OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
MAY 17, 2016

The Committee meeting was called to order at 9:32 a.m. by Chairman Emig.


Also present: Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Justin Halladay-Undersheriff, Jon-Thomas Burgess-Technology Coordinator, Susan Vander Pol-County Coordinator, Courtney Causey-Deputy County Clerk, and a few members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the agenda as amended. Motion carried.

Brief public comment: Cliff Justin, local citizen, gave insight on the water problems that are occurring on his property ON 170TH Avenue across from McCoy Lake. Discussion followed.

Employee/Board comment: Susan Vander Pol, County Coordinator, spoke regarding the City’s pending appointment to MOTA’s Board. Additionally, she informed the Board of a few topics that will be discussed at the next Board meeting. Discussion was held.

Motion by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the minutes from May 3, 2016 as presented. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the current claims of the County in the amount of $48,853.11. Recommendation was unanimously supported.

C.O.A. Tustin Parking Lot Update
Scott Schryer, C.O.A. Director, gave insight on the parking lot located at the Tustin C.O.A. The proposal offered by Pine River Schools stated there would be a swap of the playground encroachment and portion of the parking lot. The only costs assessed to the county would be attorney fees for drafting the documents regarding the swap and the cost of having a survey conducted. Discussion followed.

Recommended by Commissioner Gregory, seconded by Commissioner Halladay, to accept the proposed property exchange with Pine River Schools as designated in the illustration and pay for a survey, property description changes, an easement agreement and the County’s attorney fees for creation and review of the appropriate documents. Recommendation was unanimously supported.

C.O.A. Marion Drawings Update
Scott Schryer, C.O.A. Director, spoke regarding the drawings of the floor plan provided by Landmark for the Marion site. More discussion will follow at the next Committee meeting.
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C.O.A. Golf Outing
Scott Schryer, C.O.A. Director, gave insight on the need for his office to be closed down on June 22, 2016 for the golf outing fund raiser. Frozen meals would still be provided for the seniors the day prior to the office closure so that no one would go without meals. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve closing the Commission on Aging office in Evart on Wednesday, June 22, 2016, for the golf outing fund raiser. Recommendation was unanimously supported.

C.O.A. Newsletter
Scott Schryer, C.O.A. Director, provided information regarding different price options for the C.O.A. newsletter. The current newsletter is costing an average of 97 cents per issue. Discussion followed. More information regarding this topic will be brought to the next meeting.

Update on Building, Technology & Economic Development/Public Safety/Health & Human Services Committee Meeting
Commissioner Mark Gregory gave insight on the last meeting that was held. Susan Vander Pol, County Coordinator, spoke about the possibility of having a safety booklet available for all staff. Discussion followed.

Budget Amendments and Journal Register Reports
Commissioner Tiedt reviewed the budget amendments and journal entries as presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the budget amendments and Treasurer’s March and April Journal Entries reports as presented. Recommendation was unanimously supported.

Temporary Position in the Sheriff’s Department
Undersheriff Justin Halladay discussed the need for a temporary full-time deputy position in the event that a current deputy cannot return to work. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to allow the Sheriff’s Department to hire a temporary full-time officer to cover for a medical leave of absence. Recommendation was unanimously supported.

E.M.S. Copier
Jon-Thomas Burgess, Technology Coordinator, spoke regarding the need for a leased copier through Xerox for E.M.S. Discussion followed.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the lease agreement for a multi-function machine for Emergency Medical Services through the State MiDeal pricing and authorize the Chairman to sign. Recommendation was unanimously supported.
Technology Coordinator Job Description
Commissioner Emig requested that a job description for the Technology Coordinator part-time position be available at the last board meeting in June.

E.M.S. Service Fee Schedule Policy Revision
Jeremy Beebe, E.M.S. Director, provided information regarding charging current mileage rates and the policy revision for the uninsured.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the change in the Mileage rate in the EMS Service Fee Schedule, Policy # 210.90001 from $12.00 to $13.00, effective June 1, 2016. Recommendation was unanimously supported.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve adding a prompt pay discount of 10% for full pay within 30 days for the uninsured in the EMS Service Fee Schedule, Policy # 210.90001, effective June 1, 2016. Recommendation was unanimously supported.

Cardiac Monitor Service Agreement
Jeremy Beebe, E.M.S. Director, provided details about the two cardiac monitor service agreements available.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve Option #1 of the Physio Control service agreement, onsite preventative maintenance with ship in repair, for a 4 year contract and authorize the Chairman to sign. Recommendation was unanimously supported.

Osceola County Community Foundation Grant Request
Jeremy Beebe, E.M.S. Director, requested the approval to write a grant to obtain a generator for their disaster trailer.

Recommended by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the Emergency Medical Services department applying for a grant for improvements to the disaster trailer from the Osceola County Community Foundation grants. Recommendation was unanimously supported.

Osceola County Picnic
Susan Vander Pol, County Coordinator, requested the confirmation of the date for the County Picnic. The Board agreed to set the date for August 16, 2016. Discussion was held.

Employee/Board Comment: None.

Extended Public Comment: None.
Moved by Commissioner Nehmer, seconded by Commissioner Wayne, to adjourn at 11:10 a.m. Motion carried.

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Courtney Causey, Deputy County Clerk

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Larry Emig, Chairman