OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
OCTOBER 18, 2016

The Committee meeting was called to order at 9:49 a.m. by Chairman Emig.

Present: Commissioners Nehmer, Halladay, Gregory, Emig, Wayne, Elkins and Tiedt.

Also present: Scott Schryer-C.O.A. Director, Justin Halladay-Undersheriff, Jeremy Beebe-E.M.S. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Tiedt, seconded by Commissioner Halladay, to approve the agenda as amended. Motion carried.

Brief public comment: None.

Employee/Board comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Wayne, to approve the minutes from October 5, 2016. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the current claims of the County in the amount of $66,284.07. Recommendation was unanimously supported.

C.O.A. Marion Renovation
Scott Schryer, C.O.A. Director, reviewed his responses sent to Commissioners via email regarding their questions and concerns on the Marion building renovation project. He spoke about possible grants to help with the cost of the project. He then explained how the project will be funded. A lengthy discussion was held.

C.O.A. Staffing
Scott Schryer, C.O.A. Director, spoke about staffing changes he would like to make within the department. He explained his reasons behind the request and answered questions.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the position changes of reducing the two (2) Social Service Coordinator positions to part-time and make the two (2) part-time RN Case Managers full-time. Recommendation was unanimously supported.

C.O.A. Marion Eagles Community Space Agreement
Scott Schryer, C.O.A. Director, asked for a renewal of the agreement with the Marion Eagles for their current meal site. A brief discussion followed.
Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the agreement with the Marion Eagles for meal services for the Commission on Aging as presented. Recommendation was unanimously supported.

**Sheriff Purchase of Tires**
Undersheriff Justin Halladay presented information on the purchase of new snow tires for the department vehicles. The cost is at the State bid price in the amount of $5,776.08. Discussion followed.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the purchase of tires from Cadillac Wholesale Tire for the Sheriff's Department in the amount of $5,776.08. Recommendation was unanimously supported.

**E.M.S. Bad Debt Report**
Jeremy Beebe, E.M.S. Director, asked Board members to approve their quarterly bad debt in the amount of $46,941.99.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the Emergency Medical Services bad debt in the amount of $46,941.99. Recommendation was unanimously supported.

**E.M.S. Unpaid Leave of Absence**
Jeremy Beebe, E.M.S. Director, spoke to Board members regarding an employee who needs to be off for medical reasons and is 300 hours short of meeting the FMLA regulations. He explained why he is requesting the policy be waived for this individual and asked for Board support.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to waive the County's unpaid leave policy and approve an unpaid leave of absence for an Emergency Medical Services Department employee with conditions outlined per a letter. Recommendation was unanimously supported.

**Update from Building, Technology & Economic Development/Public Safety/Health & Human Services Committee**
Commissioner Gregory reviewed some of the Committee's ideas for future updates to County buildings as they relate to better security. Discussion was held on how to proceed. Susan Vander Pol, County Coordinator, advised Board members a feasibility study should be obtained before proceeding. She also advised that Hooker DeJong as well as Landmark Design Group are interested in the project and she will contact them for proposals.

**RAP Grant for Electronic Prisoner Monitoring/Cell Check System**
Susan Vander Pol, County Coordinator, reported submitting a grant for the Electronic Prisoner Monitoring/Cell Check System. If received, the grant would cover over $3,000 of the cost of the project.
Update - 2017 County Budget
Susan Vander Pol, County Coordinator, reviewed various requests in the proposed 2017 County budget that Board members need to approve or disapprove. Scott Schryer, C.O.A. Director, addressed the Board regarding his budget request for an Assistant Director position within the department. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to not include the Commission on Aging request to change to an Assistant Director position or the request from the Equalization Director to move the salary of this position to level 11 of the classification scale in the 2017 budget. Recommendation was unanimously supported.

Recognition of Judge Marco Menezes
Commissioners recognized Judge Marco Menezes for his service to Osceola County as the Probate/Family Judge. A certificate of appreciation was presented to Judge Menezes who retired September 30, 2016.

Review of Proposed 2017 Budget
Susan Vander Pol, County Coordinator, reviewed the proposed 2017 budget for the General Fund as well as all other Funds. She reviewed the proposed Capital requests for the year of 2017. Discussion followed.

Prosecutor Elected Official Salary
Susan Vander Pol, County Coordinator, spoke about the process for setting Elected Officials salaries. Discussion was held regarding the recent appointment by the Governor of our current Prosecutor to the Probate/Family Judge. Discussion followed.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to set the 2017 salary of the County Prosecutor at $84,744. Recommendation was unanimously supported.

Budget Amendments and Journal Register Report
Commissioner Tiedt reviewed the budget amendments presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the budget amendments and the September Treasurer's Journal Register report as presented. Recommendation was unanimously supported.

Building Official & Inspection Services Agreement
Don LaBrenz II, Building Official, and Susan Vander Pol, County Coordinator, advised Board members that Mr. LaBrenz's contract is up at the end of the year. A new 2-year agreement with no changes is being recommended. Discussion was held regarding the proposed contract as well as questions to Mr. LaBrenz regarding contractor concerns brought to the attention of Commissioners.
Recommended by Commissioner Elkins, seconded by Commissioner Tiedt, to approve the agreement between Osceola County and Donald LaBrenz II for Building Official and Inspection Services through December 31, 2018. Recommendation was unanimously supported.

Reappointment to DHHS Board
Susan Vander Pol, County Coordinator, advised Board members that an appointment needs to be made to the DHHS Board. Glenn Bluhm is asking to be re-appointed to that seat.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the appointment of Glenn Bluhm to the Health and Human Services Board (DHHS) for a three year term expiring 10/31/2019. Recommendation was unanimously supported.

Other Business: None.

Employee/Board Comments: None.

Extended Public Comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory to adjourn at 12:08 p.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman