OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
SEPTEMBER 6, 2016

The Committee meeting was called to order at 9:33 a.m. by Vice Chairman Tiedt.


Also present: Undersheriff Justin Halladay, Susan Vander Pol-County Coordinator, Courtney Causey-Deputy County Clerk, and other members of the public.

**Motion by Commissioner Gregory, second by Commissioner Halladay, to approve the agenda as presented. Motion carried.**

Brief public comment: None.

Employee/Board comment: None.

**Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the minutes from August 16, 2016. Motion carried.**

**Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the current claims of the County in the amount of $52,765.31. Recommendation was unanimously supported.**

**TransCanada Check Passing to EMS**
Ross Momany from TransCanada presented information regarding the $10,000 check that was donated to the E.M.S. department. Discussion followed.

**Update on the 2017 County Budget**
Susan Vander Pol, County Coordinator, spoke regarding the 2017 County Budget. Discussion followed.

**Budget Amendments, Cash Transfers and Journal Register Report**
Commissioner Elkins provided information on the current budget amendments and cash transfer.

**Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the budget amendments and cash transfer as presented. Recommendation was unanimously supported.**

**E.M.S. Emergent Respiratory Credit Agreement**
Jeremy Beebe, E.M.S. Director, spoke regarding the contract that needs the Board’s approval. Discussion was held.

**Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the Emergent Respiratory Credit Agreement and authorize the requested signatures. Recommendation was unanimously supported.**
MGT Consulting Services Agreement
Kaye Frederick, Probate/Family Court Administrator, provided information on the MGT Consulting Services Agreement that would assist when dealing with indirect costs. Discussion followed.

**Recommended by Commissioner Wayne, seconded by Commissioner Nehmer, to approve the Consulting Services Agreement with MGT of America, Inc. and authorize the Vice-Chairman to sign. Recommendation was unanimously supported.**

Friend of the Court Cooperative Reimbursement
Cyndi Hunt, Friend of the Court, spoke regarding the contract for Cooperative Reimbursement that is now a five year contract instead of a three year contract. Discussion was held.

**Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the five year agreement between the State of Michigan and Osceola County Friend of the Court for IV-D Services and authorize the Chairman to sign. Recommendation was unanimously supported.**

Sheriff Vehicle Purchase/Trade
Undersheriff Justin Halladay provided insight on the possibility of trading some of the County vehicles for a newer vehicle. Discussion followed.

**Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to waive the County’s Purchasing Policy and authorize the trade in of an Explorer and Ford F250 and the purchase of a Dodge Journey from Don’s Auto in Cadillac and authorize the County Clerk to sign off on the titles. Recommendation was unanimously supported.**

National Association of Medical Examiner Conference
Lisa Kaspiak, Medical Examiner's Office, requested funding for an out-of-state conference. Discussion was held.

**Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the out of state travel for Lisa Kaspiak to attend the National Conference in Minnesota. Recommendation was unanimously supported.**

Treasurer Land Sales Proceeds Report
Lori Leudeman, County Treasurer, presented the Annual Report of Balance in Land Sales Proceeds Account for this year. Discussion followed.

**Recommended by Commissioner Nehmer, seconded by Commissioner Halladay, to accept the Annual Report of Balance in Land Sale Proceeds Accounts as presented by the County Treasurer. Recommendation was unanimously supported.**

Orient-Fork Drain
Jerry Powell, Drain Commissioner, spoke regarding the drain project in Orient Township and the cost that will be assessed to the County. Discussion followed.
Clerk's Office Staffing
Susan Vander Pol, County Coordinator, requested that the Board allow the County Clerk to post and hire an HR/Payroll Specialist early, due to the official resignation of the HR/Payroll Specialist who is scheduled to leave on November 15, 2016. Discussion was held.

Recommended by Commissioner Gregory, supported by Commissioner Nehmer, to allow the County Clerk to post and hire an HR/Payroll Specialist early to allow for training with the employee who is leaving November 15th with payment from funds within the existing 215 budget. Recommendation was unanimously supported.

Professional Service Contract Extension with Anderson Tackman
Susan Vander Pol, County Coordinator, spoke regarding the Professional Service contract with Anderson Tackman that is up for renewal soon. Discussion followed.

Big Rapids Professional Office Cleaning Contract
Susan Vander Pol, County Coordinator, spoke regarding the Big Rapids Professional Office Cleaning contract that is up for renewal in a few months. Discussion was held.

Employee/Board Comments: Vice-Chairman Tiedt stated his appreciation of Lisa Kaspriak speaking to the Board.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Wayne, to adjourn at 10:56 a.m. Motion carried.