 2016. He talked about composite dock sections at Menards, a letter received from a seasonal camper requesting a different non-seasonal campsite, restroom repairs needed, drain field to be pumped and the quote received, playground equipment and grant possibilities, and prior to any restroom grant, engineering designs will be needed.

Motion by Commissioner VanEpps, supported by Commissioner Maturen to have Johnson Septic of Sears pump Crittenden Park drain field this fall at a cost of $125.00 per thousand gallons pumped. Motion carried unanimously.

A walk around Crittenden Park was completed with notes on replacing the current zero turn mower or leasing equipment, docks needed, restroom flooring repairs, drain field pumping, lights by boat docks, playground equipment and the pavilion electrical needs.

The walk around meeting was adjourned at 11:15 a.m. and will reconvene at Rose Lake Park at 1:00 p.m.

The walk around meeting was called back into session at Rose Lake Park at 1:00 p.m. by Commissioner Langworthy.

Directors Report: Parks Director Carl Baumgras gave the following report on Rose Lake Park. He thanked staff at both parks for a great year, he discussed the pet waste problems, electrical rates at both parks, mini golf campaign, storage shed received and in place on the old M8 site, middle restroom flooring concrete not holding paint on the floor, fireball fire rings in campground, and would like to recognize 3 employees at Rose Lake Park for the dedicated hours worked in upgrading the mini golf area. He discussed the bids received for leaf cleanup at Rose Lake for the 2016 season.
Motion by Commissioner Gregory, supported by Commissioner Wemple to approve the bid of $5,575.00 from Deverman Building of LeRoy for the leaf cleanup at Rose Lake Park in 2016. Motion carried unanimously.

No action was taken on the lawn service bid received at Crittenden Park. The Parks Director discussed the mowers and/or tractor needed at Crittenden and whether the need for purchase or lease this equipment was reviewed.

**Financial Report:** Parks Executive Secretary/Bookkeeper Julie Homan gave the following financial report. Park balances as of September 29, 2015 were as follows: Revenues - $267,530.11 with another $3153.00 collected last week, Expenditures - $182,770.42. 1st Merit Bank balance: $109,640.31, with cash on hand with the County Treasurer office of $5,178.47. She discussed that final expenses for 2015 could be upwards of $40,000.00 and could possibly leave a cash balance at the end of 2015 at $75,000.00.

Motion by Commissioner Tiedt, supported by Commissioner Elkins to approve A/P claims in the amount of $18,516.44. Motion carried unanimously.

Motion by Commissioner Tiedt, supported by Commissioner VanEpps to approve BA # 3 as submitted. Motion carried unanimously.

Motion by Commissioner Elkins, supported by Commissioner Thompson to approve BA # 4 as submitted. Motion carried unanimously.

A report on the usage of electrical needs for seasonal campers was received and reviewed. Motion by Commissioner Maturen, supported by Commissioner Thompson to approve an increase in the electrical deposit for seasonal campers from $50.00 to $100.00. Motion carried unanimously.

Information was received on the 2016 calendar of events, the 2015 vehicle pass report, a report on the mini golf campaign, the change to the Golf Cart policy, the 2016 newsletter, the 2016 rates and rules brochure with a additional change to say Crittenden only on the full hookup rates, and a procedure and forms to be utilized for group camping.

Motion by Commissioner Elkins, supported by Commissioner Tiedt to approve the 2016 parks budget of $252,700.00 as submitted to County Administration. Motion carried unanimously.

The five year recreation plan questions from Dan Massy was received and reviewed.

A walk around Rose Lake Park was completed. The new storage building and placement were inspected, the mini golf area renovations reviewed, location of gatehouse and renovations needed was reviewed, the middle restroom flooring was looked at, and trees/limbs to be removed was reviewed.

**Staff Comments** – Rose Lake Park would like folding chairs for the house at Rose Lake when meetings are held.

**Public Comments:** Sandy Bell is planning on coming back for the 2016 season to run the store at Rose Lake.

Motion by Commissioner Gregory, supported by Commissioner Maturen to adjourn at 3:45 p.m. Motion carried unanimously. An October 20th Parks Commission meeting is scheduled at the Courthouse in Reed City at 6:00 p.m.

Respectfully submitted,

---

Julie Homan – Executive Secretary/Bookkeeper

Draft until approved at the next Osceola County Parks Commission Meeting