OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
DECEMBER 19, 2017

The Committee meeting was called to order at 9:43 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jack Nehmer, Jill Halladay, Larry Emig, Roger Elkins, Alan Tiedt and Mark Gregory.

Also present: Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Justin Halladay-Undersheriff, Shari Spoelman-MSU Extension District 6 Coordinator, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer to approve the agenda as presented. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay to approve the minutes from December 5, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins to approve the current claims of the County in the amount of $47,695.55. Recommendation was unanimously supported.

Medical Examiner Options
No discussion on this matter as it was handled at a special Board meeting on December 18, 2017. This topic was resolved. The liability issue is still being explored by County counsel.

Budget Amendments, Cash Transfers & Journal Register Report from Treasurer
Commissioner Tiedt reviewed the budget amendments, cash transfers and the November Journal Register received from the County Treasurer.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer to approve the budget amendments and cash transfer and the Treasurer’s Journal Register for November as presented. Recommendation was unanimously supported.

MSU Agreement for Extension Services
Shari Spoelman, MSU Extension District Coordinator, spoke to the Board about the agreement for services in 2018. It is the annual agreement and remains the same as the past few years except for the monetary changes approved by the Board in adoption of their 2018 budget. She thanked the Board for their continued support of MSU programs. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Halladay to approve the 2018 Agreement for MSU Extension Services as presented and authorize the Chairman to sign. Recommendation was unanimously supported.
Sheriff/Jail Zuercher 9-1-1 Solutions Software Contract
Justin Halladay, Undersheriff, shared further information with Board members about the new software needed for jail management and reports. He is recommending the Zuercher 9-1-1 Solutions Software, explaining Central Dispatch, Ferris State University and Mecosta County will all be going on the same software. He explained why he believes it will be the best tool for their department. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer to approve the agreement with Zuercher for Zuercher Technology Solution for the Road Patrol and Jail in the amount of $84,186 with five (5) annual payments of $18,349.36 and authorize Sheriff Crawford to sign. Recommendation was unanimously supported.

E.M.S. Lease Agreement with Evart Fire Department
Jeremy Beebe, E.M.S. Director, presented a two (2) year lease with the Evart Fire Department for E.M.S. Evart base location. Although the agreement remains the same, the cost will increase by $100/month due to the increase in utility costs. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory to approve a two-year lease with Evart Area Joint Fire Board for housing Osceola County EMS Department staff at $1,000 per month and authorize the Chairman to sign. Recommendation was unanimously supported.

AAAWM Purchase of Service Agreement Amendment
Scott Schryer, C.O.A. Director, asked Board members to approve an amendment to the AAAWM Purchase of Service Agreement which provides additional funding for their food program. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne to approve the Purchase of Service Agreement Amendment with Area Agency of Aging of West Michigan as presented and authorize the Chairman to sign. Recommendation was unanimously supported.

RSVP Memorandum of Understanding
Scott Schryer, C.O.A. Director, asked if the Board wishes to renew the 3-year RSVP contract which has been in place for several years. It is a multi-county program which conducts Camp 9-1-1 as well as helps with volunteer transportation. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer to approve the three-year RSVP Memorandum of Understanding for services agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

Evart Property/C.O.A.
Scott Schryer, C.O.A. Director, advised he has been approached by Bill Britz, of Britz Realty, from the property adjacent to our Evart C.O.A. property location, regarding a possible purchase of his property in the near future as he considers retirement. Discussion was held and the option will be explored.
Vehicles/C.O.A.
Scott Schryer, C.O.A. Director, spoke about his departmental vehicles and the need for a mini-van with a wheelchair lift. He is also looking at obtaining a used 2006 mini van from the Sheriff’s Department, who no longer needs the vehicle. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt to send out a Request of Proposal for a new or used wheel chair van for Commission on Aging. Recommendation was unanimously supported.

C.O.A. Marion Facility Ramp
Scott Schryer, C.O.A. Director, reported the wooden ramp at the new facility in Marion has been very hazardous with the winter weather and there has already been one employee who fell. Discussion was held.

County Land Bank Authority & Marion Hotel
Commissioner Nehmer updated the Board on the status of the Marion Hotel. He advised that the building next to the hotel, and shares a common wall, will most likely be foreclosed on early in 2018. After that the building will be removed with some monetary assistance from the local Marion community. A brief discussion was held.

County Logo Image Usage Policy
Susan Vander Pol, County Coordinator, spoke about the usage of our County logo and the need to protect the logo. A brief discussion followed.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt to adopt the policy for usage of the County logo as presented. Recommendation was unanimously supported.

Overtime and Compensatory Time Policy
Susan Vander Pol, County Coordinator, spoke about the revision of reporting compensatory time to the Clerk’s office with bi-weekly payroll. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne to adopt the policy for Overtime and Compensatory Time as presented effective January 1, 2018. Recommendation was unanimously supported.

POAM, COAM & POAM Road Patrol Tentative Agreements
Susan Vander Pol, County Coordinator, shared a summary of a tentative agreement and contract changes involving the COAM, POAM Corrections and POAM Road Patrol unions. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins to approve the COAM, POAM Corrections and POAM Road Patrol Tentative Agreement summaries and authorize the Chairman and bargaining team to sign the contracts. Recommendation was unanimously supported.
Michigan Trust Fund Veterans Grant
Susan Vander Pol, County Coordinator, asked Board members to approve a grant application for technology for our Veterans Program. Discussion followed.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt to approve the application for technology with the Michigan Trust Fund Veterans Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

Remonumentation Grant Application
Susan Vander Pol, County Coordinator, shared the details of the Remonumentation Grant application she has submitted on behalf of Osceola County.

Hepatitis A
Susan Vander Pol, County Coordinator, has received information about an outbreak of Hepatitis A in southern Michigan which seems to be moving northward. She asked to place proper signage in various areas of County Buildings, including restrooms reminding employees to wash hands before returning to their work area. Discussion was held.

Opiates Letter
Susan Vander Pol, County Coordinator, spoke about the recent correspondence from Smith & Johnson, Attorneys regarding opioid litigation. Discussion was held, but no action was taken.

Appointments to Boards, Authorities & Committees
Susan Vander Pol, County Coordinator, asked if there were any questions about the list provided of the various appointments needing to be made by the Board for the upcoming year. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Halladay to approve the appointments to Boards, Authorities and Committees as presented. Recommendation was unanimously supported.

Employee/Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Nehmer, second by Commissioner Gregory to adjourn at 11:04 a.m. Motion carried.