OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
JUNE 7, 2016

The Committee meeting was called to order at 9:30 a.m. by Chairman Emig.

Present: Commissioners Nehmer, Halladay, Gregory, Emig, and Wayne.

Also present: Bob Van Putten-Landmark Design, Tyler Thompson-Prosecutor, Judge Scott Hill-Kennedy, Scott Schryer-C.O.A. Director, Robin Fuerneisen-Meal Site Coordinator, Justin Halladay-Undersheriff, Russ Wayne-Jail Administrator, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the agenda as amended. Motion carried.

Brief public comment: Morris Langworthy, Jr. from LeRoy, introduced himself to Board members as a candidate for the 102nd State Representative seat.

Employee/Board comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from May 17, 2016. Motion carried.

Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to approve the current claims of the County in the amount of $83,289.05. Recommendation was unanimously supported.

Discussion was held on two of the invoices presented for payment. A reimbursement check to Joel Yonkman is to be held until further investigation can be done regarding the voucher.

C.O.A. Marion Building Drawings
Bob Van Putten, Landmark Design Group P.C., along with Scott Schryer, C.O.A. Director, updated Board members on the proposed design plan for the Marion Commission on Aging building. He spoke about how they arrived at the proposed design and discussion was held. He estimated bids to come in totaling between $275,000 and $300,000 for the project. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to let bids for the renovation project for the County's Commission on Aging building in Marion. Recommendation was unanimously supported.

C.O.A. AAAWM 2016 OAA Contract Amendment
Scott Schryer, C.O.A. Director, explained the amended contract from AAAWM. He explained it will allow them to receive more funding to be used by the end of September.

Recommended by Commissioner Halladay, seconded by Commissioner Wayne, to approve the AAAWM 2016 OAA contract Amendment and authorize the Chairman to sign. Recommendation was unanimously supported.
Sale of Vehicles/Replacement of General Services Vehicle
Justin Halladay, Undersheriff, asked to sell three Sheriff's Department vehicles and explained which ones he wishes to sell. Susan Vander Pol, County Coordinator, asked if the Board wished to consider replacing the County's current general services vehicle with one of the old road patrol vehicles. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to sell three Sheriff's Department vehicles: 2006 Dodge minimum bid-$2,500; 2009 Dodge minimum bid - $3,500 and 2011 Dodge minimum bid of $2,000. Recommendation was unanimously supported.

In-Car/Body Camera RAP Grant & USDA Grant
Undersheriff Justin Halladay spoke to the Board about purchasing new in-car video recording equipment as well as body cameras. The projected cost is $44,769.00 and although it is not within this year's budget, he explained how he would like to pay for the cameras. He explained he would like to apply for three grants and then any remaining cost to the County would come from his current departmental budget. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Halladay, to approve the Sheriff's Department Applications for three grants for purchase of in-car video recording equipment and body cameras and authorize the appropriate signatures. Recommendation was unanimously supported.

Closure of Two Funds/County Treasurer
Lori Leudeman, County Treasurer, explained why she is asking to close the 216 Tax Fund and the 287 Salvage Vehicle Fund.

Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to approve the closure of the 216 Tax Fund and the 287 Salvage Vehicle Fund. Recommendation was unanimously supported.

Prosecutor Child Support Grant Application
Prosecutor Tyler Thompson presented his Title IV-D Cooperative Reimbursement Program Grant. It is a five (5) year grant and funds the Child Support Specialist in his department. A brief discussion was held.

Recommended by Commissioner Halladay, seconded by Commissioner Nehmer, to approve the application for the Prosecutor's Child Support Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

Prosecutor's Request for Employee Transfer Pay Increase
Prosecutor Tyler Thompson explained to Board members that he recently hired an employee, who worked in the District Court as a part-time probation officer, to replace an employee who recently retired. He advised the Board that because of the way our current County Transfer Policy is written he cannot pay her the same rate of pay as he could if he hired an employee who didn't currently work for the County. He asked for consideration in waiving that policy and explained why. Discussion was held.
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Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to waive the Classification and Transfer Policy and allow the County Prosecutor to hire an existing County court employee at a Classification Level 7 up to Step 3. Recommendation was unanimously supported.

Explanation of Expense Voucher/EMS
Joel Yonkman, E.M.S. Assistant Director, was present to answer questions regarding a reimbursement claim he submitted. Earlier in this meeting the Board had set the reimbursement aside, because of questions. Discussion was held and the Board agreed to pay the reimbursement request as presented.

MSU Extension - 2015 Annual Report
Shari Spoelman, District Coordinator, presented the MSU annual report. She first introduced the new Office Manager-Carrolin Ruppert. Jake Stiege, 4-H Program Coordinator, shared a recap of the 2015 4-H highlights. Renee Sanders, Nutrition Assistance Program Instructor, shared highlights about food education programs especially as they relate to teen educations in healthy eating. Shannon Lindquist, Health and Nutrition Educator, talked about programs related to social-emotional education. She reported the babysitting workshops are very popular. Jerry Lindquist, Agriculture Educator, highlighted the grass-fed beef industry and its growth and spoke about the fallen commodity prices and how that is impacting agriculture.

Register of Deeds Server Document Storage
Jon-Thomas Burgess, Technology Coordinator, presented information on the upgrade of server storage for the Register of Deeds. He estimated the cost for the upgrade to be about $1,000.00 and will allow the current server to last longer.

Recommended by Commissioner Halladay, seconded by Commissioner Wayne, to approve the Register of Deeds Server Document Storage hardware up to $1,000 with payment from the 245 Fund using Appropriated Fund Balance. Recommendation was unanimously supported.

Card-Reader Security System/Jail
Russ Wayne, Jail Administrator, presented information to Commissioners regarding a new security system for the jail. He explained how the system would work compared to the current system, allowing for more cell check areas by staff. He shared two bids, one from Midstate Security, current provider, and the other from Timekeeping Systems. He explained the difference between the systems and the reason he is requesting the change. A lengthy discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to waive the County's Expenditure Policy and purchase a wireless Guard 1 Plus Professional Edition Correctional System for $6,541.97 for the Jail with payment from funds from the Commissary Fund. Recommendation was unanimously supported.

Jail Administrator, Russ Wayne, told Board members that he has been contacted by the State letting them know that by late September they will no longer be housing state prisoners with the County. Discussion was held.
M.O.T.A. Board Appointment
M.O.T.A. has advised us that we need to appoint a city member to their Board. Sally Andrews has held that position and agreed to continue. Discussion was held.

Recommended by Commissioner Halladay, seconded by Commissioner Gregory, to appoint Sally Andrews to the Mecosta Osceola Transit Authority (MOTA) Board for a 3-year term expiring 05/31/2019. Recommendation was unanimously supported.

Budget Amendments and Cash Transfers
Commissioner Wayne reviewed the budget amendments presented.

Recommended by Commissioner Wayne, seconded by Commissioner Nehmer, to approve the budget amendments and cash transfers as presented. Recommendation was unanimously supported.

Mecosta & Osceola-Lake Conservation Districts Services Agreement
Susan Vander Pol, County Coordinator, presented the Mecosta & Osceola-Lake Conservation Districts Services Agreement supporting the household hazardous waste collection and disposal program.

Recommended by Commissioner Wayne, seconded by Commissioner Halladay, to approve the Mecosta and Osceola-Lake Conservation Districts Services Agreement with funding at $2,500 and authorize the Chairman to sign. Recommendation was unanimously supported.

Employee/Board Comment: County Clerk Karen Bluhm advised Board members that 44North will be at their next meeting with BCBS renewal information.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 12:02 p.m. Motion carried.

Karen J. Bluhm, County Clerk
Larry Emig, Chairman