OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
APRIL 19, 2016

The Committee meeting was called to order at 9:36 a.m. by Chairman Emig.


Also present: Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Justin Halladay-Undersheriff, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the agenda as presented. Motion carried.

Brief public comment: Alan Gingrich from Rose Lake Township spoke about running for re-election to the Osceola County Road Commission and some of the changes in the future.

Employee/Board comment: None.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from April 5, 2016 as presented. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of $43,186.96. Recommendation was unanimously supported.

Update on Tustin Parking Lot Paving/C.O.A.
Susan Vander Pol, County Coordinator, reported we are waiting to hear back from the Pine River School Board regarding a proposed agreement from the County for the paving project at the Tustin Meal Site. Discussion was held.

Marion Renovations/C.O.A.
Scott Schryer, C.O.A. Director, spoke of meeting with the architect regarding designs for the building. These drawings will need to be completed before doing RFP's. He then spoke about the demolition permit needed for the Marion building prior to renovation. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to correct the Building Department application for demolition work at the Marion C.O.A. building and authorize the Chairman to sign.

C.O.A. Millage Increase
C.O.A. Director, Scott Schryer, spoke to Board members about an increase in millage for the senior programs in the County. He spoke about various reasons for the requested increase. Discussion followed.
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Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to approve the ballot language to place the Senior Citizens Services Millage Proposal on the August ballot. Recommendation was unanimously supported.

**Update on Health Department Space Review**
Commissioner Gregory updated Board members on the vacant space located at the Health Department. He reported the space is much smaller square footage compared to the space currently occupied by MSU Extension. He also noted there would be some investment in bringing the space up to office space usage. Discussion was held.

**Budget Amendments, Cash Transfers & Journal Register Report**
Commissioner Tiedt advised there were no budget amendments, however he did ask for approval of the Journal Register Report.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the February Journal Register Report from the County Treasurer as submitted. Recommendation was unanimously supported.

**2015 Statistics/E.M.S.**
Jeremy Beebe, E.M.S. Director, shared department statistics for the 2015 year. He then asked direction from Board members regarding options for either repairing a 2003 ambulance or beginning the search for a new one. Discussion was held.

**Merchant Agreement with GoVPayNet**
E.M.S. Director Jeremy Beebe spoke about the need for an updated credit card payment method allowing use of flexible spending cards. Discussion was briefly held.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the Merchant Agreement with GoVPayNet for Emergency Medical Services and authorize the Chairman to sign. Recommendation was unanimously supported.

**Corrective Action Policy Change**
E.M.S. Director Jeremy Beebe spoke about the need to change our discipline process in the current policies per the advice of County Counsel. He explained that everything else within the policy would remain the same. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the amended Corrective Action Policy for the Emergency Medical Services Department and authorize the Chairman to sign. Recommendation was unanimously supported.

**MDHHS Ambulance Revenue Exemption**
E.M.S. Director Jeremy Beebe spoke about PA 104 of June 2015, which put an assessment of up to 6% on the billing revenue generated by the department. He explained the purpose of the Public Act. He explained some of the requirements and asked that the Board approve and sign.
Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the Michigan Department of Health and Human Services (MDHHS) Ambulance Provider Tax FOIA Exemption Selection Option 3 and authorize Chairman to sign. Recommendation was unanimously supported.

Road Patrol Millage
Undersheriff Justin Halladay requested the Board place the County Road Patrol Millage on the August 2016 ballot.

Recommended by Commissioner Elkins, supported by Commissioner Nehmer, to approve the ballot language for the renewal of the County Road Patrol Millage and place it on the August ballot. Recommendation was unanimously supported.

Sheriff’s Department Activity 2016 First Quarter Report
Justin Halladay, Undersheriff, provided statistics to Board members regarding their departmental activity for the first quarter of 2016. He shared comparisons to the first quarter of 2015 and explained some of the detail. He also gave a report for Corrections. A brief discussion was held.

E.M.D. Hazard Mitigation Plan
Annamaria Herrera, from Emergency Management, presented the County's Hazard Mitigation Plan for approval. She reported FEMA has approved it, and now the County needs to do so.

Recommended by Commissioner Elkins, supported by Commissioner Wayne, to approve the resolution adopting the Osceola County Hazard Mitigation Plan. Recommendation was unanimously supported.

70th Avenue Bridge Funding Application
Chairman Emig spoke about the County possibly passing a resolution of support to be sent with the Road Commission's funding application for the 70th Avenue bridge. Discussion was held.

Recommended by Commissioner Nehmer, supported by Commissioner Gregory, to approve a resolution of support for local bridge program funding for the 70th Avenue Bridge. Recommendation was unanimously supported.

Update on Personnel & Administration Committee Meeting
Chairman Emig gave an update to Board members from a recent Personnel & Administration Committee meeting. He shared two recommendations from the committee relating to county policies and explained the need to update them.

Recommended by Commissioner Nehmer, supported by Commissioner Wayne, to allow department heads to hire both part-time and full-time positions up to Step 3 of the classification level of the position based on an applicant's qualifications. Recommendation was unanimously supported.
Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, that an applicant may not begin employment with the County until the pre-employment medical and background check requirements have been successfully met and reported to the County. Recommendation was unanimously supported.

Employee/Board Comment: Susan Vander Pol, County Coordinator, spoke about the use of the County's logo.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 11:19 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman