OSCEOLA COUNTY PARKS FINANCE COMMITTEE
May 5, 2015

Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:15 p.m. A pledge to the flag and prayer was given.

Present: Commissioners Tiedt, VanEpps and Gregory.
Absent: Elkins and Powell
Park Personnel: Carl Baumgras, Julie Homan, Rose Lake Park: Mike & Karen Tribley, Crittenden Park: Mike & Judy Murray
Others: none

Agenda: Motion by Commissioner VanEpps, supported by Commissioner Tiedt to approve the agenda with an addition Crittenden drain field to new business. Motion carried unanimously.

Public Comments – none given

Approval of Prior Minutes. Motion by Commissioner VanEpps, supported by Commissioner Tiedt to approve the minutes of September 18, 2015. Motion carried unanimously.

New Business:
Claims presented in the amount of $2,666.44. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the claims in the amount of $2,666.44. Recommendation carried unanimously.

The revenues and expenditures through May 5, 2015 for both parks were reviewed.

Painting bids were submitted and reviewed with the following recommendations: Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of burr oak stain, 24 gallons @ $25.00 per gallon from Smith Lumber for a total amount of $600.00. Recommendation carried unanimously. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of white flat latex paint, 10 gallons @ $22.00 per gallon from Marion Lumber for a total amount of $220.00. Recommendation carried unanimously. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of brown exterior paint, 10 gallons @ $29.75 per gallon from Self Serve Lumber for a total amount of $297.50.00. Recommendation carried unanimously.

Septic/Pit Toilet pumping bids were submitted and reviewed with the following recommendation: Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the removal of 8,000 gallons of sewage from Johnson Septic for a total amount of $1,090.00. Recommendation carried unanimously.

Sand and gravel bids were submitted and reviewed with the following recommendations: Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of 20 yds of sand @ $5.00 per yard and 20 yds of 23A road gravel @ $15.00 per yard from Josh Salisbury for a total of $400.00 for Rose Lake Park. Recommendation carried unanimously. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase of 10 yds of sand @ $10.00 per yard from Bill Whaling for a total amount of $100.00 for Crittenden Park. Recommendation carried unanimously. A bid was received and rejected for 10 yds of 23A gravel at Crittenden Park from Bill Whaling for a total of $225.00. Finance Committee would like to secure a second bid.

A bid for two portable johns for Crittenden Park was received and reviewed. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase two porta potties from Johnson Septic for use from June 1st to Sept 8th for a total amount of $560.00 for Crittenden Park. Recommendation carried unanimously.

Bids for Electrical needs was received and reviewed. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase electrical parts for both parks from Kendal Electric for a total of $574.12. Recommendation carried unanimously. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the bid from Main St Electric to move 4 metered pedestals at Rose Lake Park for a total of $420.00. Recommendation carried unanimously.

Bids for lighting at the boat dock and fish station was received and reviewed. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the bid from Main St Electric to provide power to dock and fish station at Rose Lake Park for a total of $350.00. Recommendation carried unanimously.

Site M8 at Rose Lake Park was reviewed for removal from map. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the removal of site M8 from the map and combine the area into M9 to use as a workers site for the 2016 season. Recommendation carried unanimously.

Bids for split rail fencing at Rose Lake Park was received and reviewed. The Parks Director will resubmit the bid for the 100” area by the gatehouse at Rose Lake Park. The Finance Committee does not want to pursue the Rose Lake section F camping area to be fenced at this time.

Bids for 2XL shirts for park employees was received and reviewed. The Administrator will hold the bid until all personnel is hired and resubmit when an accurate count of shirts/jackets can be presented.

Rose Lake North Restroom repair bids were submitted and reviewed with the following recommendations: Recommendation by
Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase materials needed from Marion Lumber for a total of $1,850.00 for Rose Lake Park. Recommendation carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the purchase 4 vanity sink tops @ $60.00 each from Bells for a total of $240.00. Recommendation carried unanimously.

Bids for repairs to the middle restroom at Rose Lake was received and reviewed. Recommendation by Commissioner VanEpps, supported by Commissioner Tiedt to approve the bid from Dewat Rose Lake Park for a total of $350.00. Recommendation carried unanimously.

Old Business:
The bids for the Crittenden pavilion floor and septic repairs were reviewed. The Finance Committee would like to complete this project in May of 2015 and for the Parks Director to get approval for a continuation of contract until then and present this information at the Parks Commission meeting on October 7, 2014.

The bid for the Crittenden septic system repair was reviewed. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve a bid of $2483.42 from Campbell Excavating of Evart and approve pumping drain field septic prior for up to $1100.00. Recommendation carried unanimously.

The discussion of a water slide into the lake at Rose Lake was reviewed. Questions arose regarding rules, supervision and need for this to be insured. The Parks Director and Parks Manager will evaluate the operation of the water slide and make a future recommendation with information regarding who will help with this and when it will be in operation.

Rose Lake site I1 with the letter received from the camper currently on the site and after review, they can camp on the site for the season as long as the site is paid for up front.

2014/2015 Projected Plans for Improvement and the Five Year Plan information were reviewed throughout the meeting.

Park Manager/Employee Comments:
A bid was sent out for Rose Lake Park for 2015 leaf cleanup and snow removal with the bids due September 30th. Commissioner Stoner discussed a letter received from Brad Cox and asked this matter be resolved with the Parks Director looking into a stay at Rose Lake for 2015 are given to him for this matter. Discussion was made in regards to the seasonal campers not mowing their sites and the managers are to document the dates, give warning to follow procedures or face revocation of the seasonal site for the following year.

Motion by Commissioner Elkins, supported by Commissioner VanEpps to adjourn at 4:45 p.m. Motion carried unanimously.

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper
Draft until approved at the next Osceola County Parks Commission meeting