DRAFT
COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
HEALTH, SAFETY & GROUNDS COMMITTEE
MINUTES

October 3, 2017

Meeting Called to Order by Chairperson Gregory at 1:02 p.m.

Members Present: Commissioners Mark Gregory, Roger Elkins and Jack Nehmer.
Members Absent: None.

Additions or Deletions: None.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins to approve the agenda. Motion was unanimously supported.

Public Comments - None.

Employee Comments – None.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the minutes of August 1, 2017. Motion was unanimously supported.

Old Business:


General discussion was held on the study submitted by Landmark Design Group and security for the county buildings. Susan was asked to contact the Building Official and inquire about the process, costs and options to put a handicapped ramp on the north entrance of the main courthouse.

Brief discussion was held on the available existing equipment, such as wands, to do enhanced security in the main courthouse and annex building and the number of staff required to perform services.

Medical Examiner Structure
Jeremy Beebe, E.M.S. Director, provided an overview of the current Medical Examiner budget, processes, utilization of our existing staff for Medical Examiner Investigators (MEI’s), training and Lisa Kaspriak’s role for Medical Examiner administrative services. There are policies and procedures relevant to the Medical Examiner program and operations.

Lisa Kaspriak provided the committee members with proposals she would like the Board of Commissioners to consider, along with the relevant costs of each proposal. It was noted the amount submitted for autopsies was understated by approximately $10,000 during the review and proposals were noted for the difference during consideration. Discussion was held on the recommended need for eight (8) medical examiner investigators for each of the proposals. Any of the proposals would require current policies and procedures to change, as well as items negotiated under the terms of the existing collective bargaining agreement with the G.E.L.C. union group. The County can seek proposals from other entities and Medical Directors if the Board of Commissioners prefers.

Brief discussion was held on operations of the morgue in Mecosta County and that there is a nationwide shortage of pathologists. The autopsy reports can take a long time to get back (4 to 6 month). A morgue system may help to reduce the costs and is the ultimate goal. There would be a need to increase the number of entities that utilize the morgue.
The Committee asked Jeremy Beebe to review and cost out the proposals including discussion from today’s meeting. Additional discussion was held on transport fees for bodies, as the Medical Examiner budget does not currently reimburse the E.M.S. Department for any costs related to body transports. There are also additional Medical Examiner operation costs that are paid for from the 210 Emergency Medical Services Fund, such as MEI wages and benefits.

Steve Stifler also mentioned some MEI’s are in the union and inquired about the cost shifts that would come from the 210 Fund to the 101 General Fund. Lisa stated Dr. Wagner and she don’t want to increase the existing budget expenditures doing the restructure, but mostly align processes, staff and policies. Having the union employees makes Osceola County different than other counties Dr. Wagner serves.

The next Committee meeting will be held on October 17th at 1:00 p.m. or following the Board of Commissioners meeting.

**Board Comments** – None.

**Extended Public Comments** (Six Minute Limit) - None.

The Committee adjourned at 2:55 p.m.

Respectfully submitted,

[Signature]

Susan M. Vander Pol
Osceola County Coordinator