COUNTY OF OSCEOLA  
BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE  
AGENDA  
Tuesday, July 18, 2017  
301 West Upton Ave., Reed City, Michigan  
2nd Floor, Board of Commissioners Room, 9:30 a.m.

NOTE: Claims will be available for review from 9:00 – 9:30 a.m.

1. Meeting Called to Order by Chairperson.  
2. Additions or Deletions to the Agenda – Approval of the Agenda.  
4. Employee/Board Comments.  

6. Consider Payment of Claims.  

7. Old Business:  
   A. Consider Other Budget Amendments, Cash Transfers, and Journal Register Reports from Treasurer.  
   B. Update on VoIP Telephone Installation with Jive Communications.  
   C. Discuss 2018 County Budget – Susan Vander Pol:  
       1. Health Department Contribution or Fee Increase.  

8. New Business:  
   A. Discuss C.O.A. Items – Scott Schryer:  
      1. AAAWM Annual Implementation Plan FY2018.  
      2. AAAWM Older Americans Act FY2017 Contract Amendment.  
   B. Discuss E.M.S. Items – Jeremy Beebe:  
      1. USDA Grant Application for Ambulance Remount.  
      2. Paramedic Tuition Program.  
   C. Discuss Appointments – Dan Massy:  
      1. Osceola County Land Bank Authority.  
      2. County Planning Commission.  
   D. Discuss County Clerk Items – Karen Bluhm:  
      1. PA-116 Application for Michael & Sue Grice.  
      2. Discuss Mutual of Omaha Short-Term Disability Rate Increase.  
   F. Discuss DHHS Funds for Rose Lake Youth Camp – Susan Vander Pol.  

9. Other Business:  
10. Employee/Board Comments.  
11. Extended Public Comments (Six Minute Limit).  

Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT  
The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.  

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
COMMITTEE OF THE WHOLE
MINUTES
July 5, 2017

The Committee meeting was called to order at 9:40 a.m. by Vice-Chairman Tiedt.


Also present: Jennifer Martin-44North, Anthony Badovinac-Prosecutor, Tracey Cochran-Payroll/Human Resource Specialist, Susan Vander Pol-County Coordinator, Therese Bechler-Chief Deputy Clerk, and other members of the public.

**Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the agenda as amended. Motion carried.**

** Brief Public Comment: None.**

**Employee/Board Comment: Susan Vander Pol, County Coordinator, reported to the Board this year there is no Headlee Rollback. Commissioner Elkins discussed the Environmental Permit. We may need to add a surcharge if we don’t increase the budget allocation. Health Department would collect the fee. Commissioner Nehmer informed the Board that the increase is 5% for a total of $8,424.00.**

**Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from June 20, 2017. Motion carried.**

**Payment of Claims**
Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of $48,784.70. Recommendation was unanimously supported.

**2011 PA 152 Opt-In or Opt-Out Requirement**
Jennifer Martin, 44North, presented the Board with information for the 2011 PA 152 Opt-In or Opt-Out requirement. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to Opt-Out for Compliance with the 2011 PA 152. Recommendation was unanimously supported.

**Insurance Benefit Options**
Jennifer Martin, 44North, spoke to the Board about the 2017 Health Insurance Renewal Options, Cost Saving Strategies and provided the Board with information regarding MDLIVE and the added benefits this would provide. Discussion was held.

Recommended by Commissioner Halladay, seconded by Commissioner Gregory, to implement a third option health plan with the PPO BCBS for the 2017 health insurance plan (September 2017 through August 2018) of HRFA Plan Savings Options No. 1, 13% monthly cost share for non-union employees and elected officials and retain the 10/40/80 drug card. Recommendation was unanimously supported.
Committee Minutes
July 5, 2017

**Recommended by Commissioner Wayne, seconded by Commissioner Nehmer, to adopt the MDLIVE Behavioral Health Services to replace Teledoc at no additional charge to the County. Recommendation was unanimously supported.**

Recommended by Commissioner Nehmer, seconded by Commissioner Halladay, to increase the traditional PPO BCBS employee plan share and BCN employee plan share to 13% for non-union employees and elected officials for the 2017 plan year (September 2017 through August 2018). Recommendation was unanimously supported.

**Budget Amendment:** None.

**Update VoIP Telephone Installation with Jive Communications**
Susan Vander Pol, County Coordinator, reported that installation of the VoIP Telephone system is progressing.

**Marijuana Law**
Anthony Badovinac, Prosecutor, presented the Michigan Marijuana Act to the Board. Badovinac gave examples of how this will impact the Michigan Medical Marijuana Dispensaries.

**Discharge of Mortgage for John Nosko**
Recommended by Commissioner Elkins, seconded by Commissioner Wayne to approve the Discharge of Mortgage for John Nosko and authorize the Chairman to sign. Recommendation was unanimously supported.

**Public Comment:** None.

**Extended Public Comments:** None.

**Motion to adjourn** by Commissioner Nehmer, seconded by Commissioner Gregory, at 11:00 a.m. Motion carried.

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Therese M. Bechler, Chief Deputy Clerk

Alan Tiedt, Vice-Chairman
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|                | 508-000-980.019 |           | CAPITAL OUTLAY               |               | 6,000.00 |   |

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|                | 280-120-813.000 |           | SR. PROJECT FRESH           |               | 2,000.00 |   |

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June 27, 2017

Larry Emig, County Board Chair
Osceola County Board of Commissioners
436 W. Osceola Avenue
Reed City, MI 49677

Dear Commissioner Emig,

Enclosed is a copy of the Area Agency on Aging of Western Michigan’s (AAAWM) proposed Annual Implementation Plan (AIP) for fiscal year 2018.

When approved by the State of Michigan Commission on Services to the Aging in August 2017, the AIP secures funding for services and programs to help older adults in Osceola County from October 1, 2017 to September 30, 2018.

The AIP was accepted by our Board of Directors as its June 26th, 2017 meeting. You are represented on that Board by one commissioner and one private citizen from your county.

We respectfully request your County Commission’s written approval of this Plan. Responses must be received by AAAWM on or before August 3rd, 2017. If we have not been contacted by that date, we will assume the County Commission’s implied approval of the Plan.

Please send your response to:

Lacey Charboneau, Planner
3215 Eaglecrest Drive NE
Grand Rapids, MI 49525

Alternatively, you can email a response to: laceyc@aaawm.org

If the Commission does not support the AIP, please let me know. If there are any questions please feel free to contact me. I can be reached via email at laceyc@aaawm.org, fax at 616-456-5692, or by phone at 616-222-7015.

Sincerely,

Lacey Charboneau, Planer
Cc: Susan Vanderpol, County Administrator
    Richard Karns, Barbara Hazlett, Mary Lou Proefrock

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Mission: Provide older persons and persons with a disability an array of services designed to promote independence and dignity in their homes and their communities.
1. A brief history of the area agency and respective PSA that provides a context for the MYP. It is appropriate to include the area agency's vision and/or mission statements in this section.

The Area Agency on Aging of Western Michigan, Inc. (AAAWM) was established in April 1974, one of thirteen regional Area Agencies on Aging in Michigan at that time and one of over 600 area agencies in the nation. This MYP is for fiscal years 2017-2019, describing the services, budget and program development objectives to be attempted and accomplished.

AAAWM is the planning and coordinating agency for services to adults ages 60 and over, who live in west-central Michigan ( Allegan, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Newaygo, and Osceola) counties. AAAWM is also a provider of the Medicaid Waiver Program (MI Choice) and related services to adults with disabilities ages 18 and over, from the same geographic area. The AAAWM strategic planning process is guided by a long-range perspective of how age based services have evolved over time and their need to be consciously re-engineered to address the changing environment of aging.

In an effort to achieve increased efficiency in service delivery, the leadership team at AAAWM continuously seeks to attract and nurture high-performing service providers through a rigorous Request for Proposal (RFP) selection process, performance based contracting and continuous quality monitoring. Efforts are also made to increase the number and variety of community based partnerships while working to identify and reduce redundancies. AAAWM stresses person-centered thinking and self-determination in long term care, with emphasis placed on persons in the greatest social and economic need. Further, AAAWM acts out its purpose by using available resources and funding, coordinating services and educating communities in the Region about aging issues.

A fundamental responsibility of AAAWM is advocacy on behalf of older adults. In coordination with other stakeholders, AAAWM helps ensure that lawmakers and their staffs are aware of the needs of older adults, the benefits of community-based services, and the significant taxpayer financial burden caused by failing to address basic needs of seniors in the region. AAAWM regularly develops new and refreshes existing programs and services. In addition, it educates and trains older adults to be strong advocates for themselves and others; while making supportive services available when needed arise. AAAWM assists aging network service providers in transforming funding they receive from the Older Americans Act (OAA) and Medicaid sources into flexible, consumer-directed service dollars that support individuals living at home and in community-based settings of their choice. OAA funding has remained static and the coming of age of the baby boomer cohort far exceeds the rate of increase in available funding.

AAAWM is in the long-range process of developing non-formula resources that support implementation of the Multi-Year Implementation Plan (MYP). The strategy includes strong support of senior millage campaigns in all nine (9) counties in Region Eight, serving as the administrator of the Kent County Senior Millage and supporting service providers in preparing grant applications to local and national foundations for programs and services that support the goals of the multi-year plan. Because AAAWM recognizes that older adults remain active and derive a sense of worth by contributing to their communities through volunteerism, service providers are encouraged to recruit and effectively utilize volunteers in their programming and services. Services funded are based on need, provider availability, and their experience providing services and approved service definitions and standards.
Area Agency on Aging of Western MI, Inc.

Assessment analysis and input from the public hearings.

The five service categories with the greatest number of anticipated participants are: 1), Information and Assistance, 2) Home Delivered Meals, 3) Congregate Meals, 4) Long Term Care Ombudsman, and 5) Homemaker, which are again confirmed as detailed above.

4. Highlights of planned Program Development Objectives.

Below are excerpts of some of the planned Program Development Objectives that are fully detailed later in the MYP.

* Increase community capacity, throughout Region Eight to provide and benefit from evidence based health promotion (EBH/P) programs.

AAAAM will continue to offer, promote, train, and increase the number of evidence based health promotion (EBH/P) programs in Region Eight. Its efforts to disseminate the Personal Action Toward Health (PATH), a Chronic Disease Self-Management Program, Diabetes PATH, (DPATH), A Matter of Balance (MOB), Enhance/fitness, and the American Foundation's Tai Chi, Walk with Ease, Aquatic and Land Exercise Programs have resulted in older adults in Region Eight being offered the opportunity to participate in programs intended to help them maintain and improve their health as they age. Healthy Aging Programs are offered to the general public as well as to targeted populations including older adult refugees, older adults in rural communities and minority seniors.

* Older adults in Kent County will experience an improvement in their diet and overall health.

AAAAM recognizes that dental care is a key indicator of health and thus key to healthy aging and with that in mind, began a dental program for older adults in Kent County that has continued. "Senior Dental Day" is now an annual collaborative project with the Grand Rapids Community College Dental Hygienist program and area volunteer dentists, hygienists, and dental assistants. Older adults in Kent County, who are prescreened and referred by outreach and assistance staff from local human service agencies and MI Choice Care Managers, are able to receive teeth cleanings and minor dental work at no cost. In addition, seniors are provided with referrals to participating dentists for additional dental work if needed (at no cost or low cost). AAAAM recognizes that dental care is an important component of healthy aging that affects the ability to chew and eat nutritious foods as well as causing social isolation.

* Individuals will be offered the opportunity to choose from a wide array of long term supports and services to be provided in the setting of their choice.

The Nursing Facility Transition Program continues to help those currently living in a nursing facility return to their own home in the community. In FY 2015, the Care Management Department served 2,845 clients, 1,141 MI Choice Waiver clients, 111 clients who were successfully transitioned from a nursing home and 194 Community Living Program clients. The MI Choice program continued to provide in-home services to older adults and individuals with disabilities who are eligible for nursing home care. The Self-Determination service delivery model was used by many MI Choice clients. Agency with Choice is an option that allows a participant in the waiver to serve as a co-employer with a traditional home health agency, offering clients more flexibility and control in directing personal assistance services at home.

* Sustained development of the Caregiver Resource Network (CRN) throughout Region Eight, including improving support, assessment and service referral processes for caregivers.

AAAAM and the members of the Caregiver Resource Network recognize the value of caregivers in the Region and understand the contribution they make toward keeping older adults living in the community and in their own homes. Caregiving can be very challenging, so AAAAM endeavors to provide support, assistance, education and relief to caregivers throughout the Region.

* Protect older adults from abuse and exploitation.

Elder abuse refers to intentional or neglectful acts by a caregiver or "trusted" individual that lead to, or may lead to, harm of a vulnerable elder. According to the Federal Trade Commission, nearly 25 million Americans are victims of consumer fraud each year. Older Adults continue to be a rapidly increasing segment of the population and are a prime target for con artists and thieves. Financial abuse is common; elder financial abuse is regarded as the third most commonly substantiated type of elder abuse, following neglect and emotional/psychological abuse. While underreported, the annual financial loss by victims of elder financial abuse is estimated to be at least $2.6 billion dollars. Technology is a wonderful boon, however, it brings certain liabilities. Studies have shown that seniors are more at risk to be targeted by telemarketing scams than other age groups and fraudulent telemarketers direct anywhere from 56-80 percent of their calls at older Americans (AARP). Providers of services to older adults, financial/investment agents, and community members in Region Eight will have a better understanding of what comprises elder abuse, its prevention, detection, and associated penalties. AAAAM staff and members of the Elder Abuse Coalition will provide elder abuse trainings/workshops throughout the Region.

* Improve the effectiveness, efficiency, and quality of services provided through the Michigan Aging Network and its partners.

Contract Coordinators work closely with service providers to ensure that a wide array of programming and services are available to meet the needs of older adults of any age or any stage of aging. They advocate for their providers success in reaching the most vulnerable older adults and provide them with technical assistance that helps ensure that programs and services offered are innovative and constantly evaluated for efficacy, quality and efficiency.

* Provide services that are culturally sensitive to Lesbian, Gay, Bisexual and Transgender (LGBT) seniors.

Knowledge of a client's sexual orientation in a health or social services setting is crucial to provide appropriate, sensitive care in order for LGBT older adults to experience successful aging. Service providers must increase their competency and awareness of the challenges and needs of this segment of the population as they age.

* AAAAM will pilot the creation of a Dementia Friendly Community in which persons with dementia and their families experience acceptance, dignity and understanding in their community.

A goal of the Dementia Friendly Grand Rapids (DFGR) project is to raise awareness of and transform attitudes about dementia. It is projected to be the first Dementia Friendly community in Michigan. When more people know that dementia is a disease that affects the brain, they will be more understanding, tolerant and inclusive of those who show signs of the disease.
5. A description of planned special projects and partnerships.
For 2017 and beyond, there are plans to further embed our EBP programs in the community through the many Health Care Systems and Health Clubs such as YMCAs. AAWAM has Memoranda of Understanding (MOU) with Mercy Health Community Health Partners, the Nottawasag Huron Band of Potawatomi (NHBOP) and Spectrum Health United Lifestyles for Diabetes PATH and MOB to conduct classes. Additionally, AAWAM has an MOU with Grand Valley Medical Specialists for Diabetes PATH classes.

In summer 2016, the Healthy Aging Coordinator at AAWAM began working with American Specialty Health through their Silver and Fit program, on a project which will cover the costs of EnhanceFitness, Matter of Balance and Tai-Chi for members aged 60+, of Priority Health. Priority Health will cover the costs of 12 visits per month per member for the classes, which are held at AAWAM in the Wellness Room.

In fall of 2016, the Healthy Aging Coordinator is speaking on the topic of A Matter of Balance at a statewide MDHHS conference for the Trauma Section of the EMS and Trauma Division of Michigan for all Trauma Center personnel. The presentation will cover the success of the program in Michigan, and how it can help address the problem of falls in the increasing older population.

In 2017-2019, AAWAM will continue plans begun in early 2016 to create a "Dementia Friendly Grand Rapids." It is the first dementia-friendly community in Michigan. A steering committee comprised of professionals and dementia experts in West Michigan developed a strategic plan on how to make Grand Rapids Dementia Friendly. Trainings, educational sessions and community awareness efforts have occurred and the momentum generated will enable the agency to move forward in a way that is purposeful and sustained.

Other plans for the future are to continue efforts to better connect with the Lesbian, Gay, Bisexual and Transgendered (LGBT) population who are often isolated as well as to raise awareness with the aging network, the needs of this segment of the population. Healthy Aging programming is also being targeted toward the LGBT population. In addition, AAWAM will continue the outreach of the Kent County Elder Abuse Prevention Coalition to address issues of elder abuse and exploitation; speakers for this organization are available to speak throughout Region Eight.

The City of Grand Rapids is pursuing the Age Friendly Community designation from the World Health Organization (WHO), which is being coordinated by AARP in the United States. AAWAM has partnered with the City on the effort by being involved in the many Listening Tours required by the process. AAWAM staff attends and helps facilitate the tours in conjunction with staff from the City’s Planning Department. Achieving the designation will take 2-3 years to complete and AAWAM will be involved in various components throughout the process. The Age Friendly Community designation will help make Grand Rapids become a great place for all ages by adopting such features as safe, walkable streets; better housing and transportation options; access to key services; and opportunities for residents to participate in community activities.

Over the next 15 months, AAWAM is participating in a project known as MICAPABLE, Community Aging in Place, Advancing Better Living for Elders in the Michigan Medicaid Mi Choice Waiver. It is an evidence-based care program designed by Dr. Sarah Szanton at Johns Hopkins School of Nursing. AAWAM staff is working with Grand Valley State University (GVSU) under a grant they received from the Hillman Foundation. The program is designed to improve or maintain function so that Mi Choice participants can remain living in the community where they most desire to be.

Disability can lead to falls, poorer quality of life and nursing home placement. Low income older adults have higher rates of disability, pain, depression and deteriorating housing. These issues are more prevalent in Medicaid eligible older adults.

The guiding frameworks of this program include:
- DisAbility Process;
- Both individual and environmental factors influence disability
- Increasing the "person-environment-fit" are most potent
- LifeSpan Theory of Control
- Chronic conditions that progress to disability lead to poorer health and loss of control

MICAPABLE intervenes to:
- Increase control such as problem solving, reframing
- Decrease factors that undermine control such as pain and depression
- Modify environment to increase physical control
- Szanton-Gill resilience model
- Intervention on more than one level (physiologic, individual, environmental, community) leads to more lasting effects on individual resilience to stressors and impact of disability.

The program consists of six (6) Occupational Therapy (OT) visits and four (4) Registered Nurse (RN) visits that address client identified functional and home safety issues.

The RNs assess pain, mood, strength/balance, medication management, risk of falls and incontinence. The participant chooses the areas they want to work on and the RN presents them with strategies to self-manage areas at home.

The OT observes and assesses functional mobility, performance of Activities of Daily Living – bathing, dressing, eating, walking etc. The participant chooses the areas they want to work on. The OT presents strategies to self-manage areas at home and makes recommendations for equipment and home modifications to increase function.

Licensed Social Workers may also be called in to work with participants to address issues related to mood or depression as identified by the RN.

6. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or recognitions the area agency has received or is pursuing.
AAWAM plans to intensify efforts to ensure that the needs discovered in a recent Community Needs Survey are being met or addressed in ways that maximize efficiency, by working with providers to ensure that services do not overlap and that where joint purchasing or operating agreements make sense, they are actively pursued.
addition, AAAWM will endeavor to reduce waste primarily by reducing or virtually eliminating paper-based enrollment processes, which can require reams of cumbersome forms that create time-consuming delays and allow errors to be inadvertently introduced into the system; AAAWM scans thousands of documents into its systems each year.

In 2015, AAAWM was awarded a three year accreditation from the Commission on Accreditation of Rehabilitation Facilities (CARF) and will build upon lessons learned in the process to hone and improve upon services provided. Ongoing inter-departmental processes are in place to ensure compliance with new CARF standards as they are published.

7. A description of how the area agency's strategy for developing non-formula resources (including utilization of volunteers) will support implementation of the MYP and help address the increased service demand. Volunteers with the AAAWM are talented and experienced adults looking for meaningful ways to give back to their community. They come from all backgrounds and have in common a passion for the areas in which they serve and a strong desire to help others. Opportunities through AAAWM focus on civic engagement activities that educate and empower older adults to maintain independent healthy lifestyles. The AAAWM strategy for developing non-formula resources includes utilization of volunteers which will support implementation of the MYP by reducing the amount of operating funds necessary to run programs and services. Specifically, AAAWM uses volunteers in the Disease Prevention/Health Promotion programs to disseminate the evidence-based programs throughout the Region, to accomplish goals and outcomes identified by the Caregiver Resource Network Steering Committee, and to advocate for legislation and funding that addresses the myriad needs of older adults. Additionally, AAAWM uses a cadre of volunteers in the Medicare Medicaid Assistance Program (MMAP) to educate and inform older adults of the available and most appropriate health care choices available to them.

8. Highlights of strategic planning activities.
In FY 2015, AAAWM embarked on a process to craft and implement an agency-wide Strategic Plan. The Strategic Plan that resulted from the process was created with the assistance of leadership, staff and board members with the guidance of a consultant. The AAAWM Annual Implementation Plan was also used as a resource. As a result, there is a five (5) year strategic plan in place with priorities that include, converting to a fully electronic health record, redefining aging by educating the community about healthy aging options and by breaking down stereotypes, realizing administrative efficiencies by moving towards using more technology, working with service providers to create uniform, measurable outcomes with analysis and exploring the possibility of offering Medicare reimbursable services.
A public hearing on the FY 2018 AIP was held in June of 2017 at the Area Agency on Aging of Western Michigan. The AIP was presented beginning with a brief overview of the purpose and intention of the plan followed by a description of the progress noted throughout the plan. The presentation included information on current funding and priorities as well as the creation of new outreach initiatives and services that meet the needs of both "traditional" and younger seniors.

An attendance sign-in sheet was circulated and attendees were invited to comment in writing or verbally. Each attendee was provided with a copy of the Draft AIP for FY 2018. Instructions were offered on submitting comments by mail, phone, email, website, or Facebook.

Comments received were reviewed and carefully considered, however none of the comments necessitated any substantial changes to the AIP.
### ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

**FY 2017-2019**

**Area Agency on Aging of Western MI, Inc.**

<table>
<thead>
<tr>
<th>FY 2018</th>
<th>FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of initial client assessments:</td>
<td>Current Year: 80</td>
</tr>
<tr>
<td>Number of initial client care plans:</td>
<td>Current Year: 80</td>
</tr>
<tr>
<td>Total number of clients (carry over plus new):</td>
<td>Current Year: 290</td>
</tr>
<tr>
<td>Staff to client ratio (Active and maintenance per Full time care):</td>
<td>Current Year: 1.45</td>
</tr>
</tbody>
</table>

**Information and Assistance**

- **Starting Date**: 10/10/2017
- **Ending Date**: 09/30/2018
- **Total of Federal Dollars**: $59,679.00
- **Total of State Dollars**: $35,988.00

**Geographic area to be served**

All 9 counties served by AAAWM

**Specify the planned goals and activities that will be undertaken to provide the service.**

**Goal**: Provide immediate and appropriate information to callers. **Timeline**: Ongoing

**Outcome**: Allow for easy, friendly access to information and referrals as clients and caregivers make contact with AAAWM call center staff members.

**Goal**: Assure high quality services through continual quality improvement activities **Timeline**: Ongoing

**Outcome**: Caller surveys will reflect a better than 95% satisfaction level with information and referrals received.

**Area Agency on Aging Goal**

**A.** The AAAWM goal for FY 2017 and beyond is to continue building partnerships with the medical community to be able to better provide Healthy Aging programs to their patients. Further, the agency also hopes to bridge the gap between medical care and social supports which has been proven to impact health outcomes critical to health reform efforts. Endeavors will be made to improve the health and nutrition of older adults by disseminating (new and established) evidence based programs throughout the region.

**State Goal Match**: 1

**Narrative**

Evidence-based, healthy aging programming is a cornerstone of the array of services offered in Region Eight, the number of classes and participants continues to grow beyond expectations.

**Objectives**

1. AAAWM will continue to offer, promote, train, and increase the number of evidence based health promotion (EBHP) programs in Region Eight. The programs have resulted in older adults in the Region being offered the opportunity to participate in activities intended to help them maintain and improve their health as they age. The Healthy Aging programs are offered to the general public as well as to targeted populations including older adult refugees, older adults in rural communities and minority seniors.

**Timeline**: 10/01/2016 to 09/30/2017

**Activities**

- AAAWM currently funds eight Tier III, as defined by the Administration for Community Living (ACL) Evidence Based Healthy Aging programs, in the efforts to continue expansion of the EBHP programs, they are, PATH (Chronic Disease Self-Management Program), Diabetes PATH, A Matter of Balance (MOB), EnhanceFitness, and the Arthritis Foundation's Tai Chi, Walk with Ease, Aquatic and Land Exercise Programs.

- AAAWM hosted the Statewide A Matter of Balance Master Training at our office in March 2016. Barb Nelson-Jandemoa, AAAWM Healthy Aging Coordinator, is one of seven (7) Lead Trainers in the Nation for the MOB program. She and another Lead Trainer from Missouri trained 19 Master Trainers from across the state. In that training, AAAWM’s Healthy Aging Assistant became certified as a Master Trainer, so there are now two (2) Master MOB Trainers on staff at AAAWM. AAAWM offered one coach training for the A Matter of Balance Program in early FY 2016 with another one scheduled for September 2016. The pool of over 60 active coaches in the Region has helped AAAWM reach over 400 participants in the MOB program since January 2015.

- AAAWM is currently assisting the Centers for Medicare and Medicaid Services (CMS) in collecting data regarding the A Matter of Balance Program costs, a project anticipated to conclude in late 2017.

- In summer 2016, the Healthy Aging Coordinator at AAAWM began working with American Specialty Health through their Silver and Fit program, on a project which will cover the cost of EnhanceFitness, Matter of Balance and Tai-Chi for members of Priority Health. Priority Health will cover the costs of 12 visits per month per member.

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for the classes, which are held at AAAWM in the Wellness Room.

In early FY 2016, Barb Nelson-Jandernoa, AAAWM Healthy Aging Coordinator and a Master Trainer for EF, offered instructor training opportunities to Michigan AAs and other organizations to support the statewide initiative to expand the EnhanceFitness program. Having master trainer level staff at AAAWM allows us to better and more efficiently disseminate all of the EBHP programs. AAAWM is continuing to offer an EnhanceFitness class three times a week in the AAAWM Wellness Room without grant funding. The program is being offered as a fee for service model. The charge is minimal so as to remove barriers for participants, but enough to cover the cost of the instructor. AAAWM held one (1) EnhanceFitness (EF) instructor training this year to increase the number of trained EF instructors to 26 in the Region. AAAWM has expanded healthy aging programming at our Eaglecrest location by offering the Tai Chi for Arthritis program. It too, is being offered as a fee for service model. The charge is minimal so as to remove barriers for participants. We offer a beginner and an advanced class and each class is held twice a week for 45 minutes.

Diabetes PATH (Stanford University’s Diabetes Self-Management Program) has achieved some traction in the second year of the Michigan Healthy Endowment Fund Healthy Aging Grant for which AAAWM was awarded $329,000. We have had 286 participants complete workshops since March 2015 and exceeded (by 18) our goal of 355 participant completers, in July 2016, with the grant continuing until October 2016. In FY 2016, staff held two (2) PATH lay leader trainings with 22 new lay leaders becoming trained.

In 2017, there are plans to further expand the EBHP programs in the Region through offering Tai Chi for Arthritis in several rural counties. AAAWM is hosting a Tai Chi Instructor Training in the summer of 2016, to train individuals from Mason, Mecosta, Osceola and Montcalm counties. The certification exam is being held in September 2016, in time for programs to start in the beginning of FY 2017. Another plan by AAAWM is to expand the EnhanceFitness program into rural Osceola County through funding from the Michigan Health Endowment Fund (MHEF). A proposal was written and submitted to the MHEF in May and notification will be made by July 27, 2016 whether the grant will be awarded. The plan, if the funding is secured, is to create a self-sustaining model in the county seat, Reed City. Staff is hopeful this can be achieved with partnerships with the local AARP group and Osceola Commission on Aging. The grant would also allow AAAWM to create a collective impact group with other AAs across the state that offer EnhanceFitness and the National Kidney Foundation. This group could help petition local third party payors such a Priority Health to pay for the classes for their members.

AAWWM has a Medicare identification number that allows the agency to bill for Diabetes Self-Management Training and Medical Nutrition Therapy.

Expected Outcome

The expected outcome is an increased number of class dates, trainers and participants, more partnerships with physicians and the health care system in each county. All AAAWM Healthy Aging programs are promoted throughout the agency including the Information and Assistance Department and Caregiver and Nutrition Programs.

Progress

Barb Nelson-Jandernoa, AAAWM Healthy Aging Contract Administrator, continues to work on a national level as one of seven (7) Lead Trainers for the A Matter of Balance (MOB) program. AAAWM hosted a regional A Matter of Balance Coach Training in April 2016. AAAWM now has a pool of 56 volunteer lay leaders and community partners. Every county in Region 8 has MOB offerings for their older adults. In February 2016, AAAWM held a tour (4) day training for Diabetes PATH lay leaders. We now have over 40 Diabetes PATH lay leaders and community partners in our region. The Michigan Health Endowment funding was responsible for the expansion of these two Evidence Based Health Promotion (EBHP) programs. AAAWM was the first AAA in the state to meet the grant goals in participants for each program. The AAAWM, through funding from the Michigan Health Endowment, reached over 700 participants in the MOB program and over 400 participants in the Diabetes PATH since November 2015.

November 2016 marked the beginning of the AAAWM Eaglecrest Healthy Aging Silver and Fit certification. AAAWM bills American Specialty Health monthly for qualified health insurance members attending the healthy aging classes offered at the AAAWM Eaglecrest facility.

AAWWM held one (1) EnhanceFitness (EF) instructor training in May 2016 to increase the number of trained EF instructors in the Region. AAAWM has expanded healthy aging programming at our Eaglecrest location by offering the Tai Chi for Arthritis program and will begin offering an EF Seated Level 1 class in April 2017.

In 2017, we have expanded EBHP programs in the Region through offering Tai Chi for Arthritis in several rural counties, Mason, Ionia, Mecosta and Montcalm. AAAWM hosted a Tai Chi II Instructor Training in the February 2016 to expand the number of movements for existing instructors and classes. Another Tai Chi I instructor was held at AAAWM Eaglecrest Facility in April 2017.

AAWWM has a Medicare identification number that allows the agency to bill for Diabetes Self-Management Training and Medical Nutrition Therapy.

B. Older adults in Kent County will experience an improvement in their dentition and overall health. In addition, awareness will be raised for the need of affordable and accessible dental care for seniors.

State Goal Match: 1

Narrative

- Periodontal infections are more common in the elderly; about 25% of 65-74 year olds have several periodontal diseases;
- Approximately 30% of individuals 65 and older in Michigan have lost all their teeth;
- Studies have shown possible association between oral infections and systemic diseases such as diabetes, heart disease, and respiratory infections.
- The incidence rate of oral and pharyngeal cancers is higher among seniors than for other age groups.
- Seniors who are 65 years and older are seven times more likely to be diagnosed with oral cancer than younger individuals.
- Many seniors take medications that have the complicating side effect of reducing salivary flow (the amount and flow of saliva) resulting in "dry mouth". Reduction in salivary flow contributes to increased dental decay.
- Payment for dental services is generally out-of-pocket for older adults. Medicare does not cover routine dental services like cleaning, oral exam or x-rays. There is Medicare coverage for very limited situations, for example,
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Objective 1: Older adults in Kent County will experience an improvement in their dentition and overall health.
- Timeline: 10/01/2016 to 09/30/2017

Activities
- AAAWM will continue the partnership with the Grand Rapids Community College (GRCC) to host an annual "Senior Dental Day". This annual collaborative project with Dental Hygienist students and staff from GRCC, local volunteer dentists, hygienists, dental assistants, case managers from human service agencies and AAAWM served 44 adults in spring 2016. Older adults in Kent County, who were prescreened and referred by outreach and assistance staff from local human service agencies, were able to receive teeth cleanings and minor dental work at no cost. In addition, seniors are provided with referrals to partnering dentists for additional dental work if needed at no or low cost. AAAWM recognizes that good oral health is an important component of healthy aging as well as having a positive impact on social isolation.

Expected Outcome
- Awareness will be raised for the need of affordable and accessible dental care for seniors and new partnerships will be developed to assist seniors who discover serious dental issues at the Dental Day event.

Progress
- AAAWM continues to partner with Grand Rapids Community College (GRCC) to host an annual "Senior Dental Day". This is an annual collaborative project with Dental Hygienist students and staff from GRCC, local volunteer dentists, hygienists, dental assistants, and case managers from human service agencies. The project served 26 seniors in March 2017. Older adults in Kent County, who were prescreened and referred by outreach and assistance staff from local human service agencies, were able to receive teeth cleanings and minor dental work at no cost. In addition, seniors are provided with referrals to partnering dentists for additional dental work if needed at no or low cost. AAAWM recognizes that good oral health is an important component of healthy aging as well as having a positive impact on social isolation.

C. Adults in Region Eight will have ample opportunities to avail themselves of the services, programs and resources that will enable them to live in the setting of their choice for as long as they choose.
- State Goal Match: 2, 6

Narrative
- AAAWM has worked very hard over the past few years to better incorporate the philosophy of Person Centered Thinking into all programs and services, and will continue to do so in the years to come, as programs and services grow. People contacting AAAWM are dealing with complex issues, are often in crisis and need individualized assistance to address the challenges they face.

Objectives
- Individuals will be offered the opportunity to choose from a wide array of long term supports and services to be provided in the setting of their choice by engaging community resources and supporting caregivers.
- Timeline: 10/01/2016 to 09/30/2017

Activities
- Self-Determination in Long-Term Care will provide participants the option to direct and control their own services through an individual budget. Participants will be supported to direct the use of the funds comprising their budget to pay for home modifications, non-medical transportation, to hire personal assistants, homemaker and chore service providers, and respite inside and outside of the home that best meet their needs. The Michigan Department of Health and Human Services (MDHHS) requires that information on the Self-Determination in Long Term Care program be provided to all participants who enroll in or are currently enrolled in the MI Choice Waiver program and that this option is made available to all who desire this method of service delivery.

- Agency with Choice is another process within the Self Determination in Long Term Care option of the MI Choice Waiver. With this option, a participant in the waiver serves as a co-employer with a traditional home health agency. Individual Care Plans will be designed to help consumers be as independent and self-sufficient as possible while meeting identified care needs. Plans may include informal supports that family and friends provide, and/or services and supports from other government programs.

Expected Outcome
- AAAWM will continue to build upon what it has learned through its coordination of the Caregiver Resource Network, taking into account caregiver issues and their impact on safely maintaining their care partner at home. The Nursing Facility Transition Program will continue to help those currently living in a nursing home return to their own home in the community. The MI Choice Medicaid Waiver program will continue to provide in-home services to older adults and individuals with disabilities who are eligible for nursing home care. AAAWM will also facilitate transitions where people become enrolled in Care Management or Adult Home Help Programs. Qualified individuals will receive assistance through the MI Choice Medicaid Waiver in licensed Homes for the Aged or Adult Foster Care. This allows Medicaid recipients a broader choice for long term care assistance in various locations, including in their own home, group settings or at a nursing facility.

- The Self-Determination service delivery model will continue to be an option, as it offers clients more flexibility and control in directing personal assistance services at home by having the option to decide when care is to be...
Progress
AAA WM intake staff use screening processes to identify potential eligibility for AAA WM services as well as looking at all of the community resources that are available to address need. Both verbal and written information are provided as requested. Translation services are available so that communication does not pose a barrier. AAA WM has also pursued the use of social media in a more robust manner in order to communicate and educate people about options for supports and services. AAA WM utilizes both Facebook and YouTube to promote programs. Recently, AAA WM has run 4 sponsored (paid) campaigns promoting the MI Choice Waiver program. These campaigns were targeted to the 8 counties within the Region 8 service area. AAA WM also uses Facebook to promote original content articles, television spots, and radio segments about the MI Choice program to a wider audience.

2. The mission of the Area Agency on Aging of Western Michigan is to help seniors and persons with disabilities live in the setting of their choice by engaging community resources and supporting caregivers. In order to succeed at delivering on the mission, the agency has embraced a person-directed, person-centered philosophy of care.

Timeline: 10/01/2016 to 09/30/2017

Activities
Person Centered Thinking (PCT) is central to the process for planning and supporting individuals receiving services. It honors individual choices and preferences while building on individual strengths and capabilities.

AAA WM has provided numerous trainings to staff on the importance of Person Centered Thinking, so that when staff interacts with consumers, this philosophy is paramount, the training has been conducted with all Care Management staff as well as Information and Assistance and agency management staff.

AAA WM will continue to reinforce the PCT philosophy through ongoing training opportunities in communication, cultural competency, etc. AAA WM has two PCT trainings on staff that provides regular refresher training to existing staff as well as providing training to all new staff, using the PCT curriculum. Individual Care Plans will be designed to help consumers be as independent and self-sufficient as possible while meeting identified care needs. Plans may include informal supports that family and friends provide and/or services and supports from other government programs. AAA WM has embraced Person Centered Planning and has worked hard at providing staff training, as well as incorporating this philosophy into our materials that are distributed to the community.

Expected Outcome
AAA WM staff will continue to use person centered planning to ensure clients are informed of options for community-based and/or other living opportunities available for their choice and will successfully educate older adults and their support systems (friends, family, etc.) about available services that can help them live in their own home for as long as they choose. AAA WM will reinforce their PCT philosophy through ongoing training opportunities in communication, cultural competency, etc.

Progress
AAA WM has contracted with Relias Learning web based training to provide greater access to staff training options and tracking. Modules also provide Continuing Education Units (CEUs) for staff that are required to maintain licenses for Registered Nurses and Social Workers. Our 3 year CARF Accreditation highlighted our Person Centered policies and procedures as a “best practice”.

3. The AAA WM Information and Assistance (I & A) service is staffed by highly skilled information specialists who carefully assess caller needs, connect them with resources and provide critical follow-up. Information is provided over the telephone and in person, by trained and certified specialists who maintain a current, comprehensive data base of local, state and federal resources for older adults and their families. Assistance in contacting and accessing services is also provided for clients who are unable to do so themselves. AIRS (Aging and Disability Certification) I & A specialists screen callers to determine their need for more extensive services, which are provided by case management staff. To assure the program continues to meet clients needs, AAA WM collects and analyzes call data regularly.

Timeline: 10/01/2016 to 09/30/2017

Activities
AAA WM will provide Intake and Access, using person centered thinking, to:

- Avoid having callers make numerous inquiries about available services;
- More efficiently refer clients to Long Term Care counseling options;
- Streamline screening of clients for MI Choice Waiver services; and
- Easily refer callers to Older Americans Act funded services and providers

Individuals can contact AAA WM using a local number, a toll free number, or by email via the AAA WM website. I & A staff members have one-to-one contact with those seeking help and use a computerized database to provide information about community resources including private for-profit, non-profit, and government funded resources.

Expected Outcome
Reduction in caller confusion about aging resources and increased caller education about long term care options as well as programs and services available in the aging network of Region Eight.

Progress
AAA WM is adding to it’s internal orientation quality review topics offered by Relias on-line training. Information and Assistance staff will be required to complete trainings such as Health Insurance Portability and Accountability Act of 1996 (HIPPA) and Social Media. Because more and more people are using electronic communications like email, messaging and social media such as Facebook to seek information the opportunities to share information and respond online have increased. This increases the challenges for keeping information private. AAA WM provides training to staff to make them more aware of social media’s privacy pitfalls and how to avoid them; thereby avoiding potential HIPAA violations. We want to communicate in the ways consumers prefer while still protecting privacy.

AAA WM has begun recording staff meetings and trainings as well as offering Skype to ensure all staff have access to all trainings offered even if they are unable to attend the day the original training occurs.

D. Provide resources, education, guidance, training and empowerment to support those caring for older adults, persons with Dementia, Alzheimer’s disease or other chronic conditions.

State Goal Match: 4, 5, 6

Narrative
The Caregiver Resource Network recognizes that caregivers are a pivotal component of long-term care planning for older adults and that many older adults provide caregiving services to their own families and friends. A A R R P reports that, “more than 90% of persons 65 and older with disabilities who receive assistance receive informal
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care, nearly two-thirds rely solely on informal caregivers.” As a result, the CRN is a vital part of the aging network in Region Eight, providing education and resources through their meetings as well as through their website, caregiverresource.net. The CRN has developed new and enhanced previous public and private partnerships to better serve older adult caregivers.

Objectives

1. Sustained development of the Caregiver Resource Network throughout Region Eight, including improving assessment and services referral processes for caregivers with high stress levels.

Timeline: 10/01/2016 to 09/30/2017

Activities

AAA WM supports the CRN and works to continue its development throughout Region Eight. Service Providers are given the opportunity to provide updates of their caregiver support programs at bi-monthly CRN meetings.

The following activities will be provided annually:

- Caregiver topic radio shows (six per year in collaboration with SightSee Radio) will be produced by CRN members and available for downloading from the CRN website (www.caregiverresource.net) as well as through iTunes.

- Twelve “Caregiver Corner” articles will be written by CRN members for the “Mature Lifestyles” news publication.

- Five bi-monthly CRN meetings will be held. Member organizations attend these meetings to improve their referral processes; updates on subcommittee work are provided; and bi-monthly educational topics are presented.

- A calendar of events for caregivers will be published monthly on the CRN website.

- A Caregiver Appreciation/Education event will be held in November.

- A CRN Speaker’s Bureau will be available for community presentations (CRN Members will serve as the speakers)

- Monthly Caregiver classes will be provided through the CRN Family Caregiver University (FCU). FCU offers 12 classes per year that are beneficial to the caregiver and their care partner. Topics that have been covered and will be repeated in the future are: safe driving, depression and caregiving, transfer training, options to prevent isolation, elder law, Mindful Meditation, personal hygiene and in-home community resources.

- The Membership Engagement committee of the Caregiver Resource Network will continue to promote involvement of CRN members, and they will serve as greeters for the many events of the CRN.

- The CRN Diversity Academy will host four (4) trainings each year for professionals and caregivers. Two trainings of note for FY2016 include training on communicating with the Deaf and Hard of Hearing and another scheduled to be held in late 2016 will address the specific needs and issues of LGTQ elders, this training will also be held for AAA WM staff.

The Kent County Elder Abuse Coalition (KCEAC) is made up of 50 agencies representing non-profit, for-profit, law enforcement and government organizations. The coalition is comprised of 75 members from the county
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prosecutor's office, state and local law enforcement, Adult Protective Services, local ombudsmen, senior service agencies, hospitals, financial institutions and elder law attorneys. They meet monthly to discuss current elder abuse cases. The group's mission is to work together to identify, advocate, educate and seek justice for vulnerable adult abuse in West Michigan. Their website, www.protectkentseniors.org, is frequently updated and serves as a community resource. In 2016, the coalition was the recipient of an Aging Achievement Award from the National Area Agencies on Aging (NAA), the award was presented at the NAA annual conference in July 2016. As a result of the award, the project was highlighted in the NAA 2016 Best Practices conference publication.

Going forward in 2017 and beyond, the Coalition will continue the educational training components that are key to the success and attendance at their meetings. In FY 2016, topics covered included presentations from, Elder Law of Michigan, Michigan Attorney Grievance Commission, Marquette County Sheriff on the GPS tracking system they use to locate missing older adults, Prosecuting Attorney's Association of Michigan, Grand Rapids Hoarding Task Force, cyber security, and an expert on gambling addictions and seniors. The coalition will seek out additional speakers on topics that have the potential to victimize or abuse older adults.

AAA WM will continue their partnership with the Kent County Elder Abuse Coalition to educate residents, first responders and providers of services in Region Eight on elder abuse prevention, while also providing speakers on the topic throughout the region. In addition, the coalition will actively work to intervene in current elder abuse cases in a collaborative manner. As scarce resources and the increasing population of older adults begins to meet one another, risks to individual safety will increase, leaving the most frail and vulnerable open to abuse, neglect and personal and financial exploitation. Interrupting and decreasing abuse, neglect, and exploitation of vulnerable adults requires consistent public education to raise community awareness about the issue, along with expert advice and counseling for individuals on how to recognize and decrease their risks.

Objectives

1. Assure that all local public safety and legal entities have formal linkages with AAA WM in order to facilitate a direct connection to share information, strategies and work cooperatively on specific issues. Provide training opportunities to key communities – older adults, their families and professionals to thwart crimes against older persons and provide education about the various forms of abuse.  
   Timeline: 10/01/2016 to 09/30/2017

Activities  
The Kent County Elder Abuse Coalition will provide at least eighteen (18) elder abuse prevention presentations in FY 2017. Presentations will be targeted to seniors, caregivers, and providers of service and will focus on current scams, financial exploitation and recognizing the signs of elder abuse. In May 2016, AAA WM hosted a training for 50 Adult Protective Services Investigators, law enforcement and first responders on how to understand and work with seniors with cognitive impairments and dementia. Elder abuse prevention presentations are planned in FY 2017 for both financial institutions and the medical community.

Expected Outcome  
The Kent County Elder Abuse Coalition (facilitated by AAA WM staff), will provide elder abuse trainings and workshops throughout Region Eight.

AAA WM will continue to work with state and local agencies to address broad concerns related to elder abuse and exploitation.

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**Progress**
AAVAM service partners began using new standardized outcomes in FY17 for Home Delivered/Congregate Meals, Outreach & Assistance, Adult Day Care and Transportation. AAVAM staff also worked with partners to develop standardized outcomes for Homemaker services.

Program development activities include establishing new services, improving, expanding and integrating current services. New caregiver support programs were added in FY 17, including caregiver support/education/training in rural counties. Disability Advocates of Kent County (DAKC) began offering a "Caregiving Solutions" program throughout AAVAM's nine county region. This program is designed to improve caregiver's safety, ease of caregiving, and develop skills for efficient caregiving.

AAVAM continues to work on identifying gaps in services and changing needs and will work with service and community partners, advocacy groups, and lawmakers to address those challenges. AAVAM staff provide training opportunities to service partners in the aging network in an effort to improve effectiveness and efficiencies. Trainings are provided for our service partners throughout the year. Person centered planning training is being offered in May for service partners that have not gone through this training before.

G. Provide services that are culturally sensitive to Lesbian, Gay, Bisexual and Transgender (LGBT) seniors. Increase awareness of the need for cultural competency throughout all programs and look to advocate and help education community partners on the importance of offering culturally competent programs and services.

State Goal Match: 3, 5

**Narrative**
The LGBT community is a "hidden" community that leads non-traditional lives. The lack of traditionally-defined family and support structure for LGBT's make aging especially challenging. Service providers must increase their competency and awareness of the challenges and needs of this segment of the population as they age. Non-kin caregiving must be recognized and affirmed. AAVAM will continue outreach efforts to the population of older adults who identify as LGBT and look for new ways to reach those who are isolated and most in need. These efforts will concentrate in part on creating environments of acceptance and inclusion within the aging network, recognizing that the cultural, economic and social contributions of these marginalized older adults are valuable assets to the community.

**Objectives**

1. Knowledge of a client's sexual orientation in a health or social service setting is crucial to provide appropriate, sensitive, and individualized care in order for LGBT older adults to experience successful aging (a term used by gerontologists to describe life satisfaction and a sense of well-being in the face of growing older). Providers who lack awareness of LGBT clients overlook their specific needs, sacrificing care and outreach without realizing it. Human service agencies must have the training needed to render them sensitive to the social, cultural, and legal needs of LGBT seniors, without it, there is a high risk that clients will be alienated from seeking needed services. Oftentimes, LGBT seniors avoid service providers because they feel misunderstood and unwelcome, their health and well-being compromised. The objective for this goal is for LGBT seniors to have equal access to life-prolonging benefits, protections, services and agencies that their heterosexual neighbors take for granted.

Timeline: 10/01/2016 to 09/30/2017

**Activities**
AAVAM staff will continue to offer technical assistance and linkage with local LGBT resources to service providers. The Caregiver Resource Network Diversity Academy will offer a training in 2017 on sensitivity to LGBT issues. AAVAM staff will be trained as well.

**Expected Outcome**
Increased LGBT specific cultural competency throughout all programs, advocate for and help community partners to learn the importance of offering culturally competent programs and services.

**Progress**
AAVAM is participating in the LGBTQ (Lesbian, Gay, Bisexual, Transgender, and Questioning) Initiative Improving Care for LGBTQ Older Adults in Michigan, a two year initiative, along with two other Area Agencies on Aging (Region 7 and 11). In order to further this initiative, AAVAM is working to identify LGBT friendly community services within the nine counties that it serves in West Michigan by July of 2017. A Cultural Competency "How-to" manual is being created for other AAA's to use for future implementation.

In addition, the AAVAM employee handbook has been updated to be more inclusive, including policies on gender identity, sexual orientation and gender transition.

H. More communities in the PSA will conduct an aging-friendly community assessment and apply for recognition to AASA as a CFL. AAVAM will pilot the creation of a dementia friendly community in which persons with dementia and their families experience acceptance, dignity and understanding in their community. Note: The city of Grand Rapids received the Creating Communities for a Lifetime designation in 2005.

State Goal Match: 5

**Narrative**
One of the goals of the Dementia Friendly Grand Rapids (DFGR) project is to raise awareness and transform attitudes about dementia. It is the first dementia friendly community in Michigan. Media and marketing campaigns, as well as a variety of presentations and appearances in the community will help educate about the disease by spreading knowledge of the disease itself. Many people in the community fear dementia, either getting it themselves or one of their loved ones getting it. While dementia is certainly a tough disease to deal with, proper knowledge of the journey ahead can equip patients and families to live successful lives even with the disease. People with dementia also often face a stigma among others who are ignorant of the disease. Because it's not visible to the naked eye, many people pass judgment on a person for forgetting things quickly or for making confusing decisions. When more people are aware of dementia as a disease that affects the brain, they will be more understanding, tolerant and inclusive of those who show signs of the disease.

In early 2016, a network of volunteers and professionals were trained in Dementia 101 so they can be "Dementia Champions." These Dementia Champions are instrumental in offering Dementia 101 trainings to individuals who will in turn become "Dementia Friends," assisting in spreading the message that education and not fear is the best means of addressing concerns about dementia.
Area Agency on Aging of Western MI, Inc.

DFGR is a collaboration of the AAAWM, Grand Valley State University, Grand Rapids Community College, Clark Retirement Community, Pine Rest Christian Mental Health Services, Spectrum Health System, Holland Home and Mercy Health Physician Partners.

AAAWM staff is also involved in a separate initiative called "Rethinking Dementia/Accelerating Change," partnering with the Alzheimer's Association of Michigan and others.

**Objectives**

1. There are over 8,000 people in Kent County who are living with dementia and that number is expected to grow by almost 40% in the next 10 years. AAAWM is positioned to address the growing number of people with dementia in Grand Rapids because of its vast network of relationships in the local community and previous experience in providing dementia education and programming. AAAWM has proven to be a leader in aging-related community initiatives, has already begun educating the community about dementia and is poised to harness the momentum building around the dementia friendly community movement by directing the creation of a Dementia Friendly Grand Rapids.

   **Timeline:** 10/01/2016 to 09/30/2017

**Activities**

AAAWM will direct a network of volunteers and professionals to carry out an awareness campaign, educational activities and service coordination across all disciplines and sectors of the community.

The Dementia Friendly Grand Rapids (DFGR) project will fulfill its mission of creating a dementia friendly community through the accomplishment of five (5) broad goals.

1. Raise awareness and transform attitudes about dementia through a marketing campaign that educates the public on facts about dementia and what they can do to help.

2. Support caregivers and families by teaching a class to family caregivers and promoting other supportive programs and educational opportunities for caregivers by collaborating with the CRN.

3. Intentionally include diverse communities by seeking members of diverse communities to serve on the DFGR steering committee and other committees and by working with the CRN Diversity Academy.

4. Promote meaningful participation in community life by creating a "dementia friendly" designation for businesses, forming partnerships with local faith communities and supporting engagement opportunities for people with dementia in the community.

5. Ensure the existence of supportive options that foster quality of life at home and work-life balance by publicizing information about well-established local home and community-based services, fostering a connection between primary care offices and local dementia services and providing dementia and caregiver information to local employers.

**Expected Outcome**

As a result of the Dementia Friendly Grand Rapids initiative, people will be more accepting and understanding of persons with dementia and people with dementia in Kent County and their families will benefit by living in a community which is sensitive to their needs.

**Progress**

In October 2016, a new promotional video was rolled out to the community, teaching awareness of how to make your community more dementia friendly. Once a year, DFGR Champions present a class on dementia issues to the Family Caregiver University.

Since the inception of this program, 400 participants have attended training sessions and become "Dementia Friends" and 20 people have been trained as "Dementia Champions". The program has reached six sectors of our community including neighbors/community, communities of faith, legal and advanced planning, healthcare throughout the continuum of care, independent living, and educational institutions and nonprofits. Examples of these sectors include, Rest Haven Care Center, Hope Network Side by Side Adult Day Services, Retirees Club of Communication Workers of America, Vannum Law Firm, 1st Cutierville Christian Reformed Church, and GVSU Nursing Students.
June 28, 2017

Mr. Scott Schryer
Director
Osceola Commission on Aging
732 West US 10
P.O. Box 594
Evart, MI 49631

Dear Scott,

On June 26, 2017, the AAAWM Board of Directors met and approved changes in the funding for Osceola Commission on Aging to continue to provide services to older adults for fiscal year 2017. The changes are detailed on the enclosed Attachment II.

Enclosed please find two copies of your FY 2017 Older Americans Act contract amendment. Both copies must be signed and dated by the Chairperson of your Policy Board or a duly authorized person. If the chairperson is unable to sign the contract, attach a Policy Board Resolution or a copy of your organizational by-laws, which authorizes elected officers to sign or countersign official documents.

Please return one signed original contract amendment to your Contract Administrator, Staci Gerken, and retain the other copy for your files. Payment for services will not be released until the signed contract amendment is received in our office.

We look forward to continuing our partnership with your organization to provide services to older adults in your area.

Sincerely,

Jackie O'Connor
Executive Director

Enclosures

Mission: Provide older persons and persons with a disability an array of services designed to promote independence and dignity in their homes and their communities.
CONTRACT AMENDMENT

STATEMENT OF PURPOSE

The Area Agency on Aging of Western Michigan, Inc. (AAAWM), a Michigan non-profit Corporation, and Osceola County Board of Commissioners (Service Partner), a public agency, entered into Contract numbered 61.82 in which the Service Partner undertook to provide certain services with state and federal funding for the three year period ending September 30, 2019. The parties now agree to amend the provisions of that contract.

AGREEMENT OF PARTIES

As of June 26, 2017, AAAWM and the Service Partner agree:

1. That the amount of funds the AAAWM agrees to pay, for the budget period October 1, 2016 through September 30, 2017 as provided in the Contract of October 1, 2016, shall not exceed $270,728.00 (Two hundred seventy seven hundred twenty-eight and 00/100 dollars).

2. Service Partner is to provide services funded through this contract during each of the twelve (12) months of the fiscal year unless a waiver has been granted.

3. That the amount the Service Partner agrees to provide as Local Match, for the budget period October 1, 2016 through September 30, 2017, as specified in the Contract of October 1, 2016, shall be not less than $30,081.00 (Thirty thousand eighty-one and 00/100 dollars).

4. That the amount of NSIP funds AAAWM agrees to pay, for the budget October 1, 2016 through September 30, 2017 shall not exceed $23,798.00 (Twenty-three thousand seven hundred ninety-eight and 00/100 dollars). NSIP funds shall only be used for raw food expenditures.

5. That Service Budgets, Attachments I-A and I-E, are deleted and Service Budget, Attachment I-A, dated June 26, 2017 is added.

6. That Older Americans Act Funding Distribution (Attachment II) is deleted and Older Americans Act Funding Distribution (Attachment II) dated June 26, 2017 is added.
AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC.
A MICHIGAN NONPROFIT CORPORATION

By: 
Jackie O'Connor, Executive Director
Area Agency on Aging of Western Michigan

Date: 6-29-19

By: 
Person Authorized to Sign for Service Partner

Name: 

Title: 

Date:
## Area Agency on Aging Of Western Michigan

**Nutrition Service Budget**

**Contractor Name:** Osceola Commission on Aging  
**Access/Community Service:** Congregate Meals  
**Geographic Area to Serve:** Osceola County  
**Budget Period:** FY 2017  
**Contract #:** 61.82 - FY17.3

**Attachment I - A**  
**Prepared By:** Anne Hackathorn  
**Date:** 06/26/2017

### I. Funding Summary:

<table>
<thead>
<tr>
<th>Description</th>
<th>Congregate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Funds Awarded (III C1)</td>
<td>$39,861</td>
</tr>
<tr>
<td>State Funds Awarded (State Cong)</td>
<td>$0</td>
</tr>
<tr>
<td>Total AAAWM Funds Awarded</td>
<td>$39,861</td>
</tr>
<tr>
<td>10% Cash/In-Kind Match (Required)</td>
<td>$4,429</td>
</tr>
<tr>
<td><strong>Source of Cash Match:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Amount:</strong></td>
<td></td>
</tr>
<tr>
<td>Total Local Cash Match</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Source of In-Kind Match:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Building space - Tustin</strong></td>
<td>$4,429</td>
</tr>
<tr>
<td><strong>Total Local In-Kind Match</strong></td>
<td>$4,429</td>
</tr>
<tr>
<td><strong>Other Resources (Describe)</strong></td>
<td></td>
</tr>
<tr>
<td>Amount:</td>
<td>$15,010</td>
</tr>
<tr>
<td>United Way</td>
<td>$4,750</td>
</tr>
<tr>
<td>Millage</td>
<td>$10,260</td>
</tr>
<tr>
<td><strong>NSIP. (May Be Used Only Toward Raw Food Costs):</strong></td>
<td></td>
</tr>
<tr>
<td>Amount:</td>
<td>$5,587</td>
</tr>
<tr>
<td>Estimated Program Income</td>
<td>$13,000</td>
</tr>
<tr>
<td><strong>Total of Program Resources</strong></td>
<td>$77,887</td>
</tr>
</tbody>
</table>

### II. Service Activity: Targeting

<table>
<thead>
<tr>
<th>Planned Clients To Be Served</th>
<th>Congregate</th>
</tr>
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<tbody>
<tr>
<td>Total Eligible</td>
<td>175</td>
</tr>
<tr>
<td>75 and over</td>
<td>67</td>
</tr>
<tr>
<td>Total Eligible Minority</td>
<td>3</td>
</tr>
<tr>
<td>Total Eligible at/below 100% of Poverty</td>
<td>52</td>
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<tr>
<td>Total Minority at/below 100% of Poverty</td>
<td>1</td>
</tr>
<tr>
<td>Total Frail/Disabled</td>
<td>10</td>
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</table>

### III. Unit Cost (Per Meal):

<table>
<thead>
<tr>
<th>Description</th>
<th>Congregate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raw Food Cost</td>
<td>$3.08</td>
</tr>
<tr>
<td>Delivery Cost (salaries, vehicles, gas etc.)</td>
<td>$3.07</td>
</tr>
<tr>
<td>Other Direct Service Costs</td>
<td>$1.93</td>
</tr>
<tr>
<td>Administration and Fundraising</td>
<td>$1.66</td>
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<tr>
<td>Other Overhead</td>
<td>$0.40</td>
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<tr>
<td><strong>Total Cost Per Unit</strong></td>
<td>$10.14</td>
</tr>
<tr>
<td>Less NSIP, Match, Program Income, Other Resources</td>
<td></td>
</tr>
<tr>
<td>AAAWM Unit Rate</td>
<td>$6.06</td>
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</table>

### IV. Contracted Units

<table>
<thead>
<tr>
<th>Type</th>
<th>Units</th>
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<tbody>
<tr>
<td>AAAWM Funds*</td>
<td>6,576</td>
</tr>
<tr>
<td>NSIP Only Projected Units**</td>
<td>771</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>7,348</td>
</tr>
</tbody>
</table>

### V. One-Time Budget

**AAAWM Award (Reimbursement Due)**

<table>
<thead>
<tr>
<th>Description (Itemize)</th>
<th>Amount</th>
</tr>
</thead>
</table>

*Equals AAAWM Funds / Unit Rate

**NSIP Only units are units that will be served with other resources that meet OAA requirements
Area Agency on Aging of Western Michigan  
Older Americans Act Funding Distribution  
October 1, 2016 – September 30, 2017  

Funding as of: June 26, 2017  

### Osceola Commission on Aging

<table>
<thead>
<tr>
<th>Service</th>
<th>Source</th>
<th>CFDA</th>
<th>Award as of 2/27/17</th>
<th>Change in Funding</th>
<th>Adjusted Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homemaker</td>
<td>IIIB</td>
<td>93.044</td>
<td>$3,000</td>
<td></td>
<td>$3,000</td>
</tr>
<tr>
<td></td>
<td>SAC</td>
<td></td>
<td>$13,950</td>
<td></td>
<td>$13,950</td>
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<tr>
<td></td>
<td>SIH</td>
<td></td>
<td>$22,000</td>
<td></td>
<td>$22,000</td>
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<tr>
<td>Respite</td>
<td>IIIE</td>
<td>93.052</td>
<td>$7,000</td>
<td></td>
<td>$7,000</td>
</tr>
<tr>
<td></td>
<td>SIH</td>
<td></td>
<td>$35,549</td>
<td></td>
<td>$35,549</td>
</tr>
<tr>
<td></td>
<td>Tobacco</td>
<td></td>
<td>$12,000</td>
<td></td>
<td>$12,000</td>
</tr>
<tr>
<td>Assisted Transportation</td>
<td>IIIB</td>
<td>93.044</td>
<td>$19,458</td>
<td></td>
<td>$19,458</td>
</tr>
<tr>
<td>Disease Prevention/Health Promotion - Diabetes PATH, Matter of Balance</td>
<td>IID</td>
<td>93.043</td>
<td>$2,250</td>
<td>$(750)</td>
<td>$1,500</td>
</tr>
<tr>
<td>Congregate Meals</td>
<td>IIIC-1</td>
<td>93.045</td>
<td>$35,298</td>
<td>$4,563</td>
<td>$39,861</td>
</tr>
<tr>
<td></td>
<td>NSIP**</td>
<td>93.053</td>
<td>$5,587</td>
<td></td>
<td>$5,587</td>
</tr>
<tr>
<td>Home Delivered Meals</td>
<td>IIIC-2</td>
<td>93.045</td>
<td>$56,410</td>
<td></td>
<td>$56,410</td>
</tr>
<tr>
<td></td>
<td>SHDM</td>
<td></td>
<td>$60,000</td>
<td></td>
<td>$60,000</td>
</tr>
<tr>
<td></td>
<td>NSIP**</td>
<td>93.053</td>
<td>$18,211</td>
<td></td>
<td>$18,211</td>
</tr>
</tbody>
</table>

**Total Funding**  
$290,713  
$3,813  
$294,526

**The NSIP amount is only an approximation. We do not expect NSIP funding to be finalized by the state until September of 2017.**
APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION:
   ☑ Non-Construction

2. DATE SUBMITTED

3. DATE RECEIVED BY STATE
   State Application Identifier

4. DATE RECEIVED BY FEDERAL AGENCY
   Federal Identifier

5. APPLICANT INFORMATION

Legal Name: Osceola County

Organizational DUNS:

Address:
301 W Upton Ave

City: Reed City

County: Osceola

State: Michigan
Zip Code: 49677

Country: United States

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

7. TYPE OF APPLICATION:
   ☑ New
   ☐ Continuation
   ☜ Revision

8. TYPE OF APPLICANT:
   (See back of form for Application Types)
   B. County
   Other (specify)

9. NAME OF FEDERAL AGENCY:

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

   TITLE (Name of Program):
   Community Facilities Loan and Grant Program

   10-7686

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
   Re-Chassis of Existing Ambulance that is outdated and in need of being updated to today's standards and abilities.

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):
   County of Osceola

13. PROPOSED PROJECT

   Start Date: 09/01/2017
   Ending Date: 06/30/2018

14. CONGRESSIONAL DISTRICTS OF:
   a. Applicant
   District 4
   b. Project
   District 4

15. ESTIMATED FUNDING:

   a. Federal $ 50,000
   b. Applicant $ 90,000
   c. State $
   d. Local $
   e. Other $
   f. Program Income $ 140,000
   g. TOTAL $

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
   a. Yes. ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON
   DATE:
   b. No. ☑ PROGRAM IS NOT COVERED BY E.O. 12372
   ☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
   ☐ Yes if "Yes" attach an explanation. ☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DUTY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

   a. Authorized Representative
   Prefix: Mr.
   First Name: Larry
   Middle Name:
   Last Name: Emig
   Suffix:
   Title: Chairman of the Board of Commissioners
   c. Telephone Number (give area code)
   231-832-6196
   d. Signature of Authorized Representative
   a. Date Signed

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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102
INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form used by applicants as a required face sheet for pre-applications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant’s submission.

<table>
<thead>
<tr>
<th>Item</th>
<th>Entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Select Type of Submission.</td>
</tr>
<tr>
<td>2.</td>
<td>Date application submitted to Federal agency (or State if applicable) and applicant’s control number (if applicable).</td>
</tr>
<tr>
<td>3.</td>
<td>State use only (if applicable).</td>
</tr>
<tr>
<td>4.</td>
<td>Enter Date Received by Federal Agency Federal identifier number: If this application is a continuation or revision to an existing award, enter the present Federal identifier number. If for a new project, leave blank.</td>
</tr>
<tr>
<td>5.</td>
<td>Enter legal name of applicant, name of primary organizational unit (including division, if applicable), which will undertake the assistance activity, enter the organization’s DUNS number (received from Dun and Bradstreet), enter the complete address of the applicant (including country), and name, telephone number, e-mail and fax of the person to contact on matters related to this application.</td>
</tr>
<tr>
<td>6.</td>
<td>Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.</td>
</tr>
<tr>
<td>7.</td>
<td>Select the appropriate letter in the space provided.</td>
</tr>
<tr>
<td>A.</td>
<td>State</td>
</tr>
<tr>
<td>B.</td>
<td>County</td>
</tr>
<tr>
<td>C.</td>
<td>Municipal</td>
</tr>
<tr>
<td>D.</td>
<td>Township</td>
</tr>
<tr>
<td>E.</td>
<td>Interstate</td>
</tr>
<tr>
<td>F.</td>
<td>Intermunicipal</td>
</tr>
<tr>
<td>G.</td>
<td>Special District</td>
</tr>
<tr>
<td>H.</td>
<td>Independent School District</td>
</tr>
<tr>
<td>I.</td>
<td>State Controlled Institution of Higher Learning</td>
</tr>
<tr>
<td>J.</td>
<td>Private University</td>
</tr>
<tr>
<td>K.</td>
<td>Indian Tribe</td>
</tr>
<tr>
<td>L.</td>
<td>Individual</td>
</tr>
<tr>
<td>M.</td>
<td>Profit Organization</td>
</tr>
<tr>
<td>N.</td>
<td>Other (Specify)</td>
</tr>
<tr>
<td>O.</td>
<td>Not for Profit Organization</td>
</tr>
<tr>
<td>8.</td>
<td>Select the type from the following list:</td>
</tr>
<tr>
<td></td>
<td>• “New” means a new assistance award.</td>
</tr>
<tr>
<td></td>
<td>• “Continuation” means an extension for an additional funding/budget period for a project with a projected completion date.</td>
</tr>
<tr>
<td></td>
<td>• “Revision” means any change in the Federal Government’s financial obligation or contingent liability from an existing obligation. If a revision enter the appropriate letter:</td>
</tr>
<tr>
<td></td>
<td>A. Increase Award</td>
</tr>
<tr>
<td></td>
<td>B. Decrease Award</td>
</tr>
<tr>
<td></td>
<td>C. Increase Duration</td>
</tr>
<tr>
<td></td>
<td>D. Decrease Duration</td>
</tr>
<tr>
<td>9.</td>
<td>Name of Federal agency from which assistance is being requested with this application.</td>
</tr>
<tr>
<td>10.</td>
<td>Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.</td>
</tr>
<tr>
<td>11.</td>
<td>Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project.</td>
</tr>
<tr>
<td>12.</td>
<td>List only the largest political entities affected (e.g., State, counties, cities).</td>
</tr>
<tr>
<td>13.</td>
<td>Enter the proposed start date and end date of the project.</td>
</tr>
<tr>
<td>14.</td>
<td>List the applicant’s Congressional District and any District(s) affected by the program or project</td>
</tr>
<tr>
<td>15.</td>
<td>Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.</td>
</tr>
<tr>
<td>16.</td>
<td>Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.</td>
</tr>
<tr>
<td>17.</td>
<td>This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.</td>
</tr>
<tr>
<td>18.</td>
<td>To be signed by the authorized representative of the applicant. A copy of the governing body’s authorization for you to sign this application as official representative must be on file in the applicant’s office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</td>
</tr>
</tbody>
</table>

SF-424 (Rev. 7-97) Back
BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

<table>
<thead>
<tr>
<th>Grant Program Function or Activity</th>
<th>Catalog of Federal Domestic Assistance Number (a)</th>
<th>Estimated Unobligated Funds</th>
<th>New or Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. USDA</td>
<td>10.766</td>
<td>$ 50,000.00</td>
<td>$ 90,000.00</td>
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<tr>
<td>2.</td>
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</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Totals</td>
<td></td>
<td>$ 50,000.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

SECTION B - BUDGET CATEGORIES

<table>
<thead>
<tr>
<th>Object Class Categories</th>
<th>GRANT PROGRAM, FUNCTION OR ACTIVITY</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.</td>
<td>(1)</td>
<td>(2)</td>
</tr>
<tr>
<td>a. Personnel</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>b. Fringe Benefits</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>c. Travel</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>d. Equipment</td>
<td>140,000.00</td>
<td></td>
</tr>
<tr>
<td>e. Supplies</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>f. Contractual</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>g. Construction</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>h. Other</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>i. Total Direct Charges (sum of 6a-6h)</td>
<td>140,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>j. Indirect Charges</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>k. TOTALS (sum of 6i and 6j)</td>
<td>$ 140,000.00</td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

7. Program Income

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Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102
### SECTION C - NON-FEDERAL RESOURCES

<table>
<thead>
<tr>
<th>(a) Grant Program</th>
<th>(b) Applicant</th>
<th>(c) State</th>
<th>(d) Other Sources</th>
<th>(e) TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
<td></td>
<td>$ 0.00</td>
</tr>
<tr>
<td>10.</td>
<td></td>
<td></td>
<td></td>
<td>$ 0.00</td>
</tr>
<tr>
<td>11.</td>
<td></td>
<td></td>
<td></td>
<td>$ 0.00</td>
</tr>
<tr>
<td>12. TOTAL (sum of lines 8-11)</td>
<td>$ 0.00</td>
<td>$ 0.00</td>
<td>$ 0.00</td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

### SECTION D - FORECASTED CASH NEEDS

<table>
<thead>
<tr>
<th></th>
<th>Total for 1st Year</th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>13. Federal</td>
<td>$ 50,000.00</td>
<td>$</td>
<td>$ 50,000.00</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>14. Non-Federal</td>
<td>90,000.00</td>
<td>90,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15. TOTAL (sum of lines 13 and 14)</td>
<td>$ 140,000.00</td>
<td>$ 0.00</td>
<td>$ 140,000.00</td>
<td>$ 0.00</td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

### SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

<table>
<thead>
<tr>
<th>(a) Grant Program</th>
<th>FUTURE FUNDING PERIODS (Years)</th>
<th>(b) First</th>
<th>(c) Second</th>
<th>(d) Third</th>
<th>(e) Fourth</th>
</tr>
</thead>
<tbody>
<tr>
<td>16. USDA Rural Development</td>
<td>$</td>
<td>$ 50,000.00</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>17.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20. TOTAL (sum of lines 16-19)</td>
<td>$ 0.00</td>
<td>$ 50,000.00</td>
<td>$ 0.00</td>
<td>$ 0.00</td>
<td></td>
</tr>
</tbody>
</table>

### SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges: 

22. Indirect Charges: 

23. Remarks: 

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ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handcaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by OMB Circular A-102

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10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
Availability of Other Commercial Credit Certification

Applicants must certify in writing that they are unable to finance the proposed project from their own resources or through commercial credit at reasonable rates and terms that will allow them to maintain user rates comparable to other similar systems.

Applicants must sign this certification which provides documentation of contact with a lending institution. Offers or denials of commercial credit should be documented below with the name of lending institution, name of contact, rates and terms available and reason why credit would not be available.

Commercial credit financing in the amount of $\_140,000\_ was discussed with the following lending institutions:

<table>
<thead>
<tr>
<th>Lender</th>
<th>Interest Rate</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical Bank</td>
<td>11.75%</td>
<td>36 Mons</td>
</tr>
<tr>
<td>Contact: Karen 800-867-9757</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Huntington Bank</td>
<td>9.18%</td>
<td>60 Mons</td>
</tr>
<tr>
<td>Contact: Sohphia 800-480-2265</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lake Osceola State Bank</td>
<td>11.50%</td>
<td>24 Mons</td>
</tr>
<tr>
<td>Contact: Naomi - 231-832-0022</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The undersigned certifies, to the best of their knowledge and belief, that:

1. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.
2. No outstanding judgment has been obtained and recorded by the United States of America in a Federal Court (other than in the United States Tax Court).

Osceola County

Name of Organization

___________________________
Name and Signature of Authorized Official

___________________________
Date

Revised 2/1/2011

MI Guide 2, Attachment 4
U.S. DEPARTMENT OF AGRICULTURE (USDA)

CERTIFICATION OF COMPLIANCE WITH FEDERAL REQUIREMENTS/LAWS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certifications included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the United States of America determines to award the covered transaction, grant, or cooperative agreement.

ELIGIBILITY CERTIFICATION

I hereby certify that the below signed applicant is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.

No outstanding judgment has been obtained and recorded by the United States of America in a Federal Court (other than in the United States Tax Court).

DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS (Form AD-1047)

As required by Executive Order 12549, Debarment and Suspension, for prospective participants in primary covered transactions, as defined at 7 CFR Part 3017, Section 3017.510.

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DRUG-FREE WORKPLACE REQUIREMENTS (Form AD-1049)

As required by the Drug-Free Workplace Act of 1988, and implemented at 7 CFR Part 3017, Subpart F, Section 3017.600 for grantees.

A. The grantee certifies that it will provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;
(b) Establishing a drug-free awareness program to inform employees
   about: (1) The dangers of drug abuse in the workplace;
   (2) The grantee’s policy of maintaining a drug-free workplace;
   (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
   (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of
the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the
grant, the employee will:

   (1) Abide by the terms of the statement; and
   (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later
   than five days after such conviction;

(e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or
otherwise receiving actual notice of such conviction;

(f) Taking one of the following actions within 30 days of receiving notice under subparagraph (d)(2), with respect to any
employee who is so convicted:

   (1) Taking appropriate personnel action against such an employee, up to and including termination; or
   (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation
   program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate
   agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs
(a), (b), (c), (d), (e) and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with
the specific grant:

Place of Performance: (Street address, city, county, State, zip code):

301 W Upton Ave. Reed City, Michigan 49677


LOBBYSING (Exhibit A-1 to Instruction 1940-Q)

As required by 7 CFR Part 3018 for persons entering into a grant, cooperative agreement or contract over $100,000, or
loan or loan guarantee over $150,000, as defined at 7 CFR Part 3018, the undersigned certifies that to the best of his or
her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person
for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or
employee

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of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts and subgrants, and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

EQUAL OPPORTUNITY AGREEMENT (Form RD 400-1)

Pursuant to the rules and regulations of the Secretary of Labor (herein called the ‘Secretary’) issued under the authority of Executive Order 11246, as amended, witnesses:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the United States of America (the Government) to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds $10,000 -- unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

(a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this nondiscrimination clause.

(b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

(c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Government, advising the said labor union or workers' representative of the contractor's commitments under this agreement, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

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(d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.

(e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the Government, USDA, Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(f) In the event of the contractor’s noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government Contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as provided by Law.

(g) The contractor will include the provisions of this paragraph 1 and paragraph (a) through (g) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each such subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the Government may direct as means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Government, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work; Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

3. To notify all prospective contractors to file the required “Compliance Statement”, Form RD 400-6, with their bids.

4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate “Hometown” or “Imposed” plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to consider responsible bidders and hence eligible for the award.

5. To assist and cooperate actively with the Government and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary that it will furnish to the Government and the Secretary such information such as, but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist the Government in the discharge of its primary responsibility for securing compliance.

6. To refrain from entering into any contract, or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Government or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order.

7. That if the recipient fails or refuses to comply with these undertakings, the Government may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

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ASSURANCE AGREEMENT (Form RD 400-4)

The Recipient hereby assures the U.S. Department of Agriculture that Recipient is in compliance with and will continue to comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et. seq.), 7 CFR Part 15, regulations promulgated thereunder, 7 C.F.R. § 1901.22. In accordance with that Act and the regulations referred to above, Recipient agrees that in connection with any program or activity for which Recipient receives Federal financial assistance (as such term is defined in 7 C.F.R. § 14.2) no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination.

1. Recipient agrees that any transfer of any aided facility, other than personal property, by sale, lease or other conveyance of contract, shall be, and shall be made expressly, subject to the obligations of this agreement and transferee’s assumption thereof.

2. Recipient shall:

   (a) Keep such records and submit to the Government such timely, complete, and accurate information as the Government may determine to be necessary to ascertain our/my compliance with this agreement and the regulations.

   (b) Permit access by authorized employees of the Government or the U.S. Department of Agriculture during normal business hours to such books, records, accounts and other sources of information and its facilities as may be pertinent to ascertaining such compliance.

   (c) Make available to users, participants, beneficiaries and other interested persons such information regarding the provision of this agreement and the regulations, and in such manner as the Government or the U.S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.

3. The obligations of this agreement shall continue:

   (a) As to any real property, including any structure, acquired or improved with the aid of the Federal financial assistance, so long as such real property is used for the purpose for which the Federal financial assistance is made or for another purpose which affords similar services or benefits, or for as long as the Recipient retains ownership or possession of the property, whichever is longer.

   (b) As to any personal property acquired or improved with the aid of the Federal financial assistance, so long as Recipient retains ownership or possession of the property.

   (c) As to any other aided facility or activity, until the last advance of funds under the loan or grant has been made.

4. Upon any breach or violation of this agreement the Government may, at its option:

   (a) Terminate or refuse to render or continue financial assistance for the aid of the property, facility, project, service or activity.

   (b) Enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

Rights and remedies provided for under this agreement shall be cumulative.

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FEDERAL COLLECTION POLICIES FOR CONSUMER OR COMMERCIAL DEBTS (Form RD 1910-11)

The Federal Government is authorized to check credit information about the applicant(s) including using the federal Credit Alert Interactive Voice Response System (CAIVRS) or its successors to check to see if the applicant(s) are delinquent or in default on a Federal debt.

The Federal Government is authorized by law to take any or all of the following actions in the event your loan payments become delinquent or you default on your loan:

- Report your name and account information to a credit reporting agency, and the Credit Alert Interactive Voice Response System (CAIVRS).
- Assess interest and penalty charges for the period of time that payment is not made.
- Assess charges to cover additional administrative costs incurred by the government to service your account.
- Offset amounts to be paid to you from your Federal income tax refund.
- Offset amounts to be paid to you under other Federal Programs.
- Refer your account to a private collection agency to collect the amount due.
- Foreclosure on any security you have given for the loan.
- Pursue legal action to collect through the courts.
- Report any written off debt to the Internal Revenue Service as taxable income.
- If you are a current or retired Federal employee, take action to offset your salary, or civil service retirement benefits.
- Debar or suspend you from doing business with the Federal Government either as a participant or principal throughout the executive branch of the Federal Government for the period of debarment or suspension.
- Refer any debt that is delinquent to the Treasury Offset Program (TOP) in accordance with the Debt Collection Improvement Act of 1996.
- Refer any eligible debt that is delinquent to Treasury for cross servicing in accordance with the Debt Collection Improvement Act of 1996.
- Garnish your wages as allowed by the Debt Collection Improvement Act of 1996.

Any or all of these actions may be used to recover any debts owed when it is determined to be in the interest of the Government to do so.

CERTIFICATION: As the duly authorized representative of the applicant, I hereby certify the applicant will comply with the above applicable certification(s) and the project is consistent with area wide comprehensive development plans.

__________________________
(Date)
(SEAL)

__________________________
(Name of Applicant)

__________________________
(Signature of Authorized Entity Official)

__________________________
(Title of Authorized Entity Official)

__________________________
(Signature of Attesting Official)

__________________________
(Title of Attesting Official)

__________________________
301 W Upton Ave. Reed City, Michigan 49677

__________________________
(Address)

__________________________
(City, State and Zip Code)

Osceola County
**OPERATING BUDGET**

| Name: Osceola County | Address: 301 W Upton Ave, Reed City | County: Osceola | State (Including ZIP Code): MI 49601 |

<table>
<thead>
<tr>
<th>Applicant Fiscal Year</th>
<th>From January To December</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>20</td>
</tr>
</tbody>
</table>

### OPERATING INCOME

<table>
<thead>
<tr>
<th></th>
<th>(1)</th>
<th>(2)</th>
<th>(3)</th>
<th>(4)</th>
<th>(5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Budget Amount</td>
<td>$90,000.00</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2.</td>
<td>USDA Grant</td>
<td>$50,000.00</td>
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<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Miscellaneous</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Less: Allowances and Deductions</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 7. | Total Operating Income  
   (Add Lines 1 through 6) | $140,000.00 |

### OPERATING EXPENSES

<table>
<thead>
<tr>
<th></th>
<th>(1)</th>
<th>(2)</th>
<th>(3)</th>
<th>(4)</th>
<th>(5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.</td>
<td>Ambulance Remount</td>
<td>$140,000.00</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>10.</td>
<td></td>
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</tr>
<tr>
<td>11.</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>12.</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td>Interest (RD)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td>Depreciation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 17. | Total Operating Expense  
    (Add lines 8 through 16) | $140,000.00 |
| 18. | NET OPERATING INCOME  
    (LOSS) (Line 7 less 17) | $0.00 |

### NONOPERATING INCOME

<table>
<thead>
<tr>
<th></th>
<th>(1)</th>
<th>(2)</th>
<th>(3)</th>
<th>(4)</th>
<th>(5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 21. | Total Nonoperating Income  
    (Add Lines 19 and 20) | $0.00 |
| 22. | NET INCOME (LOSS)  
    (Add Lines 18 and 21) (Transfer to Line A Schedule 2) | $0.00 |

Budget and Projected Cash Flow Approved by Governing Body

Attest: ____________________________  Secretary: ____________________________  Date: __________

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
### PROJECTED CASH FLOW

<table>
<thead>
<tr>
<th>Schedule 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
</tr>
<tr>
<td>A. Line 22 from Schedule 1 Income (Loss)</td>
</tr>
<tr>
<td><strong>Add</strong></td>
</tr>
<tr>
<td>B. Items in Operations not Requiring Cash:</td>
</tr>
<tr>
<td>1. Depreciation (Line 16, Schedule 1)</td>
</tr>
<tr>
<td>2. Others:</td>
</tr>
<tr>
<td>C. Cash Provided from:</td>
</tr>
<tr>
<td>1. Proceeds from RD loan/grant</td>
</tr>
<tr>
<td>2. Proceeds from others</td>
</tr>
<tr>
<td>3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities</td>
</tr>
<tr>
<td>4. Decrease (Increase) in Accounts Receivable, inventories and Other Current Assets (Exclude Cash)</td>
</tr>
<tr>
<td>5. Other:</td>
</tr>
<tr>
<td>6.</td>
</tr>
<tr>
<td>D. Total all A, B and C Items</td>
</tr>
<tr>
<td>E. <strong>Less:</strong> Cash Expended for:</td>
</tr>
<tr>
<td>1. All Construction, Equipment and New Capital Items (Loan and grant funds)</td>
</tr>
<tr>
<td>2. Replacement and Additions to Existing Property, Plant and Equipment</td>
</tr>
<tr>
<td>3. Principal Payment RD Loan</td>
</tr>
<tr>
<td>4. Principal Payment Other Loans</td>
</tr>
<tr>
<td>5. Other:</td>
</tr>
<tr>
<td>6. Total E 1 through 5</td>
</tr>
<tr>
<td><strong>Add</strong></td>
</tr>
<tr>
<td>F. Beginning Cash Balances</td>
</tr>
<tr>
<td>G. Ending Cash Balances (Total of D minus E 6 plus F)</td>
</tr>
</tbody>
</table>

**Item G Cash Balances Composed of:**
- Construction Account
- Revenue Account
- Debt Payment Account
- O&M Account
- Reserve Account
- Funded Depreciation Account
- Others: | | | | | |

**Total - Agrees with Item G**
| $0 | $0 | $0 | $0 | $0 |
## BALANCE SHEET

### ASSETS

**CURRENT ASSETS**
1. Cash on hand in Banks
2. Time deposits and short-term investments
3. Accounts receivable
4. Less: Allowance for doubtful accounts
5. Inventories
6. Prepayments
7. 
8. 
9. Total Current Assets *(Add 1 through 8)*

**FIXED ASSETS**
10. Land
11. Buildings
12. Furniture and equipment
13. 
14. Less: Accumulated depreciation
15. Net Total Fixed Assets *(Add 10 through 14)*

**OTHER ASSETS**
16. 
17. 
18. Total Assets *(Add 9, 15, 16 and 17)*

### LIABILITIES AND EQUITIES

**CURRENT LIABILITIES**
19. Accounts payable
20. Notes payable
21. Current portion of USDA note
22. Customer deposits
23. Taxes payable
24. Interest payable
25. 
26. 
27. Total Current Liabilities *(Add 19 through 26)*

**LONG-TERM LIABILITIES**
28. Notes payable USDA
29. 
30. 
31. Total Long-Term Liabilities *(Add 28 through 30)*
32. Total Liabilities *(Add 27 and 31)*

**EQUITY**
33. Retained earnings
34. Memberships
35. Total Equity *(Add lines 33 and 34)*
36. Total Liabilities and Equity *(Add lines 32 and 35)*

<table>
<thead>
<tr>
<th>CERTIFIED CORRECT</th>
<th>Date</th>
<th>Appropriate Official (Signature)</th>
</tr>
</thead>
</table>

*According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*
FINANCIAL FEASIBILITY REPORT

I General.

The following may be used as a guide for the preparation of financial feasibility reports as required for Rural Development financed facilities. The guide contains minimal requirements and the report writer is expected to fully disclose and analyze all significant factors which will likely have a favorable or adverse effect on the financial success of the proposed facility.

A Need for the facility.

B Existing facilities.

Explain current capacities, rates or usage, activities, suitability for continued use, alternate usage, deficiencies in services, staffing, physical conditions, and any other pertinent information.

C Proposed facility.

1 Description of construction and renovation by component parts including capacity of each component part and physical limiting factors.

2 Explain and document the need for the facility. Include comments regarding the following:
   a Service area
   b Population trends
   c Similar facilities and services in the area
   d Usage trends
   e Community support
   f Regulatory agency approval
   g Economy in the service area
   h Analysis of staff and consultants

D Financial information.

1 Explain all assumptions underlying the expected demand, use, and projections of financial data, such as:

(1-15-79) SPECIAL PN
RD Instruction 1942-A
(Guide 5) (Page 2)

a Changes in usage
b All income and expense
c Rate structure
d Allowance for uncollectible accounts
e Depreciation life and method
f Description of long-term debts

2 Financial statements. The following financial statements must be prepared reflecting five years projections:

a Balance sheet for all funds
b Statement of income and expense
c Statement of cash flow (cash receipts and disbursements)
d Comparison data for facilities in service area (latest year only)
Public Information Meeting

Applicants should inform the general public regarding the development of any proposed project. Any applicant not required to obtain authorization by vote of its membership or by public referendum, to incur the obligations of the proposed loan or grant, will hold at least one public information meeting.

The public meeting must be held after the pre-application is filed and not later than loan approval. The meeting must give the citizenry an opportunity to become acquainted with the proposed project and to comment on such items as economic and environmental impacts, service area, alternatives to the project, or any other issue identified by Rural Development.

The applicant will be required, at least 10 days prior to the meeting, to publish a notice of the meeting in a newspaper of general circulation in the service area, to post a public notice at the applicant’s principal office, and to notify Rural Development. The applicant will provide Rural Development a copy of the published notice and minutes of the public meeting.

A public meeting is not normally required for subsequent loans that are needed to complete the financing of the project.
WRITTEN STATEMENT - AFFIRMATIVE STEPS

Date: 6

To: USDA Rural Development

Osceola County
Name of Applicant

Hereby certifies that we will follow Rural Development Instructions on taking affirmative steps to assure that small, minority and women owned businesses are utilized when possible as sources of supplies, equipment, construction and services and to procure goods and services from labor surplus areas.

By: ________________________________

___________________________
Title
For Rural Development to deposit funds into
ACH VENDOR/MISCELLANEOUS PAYMENT
ENROLLMENT FORM

OMB No. 1510-0056

This form is used for Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion. See reverse for additional instructions.

PRIVACY ACT STATEMENT
The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor’s financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

<table>
<thead>
<tr>
<th>AGENCY INFORMATION</th>
</tr>
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<tbody>
<tr>
<td>FEDERAL PROGRAM AGENCY</td>
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<tr>
<td>AGENCY IDENTIFIER:</td>
</tr>
<tr>
<td>26-702</td>
</tr>
<tr>
<td>[ ] CCD+</td>
</tr>
<tr>
<td>ADDRESS:</td>
</tr>
<tr>
<td>1501 CASS STREET, SUITE A</td>
</tr>
<tr>
<td>TRAVERSE CITY, MI 49684</td>
</tr>
<tr>
<td>CONTACT PERSON NAME:</td>
</tr>
<tr>
<td>Valarie Handy</td>
</tr>
<tr>
<td>ADDITIONAL INFORMATION:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAYEE/COMPANY INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME:</td>
</tr>
<tr>
<td>Osceola County</td>
</tr>
<tr>
<td>ADDRESS:</td>
</tr>
<tr>
<td>301 W Upton Ave. Reed City, Michigan 49677</td>
</tr>
<tr>
<td>CONTACT PERSON NAME:</td>
</tr>
<tr>
<td>Lori Leudeman</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FINANCIAL INSTITUTION INFORMATION</th>
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</thead>
<tbody>
<tr>
<td>NAME:</td>
</tr>
<tr>
<td>ADDRESS:</td>
</tr>
<tr>
<td>ACH COORDINATOR NAME:</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>NINE-DIGIT ROUTING TRANSIT NUMBER:</td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td>DEPOSITOR ACCOUNT TITLE:</td>
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<td>DEPOSITOR ACCOUNT NUMBER:</td>
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<td>TYPE OF ACCOUNT:</td>
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<td>[ ] CHECKING</td>
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<tr>
<td>SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL:</td>
</tr>
<tr>
<td>(Could be the same as ACH Coordinator)</td>
</tr>
</tbody>
</table>
Osceola County is centered in the middle of Michigan. Osceola County has a year around average of 23,500 population. During summer months, an influx of about 10,000 additional population begins with an average of around 33,000 people. Osceola County provides Emergency Medical Services to the residents and visitors of the county 24 hours a day, 7 days a week, 365 days a year.

There are 4 stations located within Osceola County. They are in Evart, Reed City, Marion and Tustin. Evart and Reed City are staffed 24 hours a day and on rotating basis Marion and Tustin is-staffed 24 hours a day and the other is staffed 12 hours a day. Reed City and Tustin house 2 Advanced Life Support trucks and Marion houses 1 Advanced Life Support truck and a disaster/command trailer. Evart houses 1 Advanced Life Support Unit. Each of these are staffed as Paramedic Units able to provide Advanced Life Support.

Our call volume ranges between 2,500 and 2,900 calls of service with an average fleet mileage of around 240,000 miles per year. Our service provides not only 911 emergency response but also multiple unscheduled and emergent patient transfers to Grand Rapids, Traverse City, Ann Arbor and Detroit, as examples. Each vehicle is inspected to all DOT and manufacturer’s specifications.

The average cost of replacing an ambulance today is around $200,000. This is just the ambulance and not the equipment in the unit. Our outlook is that the actual ambulance box is built to last several years and the opportunity to save money and re-chassis the box with a new chassis will help reduce the costs and save up to $60,000 per vehicle. While the chassis is new, the box itself is re-finished with new lights, paint and interior upholstery to bring it up to date. The cost of this re-chassis is around $140,000 compared to $200,000 for a totally new unit.

The ability to re-chassis an ambulance allows for better use of money and ability to keep up with the ever-changing world of Emergency Medical Services. The amount of mileage put on a unit would cause ambulances to be replaced every 5 years which would mean that some ambulances would take almost 30 years to get a new ambulance. With the re-chassis, the cost helps with being able to make the changes once every 1-3 years.

The ability to re-chassis an ambulance gives the ability to keep up with the new requirements and specifications found in studies through DOT and other agencies for the safety of both the patient and the employees. The cost of re-chassis allows for units to be refurbished on a more frequent time frame then waiting to replace a truck totally. Savings allows for more re-chassis in one year from the savings from the previous.

This project will re-chassis a 2009 international which is the oldest in the fleet with just over 275,000 miles. The patient box has over 500,000 miles as it was remounted in 2009 from a 1998 international. The hours of service are over 22,000 on this patient box. This box has estimated transported over 10,000 patients in its tenure. This box will be updated with climate control system, updated emergency lighting along with upholstery, floors, patient compartment lighting and electrical upgrades to meet today’s medical equipment requirements. This will allow for this box to be used for another 250,000 miles and another 10,000 hours. This re-chassis would follow all regulated rules and requirements of the NFPA and DOT specifications.
The goal of this project is to move this unit to a primary response unit and replace a vehicle that will be approaching 250,000 miles when this project is completed.
<table>
<thead>
<tr>
<th>ENTITY</th>
<th>APPOINTEE</th>
<th>BOARD DATE</th>
<th>NEW OR REAPPOINTED</th>
<th>TERM EXPIRES</th>
<th>TERM LENGTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Osceola County Land Bank Authority</td>
<td>Commissioner Nehmer (Village of Marion resident) Jeanne Brown, Esq. (Evart Township resident) Martin Nieman (Osceola Township Treasurer) Lori Leudeman (Osceola County Treasurer) Dan Massy (Osceola County Community Developer)</td>
<td>6/21/2016</td>
<td>Reappointed</td>
<td>7/31/2017</td>
<td>1 Year</td>
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<tr>
<td></td>
<td>2 At-Large Appointments</td>
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<tr>
<td></td>
<td>Commissioner Emig</td>
<td>12/20/2016</td>
<td>Reappointed</td>
<td>12/31/2017</td>
<td>1 Year</td>
</tr>
<tr>
<td>County Planning Commission</td>
<td>Commissioner Tiedt</td>
<td>12/20/2016</td>
<td>Reappointed</td>
<td>12/31/2017</td>
<td>1 Year</td>
</tr>
<tr>
<td></td>
<td>Gloria Elsenga</td>
<td>12/1/2015</td>
<td>Reappointed</td>
<td>12/31/2018</td>
<td>3 Year</td>
</tr>
<tr>
<td></td>
<td>Rich Jacobs</td>
<td>12/1/2015</td>
<td>Reappointed</td>
<td>12/31/2018</td>
<td>3 Year</td>
</tr>
<tr>
<td></td>
<td>Greg White</td>
<td>12/20/2016</td>
<td>Reappointed</td>
<td>12/31/2019</td>
<td>3 Year</td>
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<tr>
<td></td>
<td>Ken Ford</td>
<td>12/20/2016</td>
<td>Reappointed</td>
<td>12/31/2019</td>
<td>3 Year</td>
</tr>
<tr>
<td></td>
<td>Chris Peterson</td>
<td>2014</td>
<td>Reappointed</td>
<td>12/31/2017</td>
<td>3 Year</td>
</tr>
<tr>
<td></td>
<td>Gerald Lindquist</td>
<td>2014</td>
<td>Reappointed</td>
<td>12/31/2017</td>
<td>3 Year</td>
</tr>
<tr>
<td></td>
<td>Peggy Graham</td>
<td>11/15/2016</td>
<td>New</td>
<td>12/31/2019</td>
<td>3 Year</td>
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<tr>
<td></td>
<td>Small Business - Vacant</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
OSCEOLA COUNTY
BOARDS AND COMMISSIONS APPOINTMENT APPLICATION

Please Print Clearly:

Name Aaron Jay Michell
Address [Redacted] City Evart Zip Code 49631
Township Hartwick
Contact Phone Number(s) 231-468-8882
Circle One:
Home Work [Redacted] Cell
Home Work Cell
Occupation Real Estate Place of Employment Backwoods Realty Canyon

Education:
High School Marim
College SVSU / Marquette Law
Community Involvement School volunteer substitute teacher

Check the Boards and/or Commissions desiring to serve on:
☐ Area Agency on Aging
☐ Building Authority
☒ Building Board of Appeals
☐ Brownfield Redevelopment Authority
☐ Commission on Aging Advisory Council
☐ Community Mental Health of Central MI
☐ Department of Health and Human Services
☐ Land Bank Authority
☐ Meceola Central Dispatch Board of Authority
☐ Mecosta Osceola Transit Authority
☐ Parks Commission
☒ Planning Commission
☐ West MI Regional Planning Commission
☐ Other: 

Why do you wish to serve? Get involved; help make Osceola City great!
(Additional information i.e. Resume, may be attached if desired)

Signature AJ Michell Date 6/12/2017

Submit Application To:
Osceola County Coordinator’s Office, 301 West Upton Avenue, Reed City, MI 49677.

Form will be kept on file with the County Board of Commissioners for a period of one (1) year.

FOR OFFICE USE ONLY

Date Received JUN 14 2017

Updated 5-12-15
Aaron Jay Michell
Phone: 231-468-8882  Email: Evart, MI 49631

Owner and Associate Broker with
BACKWOODS REALTY COMPANY, LLC

EDUCATION

- **Juris Doctor:** Real Estate/Environmental Law, Marquette University Law School, May 2011.

- **Master of Arts:** Administrative Science: Public Administration, Saginaw Valley State University, (Anticipated Completion TBD, 24/30 Credits, Two classes remain)

- **Bachelor of Arts:** Criminal Justice with General Business minor. Also studied Political Science – Public Administration, Saginaw Valley State University, May 2008.

- **High School Valedictorian:** Marion Public Schools, Class of 2004, Marion, MI.

EXPERIENCE AND EMPLOYMENT HISTORY

- **Broker/Owner:** Backwoods Realty Company, LLC
  - Run a real estate brokerage in beautiful downtown Marion, May 2017 – Present.

- **Realtor:** Keller Williams Rivertown/Grand Rapids North
  - Worked as a buyer’s agent with West Michigan Rocks, a small real estate team affiliated with Keller Williams Real Estate, Grandville, MI, Spring 2015 – Spring 2016

- **Substitute Teacher:** Multiple Districts
  - Substitute taught in the Osceola/Wexford/Mecosta/Montcalm area. Subbed for all grade levels: K-12, Special Education, and Youth Home students, November 2013 – Present.

- **Environmental Technician/Asst. Project Manager:** Absorbent & Safety Solutions, LLC
  - Responsible for the cleanup and remediation of oil field related sites. Assisted in project management for numerous reclamation projects. Certified in the following areas: OSHA 10, HAZWOPER 40, PEC Safeland, Confined Space, H2S, First Aid/CPR, Heavy Equipment (Excavator, Backhoe, Front-end Loader, Skid steer) July 2014 – April 2015, Watford City, ND.

- **Mortgage Banker:** Quicken Loans
  - Consistently produced as one of the top bankers on my sales team. Scored 93% on SAFE licensing exam, Detroit, MI, April 2013 – November 2013.
  - Advised clients and managed commercial and residential properties and portfolios.
  - Drafted and analyzed commercial and residential buy/sell purchase agreements and lease agreements.


  - Licensed to operate multiple military vehicles, including forklift. Other certifications include Sling-load, HAZMAT and Combat Lifesaver (CPR).

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**LICENSES AND CERTIFICATIONS**

• **Licensed Attorney**: State Bar of Wisconsin, February 2012. Member No. [redacted] Member ABA. Currently Active, In Good Standing, Out of State.

• **Licensed Property Manager**: State of Montana, April 2012. License # [redacted] Currently Inactive, In Good Standing, Out of State.

• **Licensed Mortgage Loan Originator**: Multiple States: MI, OH, IN, KY, MA, RI, PA, WY, 2013. All currently Inactive, In Good Standing.

• **Licensed Real Estate Salesperson**: Michigan Real Estate Salesperson. July 2015. License # [redacted]

• **Licensed Real Estate Broker**: Michigan Real Estate Broker. March 2017. License # [redacted]

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**REAL ESTATE EXPERIENCE – LEGAL EXPERTISE**

• Commercial & Residential Leases, Purchase/Sale Agreements, Landlord/Tenant Law
• County and Land Records, Title Abstracts and Analysis, Mineral Rights Search and Transfer
• Real Estate Formations: LLCs, REITs, Real Estate Securities
• Creative Financing Arrangements: Land Contracts, Leaseback-Option Contracts
• Market Analysis, Tax Incentives, Financing Options, Redevelopment Incentives, CDAs, TIFs
• Securitization, MERS, CDOs, Credit Default Swaps, GSEs and the Housing Bubble
November 28, 2011

Bigfork, MT - Through October of 2011, the total number of residential sales were down slightly from 2010; this, despite the fact that the number of bank-owned and short sales increased.

These numbers can be attributed to an increase in the quantity of foreclosed homes to finally hit the market in 2011. Although pre-foreclosure notices peaked in 2009, the number of foreclosed homes to hit the market continued to rise in 2011—at a rate of 17.5% over 2010 numbers. As shadow inventories of bank and GSE (government sponsored entities such as Fannie Mae and Freddie Mac) REOs are gradually purged from the books, the prices for these distressed properties will continue to drop without an increase in demand, just as they did in 2011. (3% drop in the price of bank-owned sales, 13% drop in short sale offering prices) The bank and government-owned homes will continue to dominate the market for the time being.

There’s good news on the horizon, however. With an approximate 2 to 3-year lag between the first stages of default and the time it takes those foreclosures to hit the market, it appears that we may be near the bottom. Pre-foreclosure recordings have fallen for the 2nd consecutive year, and at dramatic rates (currently down 39% from 2009). Unlike some of the mess we’ve seen in major metropolitan areas throughout the country (of which the damage could take decades to undo), the distressed properties of the Flathead Valley have been quick to sell, as the area remains attractive to cash investors and those looking for vacation homes. While this glut of distressed properties has frustrated sellers and diluted the market for new development, all signs seem to indicate that—relatively speaking—the Flathead Valley will be quick to recover.

Centering upon the emerging hub of Kalispell, and the tourist towns of Whitefish and Bigfork, the outlook for the Flathead Valley market looks much better than that of most the country. Despite the recent market crash, one must keep in mind that the housing boom of the Flathead Valley happened to coincide with a dramatic economic boom: From 2000 to 2010, Flathead County was the fastest growing county in Montana—growing at a rate of 22%. Moreover, Kalispell’s population alone grew by over 40%, from roughly 14,000 in 2000, to nearly 20,000 in 2010. Now, that doesn’t mean that the real estate market in the valley won’t continue to take a beating, because that’s hardly the case. However, there’s a very real possibility that we could see a decrease in the number of foreclosure sales by 2012. Given the lag between pre-foreclosure recordings and the sales of those foreclosed homes, the supply of bank and GSE REOs on the market should be near—if not at—peak numbers for the Flathead Valley; this cannot be said for a majority of the country, which, for a variety of reasons (longer foreclosure processes, continued economic downturn, metropolitan areas with massive shadow inventories) have yet to reach the bottom. Granted, the supply of these distressed properties in the Flathead Valley is not going to disappear anytime soon, but it would not be the least bit surprising to see the market supply of these homes level off and even decrease within the next year.

As you know, and despite all the numbers and reports, there is no way to predict the real estate market without factoring in our economic outlook for 2012. Dealing with a muddled political landscape in an election year, it’s anyone’s guess as to what the future holds. If the recession worsens, there’ll be many more distressed properties to hit the market, as those already struggling to make mortgage payments will surely default. If the economy picks up, and/or lending resumes, the supply of distressed properties on the market should decrease at a rate greater than anticipated. If our economy remains status quo, we will have to deal with current realities: That is, distressed properties will continue to control, but their control will gradually diminish within the next few years, maybe as soon as 2012.
June 28, 2017

TO: Osceola County Planning Commission  
   Osceola/Lake Conservation District  
   Marion Township Board

RE: Applications for PA 116 Farmland Agreement  
   For: Michael B. Grice and Sue E. Grice

Applications Filed: June 23, 2017

Attached are copies of the above application for Marion Township.

The Statute requires your review of these applications within 30 days and the submission of your approval and any comments or recommendations.

Please mail letter of approval and/or disapproval to the County Board of Commissioners in care of the Osceola County Clerk, 301 W. Upton Ave., Reed City, MI 49677.

The County Board of Commissioners must act within 45 days.

Sincerely,

Karen J. Bluhm  
Osceola County Clerk
The County of Osceola has received the attached Farmland and Open Space Preservation Program Application(s). Your entity, Marion Township, is required to review the same.

Name of Applicant: Michael B. Grice and Sue E. Grice

Property Location: Parcel #1: Section #30, T20N, R7W Marion Twp.

Date of Application: June 23, 2017

Application Number: Parcel #1--2016-0007

Please return your comments to the Osceola County Clerk. You may send a separate letter or use the space below for review and comment.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Date of Review: ________________________

Signature of Reviewing Entity: ____________________________________________

Please send comments/completed form to:

Osceola County Clerk
Karen J. Bluhm
301 W. Upton
Reed City, MI 49677
FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. Please read the Eligibility and Instructions document before filling out this form.

<table>
<thead>
<tr>
<th>OFFICIAL USE ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Governing Body:</td>
</tr>
<tr>
<td>Date Received: 01/31/17</td>
</tr>
<tr>
<td>Application No: 00017</td>
</tr>
<tr>
<td>State:</td>
</tr>
<tr>
<td>Date Received:</td>
</tr>
<tr>
<td>Application No:</td>
</tr>
<tr>
<td>Approved:</td>
</tr>
<tr>
<td>Rejected:</td>
</tr>
</tbody>
</table>

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR

I. Personal Information:
   1. Name(s) of Applicant: Grice Michael B
      Last
      First
      Initial

      (If more than two see #15) Grice Sue E
      Last
      First
      Initial

      Marital status of all individual men listed on application, if more than one, indicate status after each name: Married [X] Single [ ]

   2. Mailing Address: 576619 mile Rd Marion mi 49665
      Street
      City
      State
      Zip Code

   3. Telephone Number: (Area Code) [ ]

   4. Alternative Telephone Number (cell, work, etc.): (Area Code) [ ]

   5. E-mail address: [ ]

II. Property Location (Can be taken from the Deed/Land Contract)
   5. County: [ ]
   7. Township, City or Village: Marion
   8. Section No. 30
   9. Town No. 20
   10. Range No. W

III. Legal Information:
   12. Does the applicant own the mineral rights? [X] Yes [ ] No
       If owned by the applicant, are the mineral rights leased? [X] Yes [ ] No
       Indicate who owns or is leasing rights if other than the applicant:
       Name of mineral(s) involved:

   13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes? [X] Yes [ ] No If "Yes", indicate to whom, for what purpose and the number of acres involved:

   14. Is land being purchased under land contract [X] Yes [ ] No: If "Yes", indicate vendor (sellers):
       Name: [ ]
       Address: 5757 19 mile Rd Marion 49665
       City
       State
       Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (sellers) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date 10.8.17
Signature of Land Contract Vendor(s) (Seller)
Application for Farmland Agreement

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following — please leave blank):

X 2 or more persons having a joint or common interest in the land
  Corporation
  Limited Liability Company
  Trust
  Partnership
  Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: MICHAEL B. GRICE  Title: Owner / Purchaser

Name: SUE E. GRICE  Title: 

Name:  Title: 

Name:  Title: 

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)
This application is for:

X  a. 40 acres or more  → complete only Section 16 (a thru g);

b. 5 acres or more but less than 40 acres  → complete only Sections 16 and 17; or

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc.):

b. Total number of acres on this farm: 26.76

c. Total number of acres being applied for (if different than above): 26.7

d. Acreage in cultivation: 26.7

e. Acreage in cleared, fenced, improved pasture, or harvested grassland: 26.7

f. All other acres (swamp, woods, etc.)

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of $200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application from the sale of agricultural products (not from rental income):

\[
\text{Total Income} : \frac{28}{2 \text{ years}} = \frac{\text{a}}{\text{per acre}}
\]

16. To qualify as a specialty farm, the land must be designated by the Michigan Department of Agriculture, be 15 acres or more in size, and produce a gross annual income from an agricultural use of $2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: $ 

Please note: specialty farm designation may require an on-the-farm site visit by an MDA staff person.

Attached: Copy of tax records
Application for Farmland Agreement

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10

V. Signature(s):
20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

Michael J. Green
(Signature of Applicant)

Lee C. Green
(Co-owner, If Applicable)

(Corporate Name, If Applicable)

(Signature of Corporate Officer)

(Date) 8-30-16

(Title)

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: ________________ (Note: Local Governing Body has 45 days to take action)
   Action by Local Governing Body: Jurisdiction:
   ☐ County ☐ Township ☐ City ☐ Village

This application is ☐ approved, ☐ rejected
   Date of approval or rejection: ________________

(If rejected, please attach statement from Local Governing Body Indicating reason(s) for rejection.)

Clerk’s Signature: __________________________

Property Appraisal: $_______________________ is the current fair market value of the real property in this application.

II. Please verify the following:
   ☐ Upon filing an application, clerk issues receipt to the landowner indicating date received.
   ☐ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments
      Note: Review Agencies have 30 days in which to respond before local governing body can proceed.
   ☐ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.
   ☐ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDA-Farmland and Open Space Program, PO Box 30449, Lansing 48909

*Please do not send multiple copies of applications and/or sending additional attachments in separate mailings without first contacting the Farmland Preservation Office.

Please verify the following regarding Reviewing Agencies (sending a copy to reviewing agencies is required):

COPY SENT TO:
   ☐ County or Regional Planning Commission
   ☐ Conservation District
   ☐ Township (if county has zoning authority)
   ☐ City (if land is within 3 miles of city boundary)
   ☐ Village (if land is within 1 mile of village boundary)

Before forwarding to State Agency, FINAL APPLICATION SHOULD INCLUDE:

   ☐ Copy of Deed or Land Contract (most recent showing current ownership)
   ☐ Copy of most recent Tax Bill (must include tax description of property)
   ☐ Map of Farm
   ☐ Copy of most recent appraisal record
   ☐ Copy of letters from review agencies (if available)
   ☐ Any other applicable documents

Questions? Please call Farmland Preservation at (517) 373-3328
Application for Farmland Agreement

Map of Farm with Structures and Natural Features:

A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

County: O'CEOU
Township: T20N R7W Section 30

North

--- --- --- 10 MILE RD
MARION TOWNSHIP

PLEASE MAIL ALL PAYMENTS. TAXES PAYABLE JULY 1 THRU SEPTEMBER 14, 2016, WITHOUT PENALTY. 1% INTEREST WILL BE ADDED BEGINNING SEPTEMBER 15, 2016. THEN ADDITIONAL MONTHLY 1% INTEREST OCT 1, 2016, THRU FEBRUARY 2017. AFTER MARCH 1, 2017, PAY TAXES ONLY TO OSCHELA COUNTY TREASURER. NO RECEIPT WILL BE SENT UNLESS A SELF-ADDRESS STAMPED ENVELOPE IS INCLUDED WITH YOUR PAYMENT. IF YOUR MORTGAGE COMPANY HAS REQUESTED TAX INFORMATION, IT HAS BEEN PROVIDED TO THEM.

PROPERTY INFORMATION

Property Assessed To: GRICE MICHAEL B & SUE E
MARION PUBLIC SCHOOLS
Prop # 67 09 030 015 50
MARION TOWNSHIP TREASURER
Prop Addr 5766 19 MILE RD
Pay by mail to: JOYCE MAYLE
MARION, MI 49665-0206
331-745-6125

Legal Description:
SEC 30 T12N R7W W 1/2 OF SW FRL 1/4, & PT OF E 1/2 OF SW 1/4
COM N89DEG59'43"W 897.82 FT FR S 1/4 CO, TH N89DEG59'43"W
378.89 FT TO W 1/17 LN, TH N0DEG19'22"W 1718.44 FT, TH
S89DEG59'43"E 388.71 FT, TH S0DEG17"W 1718.38 FT TO POB
76.96A M/L

HOUSE

CERTAIN TAXPAYERS MAY BE ELIGIBLE TO DEFER PAYMENT OF SUMMER TAXES UNTIL FEB 16, 2017. CONTACT TREASURER FOR FORM, WHICH MUST BE FILED BY SEPT 15, 2016.
TIRE CLEAN-UP
JULY 21-22 - 8AM-8PM
JULY 23 - 8AM-NOON
TREES MUST BE CLEAN AND DRY
CALL PEGGY AT 231-631-9970
FOR MORE INFORMATION.

2016 Summer Tax Bill

<table>
<thead>
<tr>
<th>PAYMENT INFORMATION</th>
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<tbody>
<tr>
<td>This tax is due by: 09/14/2016</td>
</tr>
<tr>
<td>Pay by mail to: MARION TOWNSHIP TREASURER JOYCE MAYLE</td>
</tr>
<tr>
<td>PO BOX 206 MARION, MI 49665-0206</td>
</tr>
<tr>
<td>231-745-6125</td>
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<table>
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<tr>
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<tbody>
<tr>
<td>Taxable Value: 57,772</td>
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<tr>
<td>State Equalized Value: 117,600</td>
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<tr>
<td>Class: 101</td>
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<td>PRE/AG/MBT %: 100</td>
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Taxes are based upon Taxable Value. 1 mill equals $1.00 per $1,000 of Taxable Value. Amounts with no millage are either Special Assessments or other charges added to this bill.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>MILLAGE</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>COUNTY ALLOC</td>
<td>6.4035</td>
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<tr>
<td>STATE ED</td>
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<td>346.63</td>
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Total Tax 12.4035 716.57
Administration Fee 7.16
Interest/Penalty 0.00
TOTAL AMOUNT DUE 723.73

Refer to back of bill for important information.
MARION TOWNSHIP

MESSAGE TO TAXPAYER
PLEASE MAIL ALL PAYMENTS.
TAXES PAYABLE JULY 1 THRU SEPTEMBER 14, 2016 WITHOUT PENALTY.
1% INTEREST WILL BE ADDED BEGINNING SEPTEMBER 15, 2016, THEN
ADDITONAL MONTHLY 1% INTEREST OCT 1, 2016, THRU FEBRUARY, 2017.
AFTER MARCH 1, 2017, PAY TAXES ONLY TO OSCEOLA COUNTY TREASURER.
NO RECEIPT WILL BE SENT UNLESS A SELF-ADDRESSED STAMPED ENVELOPE IS
INCLUDED WITH YOUR PAYMENT.
IF YOUR MORTGAGE COMPANY HAS REQUESTED TAX INFORMATION, IT HAS
BEEN PROVIDED TO THEM.

PROPERTY INFORMATION
Property Assessed To:
GRICE MICHAEL B & SUE E

Prop #: 67 09 030 014 03
Prop Addr: 5654 19 MILE RD

MARION PUBLIC SCHOOLS
School: 67050

Legal Description:
(Not Responsible If Paid on Wrong Description)
SEC 30 T20N R7W E 1/2 OF SW 1/4 EXC COM NBDG59°43'W
937.02 FT FR S 1/4 COR, TH NSBDG59°43'W 378.89 FT TO W-1/16
LOT, TH NSBDG17°W 1718.4 FT, TH NSBDG59°43'E 388.71 FT, TH
SBDG17°W 1718.38 FT TO POB 64.88A M/L

2016 Summer Tax Bill
PAYMENT INFORMATION
This tax is due by: 09/14/2016
Pay by mail to:
MARION TOWNSHIP TREASURER
JOYCE MAYLE
PO BOX 206
MARION, MI 49665-0206
231-743-6125

Taxable Value: 63,018
State Equalized Value: 76,000
Class: 101
PRES/AG/MKT %: 100

TAX DETAIL
Taxes are based upon Taxable Value.
1 mill equals $1.00 per $1000 of Taxable Value.
Amounts with no millage are either Special
Assessments or other charges added to this bill.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>MILLAGE</th>
<th>AMOUNT</th>
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<td>COUNTYALLOC</td>
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<td>378.10</td>
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Total Tax 12.4035 781.63
Administration Fee 7.81
Interest/Penalty 0.00
TOTAL AMOUNT DUE 789.44

Refer to back of bill for important information.
This Contract, made the 16th day of September, 2008, BETWEEN Benjamin F. Grice and Jacquelyn C. Grice, Husband and Wife, whose address is c/o Benjamin F. Grice, 5654 19 Mile Road, Marion, MI 49665, hereinafter referred to as the "Seller" and Michael B. Grice and Sue Ellen Grice, Husband and Wife, whose address is 5766 19 Mile Road, Marion, MI 49665, hereinafter referred to as the "Purchaser,"

WITNESSETH, That in consideration of the mutual covenants to be performed between the respective parties hereto as hereinafter expressed and the sum of One Hundred Ten Thousand Five Hundred Dollars ($110,500.00) to be duly paid by the Purchaser to the Seller, as hereinafter specified, it is agreed between the parties hereto as follows:

1. The Seller hereby sells and agrees to convey unto the Purchaser all that certain piece or parcel of land situated in the Township of Marion, Osceola County, Michigan, described as follows, to-wit:

The East Half (E1/2) of the Southwest fractional Quarter (SWFr1/4) of Section 30, Township 20 North (T20N), Range Seven West (R7W), Michigan, EXCEPT a parcel described as: commencing at the South quarter Corner of said Section 30, thence North 89°59’43” West along the South Section Line 937.82 feet to the Point of Beginning, thence continuing North 89°59’43” West along the South Section Line 378.89 feet to the West 1/6th line, thence North 00°19’22” West along said line 1718.40 feet, thence South 89°59’43” East parallel with the South Section Line 388.71 feet, thence South 00°00’17” West 1718.38 feet to the Point of Beginning.

Saving and Reserving unto the Seller a life estate in the house and five acres being a part of said conveyed lands and being described in Parcel Sketch dated 5/27/05 by LCM Surveying & Engineering LLC. Seller shall be responsible for routine maintenance on the house and outbuildings thereon. Anything herein to the contrary notwithstanding, Seller shall maintain insurance on the house and outbuildings naming Buyer as a co-insured. Buyer shall pay all taxes assessed on the premises.
Together with all tenements, hereditaments, improvements and appurtenances, including all lighting fixtures, plumbing fixtures, shades, venetian blinds, curtain rods, storm windows, storm doors, screens, awnings, if any, ion their "AS IS" condition, and subject to all recorded easements, conditions, encumbrances and limitations and to all applicable building and use restrictions, zoning laws and ordinances, if any, affecting the premises.

2. Said Purchaser hereby purchases said premises of the Seller and agrees to pay the Seller therefor the said sum of One Hundred Ten Thousand Five Hundred Dollars ($110,500.00) in manner following: Seven Hundred Fifty Dollars ($750.00) on delivery of this contract, the receipt whereof is hereby confessed and acknowledged by said Seller, and the remaining One Hundred Nine Thousand Seven Hundred Fifty Dollars ($109,750.00) the sum of which is secured by this contract, with interest at the rate of five per cent (5%) per annum payable as follows, to wit:

$750.00 or more on the 1 day of each and every month from and after date hereof until the said principal and interest shall be paid in full. Interest to be calculated monthly and deducted from the payment with balance of payment to be applied on the principal.

3. Said Purchaser shall promptly pay, when due, all taxes and assessments of every nature, which shall become a lien on said premises after the date hereof and likewise shall, during the continuance of the contract, keep insured the buildings now on said premises or which shall hereafter be placed thereon in the name of said Seller against loss by fire, windstorm, and liability in such company or companies and for such amount as the Seller shall approve, and forthwith deposit all policies of insurance with the Seller, with loss, if any payable to the Seller, as his interest may appear under this contract. PURCHASER SHALL PROVIDE SELLER WITH RECEIPTS FOR PAYMENT OF TAXES WITHIN FIFTEEN (15) DAYS AFTER PAYING SAME. Should the Purchaser fail to pay any tax or assessment when due or to keep said premises insured, the Seller may pay the same and have the buildings insured and the amounts thus expended shall be a lien on said premises and may be added to the balance then unpaid hereon and be due at once and bear interest until paid at the rate of eleven (11%) per cent per annum.

4. Should default be made by the Purchaser in any of the provisions hereof, the Seller may immediately thereafter declare this contract void and forfeited and the said buildings, improvements and all payments made on this contract shall be forfeited to the Seller as rental for the use of the premises and as stipulated damages for failure to perform this contract and the Seller shall be entitled to immediate peaceable possession of said premises without notice and remove the Purchaser and all persons claiming under him therefrom, or the Seller may, without notice to the Purchaser, declare all money remaining unpaid under this contract forthwith due and payable, notwithstanding that the period hereinafore limited for the payment of the said balance may not then have expired, and the Seller may thereafter enforce his rights under this contract in any other manner now or hereafter provided. In addition to any other remedy, Seller, on default being made, may consider Purchaser as a tenant holding over without permission and remove Purchaser from said premises according to the law in such case made and provided.

5. All buildings, trees or other improvements now on said premises, or hereafter made or placed thereon, shall be a part of the security for the performance of this contract and may not be removed therefrom.
Purchaser shall not commit, or suffer any other person to commit, any waste or damage to said premises or the appurtenances and shall keep the said premises and all improvements in as good condition as they are now.

6. If the Purchaser shall, in the time and manner above specified, make all the payments herein provided for, and shall observe and perform all the conditions and agreements herein made, the Seller shall thereupon, by good and sufficient warranty deed, convey the said premises to the Purchaser on the conditions herein agreed upon, and the Seller shall deliver with said deed a fee simple title insurance policy guaranteeing title to the premises in the name of the Purchaser: provided, however, that the warranty deed and title insurance shall be limited so as to except acts or negligence of parties other than the Seller subsequent to the date of this contract. In the event that evidence of title in the Seller has been furnished to the Purchaser current with the date of this contract, Purchaser agrees that except for costs resulting from acts, negligence, or death of the Seller, the cost of additional evidence of title shall be the obligation of the Purchaser.

7. Possession of said premises may be taken by said Purchaser on the date hereof and retained for so long thereafter as no default is made by said Purchaser in any of the terms or conditions hereof.

8. Purchaser may not assign or convey his interest in this contract or any part thereof. Any violation by the Purchaser of this condition shall be considered a default of one of the conditions of this contract and the then unpaid balance of principal and interest shall then and there become immediately due and payable to the Seller.

9. The Seller reserves the right to convey his interest in the above described land and his conveyance hereof shall not be a cause for recission.

10. If more than one joins in the execution hereof as Seller or Purchaser, or either be of the feminine sex, or a corporation, the pronouns and relative words herein used shall be read as if written in plural, feminine or neuter respectively.

11. It is expressly understood and agreed by the parties hereto that time shall be deemed as to the very essence of this contract and all stipulations and agreements therein contained shall apply to and bind the heirs, executors, administrators, successors and assigns of the parties hereto.

12. The deed given in fulfillment of land contract shall recite "The grantors grant to the grantees the right to make all available divisions or bonus divisions under section 108 of the land division act, Act No. 288 of the Public Acts of 1967."

13. This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

In Witness Whereof, the parties hereto have hereunto set their hands and seals the day and year first above written.
The foregoing instrument was acknowledged before me this 16th day of September, 2008 by Benjamin F. Grice, Michael B. Grice and Sue Ellen Grice.

Signed by:

Benjamin F. Grice

Michael B. Grice

Sue Ellen Grice

STATE OF MICHIGAN
County of Osceola

The foregoing instrument was acknowledged before me this 21st day of September, 2008 by Jacquelyn C. Grice.

Jacquelyn C. Grice

STATE OF MICHIGAN
County of Genesee

Signed by:

Jodie L. Funch
Notary Public
State of Michigan, County of Genesee
My Commission Expires 8/27/2014
Acting In the County of Genesee

Jodie L. Funch
8/27/2014
June 28, 2017

Mr. Michael Grice  
Ms. Sue Grice  
3766 19 Mile Rd.  
Marion, MI  49665

RE: PA 116 Application

Dear Mr. & Mrs. Grice:

I have enclosed a copy of the letter that was sent to the Osceola County Planning Commission, Osceola/Lake Conservation District and Marion Township Board for their review.

Your PA 116 Application is set to be reviewed by the Osceola County Board of Commissioners on July 18, 2017. You may attend this meeting if you choose however, you are not required to attend. I will notify you once the Application has been approved and submitted to the State.

If you should have any questions please feel free to contact our office at 231-832-3261.

Sincerely,

Therese M. Bechler  
Chief Deputy Clerk
July 03, 2017

Osceola County Commissioners
301 West Upton Avenue
Reed City, Michigan

Dear Osceola County Commissioners,

As chairman of the Osceola DHHS Board, I am writing to request permission to utilize up to $750 of DHHS Board funds for providing a camp experience for Osceola County clients.

In a previous Board MEETING John Klever, our Community Resource Coordinator presented on Rose Lake Youth Camps offer of sending 10 campers to their camp for $1500. Both the Mecosta and Osceola Boards have reviewed and approved spending $750 at a previous meeting. We would like to have your blessing on this opportunity for Osceola youth this summer.

Thank you for your support.

[Signature]
Carolyn Curtin
9353 7 Mile Rd.
Evart MI 49631

(231) 734-9139