1. **Meeting Called to Order:** A meeting of the Osceola County Housing Committee was convened at 9:30 a.m. on Thursday, April 28, 2016. The following individuals were in attendance:

   a. Jack Nehmer, Osceola County Commissioner / Housing Committee Member
   b. Ron Sikkema, Housing Committee Member
   c. Lindsay Hager, Third Party Grant Administrator
   d. Dan Massy, Community Development Coordinator

2. **Brief Public Comments:** No members of the public were present.

3. **Approval of Agenda:**

   (16-17) **Motion by Jack Nehmer, supported by Ron Sikkema, to approve the agenda as presented. Motion passed.**

4. **Approval of March 31, 2016 Minutes**

   (16-18) **Motion by Jack Nehmer, supported by Ron Sikkema, to approve the March 31, 2016 minutes as presented. Motion passed.**

5. **Reports**

   a. **Financial Report:** Dan presented the Housing Committee’s Financial Report.

      (16-19) **Motion by Ron Sikkema, supported by Jack Nehmer, to accept the Financial Report as presented. Motion passed.**

   b. **Project Status Report:** Dan presented the Project Status Report which shows the status of all projects. Dan and Lindsay provided updates. Refer to number (#) on Project Status Report:

      #2 – all paperwork received, lead and asbestos confirmed, awaiting written report; will go to bid once written report is received

      #3 – needs one document from homeowner, no lead; will go to bid

      #7 – will go to bid today

      #8 – lead confirmed, awaiting written report; will go to bid once written report is received
6. New Business

a. **Review New Homeowner Applications:** No new applications were ready for Committee review; however, Dan presented one Applicant Screening Form he took. The applicant, who lives outside the two target areas, called about a roof. Dan wanted the Committee to discuss the situation to determine if they considered it an emergency. Since the insurance company is significantly raising the homeowners deductible Lindsay was directed to determine the status of the roof.

b. **Unscheduled Business:** None

7. **Extended Public Comment:** None; no members of the public were present.

8. **Adjournment:** The meeting was adjourned at approximately 10:05 a.m.

(16-20) **Motion by Jack Nehmer, supported by Ron Sikkema, to adjourn. Motion passed.**

The next scheduled meeting of the Osceola County Housing Committee is May 26, 2016 at 9:30 a.m. in the County Courthouse.