Commissioners Langworthy, Jr. called the meeting of the Osceola County Parks Commission to order at 6:00 p.m. at the Osceola County courthouse. The pledge to the Flag was given, followed by prayer.

Present: Commissioners Langworthy, Jr., Thompson, VanEpps, Gregory, Tiedt, Elkins, Powell, Wemple and Maturen.
Absent: Commissioners Jacobs
Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Mike & Judy Murray, Rose Lake Park: Mike & Karen Tribley.
Others: None

Public Comments: None given.

Approval of Agenda: Motion by Commissioner Wemple, supported by Commissioner Thompson to approve the agenda as written. Motion carried unanimously.

Approval of Prior Minutes: Motion by Commissioner Tiedt, supported by Commissioner Maturen to approve the minutes of May 12, 2015 as written. Motion carried unanimously.

Finance Committee Report: June 2, 2015 Report: Recommendation by Commissioner Powell, supported by Commissioner VanEpps to rescind the banned letter and reinstate Trent Livermore and his family for camping privileges for the future as long as he gets the Parks Commission approval at the July 21st meeting. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Wemple seconded, motion carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously. Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the claims in the amount of $20,703.45. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Wemple seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the bid from Aramark Uniforms for $244.31 for 9 2xl shirts. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Wemple seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Powell to approve the bid from Wood by Deline’s of Hersey for a total of $450.00 for 15 fire rings. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously. Questions received regarding purchase of safety rings according to the MMRMA letter received. The Parks Director discussed the pros and cons of the rings, movement of the rings, heaviness of the rings, and the cost associated with purchase.

July 7, 2015 Report:
Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the claims in the amount of $21,922.01. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the bid from Duane Eling Plumbing from McBain to install a propane tank less water heater in the north restroom of Rose Lake Park for $2850.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Wemple seconded, motion carried unanimously.

Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve the Coyne Oil of Cadillac contract provided at $1.199 per gallon for propane at the parks for the 2015-2016 seasons. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Wemple seconded, motion carried unanimously.

Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve Crittenden sites # 45, 46, 49 and 50 be reduced to $900.00 for the seasonal rent. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Elkins seconded, motion carried unanimously.

Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the bid from Havilland Products Company of Grand Rapids for a skid of 55 bags of dow flakes for $577.50 and $30.00 delivery for use at both parks. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried with 2 opposed votes and 7 yes votes.

Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the changes of the daily waterfront premium rates to $25.00 per night, weekly primitive rates to $90.00 and weekly premium waterfront to $150.00. Recommendation carried unanimously. Commissioner Tiedt moved for support, Commissioner Gregory seconded, motion carried unanimously.
Directors Report: Parks Director Carl Baumgras gave the following report. He discussed 2016 budget preparation, income at 80% of budget for 2105, the purchase of the Dow flakes and fire rings, mowers and mowing guidelines, pet waste issues, dress code policy at public beaches, supplies running low and will need to reorder. For Crittenden Park discussion regarding septic system repaired, need an air conditioner for office, zero turn mower with 970 hours and is having some repair issues, 40-50 people turned out for Father’s Day free breakfast, storm damage on July 13 with no warning, pavilion wiring repairs, and water damage in 3 restrooms. For Rose Lake Park discussion regarding main restroom pressure tank replaced, north restroom replaced old water heater with tank less water heater with great reviews from campers, water well testing complete, and reviewed possible summer projects yet to be completed provided funds are available.

The Parks Director discussed the beach slide and training and maintenance logs are being used, signs are posted, no incidents on July 18th and Commissioner Langworthy sees no need to contact attorneys regarding water slide policy, our beach slide is not a water slide and does not apply to state ruling.

A brochure for the Rose Lake Mini Golf campaign was received and reviewed. The sponsorship letter was reviewed and revised with a few changes. The Rose Lake Manager discussed bids received for carpeting and other pricing to complete 3 holes now. Motion by Commissioner Tiedt, supported by Commissioner Gregory to approve the purchase of $431.00 in wood material needed to work on holes 2, 3, and 4 at Smith Lumber in Evart. Motion carried unanimously.

A 5 year plan will be reviewed and implemented within Osceola County and Dan Massy will need parks input on the goals for the next 5 years. The Parks Director will be reviewing future projects as attached for both parks and submitting these projects for review at future meetings.

The Parks Director discussed Rose Lake Park gatehouse traffic safety flow improvements with the history of the gatehouse, the 2011 study for improvement, the movement of the gatehouse and costs associated with this, and the concern for real safety and camper unfriendly situations to be addressed prior to 2016 camping season. Commissioner VanEpps supplied the Park Commission with a proposal and bid design received from Cliff Young regarding the traffic flow at Rose Lake Park gatehouse and proposed this be reviewed at the next Walk Around meeting held this fall.

Financial Report: Parks Executive Secretary/Bookkeeper Julie Homan gave the following financial report. Park balances as of July 21, 2015 were as follows: Revenues - $188,919.90, Expenditures - $112,010.43, 1st Merit Bank balance: $82,275.43, with cash on hand with the County Treasurer office of $35,009.61. Motion by Commissioner VanEpps, supported by Commissioner Tiedt to approve A/P for a total of $9,087.67. Motion carried unanimously. A group camping form was received and reviewed. The Commissioners gave their blessing on the implementation of the forms and to refine it as needed for implementation.

2016 Budget Review: Review of the 2016 budget process was received from the Parks Director. He discussed timelines, camping rates, staff pay, equipment needs, dates to work, projects for both parks and costs associated with this. Staff pay rates will be reviewed at the next Finance Committee and to submit a recommendation to the next full board meeting.

2015/2016 Projected Plans for Improvement and the 5 Year Plan: The Commissioners will continue to review these reports at future meeting.

Employee/Commissioner Comments:
Rose Lake Manager would like to see the gatehouse as a number one priority, bike riding issues discussed, tree removal, seasonal sites and rates, and bids on middle and north restroom handicap stools and railings were received.
Crittenden Manager discussed the bath house flooring and the need for repairs, the zero turn needs to be replaced, lighting in the park, and advertising for personnel needed at Crittenden.
Commissioner Maturen reported on the Rural Education Days that were held in May at Rose Lake Park and Gingrich Farms. He commended the Rose Lake staff for their assistance and asked that the picnic tables be cleaned off prior to the kids eating. There were 333 kids attend the 2 day event and asked that the gates to the pavilions be unlocked for use on those days.
Commissioner Powell discussed the boat launch and how some boats are power loading and with low water levels this year, this may be a problem. Would like to see No Power Loading on a sign at the boat launch.

Public Comments: None given.

Motion by Commissioner Powell, supported by Commissioner Thompson to adjourn at 9:00 p.m. Motion carried unanimously.

Future meetings for the Finance Committee will be held on August 4th at 1:00 p.m. and September 1st at 1:00 p.m. and future Park Commissioner meeting to be held August 25th at 6:00 p.m. and a Walk Around at both parks for September 29th at 9:00 a.m.

Respectfully submitted,