OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
OCTOBER 3, 2017

The Committee meeting was called to order at 9:32 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jack Nehmer, Jill Halladay, Larry Emig, Roger Elkins and Mark Gregory. Absent: Commissioner Alan Tiedt.

Also present: Scott Schryer-C.O.A. Director, Jon-Thomas Burgess-Technology Coordinator, Judge Kimberly Booher and Terri Pontz-Circuit Court Administrator, Carl Baumgras-Parks Director, Jeremy Beebe-E.M.S. Director, Lori Leudeman-County Treasurer, Dani Taylor-Prosecutor’s Victim’s Advocate, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from September 19, 2017. Motion carried.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the current claims of the County in the amount of $48,544.13. Recommendation was unanimously supported.

Budget Amendments, Cash Transfers, and Journal Register Reports
No budget amendments, cash transfers or journal register report were received.

VoIP Telephone Installation with Jive Communications
Jon-Thomas Burgess, Technology Coordinator, updated the Board about the Jive Communications phone system installation. He advised the 6-1-1 number for administrators only at this time is being worked on so each office can maintain their own phone lines in the future. He believes the project is near completion. Discussion was held.

I.T. Merit Network Service Agreement
Jon-Thomas Burgess, Technology Coordinator, explained to Commissioners the differences in the Merit Network Service agreement currently in place and the proposed upgrades. He noted it is actually a lower cost to the County and we will have higher speed. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the 5-Year contract with Merit for 20 Mbps for $3,546 annually and authorize the Chairman to sign.

2018 County Budget Update
Susan Vander Pol, County Coordinator, spoke to Board members about the preliminary budget proposals provided. She noted it is not balanced and the county is looking at a half million-dollar deficit. She spoke about some of the areas where the budget has increased and advised Board members
Committee Minutes
October 3, 2017

they may want to hold a work session strictly for the 2018 budget. She also spoke about the need to set the Elected Officials wages at this meeting and recommended holding the public hearing on the proposed 2018 budget for November 7, 2017. Discussion was held. A work session on the 2018 budget was set for October 11th, 2017 at 10:00 a.m.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to set the 2018 Budget Hearing for November 7, 2017 at 9:15 A.M. Recommendation was unanimously supported.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to approve a 1% increase in the Elected Officials’ salaries for 2018. Recommendation was unanimously supported.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve a 1% increase in non-union employees’ wages for 2018. Recommendation was unanimously supported.

Rose Lake Drain Update
Carl Baumgras, Parks Director, updated Board members on the progress of fixing the drain at Rose Lake Park. Engineering plans have been submitted for the bid process and he will hopefully be back on October 17, 2017 with further updates.

Court MAACS Pilot Project
Circuit Court Judge Kimberly Booher along with Terri Pontz, Circuit Court Administrator, advised the Board of potential changes in the Michigan Appellate Assigned Counsel System. Judge Booher explained how costs for the appellate attorneys are currently calculated and the proposed reform making uniformity around the State. She advised this project could possibly save our Counties money and explained. Discussion was held.

E.M.S. Wexford Missaukee ISD Contract
Jeremy Beebe, E.M.S. Director, spoke to Board members about the proposed Wexford Missaukee ISD Contract to allow students in the public safety program to ride along with their crew. Liability issues have been researched and found to lie with the ISD. Discussion was held.

E.M.S. Operations Update
Jeremy Beebe, E.M.S. Director, reviewed his written report on E.M.S. operations with Board members. Discussion was held regarding staffing issues the department is currently experiencing. Further discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Emig, to approve the Wexford Missaukee ISD Contract and authorize the Chairman to sign. Recommendation was not supported with Commissioners Emig and Elkins voting yes and Commissioners Nehmer, Gregory, Halladay and Wayne voting no.

Sobriety Court Funding Request
Susan Guernsey, West Michigan Regional Sobriety Court Coordinator, shared statistics from the Regional Sobriety Court, highlighting the numbers specific to Osceola County. She also spoke of some of the successes in the program. She reported the program has received a $100,000 grant for the
upcoming year, but needs to ask for $1,100 from Osceola County to assist with the difference not covered by this grant. Discussion was held.

**Prosecutor Victim Rights Grant Award**
Dani Taylor, Victim’s Advocate, informed the Board that the Victim Rights Grant was awarded by the State, but now needs approval by this Board. A brief discussion was held.

**Recommended by Commissioner Gregory, seconded by Commissioner Wayne, to approve the 2017/2018 Victim Rights Grant Award and authorize the Chairman to sign. Recommendation was unanimously supported.**

**Sheriff Record Management & Jail Management Systems**
Undersheriff, Justin Halladay, spoke to Board members regarding his previous conversation, where he advised the Board their department will need to switch record management systems in the near future. They have been working to obtain bids and he gave them information regarding where they are currently at in the process. Discussion was held, but no action taken at this time.

**AAAWM FY 2018 Older Americans Act Contract Amendment**
Scott Schryer, C.O.A. Director, asked the Board to approve the increase in funding from AAAWM for their meals contract. A brief discussion was held.

**Recommended by Commissioner Gregory, seconded by Commissioner Halladay, to approve Area Agency on Aging of West Michigan Fiscal Year 2018 Older Americans Act Contract Amendment and authorize the Chairman to sign. Recommendation was unanimously supported.**

**C.O.A./Sixth Meals Route Driver**
Scott Schryer, C.O.A. Director, explained his need for a sixth meals route driver for home meal deliveries. Discussion was held.

**Recommended by Commissioner Nehmer, seconded by Commissioner Halladay, to approve a sixth Meal Program route driver for Commission on Aging. Recommendation was unanimously supported.**

**Reliance Purchase of Service & Business Associate Agreements Renewal**
Scott Schryer, C.O.A. Director, explained the Reliance agreement presented for renewal. He advised Reliance is another agency they work with, much like the AAAWM. A brief discussion was held.

**Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to approve the Reliance Purchase of Service & Business Associate Agreements Renewals and authorize the Chairman to sign. Recommendation was unanimously supported.**

**General Mills Grant**
Scott Schryer, C.O.A. Director, shared information regarding a grant opportunity with General Mills recently brought to his attention. Because of time deadlines, he went ahead and submitted the grant and asked the Board to approve the application at this time.
Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve application for a General Mills Grant and authorize the appropriate signatures. Recommendation was unanimously supported.

**Wood Carvers in Tustin**
Scott Schryer, C.O.A. Director, spoke to Board members regarding a request from a group of wood carvers that would like to come into their Tustin site for the purpose of teaching others to carve. A lengthy discussion was held. Direction was given to proceed with an agreement like those done with other similar groups.

**Board of Canvassers Appointment**
Karen Bluhm, County Clerk, explained the Board needs to appoint two (2) members to the County Board of Canvassers for a four (4) year term. A brief discussion was held.

Recommended by Commissioner Halladay, seconded by Commissioner Elkins, to approve the appointment of Douglas Gabert and Carolyn Curtin to the Board of Canvassers for four year terms expiring October 3, 2021. Recommendation was unanimously supported.

**RFP’s for County Audit & Cost Allocation Plan**
Susan Vander Pol, County Coordinator, reported finding the Cost Allocation Plan is good through 2018, but discussed what Board members wished to do about their County Audit Contract. Discussion was held. A letter will be sent to Anderson, Tackman & Company to see if they are interested in a one year extension.

Other Business: None.

Employee/Board Comment: None.

Extended Public Comment: Steve Stressman-215 Chippewa-Mt. Pleasant, Michigan, addressed an issue with the Central Michigan Health Department regarding permits for Time of Transfer-Point of Sale.

Moved by Commissioner Nehmer, seconded by Commissioner Wayne, to adjourn at 12:18 p.m. Motion carried.

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Karen J. Bluhm, County Clerk       Larry Emig, Chairman