OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
JUNE 21, 2016

The Committee meeting was called to order at 9:31 a.m. by Chairman Emig.

Present: Commissioners Nehmer, Halladay, Gregory, Emig, Elkins and Wayne.

Also present: Jon-Thomas Burgess-Technology Coordinator, Judge Scott Hill-Kennedy, Scott Schryer-C.O.A. Director, Jeremy Beebe-E.M.S. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the agenda as amended. Motion carried.

Brief public comment: None.

Employee/Board comment: Rosie McKinstry, Equalization Director, advised the Board that there was not a Headlee roll back this year for the County. She asked for direction, before printing summer tax bills, as to whether the Board intends to spread the full County millage. Board advised her they did wish to spread the entire millage rate and will formally adopt that in October when doing the County's Apportionment.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from June 7, 2016. Motion carried.

Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to approve the current claims of the County in the amount of $46,380.70. Recommendation was unanimously supported.

County's 2015 Audit Report
Ken Talsma, Anderson, Tackman & Company, PLC, was present to review the County's 2015 recent audit by reviewing a graph presentation. He explained some of the big changes in the audit procedures this year and gave an overall of the County's current financial standing. He reported this year's audit opinion was un-modified, the best opinion available. Discussion was held.

Court Infrared Hearing Assistance System
Judge Scott Hill-Kennedy presented information about the need for a hearing assistance system for the Circuit Court. He explained how the new device will work with the current recording system and spoke about how it will assist hearing impaired individuals to better participate in the court process. The device will also help us in our ADA compliance process. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to approve the purchase and installation of a hearing assistance system for the Circuit Court from Central Interconnect, Inc. for $3,451 with payment from the 245 Fund. Recommendation was unanimously supported.
County's Health Insurance Plans
Jennifer Martin, 44North, presented cost renewal information for the County’s current health insurance plans. She explained that although the BCBS-PPO plan saw a decrease of 4.34% for the upcoming year, the BCN plan saw a significant increase of 48.65%. Jennifer shared information on the cost savings realized by the County in conjunction with the plans purchased and supplemented by the HRA. She advised Board members that she is currently gathering cost information on other possible coverage options and would like to bring them back at their July 19th meeting. Discussion was held.

I.T. Right & Technology Assistant Part-Time Position Job Description
Jon-Thomas Burgess, Technology Coordinator, spoke to the Board about the job description presented for a part-time position to assist him. He also spoke about a company called I.T. Right that he discovered after a visit with the Lake County Technology employee. He explained that I.T. Right is a technology consulting company and explained some of the services offered. Discussion was held, and the Board advised him to look into the company further and bring back more information.

Prosecutor Victim Rights Advocate Grant Application
Dani Taylor, Victim Rights Advocate, asked the Board to approve their grant application to continue the Victim Rights Advocate program in the Prosecutor's office. She noted the application remains the same as the past several years.

Recommended by Commissioner Halladay, seconded by Commissioner Nehmer, to approve the application for the Victim Rights grant for the Prosecutor's office and authorize the Chairman to sign. Recommendation was unanimously supported.

Appointments to County Land Bank Authority
Dan Massy, Community Developer, asked for re-appointments to be made to the Land Bank Authority.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve the appointment of the following to the Osceola County Land Bank Authority: Commissioner Jack Nehmer (expires 07/31/2017), Jeanne Brown (expires 07/31/2019) and Dan Massy (expires 07/31/2019). Recommendation was unanimously supported.

E.M.S./Physio Control Wireless Gateway Purchase
Jeremy Beebe, E.M.S. Director, advised that the purchase is for a device to be added to the new cardiac monitors allowing them to transmit EKG data to the hospital. Physio Control is the only vendor that sells the device. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the purchase of six (6) wireless gateway devices from Physio Control in the amount of $4,783.80 with payment from the 210 Fund Capital Equipment line-item. Recommendation was unanimously supported.
E.M.S. TransCanada Grant Award & Stryker PowerLoad Purchase
Jeremy Beebe, E.M.S. Director, explained to the Board that although the grant he applied for last year with TransCanada for an additional Stryker PowerLoad and PowerPro Cot was not received, it seems TransCanada carried the application into this year and has now awarded us a $10,000 grant towards the purchase of the equipment. He then explained how he proposes to pay for the balance of the total cost of $37,429.29 since he did not budget for it in 2016. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to accept the $10,000 grant from TransCanada for use towards the purchase of one Stryker PowerLoad and PowerPro system. Recommendation was unanimously supported.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the purchase of one Stryker PowerLoad and PowerPro system from Stryker in the amount of $37,429.29 with $10,000 down and the remaining balance to be paid from the 2017 210 Fund budget capital equipment and authorize the Chairman to sign any necessary documents. Recommendation was unanimously supported.

E.M.S. Support Vehicle Purchase
Jeremy Beebe, E.M.S. Director, explained his need to replace the 2005 Expedition currently used as a departmental support vehicle and how they typically use the vehicle. He shared several quotes from various vendors, explaining some of the differences within the quotes. A lengthy discussion was held and Jeremy was asked to re-bid the vehicle for a single cab unit.

E.M.S. Mission Statement
Jeremy Beebe, E.M.S. Director, provided a mission statement for their department and explained how it was developed. He asked for Board approval.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to adopt the following as the Mission Statement for Emergency Medical Services: "Our Mission is to serve our community with personalized, quality health care, through a team of dedicated emergency service professionals committed to continual improvement and mutual respect." Recommendation was unanimously supported.

E.M.S.-GPS Service
Jeremy Beebe, E.M.S. Director, spoke to the Board about their current, GPS services provided through FleetEyes. He has found that our current cell phone provider, Verizon, provides a much more expanded service. Verizon will add it onto their current phones for an additional $20/month with no contract. He explained the advantages of change and discussion was held.

C.O.A. Building/Marion
Susan Vander Pol, County Coordinator, along with C.O.A. Director, Scott Schryer, explained Landmark is requesting an additional asbestos and lead testing be done on the building in Marion. Discussion was held.
C.O.A.-Advisory Board Request
Scott Schryer, C.O.A. Director, spoke to the Board about a request from his Advisory Board to establish a 501 3(c). Discussion was held.

Veterans' Services On-Call Part-Time Position
Susan Vander Pol, County Coordinator, spoke about the need to have a part-time on-call employee for our Veteran's Services Officer. She explained there is money currently in the budget for the remainder of the year. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Halladay, to approve a part-time on-call Veterans' Services Position as presented. Recommendation was unanimously supported.

National Accreditation for Veteran's Position/Out-of-State Travel
Susan Vander Pol, County Coordinator, explained about our Veterans' Service Officer obtaining National accreditation. She explained he will need to travel out-of-state in order to obtain the necessary training. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve the Out-of-State travel in October and possible airfare for training for the Director of Veterans' Services. Recommendation was unanimously supported.

Budget Amendment, Cash Transfer & Treasurer's Journal Register
Commissioner Elkins reviewed the budget amendment and cash transfer presented.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the budget amendment, cash transfer and Treasurer's Journal Register for May postings as presented. Recommendation was unanimously supported.

Carpeting/Annex
Susan Vander Pol, County Coordinator, spoke to the Board about the carpet replacement in the Annex. She advised that late last year VanDrie's was awarded the bid for the carpeting in the Courthouse. VanDrie's has advised that they have the same carpet used in the Courthouse and will honor the bid from last fall for the Annex carpet project also. Susan asked that the Board consider waiving the Purchasing Policy for this project. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to waive the County's purchasing policy and work with VanDrie's for replacement of carpeting at the Annex building. Recommendation was unanimously supported.

2017 Budget Time Lines
Susan Vander Pol, County Coordinator, asked for Commissioners to review the time lines provided for the upcoming budget process and advise her of any changes they might want.
Employee/Board Comment: Discussion was held regarding recognition of citizens in our County.

Extended Public Comment: None.

Moved by Commissioner Elkins, seconded by Commissioner Nehmer, to adjourn at 12:09 p.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman