OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
NOVEMBER 21, 2017

The Committee meeting was called to order at 9:40 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jack Nehmer, Jill Halladay, Larry Emig, Roger Elkins, Alan Tiedt and Mark Gregory.

Also present: Scott Schryer-C.O.A. Director, Lori Leudeman-County Treasurer, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from November 7, 2017 and November 13, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the current claims of the County in the amount of $64,017.34. Recommendation was unanimously supported.

E.M.D. 2017 E.M.P.G. Grant Agreement
Mark Watkins, E.M.D. Director, presented the 2017 E.M.P.G. Grant for Board approval. A brief discussion followed.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the 2017 Emergency Management Department E.M.P.G. Grant as presented. Recommendation was unanimously supported.

Medical Examiner Contract
Lisa Kaspriak-Medical Examiner Assistant, spoke to Board members regarding the proposed contract changes. She expressed concern regarding recent correspondence expressing displeasure with their services serving as Medical Examiner for the County. A lengthy discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to allow the Attorney opinion regarding medical examiner services to be public. Recommendation was unanimously supported.

Budget Amendments and Cash Transfers
Commissioner Tiedt reviewed the budget amendments and cash transfers received.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendments and cash transfers as presented. Recommendation was unanimously supported.
VoIP Telephone Installation/Jive Communications
Susan Vander Pol, County Coordinator, advised the installation is complete and lines have been transferred. She spoke about the dispute filed with AT&T regarding costs and transfer of lines by them. AT&T is not willing to waive any fees and advised we can either pay the outstanding invoices or litigate. Discussion was held. Susan was advised to pay the outstanding invoices.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to write a letter to AT&T expressing the County’s displeasure in how the transfer of service and porting of numbers was handled and the additional charges incurred by the County during the transition. Recommendation was unanimously supported.

C.O.A. Sale of Vans
Scott Schryer, C.O.A. Director, explained that he wants to dispose of two (2) old vans that are broken. He would like to ask for a minimum bid of $150. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to sell two vehicles used at Commission on Aging for minimum bids of $150 or if unsold take for scrap. Recommendation was unanimously supported.

C.O.A. Annual Christmas Party
Scott Schryer, C.O.A. Director, advised the annual Christmas Party for Seniors is set for December 6th at the Evart Fairgrounds. Since staff will be working the luncheon he requested to close their business office on that day. Discussion followed.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to have the annual senior holiday luncheon on December 6th and close the C.O.A. office for services to allow staff to work the luncheon. Recommendation was unanimously supported.

C.O.A. Annual Christmas Party/Entertainment
Scott Schryer, C.O.A. Director, explained that Jake Slater will be providing the entertainment for their annual senior Christmas party. Mr. Slater will be providing a contract for signature; however, the contract has not yet been received. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to approve Jake Slater to provide entertainment for the C.O.A. holiday luncheon for two hours at a cost of $650. Recommendation was unanimously supported.

Animal Control Fees
Susan Vander Pol, County Coordinator, referred to information received during the budget submissions from Animal Control regarding changes in fees. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Halladay, to approve a change in Animal Control fees to $10.00 for cat/dog surrender and puppies and kittens at $5.00 each or maximum of $15.00 for a litter; Euthanasia will be $60 or $65 if the body is left with Animal Control. Recommendation was unanimously supported.
Clerk Document Mailing Fee
Karen Bluhm, County Clerk, spoke to Board members about the cost of mailing multiple copies of documents, especially vital records. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to set a mailing fee of $2.50 for Clerk’s office mailing of documents. Recommendation was unanimously supported.

Flexible Spending Account
Karen Bluhm, County Clerk, advised Board members that IRS rules have changed regarding the amount allowable to employees for their flexible spending accounts. It has raised from $2600 to $2650 and it is up to the County on how much they wish to allow for their employees. Discussion followed.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to raise the Flexible Spending Account limit to $2,650. Recommendation was unanimously supported.

2018 County Budget
Susan Vander Pol, County Coordinator, spoke about some unexpected revenues which will have a positive affect on our current 2017 budget. This boost in 2017 helps the 2018 budget moving forward. Susan asked for the Board to approve the proposed budget as it is currently presented so the County doesn’t lose it’s first quarter Revenue Sharing funding from the State. Discussion was held.

Recommended by Commissioner Wayne, seconded by commissioner Elkins, to approve the 2018 Budget Resolution/General Appropriations Act. Recommendation was unanimously supported.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to allocate the 2018 budget. Recommendation was unanimously supported.

Other Business: Several Commissioners expressed concern with complaints received from constituents regarding our Building Inspector. Discussion was held and our Building Inspector will be invited to the next Board meeting.

Employee/Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 12:20 p.m.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman