COMMITTEE OF THE WHOLE
MINUTES
MARCH 21, 2017

The Committee meeting was called to order at 9:32 a.m. by Chairman Emig.

Present: Commissioners Gregory, Emig, Wayne, Elkins and Tiedt.

Also present: Mark Watkins-E.M.D. Director, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.

Employee/Board Comment: None.

Motion by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the minutes from March 7, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of $44,198.39. Recommendation was unanimously supported.

C.O.A. Marion Renovation Update
Scott Schryer, C.O.A. Director, advised that the adjacent property owner at the Marion building has been contacted regarding the roof issue and he is waiting to hear back from them. He reported the project in Marion continues to move forward.

C.O.A. Kitchen Equipment/Marion Facility
Scott Schryer, C.O.A. Director, spoke about the kitchen equipment bids he provided to the Board for the Marion project. He reported the costs came in lower than anticipated. He advised he has also applied to the Osceola County Community Foundation for financial assistance on the purchase. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve the purchase of kitchen equipment for the Marion C.O.A. Building from Webstaurant Store in the amount of $6,590 with payment from the C.O.A. funds. Recommendation was unanimously supported.

C.O.A. AAAWM FY 2017 Older Americans Act Contract Amendment
Scott Schryer, C.O.A. Director, explained the amendment to the Older Americans Act Contract for year 2017. He noted it will increase funding for the homemaking, respite and food programs.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the FY 2017 Older Americans Act Contract Amendment for additional funds and authorize the Chairman to sign. Recommendation was unanimously supported.
E.M.D. 2017 Emergency Plan
Mark Watkins, Emergency Management Director, explained that the County’s Emergency Plan must be updated every four (4) years. The emergency plan for the county’s structure is detailed in the report. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the 2017 Emergency Plan and authorize the Chairman to sign. Recommendation was unanimously supported.

Evart Fire Department Grant
Commissioner Wayne expressed concern about comments she is hearing at township meetings regarding the County being “on board” with the Evart Fire Department’s grant request. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to send a letter to the Evart Fire Board to receive an update from the Fire Board on where the building addition/renovation project is at and clarify the County’s current position on the project. Recommendation was unanimously supported.

E.M.S. HealthEMS Subscription Agreement Addendum
Susan Vander Pol, County Coordinator, explained that the recently approved agreement was dated to begin January 1, 2017 and the addendum is necessary because the company has changed the start date to April 1, 2017.

Recommended by Commissioner Gregory, seconded by Commissioner Wayne, to authorize the Chairman to sign the Health E.M.S. Subscription Agreement Addendum 1. Recommendation was unanimously supported.

Additional Contribution to MERS
Karen Bluhm, County Clerk, shared information regarding her request for the Board to consider additional funding towards the County employees retirement fund. She spoke about the average rate of return on the MERS portfolio, compared to what the County is currently making on their investments locally. County Treasurer, Lori Leudeman, spoke in favor of the additional funding and suggested the Tax Revolving Fund could easily contribute. County Coordinator, Susan Vander Pol, mentioned that with revenue down at the Sheriff’s Department and a decrease in the County’s fund balance over the past couple years, she was concerned about using any additional General Fund money. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to increase the 2017 MERS additional contribution by $80,000 for a total of $100,000 with funds coming from the Delinquent Tax Funds and distributed as $80,000 to the 01 General Non-Union and $20,000 to the 20-COAM units. Recommendation was unanimously supported.
Committee Minutes
March 21, 2017

Health, Safety & Grounds Committee Update
Commissioner Gregory informed Board members the committee continues to visit the various County buildings. They are also continuing to work with the architect on the development of improving security in various ways.

Budget Amendments, Cash Transfers and Journal Register Report
Commissioner Tiedt reviewed budget amendments and the cash transfer presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendments and the Treasurer’s Journal Register Report for February as submitted. Recommendation was unanimously supported.

Employee/Board Comments: Susan Vander Pol, County Coordinator, explained an easement for the construction near our EMD/Building Department facility has been requested by Consumers Energy. She also noted the driveway there may be torn up for continued work on that new facility. She will keep Board members updated.

Liaison reports were shared.

Public Comment: Scott Schryer, C.O.A. Director, asked Board members to consider an increase to employees for the cost of their health care during the next year’s budget process.

Extended Public Comments: None.

Motion by Tiedt, seconded by Elkins, to adjourn at 10:54 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman