OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
AUGUST 16, 2016

The Committee meeting was called to order at 9:34 a.m. by Chairman Emig.


Also present: Scott Schryer-C.O.A Director, Jon-Thomas Burgess-Technology Coordinator, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the agenda as presented. Motion carried.

Brief public comment: None.

Employee/Board comment: Susan Vander Pol, County Coordinator, asked Commissioners if anyone is still interested in attending the upcoming MAC meeting.

Moved by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes from August 2, 2016 as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the current claims of the County in the amount of $37,419.83. Recommendation was unanimously supported.

Commission on Aging Newsletter
Scott Schryer, C.O.A. Director, provided information regarding outsourcing their newsletter. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Wayne, to approve the agreement with LPI for the Commission on Aging newsletter and authorize the Chairman to sign the agreement. Recommendation was unanimously supported.

Commission on Aging-Tustin Parking Lot
Scott Schryer, C.O.A. Director, reviewed the four (4) bids received for paving the parking lot at the Tustin Meal Site. A brief discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to award the bid for the parking lot paving for the Commission on Aging in Tustin to Fenstermacher Asphalt Paving LLC of Big Rapids, Michigan for $47,000. Recommendation was unanimously supported.
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**Commission on Aging-Veterans Agreement**
Scott Schryer, C.O.A. Director, explained the provider agreement and how the program assists veterans. He explained many requirements of the program, through their affiliation with Area Agency on Aging, are already met. Discussion was held related to the coordination of services with the County's new Veterans Service Officer.

Recommended by Commissioner Wayne, seconded by Commissioner Nehmer, to approve the VCP Provider Agreement with the Department of Veterans Affairs, Aleda E. Lutz Medical Center for veteran services and authorize the Chairman to sign. Recommendation was unanimously supported.

**Commission on Aging-Kidde Carbon Monoxide Detectors**
Scott Schryer, C.O.A. Director, spoke about the need in many senior homes for carbon monoxide detectors. He explained he previously applied for a grant donation and has now been awarded 30 such detectors. He explained that local fire departments will help with installation.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to accept the donation of 30 carbon monoxide detectors from Kidde with installation from the area fire departments. Recommendation was unanimously supported.

**I.T.Right**
Jon-Thomas Burgess, Technology Coordinator, presented information from I.T.Right after a recent site visit to Osceola County. He explained how the service would work in conjunction with our current technology and assist him in his duties as Technology Coordinator. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Elkins, to approve the contract with I.T.Right for $20,000 annually for technology services and authorize the Chairman to sign. Recommendation was unanimously supported.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to accept the proposal from I.T.Right for managing antivirus and the protection plan for $3,150 for implementation when the current antivirus plan expires. Recommendation was unanimously supported.

**Update on New Reed City Area District Library**
Heather Symon Bassett, Director for the Reed City Area District Library, presented information on their newly opened facility in Reed City. She thanked Commissioners for allowing them to extend their stay in the Annex location longer than anticipated in preparation for the move to their new location.
Update on Naming of Road Easement
Susan Vander Pol, County Coordinator, asked for the Board to formally sign a form in conjunction with the naming of Professional Drive connected to the Health Department, Emergency Management and Building Departments.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to authorize the Chairman to complete and sign the form for the naming of Professional Drive. Recommendation was unanimously supported.

County Commissioners 2017 & 2018 Compensation
Chairman Emig along with Susan Vander Pol, County Coordinator, explained the process for setting wages for County Commissioners for the next term of office as well as per diem. Discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve setting the per diem for a full day meeting (over 4 hours) at $70 beginning January 1, 2017. Recommendation was unanimously supported.

Budget Amendments and Journal Register Report for July
Commissioner Tiedt reviewed the budget amendments presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Elkins, to approve the budget amendments and Treasurer's July Journal Register Report as submitted. Recommendation was unanimously supported.

Commissioners continued discussion on salary amounts for the Chairman, Vice-Chairman and Commissioners. Wages for non-union employees were also discussed.

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer, to set the salaries for County Commissioners for 2017 and 2018 term of office at $8,000 for Board Chairman, $6,500 for Vice-Chairman and $6,000 for Commissioner. Recommendation was unanimously supported.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to give non-union employees and elected officials a two (2) percent wage increase for 2017. Recommendation was unanimously supported.

2017 County Budget Update
Susan Vander Pol, County Coordinator, reported the departmental budgets are due back to her office by August 23, 2016. She then mentioned some of the possible projects for next year.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to go into closed session to discuss the purchase of property. Motion carried with unanimous roll call vote.
Moved by Commissioner Wayne, seconded by Commissioner Gregory, to go back into open session. Motion carried with unanimous roll call vote.

Moved by Commissioner Nehmer, seconded by Commissioner Elkins, to approve the minutes of Closed Session. Motion carried with unanimous voice vote.

Employee/Board comments: Commissioner Tiedt questioned why our Maintenance Department couldn't help with some of the Marion C.O.A. renovations.

Extended Public Comment: None.

Moved by Commissioner Wayne, seconded by Commissioner Halladay, to adjourn at 11.54 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman