Meeting Called to Order by Chairperson Gregory at 2:02 p.m.

Members Present: Commissioners Mark Gregory, Roger Elkins and Jill Halladay.

Additions or Deletions to the Agenda - None.

Motion by Commissioner Elkins, seconded by Commissioner Halladay to approve the agenda. Motion was unanimously supported.

Public Comments - None.
Employee Comments – Dan Clise, District Court Magistrate, commented their department would like to be considered for additional space. Tyler Thompson, Prosecuting Attorney, commented they would like a different space but don’t need additional space. Susan Vander Pol, County Coordinator, referenced security issues for the Judge’s office. Bob Cervantes, F.O.C. Custody Parenting Time Specialist, asked for a door to be installed near their back offices. Shari Spoelman, MSUE District Coordinator, has approached the Board on several occasions and would like additional space for new staff and training purposes.

Motion by Commissioner Elkins, seconded by Commissioner Halladay to approve the minutes of November 17, 2015. Motion was unanimously supported.

Old Business: None.
New Business:

Discuss Building Security.
The members and others present discussed several items regarding building security at the Courthouse and Annex locations including entrances, exits, and the impact on their departments.

Discuss Future Use of Library Space at Annex Building.
The departments represented commented on their current space and office needs for the future. The usage of existing space within the County buildings was reviewed to determine if other usage of some offices may be more appropriate. Susan Vander Pol, County Coordinator, and Brad Halladay, Maintenance Supervisor, will meet with Donald LaBrenz II, Building Official and Inspector, to discuss questions that were raised at the meeting.

Recommended by Commissioner Elkins, supported by Commissioner Halladay to improve safety for all staff and public utilizing the Annex facility, eliminate the general employee use of the East back ramp door, and allow for only emergency or public safety access. Recommendation was unanimously supported.

Board Comments – None.
Extended Public Comments (Six Minute Limit) - None.

Motion by Commissioner Halladay, seconded by Commissioner Elkins to adjourn the meeting.

The meeting adjourned at 3:25 p.m.

Respectfully submitted,

Jody Waurzymiak
Executive Assistant