1. **Meeting Called to Order:** A meeting of the Osceola County Housing Committee was convened at 9:35 a.m. on Thursday, June 30, 2016. The following individuals were in attendance:

   a. Jack Nehmer, Osceola County Commissioner / Housing Committee Member
   b. Ron Sikkema, Housing Committee Member
   c. Lindsay Hager, Third Party Grant Administrator
   d. Dan Massy, Community Development Coordinator

2. **Brief Public Comments:** No members of the public were present.

3. **Approval of Agenda**

   (16-29) *Motion by Ron Sikkema, supported by Jack Nehmer, to approve the agenda as presented. Motion passed.*

4. **Approval of May 26, 2016 Minutes**

   (16-30) *Motion by Ron Sikkema, supported by Jack Nehmer, to approve the May 26, 2016 minutes as presented. Motion passed.*

5. **Reports**

   a. **Financial Report:** Dan presented the Housing Committee’s Financial Report.

      (16-31) *Motion by Jack Nehmer, supported by Ron Sikkema, to accept the Financial Report as presented. Motion passed.*

   b. **Project Status Report:** Dan presented the Project Status Report (updated Project Status Report attached). Lindsay provided project updates to the Committee.

      (1) 148 E. Lincoln, Reed City: The project is moving forward. Everything looks good.

      (2) 226 S. Main Street, Evarit: The anticipated project start date is mid-July.

      (3) 236 N. Pine Street, Evarit: This Emergency Repair project is to replace a shingle roof. We received bids from two companies.

      (16-32) *Motion by Ron Sikkema, supported by Jack Nehmer, to approve the bid of $7,400 from Great Lakes Property & Construction, LLC. Motion passed.*
(4) 602 N. Pine Street, Evart: The anticipated project start date is August.

(5) 312 W. 5th Avenue, Reed City: Lindsay made a site visit and met with the property owner. His presentation to the Committee included both photos and a Homeowner Rehab sheet (attached). After reviewing the proposal the Committee recommended several changes. Lindsay will contact the homeowner to discuss the recommended changes.

(6) 402 N. Carland, Marion: This Emergency Repair project is to repair a shingle roof. Contractors were given an opportunity to bid the project as both a shingle roof and a metal roof project. The homeowner prefers a metal roof. Three bids from two companies were received.

(16-33) Motion by Ron Sikkema, supported by Jack Nehmer, to approve the bid of $9,350 from Great Lakes Property & Construction, LLC for construction of a metal roof. Motion passed.

6. New Business
   a. Review New Homeowner Applications: None
   b. Unscheduled Business: None

7. Extended Public Comment: None; no members of the public were present.

8. Adjournment: The meeting was adjourned at approximately 10:10 a.m.

(16-34) Motion by Jack Nehmer, supported by Ron Sikkema, to adjourn. Motion passed.

The next scheduled meeting of the Osceola County Housing Committee is July 28, 2016 at 9:30 a.m. in the County Courthouse.

Attachments
Updated Project Status Report
Homeowner Rehab Sheet, 312 W. 5th Ave.