OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
SEPTEMBER 5, 2017

The Committee meeting was called to order at 9:33 a.m. by Chairman Emig.


Also present: Lisa Kaspriak-Medical Examiner Assistant, Jon-Thomas Burgess-Technology Coordinator, Carl Baumgras-Parks Director, Jeremy Beebe-E.M.S. Director, Lori Leudeman-County Treasurer, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the minutes from August 15, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the current claims of the County in the amount of $40,103.95. Recommendation was unanimously supported.

Update on Rose Lake Park Drain
Carl Baumgras, Parks Director, updated the Board on the progress of repairing the drain at Rose Lake Park. He hopes to see engineer plans for the project by the end of this week.

Budget Amendments & Cash Transfer
Commissioner Tiedt reviewed the budget amendments and cash transfer presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendments and cash transfer as presented. Recommendation was unanimously supported.

Update on VoIP Telephone Installation
Jon-Thomas Burgess, Technology Coordinator, updated Board members on the changeover for the County’s telephone system. He explained some of the problems incurred and noted that although the “final” product will be good, the installation assistance from Jive Communications has not been the best. Discussion was held.

I.T. Moss Subscription/Wireless Guest Access
Jon-Thomas Burgess, Technology Coordinator, explained that in prior discussion with the Board regarding the wireless guest access through Moss, he was unaware that there is a required annual service fee. Discussion was held.
Recommended by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the Wireless Guest Access Solution 5 year subscription and authorize the County Coordinator to sign the agreement. Recommendation was unanimously supported.

**2018 County Budget**
Susan Vander Pol, County Coordinator, updated Board members on the ongoing work being done to put the 2018 budget together.

**Medical Examiner Cremation Permit and Policy**
Lisa Kaspriak, Medical Examiner Assistant, spoke about their goals to meet federal standardization requirements by 2020. As a part of this process, they would like the Board to approve a Cremation Permit and Policy. The cremation permit fee would be $50.00. She spoke about the morgue located in Mecosta County which was recently built by the State, and the need to find a full-time pathologist for the facility. A lengthy discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the Medical Examiner’s Office Cremation Policy and set the fee at $50.00. Recommendation was unanimously supported.

**Repayment of County Delinquent Tax Fund Loan/Sheriff Dept. Renovation**
Undersheriff Justin Halladay spoke to the Board about reducing in the 2017 budget year the payment amount due to the County Delinquent Tax Fund for the renovation project at the jail. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve reducing the $50,000 per year payment from the 295 Fund to the 298 Fund as approved by Motion #3B of February 3, 2015 to $20,000 per year at 1% interest until the balance is paid back. Recommendation was unanimously supported.

**Computer Purchase/Sheriff’s Department**
Undersheriff Justin Halladay spoke with Board members about the need to purchase three (3) computers instead of the requested two (2) computers from the 2017 245 Fund budget. He explained the need and noted that although they need an additional computer, the money in the 245 Fund will cover the cost of all three (3) computers requested. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the purchase of an additional computer from the Sheriff’s Department 245 Fund, Department 902 existing funding. Recommendation was unanimously supported.

**E.M.S. MiWorks! Incumbent Worker Training Agreement**
Jeremy Beebe, E.M.S. Director, reported they received the grant for the MiWorks! Incumbent Worker Training Agreement but the Board now needs to officially accept the grant.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the Incumbent Worker Training Program PY 17 Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.
Oppose Senate Bill 386/Treasurer’s Department
Lori Leudeman, County Treasurer, spoke to the Board about Senate Bill 386 and why she would like support from the Board in opposing the Bill. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to adopt the resolution as presented in opposition to Senate Bill 386. Recommendation was unanimously supported.

DHHS Annual Appropriation
Lori Leudeman, County Treasurer, discussed the annual appropriation for DHHS. She reported they have a healthy fund balance that continues to rise and questions the need to give them an additional appropriation for the 2018 budget year. Discussion was held.

Janitorial Contract Extension
Susan Vander Pol, County Coordinator, reported contacting all departments to see if everyone is happy with the current provider of cleaning services provided by Professional Office Cleaning of Big Rapids. She received no complaints from any department. Professional Office Cleaning has offered a one (1) year extension to their current contract at no extra charge for 2018. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve a one-year extension from January 1, 2018 through December 31, 2018 of the Janitorial Contract with Professional Office Cleaning of Big Rapids, Michigan, and authorize the Chairman to sign. Recommendation was unanimously supported.

Other Business: None.

Employee/Board Comment: None.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Wayne, to adjourn at 11:28 a.m. Motion carried.

Karen J. Bluhm, County Clerk
Larry Emig, Chairman