OSCEOLA COUNTY PARKS FINANCE COMMITTEE
August 4, 2015

Commissioner Tiedt called the meeting of the Osceola County Parks Finance Committee to order at 1:25 p.m. A prayer was given followed by the pledge to the flag.

Present: Commissioners Tiedt, VanEpps and Elkins.
Absent: none
Park Personnel: Carl Baumgras, Julie Homan, Crittenden Park: Mike & Judy Murray, Rose Lake Park: Mike & Karen Tribley
Others: none

Agenda: Motion by Commissioner VanEpps, supported by Commissioner Elkins to approve the agenda with an addition of a letter on Razzeque Days complaint to Rose Lake to new business. Motion carried unanimously.

Public Comments – None.

Approval of Prior Minutes. Motion by Commissioner VanEpps, supported by Commissioner Elkins to approve the minutes of July 7, 2015. Motion carried unanimously.

New Business:
Claims were presented in the amount of $5,718.78. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve the claims in the amount of $5,718.78. Recommendation carried unanimously.

Budget Amendment 2 was presented. Recommendation by Commissioner VanEpps, supported by Commissioner Elkins to approve budget amendment 2 for $2000.00 increases to Maintenance and Travel and decrease health insurance by $4000.00. Recommendation carried unanimously

The revenues and expenditures through July 31, 2015 for both parks were reviewed. The revenues to date were $211,130.91 with another $11,107.00 received from last week camping and the expenditures were $124,291.79. The checkbook balances are $118,508.75.

Additional request for toilet paper and roll towels was received from Lansing Sanitary for $717.12. Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve the $717.12 to Lansing Sanitary of Kalamazoo for supplies needed. Recommendation carried unanimously.

A letter was received from a camper unhappy about disturbances at Rose Lake Park the weekend of July 9th to the 12th. Contact has been made with the family since the weekend of Razzeque days. The letter was discussed at length and was asked that the full Parks Commission be copied on this letter and to discuss this again at the next full meeting at the end of August. It was suggested that a letter be drafted to the family explaining our policies and that this behavior will not be tolerated.

Old Business:
The mini golf donation campaign for Rose Lake Park was reviewed. Mr. Pibs of LeRoy has made a contribution and discussion followed regarding Pro-Build a Cadillac company would be willing to donate necessary building material, the commissioners are continuing to sell the campaign, the company information for the sign will be redone to incorporate exact information from each company donating, and the fence banner of contributors were reviewed.

The 2016 budget process was reviewed. Timelines, projects and payroll recommendations were received and reviewed. Initial budget for 2016 is due to the Administration office on August 20th. The Finance Committee is good with a preliminary draft to Sue prior to August 20th, this budget will be reviewed prior to finalization in October. The Parks Director will need guidance on the five year plan for the new Recreational Plan that Osceola County will need to submit for 2016. Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to approve the new proposed wage schedules for 2015. Recommendation carried unanimously.

The 2015/2016 Projected Plans for Improvement and the Five Year Plan information will be reviewed at our next meeting.

Park Manager/Employee Comments:
Recommendation by Commissioner Elkins, supported by Commissioner VanEpps to increase the volunteer hours from 20 to 26 hrs per week for camping privileges. Recommendation carried unanimously. Crittenden Park restrooms have water damage and need repairs. Rose Lake would like to see the south pavilion reroofed, would like extra free passes for family visitors, and sections I, J, & L section seasonal camping at $900.00 without electrical payments.

Motion by Commissioner VanEpps, supported by Commissioner Tiedt to adjourn at 3:05 p.m. Motion carried unanimously. The next meeting scheduled is for Tuesday, August 25 for a Parks Commission meeting to be held at the courthouse. The next Finance Committee meeting will be held Tuesday, September 1st at 1:00 p.m. in the courthouse.

Respectfully submitted,

Julie Homan – Executive Secretary/Bookkeeper
Draft until approved at the next Osceola County Parks Finance Committee meeting