Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:00 p.m. A prayer was given followed by the pledge to the flag.

Present: Commissioners Tiedt, VanEpps and Elkins.
Absent: none
Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Mike & Judy Murray, Rose Lake Park: Mike & Karen Tribley
Others: none

**Agenda:** Motion by Commissioner VanEpps, supported by Commissioner Elkins to approve the agenda with an addition of dust control at both parks to new business. Motion carried unanimously.

**Public Comments:** None.

**Approval of Prior Minutes.** Motion by Commissioner VanEpps, supported by Commissioner Elkins to approve the minutes of June 2, 2015. Motion carried unanimously.

**New Business:**
Claims were presented in the amount of $21,922.01. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the claims in the amount of $21,922.01. Recommendation carried unanimously.

The revenues and expenditures through June 30, 2015 for both parks were reviewed. The revenues to date were $157,826.64 with another $15,732.01 received from last week camping and the expenditures were $96,088.21. The checkbook balances are $93,218.18. Seasonal electric rates and amount of monies owed were reviewed for campers and the Finance Committee would like to include information to the full Parks Commission on the July 21st meeting.

The beach slide was used on Saturday, July 4, 2015 and 43 kids enjoyed the use of the slide. Commissioner Tiedt indicated that the implementation and rules reported to the County Coordinators office are not enough at this time. Rose Lake employees would like to operate the beach slide every Saturday weather permitting. The Finance Committee asked that the log book used to implement training and operations be made available at the next meeting. A waiver form was received and reviewed for implementation. The Parks Director discussed the fire rings being an issue according to MMRM letter received and was asked to review other options and to include this information at the full Parks Commission meeting July 21st.

The donations for the Rose Lake mini golf operations were reviewed for implementation. The Finance Committee would like to review the brochure presented at the next Parks Commission meeting.

Bids for replacing the hot water heaters at Rose Lake Park north restrooms was received and reviewed. Discussion was received regarding the operation of 1 electric 80 gallon heater is all that heats water in the north restroom, is not adequate for usage and would like to put tank less heaters in. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the bid from Duane Eling Plumbing from McBain to install a propane tank less water heater in the north restroom of Rose Lake Park for $2850.00. Recommendation carried unanimously. Discussion was received regarding the setup of the propane tank and Coyne Oil will be doing this for us. The Finance Committee would like to see handicap toilets and hand rails in the Rose Lake Park north and middle restrooms. Will see how revenues are after Labor Day.

Coyne Oil presented a 2015-2016 propane contract for review at $1.199 price per gallon for fills at both parks. Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve the Coyne Oil of Cadillac contract provided at $1.199 per gallon for the 2015-2016 seasons. Recommendation carried unanimously.

Crittenden Park requested 4 seasonal sites #’s 45, 46, 49, and 50 be reduced to $900.00 for seasonal camping at Crittenden Park. Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve Crittenden sites # 45, 46, 49 and 50 be reduced to $900.00 for the seasonal rent. Recommendation carried unanimously.

Bids were received for road dust control at both parks. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the bid from Haviland Products Company of Grand Rapids for a skid of 55 bags of dow flakes for $577.50 and $30.00 delivery for use at both parks. Recommendation carried unanimously.

**Old Business:**
A parks form for group camping of individuals was received and reviewed. The Finance Committee would like to review the information supplied at the next Parks Commission meeting.

The Rates for 2016 were reviewed. A spreadsheet was provided with rates at other local county parks for review. Crittenden Park manager would like to see water and electric added to sites 63 and 64. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the changes of the daily waterfront premium rates to $25.00 per night, weekly primitive rates to $90.00 and weekly premium waterfront to $150.00. Recommendation carried unanimously.

Commissioner Elkins left the meeting at 2:50 p.m.
The 2016 budget process was reviewed. Timelines, projects and payroll recommendations were received and reviewed. Discussion followed regarding a study/concept plan being developed for Rose Lake Park.

The 2015/2016 Projected Plans for Improvement and the Five Year Plan information were updated with priority and discussed.

**Park Manager/Employee Comments:**
The pavilions time frame of use of the pavilion was discussed and to have the hours of use be added to the pavilion rental form. Passes for use to the pavilions was also discussed. Clean up fee for campers that do not clean up after pets was received. Golf cart policy and mini golf upgrades were discussed.

**Motion by Commissioner VanEpps, supported by Commissioner Tiedt to adjourn at 3:45 p.m. Motion carried unanimously.** The next meeting scheduled is for Tuesday, July 21st for a Parks Commission meeting to be held at the courthouse. The next Finance Committee meeting will be held Tuesday, August 4th at 1:00 p.m. in the courthouse.

Respectfully submitted,

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Julie Homan – Executive Secretary/Bookkeeper
Draft until approved at the next Osceola County Parks Finance Committee meeting