COMMITTEE OF THE WHOLE  
MINUTES  
MAY 2, 2017

The Committee meeting was called to order at 9:36 a.m. by Chairman Emig.

Present: Commissioners Gregory, Elkins, Nehmer, Halladay, Emig and Tiedt.

Also present: Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Elkins, seconded by Commissioner Gregory, to approve the minutes from April 18, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the current claims of the County in the amount of $32,400.11 Recommendation was unanimously supported.

C.O.A. Renovation/Update
Scott Schryer, C.O.A. Director, updated Board members on progress at the Commission on Aging Renovations Project in Marion. He advised the interior is almost complete, but weather is holding up the completion of the outside of the facility. Discussion was held.

Budget Amendments, Cash Transfers and Journal Register Reports
None were received.

VoIP Telephone Installation with Jive Communications/Update
Susan Vander Pol, County Coordinator, advised the Board members that the equipment has been ordered and upon delivery, installation will begin.

Guest/Probate/Family Ct. Wi-Fi Access for YAC & CMDHD
Kaye Frederick, Family Court Administrator, spoke to the Board about the need for agencies like the Youth Attention Center and Central Michigan District Health Department to have internet access when working with their department. Susan Vander Pol, County Coordinator, spoke about the various other requests for the same type of access. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to create a guest Wi-Fi connection for the County as well as allow individuals with secure devices and direct program services with County departments to access the secure county Wi-Fi as appropriate and determined by the Technology Coordinator. Recommendation was unanimously supported.
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**MSU Extension Annual Report**
Shari Spoelman, MSU District Coordinator, reviewed the annual report with Commissioners. She thanked the Board for their continued support of their programs. Shannon Lindquist, MSU Social Emotional Health Educator, spoke about a new program she is working with regarding “mindfulness” and explained the concept briefly. Jake Stieg, MSU 4-H Program Coordinator, spoke about last year’s Ag-Olympics as well as the upcoming 25th annual Rural Agriculture Days Program hosted by Gingrich Meadows. He invited Board members to attend the event on either May 17th or 18th, 2017 if they are available. Gerald Lindquist, MSU Agriculture Extension Educator, shared agricultural information with the Board; advising the agricultural environments is in a state of recession currently. He also spoke briefly about a recent finding in Lake County of Bovine TB. Renee Sander, MSU Nutrition Program Instructor spoke about her programs at the Muskegon River Youth Home as well as Project Fresh and Senior Market Fresh. Robin Eisenga, MSU Office Manager, was also introduced to the Board.

**Register of Deeds Server Replacement**
Nancy Crawford, Register of Deeds, spoke to the Board regarding her current server and the need to replace it sooner than anticipated. She had projected the need to replace it in 2018, but it is almost at capacity and she is worried about its reliability. She advised them the new server will cost $18,000 and has $9,000 to put towards the replacement in her Automation Fund, but would ask that the County consider matching it with $9,000. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Halladay, to approve the new server replacement for the Register of Deeds office for $18,000 with $9,000 coming from the 256 Automation Fund and $9,000 coming from the 245 Fund. Recommendation was unanimously supported.

**Maintenance/Additional Staffing**
Commissioner Gregory spoke to Board members regarding the needs the Health, Safety & Grounds Committee has seen when touring the various County buildings for more help in Maintenance. Discussion was held. Susan Vander Pol, County Coordinator, provided cost information for an additional part-time staff person to help assist our current staff.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to approve a part-time 28 hour per week Maintenance Worker position for the Maintenance Department and increase the existing part-time Maintenance Worker position to up to 28 hours. Recommendation was unanimously supported.

**Paper Bids**
Susan Vander Pol, County Coordinator, reviewed the three (3) bids received for the 2017 paper purchase. She recommended the bid from Integrity be accepted.

Recommended by Commissioner Elkins, seconded by Commissioner Halladay to award the 2017 paper bid to Integrity Business Solutions in the amount of $5,672.47. Recommendation was unanimously supported.
MOTA Appointment
Dave Johns’ appointment to the MOTA Board has expired and he is asking to be re-appointed.

Recommended by Commissioner Halladay, seconded by Commissioner Tiedt, to appoint Dave Johns to the Mecosta Osceola Transit Authority (MOTA) for a three-year term to expire 05/31/2020. Recommendation was unanimously supported.

Employee/Board Comments:
Commissioner Tiedt asked about the possibility for Townships to join with the County for document shredding. Discussion was held.

Susan Vander Pol, County Coordinator, advised the Board that we have received a $2,000 Michigan Veterans Affairs Agency grant for the transportation of veterans, however it needs to be used and all the reporting for the use of funds to be completed by the end of June. Discussion was held.

Public Comment: None.

Extended Public Comments: None.

Meeting adjourned at 11:04 a.m. by the Chairman.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman