COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS

BUILDING, TECHNOLOGY & ECONOMIC DEVELOPMENT/PUBLIC SAFETY/
HEALTH & HUMAN SERVICES COMMITTEE

AGENDA

Monday, March 21, 2016
301 West Upton Ave.
2nd Floor, Board of Commissioners Room
2:00 p.m.

1. Meeting Called to Order by Chairperson.

2. Additions or Deletions to the Agenda – Approval of the Agenda.


4. Board/Employee Comments.

5. Consider Approval of the Minutes of November 17, 2015.

6. Old Business.

   A. Discuss Building Security.
   B. Discuss Future Use of Library Space at Annex Building.

8. Board Comments.

9. Extended Public Comments (Six Minute Limit).

10. Adjournment.

PUBLIC COMMENT

The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
BUILDING, TECHNOLOGY & ECONOMIC DEVELOPMENT/SAFETY/
HEALTH & HUMAN SERVICES COMMITTEE
MINUTES
Tuesday, November 17, 2015

Meeting Called to Order by Chairperson Gregory at 1:36 p.m.

Members Present: Commissioners Mark Gregory, Jack Nehmer and Roger Elkins.

Others: Donald LaBrenz II – Building Official, Susan Vander Pol – Osceola County Coordinator and local building contractors Mark Hope and Dwight Gingrich.

Additions or Deletions to the Agenda - None.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the agenda. Motion was unanimously supported.

Public Comments - None.
Employee Comments – None.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the minutes of October 21, 2013. Motion was unanimously supported.

Old Business: None.
New Business:

Discussion on Building Inspections Services.
Donald LaBrenz II – Building Official, Susan Vander Pol – County Coordinator and contractors Mark Hope and Dwight Gingrich presented information about the permit process, building inspections and code enforcement. The County has had several different building inspectors and officials over the past few years requiring changes and adaptation for both the contractors and the County’s officials. Discussion was held on working together to improve communications and collaboration. Mr. LaBrenz II is considering hosting an informational meeting in January 2016 for the contractors that would provide an opportunity to share information on the new codes that will be going into effect in February of 2016. Mr. Hope and Mr. Gingrich both expressed this would be beneficial for both the contractors and the County. The Building Official is reviewing the information available in the office and on the internet for contractors or homeowners to use as resources, such as the County’s flowchart. The Building Official, in conjunction with the Coordinator’s office, will review the possibility of putting in a kiosk for contractors and homeowners to use to obtain information.

Library Space at the Annex Building.
Susan Vander Pol, County Coordinator, provided information on the current lease the Library has with the County. The lease expires on June 9, 2016. Susan mentioned there is information from previous department heads regarding need for space in the Annex building. However, with changes in technology, document storage, staff and the Elected Officials, the Committee may want to begin with new ideas and information. The Commissioners asked for a floor schematic with square footage for both courthouses to be created for their reference. The Coordinator’s office will work on this in conjunctions with some of the other departments. The Committee members did a tour of the MSU Extension office, Annex Building and part of the renovated space in the Sheriff’s Department. Another meeting will be scheduled when additional information is available to review.

Board Comments – None.
Extended Public Comments (Six Minute Limit) - None.

The meeting adjourned at 3:45 p.m.

Respectfully submitted,

Susan M. Vander Pol
Osceola County Coordinator