OSCEOLA COUNTY PARKS COMMISSION
May 12, 2015 – Walk Around at Both Parks

Commissioners Langworthy, Jr. called the meeting of the Osceola County Parks Commission to order at 9:00 a.m. at the Crittenden County Park. The pledge to the Flag was given, followed by prayer.

Present: Commissioners Langworthy, Jr., Thompson, VanEpps, Gregory, Tiedt, Elkins, Powell, and Wemple.
Absent: Commissioners Jacobs and Maturen
Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Mike & Judy Murray, Alicia Lowrie, Rose Lake Park: Mike & Karen Tribley, Kit & Sandy Robertson, Zane & Myrtle Jones, Larry & Donna Jacobs.
Others: MMRM Representative – Terry VanDoren

Public Comments: None.

Approval of Agenda: Motion by Commissioner Gregory, supported by Commissioner Thompson to approve the agenda as written. Motion carried unanimously.

Approval of Prior Minutes: Motion by Commissioner Tiedt, supported by Commissioner Gregory to approve the minutes of April 21, 2015 as written. Motion carried unanimously.

Finance Committee Report:
Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the claims in the amount of $2,666.44. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Thompson seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of burr oak stain, 24 gallons @ $25.00 per gallon from Smith Lumber of Evart for a total amount of $600.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of white flat latex paint, 10 gallons @ $22.00 per gallon from Marion Lumber of Marion for a total amount of $220.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of brown exterior paint, 10 gallons @ $29.75 per gallon from Self-Serve Lumber of Reed City for a total amount of $297.50. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the removal of 8,000 gallons of sewage at Rose Lake from Johnson Septic of Sears for a total amount of $1,090.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Thompson seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of 20 yards of sand @ $5.00 per yard and 20 yards of 23A road gravel @ $15.00 per yard from Josh Salisbury of LeRoy for a total of $400.00 for Rose Lake Park. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of 10 yards of sand @ $10.00 per yard from Bill Whaling of Reed City for a total amount of $100.00 for Crittenden Park. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Thompson seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase two porta potties from Johnson Septic of Sears for use from June 1st to Sept 8th for a total amount of $420.00 for Crittenden Park. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Thompson seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase electrical parts for both parks from Kendal Electric of Cadillac for a total of $574.12. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.
Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the bid from Main St Electric of Marion to move 4 metered pedestals at Rose Lake Park for a total of $540.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the bid from Main St Electric of Marion to provide power to dock and fish station at Rose Lake Park for a total of $350.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the removal of site M8 from the map and combine the area into M9 to use as a workers site for the 2016 season. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase materials needed from Marion Lumber of Marion for a total of $1,850.00 for Rose Lake Park. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase 4 vanity sink tops @ $60.00 each from Bells of Marion for a total of $240.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Wemple seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the bid from Dewayne Eling of McBain for shower repair in the Middle Restroom of Rose Lake Park for a total of $480.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to leave all existing rates at the 2015 level for the 2016 season. Recommendation carried unanimously. Commissioner Tiedt moved for support, no second was received and motion failed.

The rates for 2016 were reviewed extensively with the following motion to leave only the seasonal rates same as 2015 to process the 2016 seasonal lottery drawing. Motion by Commissioner VanEpps, supported by Commissioner Tiedt to leave all seasonal rates at the 2015 level for the 2016 season. Motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to move budget of $1000.00 from trees and $500 from Leaf Cleanup into capital improvement and accomplish repair one hole at a time at Rose Lake Park. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Adhoc Committee Report: Chairman Commissioner Langworthy gave the following report on the Adhoc Committee meeting regarding Rich Trudo letter banning him from both parks. Commissioner Langworthy made a change to the status of the letter, changing the permanent ban to a one year cool off period for all concerned. His decision came down to follow up on paperwork submitted on campers who are unruly, follow through for the managers asking the campers to leave at the time of unruliness, the documents submitted regarding Rich Trudo have issues on both parties, and incident report trail needed as well as managers documenting a daily log to be created for follow through on incidents.

Directors Report: Parks Director Carl Baumgras gave the following report. He discussed both parks needs for the 2015 season. He discussed the water testing completed at both parks, Rose Lake Park water test on two wells failed and will have to resubmit again in June. Paid staffing is complete for both parks, still have volunteer positions available, and budget preparations have been started. An act of nature concept will be reviewed regarding an incident report at Rose Lake where a limb fell onto a seasonal camper awning. For Crittenden Park; issues with the septic system and the need to contact Steve Campbell and Marty Derosia for repairs needed, and a request for a third volunteer position was requested for Crittenden Park; Motion by Commissioner VanEpps, supported by Commissioner Tiedt to add a third volunteer position to Crittenden Park. Motion carried unanimously. The Director will review grants for possible fencing the dog walk area and playground equipment upgrades. Future projects for Crittenden include replacing boat staging dock and replacing decking on the restroom with composite material. For Rose Lake Park; north restroom repairs are in progress, mini golf repairs have been started and statues have been refurbished by employee Sam Olmstead and volunteer Corey Suten, working on split rail fencing by the gatehouse, and switching out meters to seasonal sites in progress. Future projects for Rose Lake include replacing fish station, replacing storage building attached to the pole barn and replacing gate house.
**Financial Report:** Parks Executive Secretary/Bookkeeper Julie Homan gave the following financial report. Park balances as of May 12, 2015 were as follows: Revenues - $63,121.00, Expenditures - $26,953.21. 1st Merit Bank balance: $65,019.90, with cash on hand with the County Treasurer office of $2,627.44.

Review of the 2015/2015 project list for Crittenden Park was completed. Crittenden personnel were introduced. A walk around the park was completed and personnel left Crittenden Park at 10:30.

The meeting was moved to Rose Lake Park and convened at 11:30 with the Rose Lake personnel providing a fine lunch for all at Rose Lake Park. The walk around Rose Lake Park convened at 12:30 with review of the gatehouse, mini golf, and restroom repairs. **Motion by Commissioner Tiedt, supported by Commissioner Gregory to approve up to $900.00 additional money to repair the north restroom. Motion carried unanimously.**

Commissioner Wemple left the meeting at 12:30.

The commissioners reviewed the 5 year plan for changes while waiting for the MMRM representative Terry VanDoren to address our slip and slide, bike trail and other liability issues.

Terry VanDoren, MMRM representative arrived at 2:00 p.m. to address our slip and slide process and liability issues regarding operation. He reviewed our slip and slide operation, the safety issues, training of staff for operation, supervision of operation, crowd control, age restriction, record of operation, and inspection program in writing needed. He recommended a written emergency plan for problems, document training of staff and put all procedures in place prior to operation.

**Public Comments – None given.**

**Public Comments:** None given.

**Motion by Commissioner Gregory, supported by Commissioner Elkins to adjourn at 3:15 p.m. Motion carried unanimously.**

Respectfully submitted,