The Committee meeting was called to order at 9:30 a.m. by Chairman Emig.


Also present: Jon-Thomas Burgess-Technology Coordinator, Brad Halladay- Maintenance Supervisor, Russ Wayne-Jail Administrator, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Courtney Causey-Deputy Clerk, and a few members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the agenda as presented. Motion carried.

Brief public comment: None.

Employee/Board comment: None.

Motion by Commissioner Elkins, seconded by Commissioner Wayne, to approve the minutes from March 15, 2016 as presented. Motion carried.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the current claims of the County in the amount of $58,483.06. Recommendation was unanimously supported.

**Update on Building, Technology & Economic Development/ Public Safety/Health & Human Services Committee**

Commissioner Mark Gregory gave insight on the meeting that was held on March 21, 2016. There are many possible changes to the Annex building. Brad Halladay, Maintenance Supervisor, gave detail on the cost and options for an elevator. He also spoke about the need to shut down the ramp at the East back entrance of the Annex. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to improve safety for all staff and public utilizing the Annex facility, eliminate the general employee use of the East back ramp door, and allow for only emergency or public safety access. Recommendation was unanimously supported.

**Sheriff Housing Wexford County Prisoners**

Russ Wayne, Jail Administrator, presented the new contract between Osceola County and Wexford County for the housing of inmates. The current contract expires on June 30, 2016. The new contract starting July 1, 2016 is the same agreement as the one currently in place. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the one year agreement, July 1, 2016 to June 30, 2017, with Wexford County for housing inmates. Recommendation was unanimously supported.
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**District Court Purchase of Fax/Copier**
Jon-Thomas Burgess, Technology Coordinator, gave details on the need for a new copier for District Court. Options and prices were discussed.

**Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to approve the lease agreement for 60 months at $29.96 (overages at .01 per copy) with Xerox for a multifunction machine for District Court. Recommendation was unanimously supported.**

**Senior Project FRESH**
C.O.A. Director Scott Schryer spoke about the coupon books that are provided to seniors. The coupons are turned into a farmers’ market for fresh fruits and vegetables. The Board would need to sign and agree to this project again this year. Discussion followed.

**Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the Memorandum of Agreement between the Michigan DHHS Aging and Adult Services Agency and Osceola County through its Commission on Aging for Senior Project FRESH/Market FRESH and authorize the Chairman to sign. Recommendation was unanimously supported.**

**Millage Proposal Request**
Scott Schryer, C.O.A. Director, informed the Board about the constant growth of seniors in the county. Due to the increase in seniors and increase in staffing growth and wages, there is an increased need for funds. There has not been a millage increase since 1986. There will be further discussion on this millage and ballot language at the next committee meeting.

**Veterans' Services MDVA VetraSpec System**
Edward Maldonado, Veterans' Services Director, spoke to the Board regarding the need for the MDVA VetraSpec System. Discussion followed.

**Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to approve the Memorandum of Agreement between the State of Michigan Department of Veterans Affairs and Osceola County on behalf of the Osceola County Veterans Service Office for the VetraSpec software and authorize the Chairman to sign. Recommendation was unanimously supported.**

**Shredding Quotes**
Susan Vander Pol, County Coordinator, spoke regarding the shredding quotes that were provided. The best quote was from West Michigan Document Shredding. Discussion was held.

**Recommended by Commissioner Wayne, supported by Commissioner Nehmer, to approve the shredding agreement with West Michigan Document Shredding and authorize the Chairman to sign. Recommendation was unanimously supported.**

**Budget Amendments, Cash Transfer & Journal Register Report**
Commissioner Elkins reviewed the budget amendments and cash transfer presented.

**Recommended by Commissioner Elkins, supported by Commissioner Wayne, to approve the budget amendments as presented. Recommendation was unanimously supported.**
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Employee/Board Comment: Jon-Thomas Burgess, Technology Coordinator, spoke regarding the changes in the technology department over the last ten years. Scott Schryer, C.O.A. Director, spoke regarding the technology department and the cost savings that the Technology Coordinator has provided.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 10:56 a.m. Motion carried.

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Courtney Causey, Deputy County Clerk  Larry Emig, Chairman