1. **Meeting Called to Order:** A meeting of the Osceola County Housing Committee was convened at 9:35 a.m. on Thursday, October 27, 2016. The following individuals were in attendance:

   a. Jack Nehmer, Osceola County Commissioner / Housing Committee Member
   b. Ron Sikkema, Housing Committee Member
   c. Lindsay Hager, Third Party Grant Administrator
   d. Dan Massy, Community Development Coordinator

2. **Brief Public Comments:** No members of the public were present.

3. **Approval of Agenda**

   (16-43) Motion by Jack Nehmer, supported by Ron Sikkema, to approve the agenda as presented. Motion passed.

4. **Approval of September 29, 2016 Minutes**

   (16-44) Motion by Ron Sikkema, supported by Jack Nehmer, to approve the September 29, 2016 minutes as presented. Motion passed.

5. **Reports**

   a. **Financial Report:** Dan presented the Housing Committee’s Financial Report which was placed on file (attached).

   b. **Project Status Report:** Dan provided a copy of the Project Status Report (attached). Lindsay provided information on all open and recently completed projects. All but two projects are complete.

      – 226 Main Street, Evart: Progressing with no problems. Likely to be completed before the next meeting.

      – 602 N. Pine Street, Evart: Completed with the exception of lead trim around a couple of windows in the carport. This should be completed before the next meeting.
6. Unfinished Business

**MSHDA Notice of Funding Availability:** Dan briefed Committee members that after closely reviewing the requirements and discussing with Lindsay he decided to pursue the MSHDA grant discussed at last month’s meeting. On Tuesday (25th) Dan finished the first draft of the application and passed it to Lindsay for review.

Discussion took place concerning several aspects of the draft. Additionally, Lindsay provided input based on a MSHDA meeting he attended on Tuesday (25th). Decisions were made to leave the City of Evart as the focus area and $120,000 as the amount requested. The City of Evart’s designation as a Rising Tide Community played a significant role in its selection. The $120,000 figure was selected even though MSHDA has given any indication of what dollar amount to request.

7. New Business

a. **Review New Homeowner Applications:** Two new homeowner applications were reviewed. Both homeowners identified roofs as their issue. It was decided to have Lindsay go out to the homes to determine the feasibility of completing each project with our limited funds that remain. If a project looks feasible Lindsay will leave applications with the homeowner.
   - 925 Jason Court, Evart
   - 8340 210th Avenue, LeRoy

b. **Unscheduled Business:** None

8. **Extended Public Comment:** None; no members of the public were present.

9. **Adjournment:** The meeting was adjourned at approximately 10:15 a.m.

   *(16-45) Motion by Jack Nehmer, supported by Ron Sikkema, to adjourn. Motion passed.*

The next scheduled meeting of the Osceola County Housing Committee is November 30, 2016 at 9:30 a.m. in the County Courthouse.

Respectfully Submitted,

Dan Massy
Community Development Coordinator

**Attachments**
- Financial Report
- Project Status Report