OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
SEPTEMBER 19, 2017

The Committee meeting was called to order at 9:31 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jack Nehmer, Jill Halladay, Larry Emig, Alan Tiedt, Roger Elkins and Mark Gregory.

Also present: Jeremy Beebe-E.M.S. Director, Lisa Kaspriak-Medical Examiner Assistant, Jon-Thomas Burgess-Technology Coordinator, Carl Baumgras-Parks Director, Lori Leudeman-County Treasurer, Susan Vander Pol-County Coordinator, Therese Bechler-Chief Deputy County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the agenda. Motion carried.

Brief Public Comment: Mr. Bruce Rendon introduced himself to the Board. Mr. Rendon is running for the 35th State Senate District.

Employee/Board Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the minutes from September 5, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of $116,735.26. Recommendation was unanimously supported.

Presentation-Annex Building & Courthouse Study
Bob Van Putten, Architectural Consultant, presented to the Board proposals for the renovation projects of the Annex Building and the Courthouse. Van Putten explained Landmark Design Group collected and evaluated existing building information and toured each building and attended several meetings with the Health, Safety and Grounds Committee, Sheriff department, court, maintenance and other County staff. Van Putten also presented to the Board the project goals for each building. Discussion was held.

Update on Medical Examiner Contract
Jeremy Beebe, E.M.S. Director, updated the Board on the Medical Examiner Contract. Beebe explained a 60 day notice effective November 18, 2017, was received for cancellation of the current contract ending December 31, 2017. Lisa Kaspriak, Medical Examiner Assistant, explained the structural changes being put into place and the agreed amount of $8,836 to finish out the contract for 2017. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to approve terminating the current Medical Examiner contract on December 31, 2017, with a remaining lump sum payment for 2017 in the amount of $8,836. Recommendation was unanimously supported.
Committee Minutes
September 19, 2017

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer to reject the Letters from Dr. Wagner and Lisa Kaspriak to terminate their services as of November 18, 2017. Recommendation was unanimously supported.

**E.M.S. Policies Glucometer Usage and Violent/Chemical/Hazardous Scene Response**
Jeremy Beebe, E.M.S. Director, presented to the Board the policies for the Glucometer Usage and Violent/Chemical/Hazardous Scene Response. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the Glucometer Usage and Violent/Chemical/Hazardous Scene Response policies effective October 1, 2017 and authorize the Chairman to sign. Recommendation was unanimously supported.

**Update on Rose Lake Park Drain**
Carl Baumgras, Parks Director, updated the Board on the progress of repairing the drain at Rose Lake Park. He hopes to have some bids within two or three weeks. Baumgras is also hopeful the black topping will be completed by the end of October, 2017.

**Budget Amendments & Cash Transfers**
Commissioner Tiedt reviewed the budget amendments and cash transfer presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins to approve the budget amendments, cash transfer and August 2017 Journal Register for Osceola County as presented. Recommendation was unanimously supported.

**Update on VoIP Telephone Installation**
Jon-Thomas Burgess, Technology Coordinator, updated Board members on the changeover for the County’s telephone system. He explained that all telephone numbers have been ported and everyone is on the system. Burgess also explained to the Board the Administrator status regarding Jive’s policy. Discussion was held.

**2018 County Budget**
Susan Vander Pol, County Coordinator, updated Board members on the ongoing work being done to put the 2018 budget together.

**County Employees Holiday Gathering**
Lori Leudeman, County Treasurer, requested the Christmas Party for County employees be held on December 14, 2017 and is asking for approval to close the Annex and Main Courthouse buildings from noon to 2:00 p.m.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve December 14, 2017 from noon to 2:00 p.m. for a holiday gathering for County employees and closure of the Annex and Main Courthouse buildings. Recommendation was unanimously supported.
Other Business: None.

Employee/Board Comment: Commissioner Elkins inquired about tire pick-up. Commissioner Tiedt commented on the costs of the renovation project for both buildings.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Wayne, to adjourn at 11:38 a.m. Motion carried.

Therese M. Bechler, Chief Deputy Clerk

Larry Emig, Chairman