OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
MARCH 15, 2016

The Committee meeting was called to order at 9:30 a.m. by Chairman Emig.


Also present: Jon-Thomas Burgess- Technology Coordinator, Justin Halladay-Undersheriff, Susan Vander Pol-County Coordinator, Courtney Causey-Deputy Clerk, and other members of the public.

Jon-Thomas Burgess, Technology Coordinator, requested to add discussion on a copier purchase for the Jail.

Motion by Commissioner Wayne, seconded by Commissioner Elkins, to approve the agenda as amended. Motion carried.

Brief public comment: None.

Employee/Board comment: Commissioner Elkins spoke about visiting with Commissioner Tiedt after his recent health concern.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the minutes from March 3, 2016 as presented. Motion carried.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve the current claims of the County in the amount of $35,740.78. Recommendation was unanimously supported.

C.O.A. Marion Architecture/Engineering Quotes
C.O.A. Director, Scott Schryer, spoke to the Board about bids received for the architecture/engineering services at the building in Marion. He shared information regarding the quotes and recommended the Board select the bid from Landmark Design Group P.C. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the Architecture/Engineering quote from Landmark Design Group P.C. to perform services for the Commission on Aging Marion facility renovation in the amount of $15,000 to be paid from the Commission on Aging funds. Recommendation was unanimously supported.

C.O.A. Tustin Location Paving Proposal
Scott Schryer, C.O.A. Director, discussed the parking lot project at the Commission on Aging and Pine River School's Tustin site. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to tentatively approve the Proposal Specification and Bid Proposal for the Commission on Aging and Pine River School Parking Lot Project pending approval by the Pine River School Board. Recommendation was unanimously supported.
C.O.A. Sale of 1994 Ford Handicap Van
C.O.A. Director, Scott Schryer, explained the 1994 Ford Handicap Van is no longer needed, so they would like to dispose of the vehicle.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to put the 1994 Ford Handicap Van out for bid with a minimum bid of $300. Recommendation was unanimously supported.

C.O.A. Reed City Senior Center
C.O.A. Director, Scott Schryer, spoke to the Board regarding a possible merger with the Reed City Senior Center. The Reed City Senior Center would like to sell their building to the County for $1.00, and if the County should decide to no longer use the facility for Commission on Aging activities then they would like to purchase it back for $1.00. Discussion was held. Commissioners asked Scott to have the Health Department and Building Inspector look at the facility and bring back further information.

Sheriff’s Department/Copier Lease
Jon-Thomas Burgess, Technology Coordinator, explained the proposed bid for the lease of a new copier at the Sheriff's Department. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the multifunction business machine for the Sheriff's Department from Ricoh with a 60-month lease at $118.79 per month plus copy/use fees and authorize the Chairman to sign. Recommendation was unanimously supported.

Building Department BS&A Software
Don LeBrenz II, Building Inspector, and Susan Vander Pol, County Coordinator, spoke about the Point & Pay online payment program with BS&A Software. They spoke about a proposal provided by BS&A and asked for the Board's approval in an effort allowing people to pay for their electronic applications and a faster route to obtain their building permits. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Wayne, to approve the agreement with BS&A for building inspections services and authorize the Chairman to sign. Recommendation was unanimously supported.

Veterans' Department Staffing
Susan Vander Pol, County Coordinator, spoke to the Board about an additional person to assist Veterans' when our new Veterans' Director is unavailable. Discussion was held.

Sheriff Sale of 2006 Dodge Durango
Justin Halladay, Undersheriff, spoke about selling a 2006 Dodge Durango to the Road Commission. Discussion was held.

Recommended by Commissioner Wayne, supported by Commissioner Nehmer, to approve selling the 2006 Dodge Durango for $1,000 to the Osceola County Road Commission and authorize the County Clerk to sign off on the title. Recommendation was unanimously supported.

Budget Amendments, Cash Transfer & Journal Register Report
Commissioner Elkins reviewed the budget amendments and cash transfer presented.

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Recommended by Commissioner Elkins, supported by Commissioner Gregory, to approve the budget amendments, cash transfer and February Journal Register Report from the County Treasurer as presented. Recommendation was unanimously supported.

Liaison reports given.

Employee/Board Comment: Susan Vander Pol, County Coordinator, spoke about the use of the County's logo.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 10:50 a.m. Motion carried.

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Karen J. Bluhm, County Clerk                           Larry Emig, Chairman