OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
OCTOBER 17, 2017

The Committee meeting was called to order at 9:32 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jack Nehmer, Jill Halladay, Larry Emig, Roger Elkins, Alan Tiedt and Mark Gregory.

Also present: Rosie McKinstry-Equalization Director, Scott Schryer-C.O.A. Director, Jon-Thomas Burgess-Technology Coordinator, Carl Baumgras-Parks Director, Morris Langworthy, Jr.-Parks Commission Chairman, Lori Leudeman-County Treasurer, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the minutes from October 3, 2017 and October 11, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of $74,883.55. Recommendation was unanimously supported.

Isabella County CMDHD Sanitary Code
Margaret McAvoy, Isabella County Administrator, along with Steve King, Director of Environmental Health for Central Michigan District Health Department (CMDHD), spoke to the Board about creating Point of Sale transaction code through CMDHD for Isabella County. Ms. McAvoy explained why Isabella County wishes to establish the new code. Mr. King explained the requirements to meet the code. It was noted that this will affect only Isabella County, but must be approved by all six (6) counties within the Health District. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to support Isabella County’s request to amend the Sanitary code to include inspection of onsite water supply and sewage disposal and to approve the Resolution to Amend the Central Michigan District Health Department Sanitary Code as presented and authorize the Chairman to sign. Recommendation was supported with Commissioner Wayne voting no.

Rose Lake Park Drain Bid Results
Carl Baumgras, Parks Director, and Morris Langworthy, Jr., Parks Commission Chairman, spoke to the Board about the bids received for the repair work to the Rose Lake Park Drain. They recommended the bid from D.J. McQuestion in the amount of $49,202.00. Mr. Langworthy explained to the Board that Parks is able to contribute $14,750 toward the project and asked for the County to assist in paying for the remainder of the project. Discussion was held.
Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to borrow $39,500 from the Delinquent Tax Funds to pay for a portion of the Rose Lake Drain project. Recommendation was unanimously supported.

**VoIP Telephone Installation with Jive Communications**
Jon-Thomas Burgess, Technology Coordinator, updated Board members on the progress of the new phone system. Discussion was held. Jon-Thomas also informed the Board that the new Wi-Fi is up and working. He explained how users will be able to access the Wi-Fi from certain areas of both buildings and the tracking capabilities.

**C.O.A. AAAWM FY 2017 Older Americans Act Contract Amendment**
Scott Schryer, C.O.A. Director, presented the final Older Americans Act Contract Amendment with AAAWM.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the Area Agency on Aging of West Michigan Fiscal Year 2017 Older Americans Act Contract Amendment and authorize the Chairman to sign. Recommendation was unanimously supported.

**E.M.S. Bad Debt Report**
Susan Vander Pol, County Coordinator, asked for Board members to approve the write-offs provided by E.M.S.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the June to September 2017 Emergency Medical Services write-offs in the amount of $40,859.90. Recommendation was unanimously supported.

**Resolution to Oppose Funding Decrease of Great Lakes Restoration Initiative**
Chairman Emig spoke to Board members about joining with other Counties throughout the State in opposition to a funding decrease for the Great Lakes Restoration Initiative.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the Resolution Opposing Any Reduction or Elimination of Federal Funding for the Great Lakes Restoration Initiative. Recommendation was unanimously supported.

**Electronic Employee Reimbursements**
Karen Bluhm, County Clerk, spoke to the Board about direct depositing employee reimbursements. She explained some of the issues they have discovered as they have been exploring the new option. She explained the process has to be totally separate from payroll and cannot be combined. At this time, she asked the Board to leave the process as it is and she will continue to investigate. Discussion was held.

**Department of Health & Human Services Board Appointment**
Susan Vander Pol, County Coordinator, advised Board members that the appointment of Carole Edstrom to the Health and Human Services Board will soon expire. Carole has advised Susan that she would be willing to be re-appointed.
Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to appoint Carole Edstrom to the Health and Human Services Board for a term to expire 10/31/2020. Recommendation was unanimously supported.

Budget Amendments, Cash Transfers and Journal Register Report
Commissioner Tiedt reviewed the budget amendments presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendments and September Treasurer’s Journal Entry Report as submitted. Recommendation was unanimously supported.

2017 Audit Proposal
Susan Vander Pol, County Coordinator, advised Board members that per their request she contacted Anderson Tackman Company to inquire if they were interested in extending our audit contract for another year. They have proposed doing the 2017 audit at the same cost as the 2016 audit. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the proposal from Anderson Tackman Company to do the 2017 audit not to exceed $27,500. Recommendation was unanimously supported.

2018 Budget Update
Susan Vander Pol, County Coordinator, shared new budget data with them after making the changes requested by Board members at the recent work session on the budget. After making the changes, the shortage is at $248,962.00 and the use of $900,000 from the fund balance. Lengthy discussion was held. Commissioners asked for the 1% non-union employee raise to be reinstated for 2018. No other changes were recommended, and continued work on the budget will be ongoing.

Other Business: None.

Health, Safety & Grounds Committee
Commissioner Gregory briefly reviewed committee minutes and advised the committee is meeting again this afternoon.

Employee/Board Comment: None.

Extended Public Comment: Alan Gingrich from LeRoy commented on the Rose Lake Park Drain project, and then updated Commissioners on Road Commission business.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 11:35 a.m. Motion carried.

Karen J. Bluhm, County Clerk
Larry Emig, Chairman