OSCEOLA COUNTY  
COMMITTEE OF THE WHOLE  
MINUTES  
FEBRUARY 2, 2016

The Committee meeting was called to order at 9:37 a.m. by Chairman Emig.


Also present: Deputy Craig Baumgartner, Scott Schryer-C.O.A, Director, Jeremy Beebe-E.M.S. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Elkins, to approve the agenda as amended. Motion carried.

Brief public comment: David Eggel, Sherman Township Supervisor, thanked the Board for their work and efforts to establish the new E.M.S. base in Tustin.

Employee/Board comment: None.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of $54,970.85. Recommendation was unanimously supported.

Sheriff WMSRDC Transfer of Ownership Agreement
Deputy Craig Baumgartner showed Board members equipment received through a Homeland Security Grant. He explained how the equipment works retrieving information from cell phones and how it will be used by the department in investigations. He reported the software was also included and is upgradeable as updates become available. He explained the grant comes through our District 6 Region, so now the County needs to accept the equipment received. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Nehmer, to accept the West Michigan Shoreline Regional Development Commission (WMSRDC) equipment, 1 - Cellebrite UFEDTouch and 1- Katana Lantern 4 and authorize the Chairman to sign. Recommendation was unanimously supported.

Sheriff West Michigan Mutual Aid Reciprocal Law Enforcement Agreement
Undersheriff Justin Halladay explained the West Michigan Mutual Aid Reciprocal Law Enforcement Agreement before the Board for approval. He advised how the agreement works and noted they have been a part of the group for many years. He also explained some of the benefits of the agreement. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to accept the West Michigan Mutual Aid Reciprocal Law Enforcement Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.S. Northwest Quadrant/Tustin Station
Jeremy Beebe, E.M.S. Director, advised that other than waiting for some paperwork from contractors, the project is complete.
E.M.S. Medical Transportation Agreement
Jeremy Beebe, E.M.S. Director, explained their annual agreement with Spectrum Health for patient transports. He noted it is an annual agreement, because the fees are based on the Medicare fee schedule.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the Medical Transportation Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.S. Bad Debt Report for 4th Quarter 2015
Jeremy Beebe, E.M.S. Director, asked the Board to approve their 4th quarter 2015 bad debt report in the amount of $51,833.31. A brief discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the EMS bad debt report for October, November and December of 2015. Recommendation was unanimously supported.

C.O.A. Marion Building Plan
Scott Schryer, C.O.A. Director, spoke to the Commissioners about proceeding with the renovation to the Marion Building. He asked to move forward in bidding out architectural drawings on the project. He also asked to place a dumpster in the facilities parking lot so they can start getting rid of materials inside that they do not need. Scott asked if we can use Landmark for the drawings since they gave us the engineering report? Discussion was held on how to proceed.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to waive the County’s Expenditure/Purchasing Policy and ask for quotes from Landmark Design and Hooker DeJong to perform Architect/Engineering services for the C.O.A. Marion project. Recommendation was unanimously supported.

C.O.A. United Way Grant
Scott Schryer, C.O.A. Director, asked to proceed with an application for a United Way Grant. He advised that he is asking for $30,000 for the upcoming year. Discussion was held.

Recommended by Commissioner Gregory, supported by Commissioner Nehmer, to submit a grant request for Commission on Aging for funding with United Way and authorize the Chairman to sign the application. Recommendation was unanimously supported.

C.O.A. Chair Purchase
Scott Schryer, C.O.A. Director, presented quotes from several vendors for the purchase of ten (10) new office chairs. He explained the condition of their current chairs and asked for approval of the matching bid from Integrity Business for $2,200.

Recommended by Commissioner Halladay, supported by Commissioner Tiedt, to purchase ten (10) chairs from Integrity Business in the amount of $2,200 for Commission on Aging with payment from line-item 280.120.989.000. Recommendation was unanimously supported.
Committee Minutes
February 2, 2016

C.O.A. Pitney Bowes Lease
C.O.A. Director, Scott Schryer, explained their Pitney Bowes Equipment lease has expired and since
the equipment is outdated, he would like to enter into a new lease with Pitney Bowes for new equipment
at a minimum price increase. Discussion was held.

Recommended by Commissioner Nehmer, supported by Commissioner Gregory, to approve the
lease with Pitney Bowes for postage equipment at the Commission on Aging. Recommendation was
unanimously supported.

WCMCA Meeting
Susan Vander Pol, County Coordinator, updated Board members on the upcoming WCMCA meeting to
be held in our County. She reported Commission on Aging will be cooking the dinner for the evening. A
brief discussion was held.

Budget Amendments & Journal Register Report from the County Treasurer
Commissioner Tiedt reviewed the budget amendments presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the budget
amendments as presented and the December 2015 Journal Register Report from the County
Treasurer. Recommendation was unanimously supported.

MERS 457 Plan
Karen Bluhm, County Clerk, spoke to the Board about adopting a second option for employees to
participate in a 457 Plan. She noted MERS (Municipal Employees' Retirement System) spoke to the
Board about their 457 Plan back in October and feels it is time to move forward, and explained why she
believed the MERS plan was a good option. A brief discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the
MERS Uniform 457 Supplemental Retirement Program Resolution and authorize the Chairman or
County Clerk to sign any of the necessary paperwork or agreements for MERS. Recommendation
was unanimously supported.

Appointment to Security Committee
Susan Vander Pol, County Coordinator, spoke about who the Board wanted to represent them on the
Security Committee. She noted that in the past, the Chairman of the Safety Committee has been the one
to serve. After discussion, it was decided that appointment will remain the same, with current Safety
Committee Chair, Mark Gregory, serving.

44Navigator
County Clerk, Karen Bluhm, spoke to the Board about an employee tracking option for health care
reporting offered by 44North. Karen reported the BS&A software will be at least $10,000 to do the
tracking in conjunction with our payroll system. She has spoken with Jennifer Martin, at 44North, about
their 44Navigator program and Jennifer has offered it, in conjunction with our current services, at no extra
cost to the County. Discussion was held.
Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve utilizing the Navigator Program with 44N at the same T.P.A. bundled dollar amount the County is currently paying resulting in no extra cost to the County. Recommendation was unanimously supported.

Employee/Board Comment: None.

Extended Public Comment: Alan Gingrich, from LeRoy, spoke about a Friend of the Court Grievance Committee process.

Mr. Gingrich then reminded them, as a Road Commissioner, about upcoming meetings on March 22 and 23 with townships regarding funding township roads.

Moved by Commissioner Nehmer, seconded by Commissioner Tiedt, to adjourn at 11:03 a.m. Motion carried.

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Karen J. Bluhm, County Clerk  Larry Emig, Chairman