COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
AGENDA
Tuesday, January 20, 2015
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners Room, 9:30 a.m.

NOTE: Claims will be available for review from 9:00 – 9:30 a.m.

1. Meeting Called to Order by Chairperson.
2. Additions or Deletions to the Agenda – Approval of the Agenda.
4. Employee/Board Comments.
5. Consider Approval of the Minutes of January 6, 2015.
6. Consider Payment of Claims.

7. Old Business:
   A. Discuss Approval of Sheriff Renovation Drawings – Bob Van Putten.
   B. Discuss E.M.S. Northwest Quadrant – Jeremy Beebe.
   C. Discuss Update on VA Grant – Larry Emig.
   D. Discuss Sheriff Renovation Funding – Susan Vander Pol.
   E. Discuss POLC Contract – Susan Vander Pol.
   F. Discuss Board/Commission/Committee Appointments – Susan Vander Pol.
   G. Consider Other Budget Amendments, Cash Transfers and Budget Amendment Reports from Treasurer.

8. New Business:
   A. Consider E.M.S. Items – Jeremy Beebe:
      1. E.M.S. Services Agreement with Spectrum Health.
      2. E.M.S. Physio-Control Maintenance Agreement.
      3. E.M.S. Medical Examiner Contract.
      4. E.M.S. Portable Radio Purchase.
   B. Discuss Sheriff Purchase of Patrol Units – Justin Halladay.
   C. Consider C.O.A. Items – Scott Schryer:
      1. C.O.A. United Way Grant.
      2. C.O.A. Meal Site Location.
      3. C.O.A. Senior Center Code of Conduct.
   D. Consider E.M.D. 2015 1st Quarter EMPG Work Agreement – Mark Watkins.
   E. Discuss Pre-Employment Physicals/Provider – Karen Bluhm.
   F. Discuss Equalization AccessMyGov-Internet Software – Rosie McKinstry.

9. Other Business:
10. Employee/Board Comments.
11. Extended Public Comments (Six Minute Limit).

Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT
The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
JANUARY 6, 2015

The Committee meeting was called to order at 9:55 a.m. by Chairman Emig.


Also present: Lori Leudeman-County Treasurer, Jeremy Beebe-EMS Director, Scott Schryer-COA Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Elkins, support by Commissioner Nehmer, to approve the agenda as amended. Motion carried.

Brief public comment: Dan Meloy from the Pioneer introduced himself to Board members.

Employee/Board comment: None.

Motion by Commissioner Halladay, support by Commissioner Gregory, to approve the minutes of December 16, 2014 as presented. Motion was unanimously supported.

Recommendation by Commissioner Tiedt, support by Commissioner Nehmer, to approve payment of claims in the amount of $56,424.81. Motion was unanimously supported.

Grant Funding for Veterans Affairs Offices
Discussion was held regarding the possibilities of pursuing a grant for a Veterans Affairs Office in the County. Scott Schryer, C.O.A. Director, along with Karen Bluhm, County Clerk, will continue to investigate the options for Osceola County.

Board/Commission/Committee Appointments
Discussion was previously held during the Board's Organizational meeting prior to Committee. Chairman Emig advised he would continue to work on various assignments but did ask the appointment to 911 Board to be made.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to appoint Commissioner Gregory as the 911 Representative from the Board. Recommendation was unanimously supported.

2014 Budget Amendments
Commissioner Tiedt reviewed the budget amendments presented for 2014.

Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to approve the 2014 budget amendments and cash transfers as presented. Recommendation was unanimously supported.

E.M.S. Northwest Quadrant
Jeremy Beebe, E.M.S. Director, reported the progress on the proposed Tustin E.M.S. base site. He advised Landmark will be at the Board's next meeting in January with proposals. Susan Vander Pol, County Coordinator, spoke about the purchase of property from the Village of Tustin. The Village is asking if the County would accept a Quit Claim Deed rather than a Warranty Deed. Discussion was held.
Recommended by Commissioner Nehmer, supported by Commissioner Tiedt, to allow for a Quit Claim Deed from the Village of Tustin to Osceola County for the one acre parcel sought for the Tustin E.M.S. station. Recommendation was unanimously supported.

**E.M.S. Grant from Trans Canada**
E.M.S. Director, Jeremy Beebe, explained the $5,000 grant received from Trans Canada will pay for one (1) of the two (2) radios needed within the department.

Recommended by Commissioner Gregory, supported by Commissioner Nehmer, to accept the $5,000 Trans Canada grant for radios in the E.M.S. Department. Recommendation was unanimously supported.

**2015 Depository Resolution**
Lori Leudeman, County Treasurer, explained the proposed 2015 Depository Resolution to Board members. She advised this is done annually.

Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to approve the 2015 Depository Resolution for Osceola County as presented. Recommendation was unanimously supported.

**2015 Investment Policy**
County Treasurer, Lori Leudeman, presented the 2015 Investment Policy. She explained the Board needs to approve this yearly and is required by law.

Recommended by Commissioner Gregory, supported by Commissioner Nehmer, to approve the 2015 Osceola County Investment Policy as presented. Recommendation was unanimously supported.

**2015 Tax Credit for Elderly, Disabled, Etc.**
Lori Leudeman, County Treasurer, explained the proposed Tax Credit and how it works.

Recommended by Commissioner Wayne, supported by Commissioner Elkins, to approve the 2015 Tax Credit for Elderly, Disabled, Etc. as presented. Recommendation was unanimously supported.

**C.O.A. MIPPA Medicaid/Medicare Assistance Agreement**
Scott Schryer, C.O.A. Director, explained the proposed agreement and the program offered by trained staff.

Recommended by Commissioner Elkins, supported by Commissioner Nehmer, to approve the MIPPA Medicaid/Medicare Assistance Agreement as presented. Recommendation was unanimously supported.

**C.O.A. HHS Medicaid Waiver Contract**
Scott Schryer, C.O.A. Director, explained the proposed contract and a brief discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Halladay, to approve the HHS Medicaid Waiver Contract as presented. Recommendation was unanimously supported.
LCM Surveying & Engineering Agreement
Susan Vander Pol, County Coordinator, explained the Remonumentation program and asked for Board approval of the proposed 2015 agreement with LCM Surveying & Engineering Inc.

Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to approve the Agreement with LCM Surveying & Engineering Inc. for the 2015 Remonumentation program. Recommendation was unanimously supported.

Employee/Board Comments: Chairman Emig spoke about some educational presentations he would like to see at upcoming Board meetings.

Extended Public Comment: None.

Motion by Commissioner Wayne, supported by Commissioner Nehmer to adjourn at 10:54 a.m. Motion carried.

Karen J. Bluhm, County Clerk ___________________________ Larry Emig, Chairman
Hi,

Please put “Discuss POLC Contract” on the COW agenda for the 20th.

Thanks,

Sue

From: Mike Woronko [mailto:mworonko@peoplepc.com]
Sent: Friday, January 09, 2015 3:58 PM
To: Sue Vander Pol
Cc: Rich Kopach
Subject: Wage Increase Patrol Deputies

Sue,

The Patrol Deputy's bargaining unit was inquiring whether the County would be willing to agree to a 2% wage increase this month rather than the 1% in January and 1% in July? It is their understanding that Command and Corrections each received a 2% wage increase effective in January.

Thank you for your consideration.

Mike Woronko
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<th>EXPIRES</th>
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2014 COMMITTEE APPOINTMENT LIST

Building, Technology and Economic Development/
Public Safety / Health and Human Services Committee
Ron Sikkema, Chairperson
Roger Elkins, Vice-Chairperson
Tammy Stoner
Alt: Pam Wayne

Finance Committee
Alan Tiedt, Chairperson
Roger Elkins, Vice-Chairperson
Ron Sikkema
Alt: Pam Wayne

Personnel and Administration Committee
Larry Emig, Chairperson
Roger Elkins, Vice-Chairperson
Jill Halladay
Tammy Stoner
Alt: Alan Tiedt
County of Osceola

BUDGET AMENDMENT

TO: County Treasurer and County Clerk

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

FUND: General ( ) 245 Capital ( ) Special Revenue ( )
Debt Service ( ) Other _________ ( )

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Department

SUSAN M. SANDLER
Department Head Signature

1/12/15 Date

EXPLANATION: Landmark contracts and advertisements for Sheriff's Dept.
Building project.
INDEPENDENT CONTRACTOR
EMS SERVICES AGREEMENT

THIS AGREEMENT is made effective as of this 1st day of December, 2014 (the “Effective Date”), by and between Spectrum Health Reed City Hospital, a Michigan nonprofit corporation, whose address is 300 N Patterson, Reed City, Michigan 49677 (“SHRCH”), and Osceola County, through its Emergency Medical Services Department, a full service ALS ambulance service (“Contractor”).

RECITALS

SHRCH is part of the Spectrum Health System and provides general and specialized hospital care to the people of Western Michigan;

SHRCH has determined that it would promote its activities to contract with Contractor to provide ambulance transportation services to SHRCH.

Contractor possesses the skill and experience, through professionally competent and licensed, where required, personnel to provide ambulance transportation services to SHRCH.

Contractor has agreed to provide the services described in this Agreement to SHRCH in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual agreements contained herein, the parties, intending to be legally bound, agree as follows:

1. **Services.** Contractor shall provide ambulance services as requested by SHRCH and be available twenty four (24) hours per day, seven (7) days per week, three hundred sixty five (365) days per year. Contractor shall provide the services and fulfill the duties under the terms and conditions set forth in this Agreement.

2. **Term.** The initial term of this Agreement shall be for a period of twelve (12) months beginning on the Effective Date. At the expiration of the Initial Term, this Agreement shall automatically renew for successive one (1) year periods. Notwithstanding the provisions of this Section 2, this Agreement may also terminate in accordance with Section 8 below.

3. **Compensation.** As its sole compensation under this Agreement, fees for services rendered by Contractor pursuant to this Agreement shall be billed directly to patients or responsible third parties by the Contractor. Billing and collection of fees for services rendered by Contractor, shall be the sole responsibility of Contractor. SHRCH understands, acknowledges and agrees that Contractor shall have the sole and exclusive right to bill and receive payment for services performed by Contractor pursuant to this Agreement, and all payment received in connection with the provision of services shall be the sole and exclusive property of the Contractor.

4. **Records and Reports.** Contractor shall maintain complete and accurate records of services rendered under this Agreement. Such records shall be created and maintained in accordance with all applicable, state and local governmental laws, rules and regulations.
SHRCH shall have the right, at its expense, to audit, at any time, any and all the records of Contractor which in any way relate to the services provided pursuant to this Agreement.

5. **Insurance.** During the term of this Agreement, Contractor shall maintain, at its own cost and expense, workers compensation insurance in with at least statutory coverage limits. During the term of this Agreement, Contractor shall also maintain, at its own cost and expense, general liability insurance with the following limits of coverage: $1,000,000 per claim and $2,000,000 annual aggregate. Contractor shall provide SHRCH with evidence of such coverage upon request.

6. **Standards: Contractor Employees.** All services rendered pursuant to this Agreement shall conform to: (i) all applicable federal, state and local governmental laws, rules and regulations; (ii) the highest prevailing standards for services of their type; and (iii) all applicable SHRCH rules, regulations and policies. Contractor represents and warrants that all licensed employees are credentialed and will indemnify SHRCH against the use of non-credentialed employees. Contractor shall conduct criminal background checks on all staff that might work with/ at SHRCH.

7. **Nondiscrimination.** Contractor and the individuals providing services on behalf of Contractor shall provide services under this Agreement without regard to age, sex, disability, disease, creed, ethnic origin, or other protected class against whom discrimination is prohibited by law. Moreover, Contractor shall not discriminate against any patient or treat any patient differently on the basis of income level or on the basis that the patient is a member of a prepaid health care plan or any other third party reimbursement program, or the patient’s ability or inability to pay.

8. **Termination.** This Agreement shall terminate upon the earlier of the events described below:

   (a) At any time upon written agreement by the parties;

   (b) By either party at any time and for any or no reason upon thirty (30) days prior written notice; and/or

   (c) By either party at any time for material breach upon ten (10) days prior written notice.

9. **Independent Contractor.** In performing Services hereunder, SHRCH and Contractor agree that Contractor is acting as an independent contractor and not as an agent or employee of SHRCH. This Agreement shall not be construed to benefit or create any rights in any third parties, including any patients of SHRCH or Contractor. Contractor agrees to pay, as they become due, all federal and state withholding and income taxes, as well as other payroll taxes, including Social Security taxes due and payable on the compensation earned by the Contractor and its employees and to hold SHRCH harmless from any taxes, penalties or interest which might arise by its failure to do so.

10. **Indemnification.** Each party shall indemnify the other party and its shareholders, directors, employees and agents of against, and hold them completely harmless from, any and all
liability, loss, damages or deficiencies resulting from or arising out of the performance or non-performance by such party of the terms of this Agreement and any and all obligations, debts, charges, expenses and liabilities of such party of any kind, description or character with respect to the conduct of the business of such party and any and all costs and expenses (including, but not limited to, legal and accounting fees) related to any of the foregoing.

11. Confidentiality. Except as may be required in fulfillment of each parties’ duties and responsibilities under this Agreement, neither party shall divulge, furnish, or make accessible, to anyone, trade secrets, patient lists, or confidential information of any kind with respect to the patients or business operations of the other party, including, but not limited to, the names and addresses of any patients or information regarding sales and marketing. The parties agree that the provision of this Section shall survive termination of this Agreement.

12. Record Retention. In the event that the cost of services equals Ten Thousand Dollars ($10,000) or more over a twelve (12) month period, Contractor, until the expiration of four (4) years after the furnishing of relevant services pursuant to this Agreement, shall make available, upon written request, to the United States Secretary of Health and Human Services or to the Comptroller General of the United States, or any of their duly authorized representatives, this Agreement and any books, documents, and records of the party necessary to certify the nature and extent of the costs incurred. If either party is requested to disclose any books, documents, or records relevant to this Agreement for the purpose of an audit or investigation, such party shall timely notify the other party of the nature and scope of such request, if known, and shall make available to the other party, upon request, all such books, documents, or records.

13. Corporate Compliance. SHRCH has in place a Code of Conduct ("Code"), the goal of which is to ensure that all federal, state, local laws and regulations are followed. It includes a commitment to uphold a high standard of ethical and legal business practices and to prevent misconduct. Through the implementation of this Agreement, each party acknowledges the commitment to corporate compliance and agrees to conduct all transactions which occur pursuant to this Agreement in accordance with the underlying philosophy and objectives of the Code. Any compliance violations will be considered a breach of this Agreement. As part of its obligations under this Agreement, Contractor must access (and re-access on a periodic basis) SHRCH’s website at www.spectrum-health.org/vendors to review the Code, its updates, certain notices of applicable federal and state laws as a condition of its continued participation under this Agreement and associated policies. By signing this Agreement, Contractor represents and warrants that it has accessed the information described in the preceding sentence and also that it is not, and has not been, excluded from participation in any federally and/or state funded health care programs, including Medicare and Medicaid. In the event that either party is excluded from participating in any federally and/or state funded health care programs during the term of this Agreement, each party agrees to notify the other within five (5) business days or less of the exclusion.

14. HIPAA Compliance. In conjunction with the obligations under this Agreement, each party hereby agrees to comply in all material respects with the health information privacy provisions of the Health Insurance Portability and Accountability Act of 1996, and as amended by the Health Information Technology for Economic and Clinical Health Act ("HIPAA"), as well as all policies, procedures and practices of the other party relating to HIPAA privacy,
confidentiality and security of patients’ health information to the extent not in conflict with its own policies, procedures or practices.

15. **Miscellaneous.**

   (a) **Entire Agreement.** This Agreement contains the entire understanding between Contractor and SHRCH and supersedes all prior and contemporaneous agreements and understanding, expressed or implied, oral or written. This Agreement may be modified, altered, or amended only by written agreement between the parties.

   (b) **Controlling Law.** This Agreement shall be governed exclusively by the laws of the State of Michigan, excluding choice of law principles.

   (c) **Severability.** If a provision hereof or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder hereto or the application of such provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each provision hereof shall be valid and be enforced to the fullest extent permitted by law, provided that the parties shall exercise their best efforts to accommodate the terms and intent of this Agreement to the greatest extent possible, consistent with the requirements of the law.

   (d) **Notices.** Any notices required under the terms of this Agreement shall be in writing and shall be deemed to have been given if: (i) sent by certified or registered mail, return receipt requested, with adequate postage; (ii) sent by means of an express delivery service if it obtains a receipt to confirm delivery; or (iii) sent by facsimile if such facsimile transmission permits confirmation to the addressees and facsimile numbers set forth below:

   **If to SHRCH:**
   
   President  
   Spectrum Health Reed City Hospital  
   300 N Patterson, Reed City,  
   Michigan 49677

   **If to Contractor:**
   
   Chairman  
   Osceola County Board of Commissioners  
   301 West Upton Avenue  
   Reed City MI 49601

   (e) **Cooperation.** Contractor shall promptly notify SHRCH of any information regarding any occurrence which may result in a claim of any nature whatsoever against either of them and shall cooperate with SHRCH whenever any claim is filed against either of them with respect to the services rendered by Contractor pursuant to this Agreement.

   (f) **Limited Enforcement.** This Agreement is intended solely for the benefit of the parties hereto, and there is no intention, express or otherwise, to create rights or interest for any patients, parent, guardian, or personal representative of any patient or any party or persons other than SHRCH and Contractor.
(g) **Non-Exclusivity.** Contractor shall not be prohibited from carrying on services in businesses outside of rendering services for SHRCH during the term of this Agreement; provided, however, that such outside activities do not interfere with Contractor's ability to perform the services required by this Agreement. Contractor acknowledges that SHRCH may freely and without any limitation contract with the competitors of Contractor for the same or similar services required by this Agreement.

**IN WITNESS WHEREOF,** the parties or their duly authorized representative have executed this Agreement on the date first set forth above.

SPECTRUM HEALTH REED CITY HOSPITAL:

By: ____________________________

Its: ____________________________

OSCEOLA COUNTY:

By: ____________________________
   Larry Emig

Its: Chairman of Board of Commissioners
TECHNICAL SERVICE SUPPORT AGREEMENT ADDENDUM

Contract Number: PB16O423

End User #: 12809103
OSCEOLA CTY EMS
306 PATTERSON
REED CITY, MI 49677

Bill To #: 12809103
OSCEOLA CTY EMS
306 PATTERSON
REED CITY, MI 49677


The designated Covered Equipment and/or Software is listed on Schedule A. This Technical Service Agreement is subject to the Terms and Conditions on the reverse side of this document and any Schedule B, if attached.

If any Data Management Support and Upgrade Service is included on Schedule A then this Technical Service Support Agreement is also subject to Physio-Control's Data Management Support and Upgrade Service Terms and Conditions, rev 7/99-1.

Price of coverage specified on Schedule A is $13,519.16 per term, payable in Annual installments.

This price represents an adjustment of $1,439.16 based on this contract's previous price of $12,080.00

Special Terms

15% DISCOUNT ON ACCESSORIES
15% DISCOUNT ON ALL ELECTRODES

Accepted: Physio-Control, Inc.
By: 
Title: 
Date: 

Customer: 
By: 
Print: 
Title: 
Date: 

Purchase Order Number: PB16O423

Territory Rep: WEMM54
Steve Vogt
Phone: 800-772-3340

Customer Contact:
Jeremy Beebe
Phone: 231.832.6152
FAX: 231.832.6192

Reference Number: JM-4093
Printed: 12/17/2014
Addendum Page 1 of 6
PHYSIO-CONTROL, INC.
TECHNICAL SERVICE SUPPORT AGREEMENT TERMS AND CONDITIONS

Customer's signature on this Agreement or a valid purchase order referencing this Technical Service Support Agreement is required prior to Physio-Control's acceptance and performance of this Agreement. This Agreement covers only the equipment listed on Schedule A ("Covered Equipment"). These terms constitute the complete agreement between the parties and they shall govern over any other documents, including Customer's purchase order. These terms may not be revised in any manner without the prior written consent of Physio-Control.

SERVICES. The Services provided under this Agreement are set forth on Schedule A. Physio-Control strives, but does not guarantee, to return service calls within two (2) hours and to resolve service issues within twenty-four (24) hours. Following Services, Physio-Control will provide Customer with a written report of actions taken or recommended and identification of any materials replaced or recommended for replacement. The following Services are available and further described as they relate to each specific Physio-Control device on Schedule B:

"Repair Plus Service" or "Repair Only Service" means repairs, Battery Replacement Service, parts and labor necessary to restore Covered Equipment to original specifications, subject to Exclusions (as set forth below).

"Preventative Maintenance" or "Inspection Only Service" means inspection and adjustment to maintain Covered Equipment in satisfactory operating condition. Inspections include tests, measurements, and a thirty-point evaluation of Covered Equipment. Covered Equipment is properly calibrated, mechanical operations are checked and adjusted, if necessary, and output measurements are verified to function properly. Electrical safety checks are also performed in accordance with National Fire Protection Association (NFPA) guidelines. Preventative Maintenance and Inspection Only Service are subject to Exclusions.

"Comprehensive Service" or "Repair & Inspect Service" means repairs, Battery Replacement Service, parts and labor necessary to restore Covered Equipment to original specifications, and inspections to verify proper device calibration, mechanical operations and output measurements, electrical safety check in accordance with NFPA guidelines, and Updates (as set forth below), subject to Exclusions.

"Battery Replacement Service" means replacement of batteries on a one-for-one, like-for-like basis, up to the number of batteries and/or devices listed in Schedule A. Only batteries manufactured or distributed by Physio-Control are eligible for replacement. Battery replacement is available upon Customer notification to Physio-Control of the occurrence of: (i) battery failure as determined by Customer's performance testing and evaluation in accordance with the applicable Operating Instructions; or (ii) as recommended in the applicable device's Operating Instructions.

At the discretion of Physio-Control, battery replacement shall be effected by shipment to Customer and replacement by Customer, or by on-site delivery and replacement by a Physio-Control Service Technician. Upon Customer's receipt of a replacement battery, the battery being replaced shall become the property of Physio-Control, and Customer must return the battery being replaced to Physio-Control for proper disposal. In the event that Physio-Control does not receive the battery being replaced, Physio-Control will invoice Customer the then-current rate for the replacement battery.

"On-Site Service" means that a Physio-Control factory-trained technician will provide Services at Customer's location. Services will be performed between 8:00am and 5:00pm local time, Monday through Friday, excluding holidays. Customer is to ensure Covered Equipment is available for Services at scheduled times. Some Services may not be completed On-Site. Physio-Control will cover travel and/or round-trip freight for Covered Equipment that must be sent to our designated facility for repair.

"Ship-In Service" means that Services will be performed at Physio-Control's designated facility. Physio-Control will cover round-trip freight for Covered Equipment that is sent to our designated facility for Services.

If Covered Equipment is not available when Services are scheduled or Customer requests services or goods not covered by this Agreement or outside of designated Services frequency or hours, Physio-Control will charge Customer for such services at 10% off Physio-Control's standard rates (including overtime, if appropriate) and applicable travel costs in addition to the contract price. Repair parts required for such repairs will be made available at 15% off the then-current list price.

EXCLUSIONS. Unless otherwise specified, Services do not include the following Exclusions:

- supply or repair of accessories or disposables
- repair of damage caused by misuse, abuse, abnormal operating conditions, operator errors, acts of God, and use of batteries, electrodes, or other products not distributed by Physio-Control
- case changes
- repair or replacement of items not originally distributed or installed by Physio-Control
- Upgrades, and installation of Upgrades
- battery maintenance, performance testing, evaluation, removal, and recycling

LOANERS. If Covered Equipment must be removed from use to complete Services, Physio-Control will strive to provide Customer with a similar loaner device until the Covered Equipment is returned. Customer assumes complete responsibility for the loaner and shall return the loaner at Customer's expense to Physio-Control in the same condition as received, upon the earlier of the return of the
removed Covered Equipment or Physio-Control's request.

UPDATES. "Update" means a change to a device to enhance its current features, stability, or software. If Comprehensive Service or Repair & Inspect Service is designated for Covered Equipment on Schedule A, Physio-Control will install Updates at no additional cost, provided such Updates are installed at the time of regularly scheduled Services. Updates installed on Covered Equipment designated on Schedule A as Repair Plus Service, Repair Only Service, Preventative Maintenance Service, Inspection Only Service, or at a time other than regularly scheduled Comprehensive Service or Repair & Inspect Service, will be billed on a separate invoice at 20% off the then-current list price of the Update. For all Service plans, if parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% off the then-current list price.

UPGRADES. "Upgrade" means a major, standalone version of software or the addition of features or capabilities to a device. For all Service plans, Upgrades must be purchased separately and are not provided under this Agreement. Upgrades are available at a rate of 17% off the then-current list price.

PRICING. Pricing is set forth on the first page of this Agreement, on the Quote for Services, and/or on the Invoice for the Services purchased. Prices do not include taxes. Sales, service or use taxes will be invoiced in addition to the price of the goods and Services covered by this Agreement unless Physio-Control receives a copy of a valid exemption certificate. If the number or configuration of Covered Equipment changes during the Term, pricing shall be pro-rated accordingly. For Preventative Maintenance Service, Inspection Only Service, Comprehensive Service, and Repair & Inspect Service, no pricing deduction will be made for removal of Covered Equipment if preventative maintenance and inspection have already been performed during the Term and no further preventative maintenance and inspection are scheduled to occur. Discounts may not be combined with other special terms, discounts, and/or promotions.

PAYMENT. Payment is due within thirty (30) days of invoice date.

WARRANTY. Physio-Control warrants Services performed under this Agreement and repair/replacement parts provided in performing such Services against defects in material and workmanship for ninety (90) days from the date Services were performed or a repair/replacement part was provided. Customer's sole remedy shall be reservicing the affected Covered Equipment and/or replacement of any part determined to be defective, without additional charge, provided Customer notifies Physio-Control of any allegedly defective condition within ten (10) calendar days of its discovery by Customer. Physio-Control makes no other warranties, express or implied, including, without limitation, NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO-CONTROL BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR OTHER DAMAGES.

TERM. The Term of this Agreement is set forth on the first page of this document, or in the Quote and/or Invoice for the Services purchased. This Agreement shall automatically renew unless terminated by either party with written notice thirty (30) days prior to the expiration of the then-current Term. Prices are subject to change upon renewal.

TERMINATION. Either party may terminate this Agreement for material breach by the other party by providing thirty (30) days' written notice to the other party, and provided such breach is not cured within the notice period. In addition, either party may terminate this Agreement at any time upon sixty (60) days' prior written notice to the other party. In the event of such early termination by Customer, Customer shall be responsible for the portion of the designated price which corresponds to the portion of the Term prior to the effective date of termination and the list-price cost of any preventative maintenance, inspections, or repairs rendered during the Term.

DELAYS. Physio-Control will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from any cause beyond its reasonable control, including, but not limited to, acts of God, labor disputes, labor shortages, the requirements of any governmental authority, war, civil unrest, delays in manufacture, obtaining any required license or permit, and Physio-Control's inability to obtain goods from its usual sources. Any such delay shall not be considered a breach of Physio-Control's obligations and the performance dates shall be extended for the length of such delay.

DEVICE INSPECTION BEFORE ACCEPTANCE. Any device that is not covered by either a Physio-Control Limited Warranty or a current Physio-Control Technical Service Support Agreement must be inspected and repaired (if necessary) to meet Special specifications at customer's cost at the then-current list prices prior to being covered under a Technical Service Support Agreement. Physio-Control reserves the right to refuse to support any device that has been remanufactured by a company other than Physio-Control.

MISCELLANEOUS. (a) During the Term of this Agreement and for one (1) year following its expiration, without Physio-Control's prior written consent, Customer agrees to not to solicit or offer employment to anyone who is employed by Physio-Control to provide Services such as those described in this Agreement; (b) this Agreement, and any related obligation of other party, may not be assigned in whole or in part without the prior written consent of the other party; (c) this Agreement shall be governed by the laws of the State in which the Services are provided; (d) all costs and expenses incurred by the prevailing party related to the enforcement of its rights under this Agreement, including reasonable attorney's fees, shall be reimbursed by the other party.
Contract Number: PB16O423
Servicing Rep: Steve Vogt, WEMM54
District: MIDWEST
Phone: 800-772-3340
Equipment Location: OSCEOLA CTY EMS, 12809103
306 PATTERSON
REED CITY, MI 49677
Scope Of Service: On Site Comprehensive Coverage

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Scope Of Service: On Site Preventative Maintenance

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** Denotes an inventory line that has changed since the last contract revision or addendum.
PHYSIO-CONTROL, INC.
TECHNICAL SERVICE SUPPORT AGREEMENT
SCHEDULE B

LIFEPAK® 15 Monitor/Defibrillator Services

LIFEPAK® 15 Monitor/Defibrillator Comprehensive Service
• Inspections at intervals set forth on Schedule A
• Parts and labor necessary to restore device to original specifications, subject to Exclusions
• Standard detachable hard paddles repair or replacement
• REDI-CHARGE® battery charger (Catalog# 11141-000115) repair or replacement of one for each LIFEPAK 15 Monitor/Defibrillator listed in Schedule A and as determined necessary by Physio-Control
• Power Adapter repair or replacement
• Battery Replacement Service
  0 For each LIFEPAK 15 listed on Schedule A, replacement of up to three (3) LIFEPAK Lithium-ion batteries in accordance with the device Operating Instructions, or upon battery failure
• Updates installed at no additional cost, provided such Updates are installed at the time of regularly scheduled Services. If parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% off the then-current list price.

LIFEPAK® 15 Monitor/Defibrillator Repair Plus Service
• Parts and labor necessary to restore device to original specifications, subject to Exclusions
• Standard detachable hard paddles repair or replacement
• REDI-CHARGE® battery charger (Catalog# 11141-000115) repair or replacement of one for each LIFEPAK 15 Monitor/Defibrillator listed in Schedule A and as determined necessary by Physio-Control
• Power Adapter repair or replacement
• Battery Replacement Service
  0 For each LIFEPAK 15 listed on Schedule A, replacement of up to three (3) LIFEPAK Lithium-ion batteries in accordance with the device Operating Instructions, or upon battery failure
• Updates installed at 20% off the then-current list price provided such Updates are installed at the time of regularly scheduled Services. If parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% off the then-current list price.

LIFEPAK® 15 Monitor/Defibrillator Preventative Maintenance Service
• Inspections at intervals set forth on Schedule A
• Updates installed at 20% off the then-current list price provided such Updates are installed at the time of regularly scheduled Services. If parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% off the then-current list price.

Reference Number: JM-4093  Addendum
Printed: 12/17/2014  Page 5 of 6
LIFEPAK® 12 Defibrillator/Monitor Services

LIFEPAK® 12 Defibrillator/Monitor Comprehensive Service
• Preventative maintenance and inspections at intervals set forth on Schedule A
• Parts and labor necessary to restore device to original specifications, subject to Exclusions
• Standard detachable hard paddles repair or replacement
• REDI-CHARGE® battery charger (Catalog# 11141-000115) repair or replacement of one for each LIFEPAK 12 Defibrillator/Monitor listed in Schedule A and as determined necessary by Physio-Control
• Power Adapter repair or replacement
• Battery Replacement Service
  o Replacement of failed internal coin cell batteries; and
  o For each LIFEPAK 12 listed on Schedule A, replacement of up to four (4) Physio-Control FASTPAK® batteries,

FASTPAK 2 batteries, LIFEPAK SLA batteries,
LIFEPAK NiCd batteries in accordance with the device Operating Instructions, or upon battery failure; or
  o For each LIFEPAK 12 listed on Schedule A, replacement of up to three (3) LIFEPAK Lithium-ion batteries in accordance with the device Operating Instructions, or upon battery failure
• Updates installed at no additional cost, provided such Updates are installed at the time of regularly scheduled Services. If parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% off the then-current list price.

LIFEPAK® 12 Defibrillator/Monitor Repair Plus Service
• Parts and labor necessary to restore device to original specifications, subject to Exclusions
• Standard detachable hard paddles repair or replacement
• REDI-CHARGE® battery charger (Catalog# 11141-000115) repair or replacement of one for each LIFEPAK 12 Defibrillator/Monitor listed in Schedule A and as determined necessary by Physio-Control
• Power Adapter repair or replacement
• Battery Replacement Service
  o Replacement of failed internal coin cell batteries; and
  o For each LIFEPAK 12 listed on Schedule A, replacement of up to four (4) Physio-Control FASTPAK® batteries,

FASTPAK 2 batteries, LIFEPAK SLA batteries,
LIFEPAK NiCd batteries in accordance with the device Operating Instructions, or upon battery failure; or
  o For each LIFEPAK 12 listed on Schedule A, replacement of up to three (3) LIFEPAK Lithium-ion batteries in accordance with the device Operating Instructions, or upon battery failure
• Updates installed at 20% off the then-current list price provided such Updates are installed at the time of regularly scheduled Services. If parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% off the then-current list price.

LIFEPAK® 12 Defibrillator/Monitor Preventative Maintenance Service
• Preventative maintenance and inspections at intervals set forth on Schedule A
• Updates installed at 20% off the then-current list price provided such Updates are installed at the time of regularly scheduled Services. If parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% off the then-current list price.
Medical Examiner Contract

THIS AGREEMENT made and entered into this __5__ day of __JAN__, 2015, by and between the COUNTY OF OSCEOLA, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”) and Paul A. Wagner, D.O. (hereinafter referred to as the “Contractor”)

WITNESSETH:

WHEREAS, the Contractor has been appointed Osceola County Medical Examiner by the County Board of Commissioners pursuant to 1953 P.A. 181, as amended, MCLA 52.201 et seg (hereinafter referred to as the “County Medical Examiners Act”); and

WHEREAS, the County and the Contractor desire to set forth the terms and conditions of the Contractor’s appointment in writing.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED, as follows:

FIRST: Services to be provided by the Contractor. The Contractor, during the duration of the Agreement and pursuant to the County Medical Examiner’s Act, shall serve as the Osceola County Medical Examiner performing the duties as outlined to the attached Statement of Work, labeled Exhibit “A” and “B” which in hereby incorporated by reference into this Agreement and made a part hereof.

SECOND: Compensation. The Contractor shall be compensated $5,600.00 annually with annual incremental increases equal to nonunion County employees for the services rendered pursuant to this Agreement as follows:

1. Issuing Death Certificates.

2. Conducting on-scene investigations in all cases of persons who have come to their death by violence, or whose death is unexpected, or without medical attendance during forty-eight (48) hour prior to the hour of death unless the attending physician, if any, is able to determine accurately the cause of death, whether the result of an abortion, whether self-induced or otherwise, or the death of any prisoner in a County or City jail. This provision shall not restrict the Contractor’s right to employ medical investigators as permitted by law.

3. Court preparation and appearances.

4. Issuing cremation permits.

See Exhibit “B” for Executive Assistant, Director, and Site Investigators’ compensation. Compensation may be adjusted, if approved by the County through fiscal budgeting. Mileage shall be paid equal to that of the County rate.

THIRD: Billings submitted by the Contractor shall be paid within sixty (60) days of receipt by the County unless a dispute exists over the amount claimed due and owing.
FOURTH: **Maintenance of Records.** The Contractor shall prepare, keep, and maintain records verifying expenses and performance of services for which the Contractor has been compensated pursuant to this Agreement. The Contractor’s accounting procedures shall enable the County to verify the costs invoiced by the Contractor. The County and its representatives shall be allowed access and review of all financial records pertaining to the Contractor’s activities under this Agreement during the County’s normal business hours. Refusal to allow the County or its representatives access to said records shall constitute a material breach of this Agreement and grounds for immediate termination of the same. All financial records and supporting documentation must be retained by the Contractor and available for audit purposes for seven (7) years.

FIFTH: **County’s Retention of Records.** The County shall have the sole and exclusive right to the retention of all original records pertaining to the services rendered by the Contractor pursuant to this Agreement. The Contractor shall have access to appropriate records when such access is required for performance of services to be provided under this Agreement. Upon the completion or termination of the Agreement, all original records in the Contractor’s possession shall be turned over to the County. Nothing contained in this provision shall prohibit the Contractor from retaining copies of any records prepared in his capacity of Medical Examiner.

SIXTH: **Compliance with the Law.** The Contractor, while engaging in any activity pursuant to this Agreement, shall comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Further, he shall not advocate, nor assist in violating any laws of the United States of the State of Michigan.

SEVENTH: **License Requirements.** The Contractor shall meet all federal, state, and local license and or authorization requirements to practice medicine. Failure to obtain and/or maintain any license and authorization requirements to practice medicine and/or loss of the same shall result in the immediate and automatic termination of this Agreement.

EIGHTH: **Nondiscrimination.** The Contractor shall comply with all applicable federal, state, and local laws and regulations prohibiting discrimination. Breach of this covenant shall be regarded as a material breach of this Agreement.

NINTH: **Status.** It is expressly understood and agreed that the Contractor shall not be, nor hold himself out as, an employee of the County and shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid sick or vacation leave, or longevity. The Contractor shall be responsible for withholding and payment of all applicable taxes, including income and social security taxes to the proper federal, state, and local governments, which arise out of this Agreement. The Contractor will also be responsible to carry workers compensation and liability insurance as applicable.

TENTH: **Waivers.** No failure or delay on the part of either of the parties to this Agreement in exercising any right, power, or privilege there under shall operate as a waiver thereof, nor shall single or partial exercise of any right, power, or privilege preclude any other or further exercise of any right, power, or privilege.

ELEVENTH: **Amendment of the Agreement.** Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.
TWELFTH: Disregarding Titles. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this agreement.

THIRTEENTH: Completeness of the Agreement. This Agreement and the Exhibits "A" and "B" attached hereto contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

FOURTEENTH: Agreement Period and Termination. This Agreement shall become effective on the 1st day of February, 2015, and shall continue until the expiration of the term of appointment, which shall by January 31, 2019, of the Osceola County Medical Examiner by the Board of Commissioners.

Notwithstanding any other provisions in this Agreement to the contrary, this Agreement may be terminated by either of the parties hereto upon sixty (60) days prior written notification to the other party and pursuant to the County Medical Examiner’s Act.

FIFTEENTH: Invalid Provisions. If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality or unenforceability of this Agreement.

SIXTEENTH: Certification. The person signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the parties have fully executed this Agreement on the day and year first above written.

WITNESSED BY:

WITNESSED BY:

COUNTY OF OSCEOLA:

Chairperson
Osceola County Board of Commissioners

CONTRACTOR:

Paul A. Wagner, D.O.
EXHIBIT A

Statement of Work

The Contractor, as the Osceola County Medical Examiner, shall perform the following duties:

1. Perform all statutory duties of Medical Examiner set forth in 1953 P.A. 181, as amended, MCLA 52.201, est seq.

2. Ensure that all portions of the County are continuously covered by either the Medical Examiner or an approved physician.


4. Provide in-service training to Deputy Medical Examiners, police agencies, ambulance personnel, funeral directors, office personnel, and others as requested by the County and/or recipient agencies.

5. Cooperate with all law enforcement agencies with the County in the investigation of deaths.

6. Arrange with other physicians for providing of autopsies, when need arises.

7. Furnish space for one year of records compiled in the performance of the Medical Examiner’s duties.
EXHIBIT B

Personnel

Office Administration

1. As a private contractor, the office administration shall be paid as vouchered from available Medical Examiner budgeted funds.

2. It is expressly understood and agreed that the Office Administrator shall not be, nor hold themselves out as an employee of the County and shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid sick or vacation leave, or longevity. The Office Administrator shall be responsible for withholding and payment of all applicable taxes; including income and social security taxes to the proper federal, state, and local governments directly.

3. Other duties as informed under Dr. Wagner.

Chief Investigator/Director

1. Compensation paid under current budget wages as “other duties as assigned”.

2. Other duties as informed under Dr. Wager.

Site Investigators

1. Existing County employees of EMS Department and approved by Medical Examiner and EMS Director.

2. Other duties as assigned.

3. Compensation included in salary.
January 9, 2015

To: Osceola County Board of Commissioners

RE: Portable radio purchase

At the Committee of the Whole meeting on January 6, 2015, I discussed a $5,000 grant which the EMS Department received to help purchase radio equipment. The 2015 budget also included $6,000 to purchase radio equipment. The Department is currently in need of two 800MHZ portable radios. One for the fourth ambulance which is now on duty 7 days a week, and one for use by the Assistant Director.

Currently, the Assistant Director is using a portable radio on loan from the Emergency Management Department, and no portable 800 MHZ radio is available for the fourth ambulance. The replacement plan for portable radios for the EMS Department is to now use dual band radios which allow EMS staff to use only one portable radio to communicate with the hospital, dispatch, the fire department, or law enforcement.

There are currently two companies which produce dual band portable radios. Both companies, EF Johnson and Motorola, are well known and both are part of the Mi-Deal State Bid Pricing Program. The quote from Motorola for two portable dual band radios is $10,060, which is within the $11,000 which the Department has to purchase the radios. The quote from EF Johnson for two portable dual band radios is $6,820.

I have researched both radios extensively and can find very little difference in performance and durability between the two radios. The Marion Fire Department currently is using the EF Johnson radios which we are looking at and have no complaints or problems with the radios. The quote for the EF Johnson Radios includes an extended warranty which will cover any problem with the radio for 5 years. The Motorola quote includes a 2 year warranty, an extended warranty may be available for an additional cost.

I am requesting the approval to purchase 2 EF Johnson VP900 radios with accessories quoted from Grand Traverse Communication for the Mi-Deal State Bid Price of $6,820.00. I have attached the quotes from EF Johnson and Motorola for review.

Respectfully Submitted,

Jeremy J Beebe
EMS Director
Grand Traverse Mobile Communications
716 Boon Street, Traverse City, Michigan 49686-4301
Phone: 231.947.9851  Fax: 231.947.9077
sales@fireradios.com

1/9/2015
Jeremy Beebe
Oscoda County EMS

EF Johnson VP900 Portable with Standard MPSCS Configuration - Full Keypad Version
2048 Talk Groups / 128 Zones, VHF: 700/800MHz, Rechargeable, Single Key DES-OFB Encryption, 2-Year Manufacturer Warranty,
Dual LED Backlit Displays, Next Generation AMBE+2 v1.6 Vocoder, IP67 Immersion Rated, P25 Phase II Compatible.
Loud 1W Rated Speaker Audio, Ergonomic Knobs, MIL-STD 810G Rated.

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PORTABLE RADIO TOTAL W/FULL KEYPAD (MODEL III) $6,820.00

Quote By: Neil Pickard
Quote Valid: 30 Days
THIS QUOTE IS BASED ON THE FOLLOWING:

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.

If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.
3 Purchaser will be responsible for shipping costs, which will be added to the invoice.
4 Prices quoted are valid for thirty(30) days from the date of this quote.
5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.
January 9, 2014

Osceola County EMS

The attached report includes outstanding accounts for the second half of 2014. We have exhausted all effort to collect on these accounts. These accounts have been written off as bad debt and have been turned over to our collections company.

Thank you,

Jamie Cornelius
Billing Specialist

Jeremy Beebe
EMS Director
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<tr>
<td></td>
<td>51,340.45</td>
<td>73</td>
<td>974.61</td>
</tr>
</tbody>
</table>
Exceptional work demands exceptional vehicles—and the 2015 Ram Special Service vehicle meets the need, thanks to formidable towing and hauling capability, and the inclusion of the available RamBox Cargo Management System. Now factor in the bulletproof 5.7L HEMI V8, an alternator upgraded to 220 amps, special certified instrument-panel cluster—and much more. The available class-exclusive RamBox system includes two factory-installed side cargo bins, bed extender/divider and adjustable cargo rails. While not certified or recommended as a pursuit vehicle, the Ram 1500 benchmark Electronic Stability Control (ESC)™ System, standard, offers impeccable handling, maneuvering, braking and road manners, with top-tier capability when trailering and hauling. Whether protecting our cities, small towns or national borders, this Ram 1500 is ready for service.

### PRODUCT HIGHLIGHTS

2015 model-year vehicles come equipped with a transferable 5-Year/100,000-Mile Powertrain Limited Warranty.

**Legendary 5.7L HEMI® V8 with Variable Valve Timing (VVT) and MDS Fuel Saver Technology**—Standard

**RamBox® Cargo Management System**—Two lockable and illuminated side cargo bins with bed extender/divider and adjustable tie-down cleats (shown above with bed extender stored)—Available

**65RFE 6-speed Automatic transmission**—Standard

**3.92 rear axle ratio**—Available

**Antispin rear differential**—Available

**Part-time 4-wheel-drive system**—Standard

**Power adjustable pedals**—Available

**Remote keyless entry**—Standard

**Electronic power steering**—Standard

**Quad halogen headlamps**—Standard

**Rear window defroster**—Available

**Uconnect® 3.0 AM/FM radio**

**Uconnect 5.0 AM/FM/Bluetooth® radio**—Available

**Sharp exterior styling, including treatments to the grille, front bumper and upper fascia**

**Tri-fold tonneau cover**—Available

**17-inch steel wheels, painted Argent**

**SiriusXM® Satellite Radio™** with one-year complimentary service by Sirius—Available

### SAFETY & SECURITY

**Electronic Stability Control (ESC)™ System**—Includes ABS, Rain Brake Support, Ready Alert Braking, Electronic Roll Mitigation, Brake Assist, Hill Start Assist and Trailer Sway Control—Standard

**ParkView® Rear Back-Up Camera™**—Available

**Supplemental front-seat-mounted side air bags™** and supplemental side-curtain air bags™ for the 1st and 2nd rows—Standard

**Remote keyless/illuminated entry**—Standard

**Remote start system**—Available

**Security alarm**—Available

**Sentry Key® antitheft engine immobilizer**—Standard

**Tire Pressure Monitoring System with display**—Standard

### FLEET FEATURES

**SiriusXM Satellite Radio™**—Available

**Ten-way power driver’s seat**—Standard

**Daytime running lamps**—Available
STATE OF MICHIGAN
2015
DODGE CHARGER PURSUIT

TONY SASSO
517-394-1022
800-863-6343
tsasso@snethkamp.com
### Dimensions / Specifications

#### Exterior

<table>
<thead>
<tr>
<th>Dimension</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wheelbase</td>
<td>120.2</td>
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<tr>
<td>Overall Length</td>
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<tr>
<td>Overall Height</td>
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<tr>
<td>Overall Width</td>
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<tr>
<td>Front Track</td>
<td>63.4</td>
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<tr>
<td>Rear Track</td>
<td>63.8</td>
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#### Interior

<table>
<thead>
<tr>
<th>Dimension</th>
<th>Value</th>
</tr>
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<tbody>
<tr>
<td>Head Room (Front/Rear)</td>
<td>38.6/36.6</td>
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<tr>
<td>Leg Room (Front/Rear)</td>
<td>41.8/40.1</td>
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<tr>
<td>Shoulder Room (Front/Rear)</td>
<td>59.5/57.8</td>
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<tr>
<td>Hip Room (Front/Rear)</td>
<td>56.2/56.1</td>
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<tr>
<td>EPA Volume (cu ft)</td>
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<td>EPA Volume Index (cu ft)</td>
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<td>Seating Capacity</td>
<td>5</td>
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<tr>
<td>EPA Cargo Volume (cu ft)</td>
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<tr>
<td>Curb Weight (lb, estimated)</td>
<td>4,485 AWD / 4,119 (3.6L) / 4,332 (5.7L)</td>
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<tr>
<td>Fuel Tank Capacity (U.S. gal)</td>
<td>18.5</td>
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<tr>
<td>Turning Diameter (ft)</td>
<td>RWD 37.7 / AWD 38.7</td>
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<tr>
<td>Axle Ratios 3.6L V6/5.7L V8 HEMI</td>
<td>2.62/3.07</td>
</tr>
</tbody>
</table>

(1) All dimensions are in inches unless otherwise noted.
INCLUDED POLICE EQUIPMENT
- 220-amp alternator
- 800-CCA maintenance-free battery
- 4-wheel disc heavy-duty brakes with Brake Assist and police-specific calibration, rain brake support, ready alert
- Electronic Stability Control — With All-Speed Traction Control and Brake Assist
- 2.62 RWD/3.07 AWD axle final front drive ratio (V6/V8)
- 195-mm rear differential (3.6L engine)
- 220-mm rear differential (5.7L engine)
- 230 mm rear differential (AWD)
- 18.5-gallon fuel tank
- 100,000 mile spark plugs
- Heavy-duty cloth front bucket seats — Vinyl rear bench
- Power 6-way driver and manual front-passenger seats
- 2 auxiliary power outlets, and 1 USB 1.0 outlet
- Column-mounted shift lever with 5-speed AutoStick®
- Brake-Park Interlock — Driver must apply brake before shifting from Park
- Unique performance front and rear suspension systems with load-leveling/NIVOMAT rear shocks
- Severe-duty engine cooling system
- Heavy-duty transmission cooling system
- Heavy-duty power steering cooling system
- Sentry Key® theft deterrent system
- Keyless Enter-N-Go with Illuminated entry
- Dual zone air conditioning
- Power accessory delay
- Power trunk lid release
- Power door locks
- P225/60R18 W-rated performance tires
- Vinyl trunk floor cover
- Engine hour meter
- Stealth mode capability
- Unique dedicated fused circuits
- Advanced multistage driver and front-passenger air bags
- Driver's knee air bag

- Supplemental side-curtain air bags
- Supplemental front seat-mounted side thorax air bags
- Full size spare tire
- Defroster — Electric rear-window
- Gauges — 160-mph speedometer, tachometer, odometer, trip odometer, fuel level and coolant temperature, outside temperature
- Indicators — Warning lamps for low oil pressure, charging system, low fuel and low washer fluid, seat belt reminder, door/trunk ajar, cruise, brake system, headlamp high beam, turn signals, engine, and air bag (up to 18, depending on equipment)
- Lighting — Exterior quad halogen headlamps with automatic-off feature, tail lamps and center, high-mounted stop lamp
- Front dome lamp - Red/White
- Mirrors — Exterior dual power —Interior day/night center rearview
- Seat Belts — Three point - Front height-adjustable, rear non-height-adjustable
- Speed Control
- Steering Column — Tilt and telescoping, wheel-mounted audio controls, energy absorbing
- Windows — Power with driver one-touch-down feature
- Windshield Wipers — Two-speed with speed-sensitive intermittent modes
- 18-inch steel wheels with bright hubcaps
- Black left spot lamp and matching right spot lamp
- Black vinyl floor covering
- Deactivate rear doors/windows/locks
- Active head restraints
- Side-door guard beams
- Tire pressure monitoring system
- Police Equipment Interface Module
- Uconnect Touch 4.3 CD/MP3 radio/USB
- 5" Touch screen display
- Audio jack input for mobile devices
- Police specific rear door panels
5 Year / 100,000 Mile Powertrain Warranty

- Delivery available at $2.00/mile one-way mileage
- Certain items may be deleted for credit
- All-new 3.6L Pentastar® VVT V6 engine with Flex Fuel capability-292hp
- 5.7L HEMI® VVT V8 with Fuel Saver Technology-370hp

V6 RWD $23,340.00
V8 RWD $24,565.00
V8 AWD $26,077.00

EXTRA COST OPTIONAL EQUIPMENT

- Street Appearance Group:
  -- Full-length floor console
  -- Illuminated front cup holders
  -- Fold-away power heated exterior mirrors
  -- Fog lamps
  -- Rear stabilizer bar
  -- 18-inch wheel cover
- Convenience Group - I
  -- 8-way power driver and passenger seats
  -- Power adjustable pedals
- Equipment mounting bracket
- 18 inch full wheel covers
- Engine block heater
- Front reading/map lamps
- Entire fleet key alike (8 fobs)
- Power heated fold-away mirrors

Bill Snethkamp
SERVICE FOR LIFE

Tony Sasso
Bill Snethkamp Lansing Dodge
6131 S. Pennsylvania Ave.
Lansing, MI 48911
517-394-1022 – direct line
517-394-1282 – fax
E-mail: tsasso@snethkamp.com
BILL SNETHKAMP - FLEET
6131 S. Pennsylvania Ave.
Lansing, MI 48911
(517) 394-1022
(800) 863-6343 ext:341
FAX: (517) 394-1282
tsasso@snethkamp.com

<table>
<thead>
<tr>
<th>Name: Osceola County</th>
<th>Address: <a href="mailto:jhalladay@osceola-county.org">jhalladay@osceola-county.org</a></th>
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<tbody>
<tr>
<td>City:</td>
<td>State: __ Zip: __</td>
</tr>
<tr>
<td>Contact: Justin Halladay</td>
<td>Phone: 231-832-2288 Fax: 231-832-6173</td>
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<table>
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<tr>
<th>Description</th>
<th>Unit Price</th>
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<tr>
<td>State of Michigan Contract number #071B1300010</td>
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<tr>
<td>State Spec. #0087 2015 Ram 1500 Quad Cab</td>
<td>$22,651.00</td>
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<tr>
<td>ADD: DS6T98 1500 SSV Crew Cab 4 X 4</td>
<td>$1,669.00</td>
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<tr>
<td>XB9 Ram Box System</td>
<td>$1,101.00</td>
</tr>
<tr>
<td>CS7 Tri-fold Tonneau Cover</td>
<td>$425.00</td>
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Note: Per contract delivery is available @ 2.00 per one way mileage.

Total Cost: $25,846.00

Signed: Tony Sasso
Name: Osceola County  
Address: jhalladay@osceola-county.org  
City: ___________  State: ___  Zip: ______  
Contact: Justin Halladay  
Phone: 231-832-2288  Fax: 231-832-6173  

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>State of Michigan Contract number #071B1300010</td>
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</tr>
<tr>
<td>State Spec. #0011  2015 Dodge Charger Police Package V8</td>
<td>$24,565.00</td>
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<tr>
<td>ADD: Heated Mirrors</td>
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Note: Per contract delivery is available at 2.00 per one way mileage.

Total Cost: $24,625.00

Signed: Tony Sasso
Date: 1/13/2014

To: Board of Commissioners & Sue Vander Pol, County Coordinator

From: Scott Schryer, Commission on Aging Director

Re: Reed City & Marion Meal site Locations

Dear Board and Susan,

I have been working on finding possible locations for both our Marion and Reed City meal sites. Currently both sites are being housed in donated space by the Marion Eagles and Meadowview Apartments respectively, with our Evart and Tustin sites being county owned facilities. In Marion we have a nice number of participants but are restricted on expanding our services as the more we grow the more financial burden we become for the Eagles. A main reason for this is the part of the building they allow us to use is not using heat and lights unless we are there.

In Reed City we have almost the polar opposite problem. We do not cost the apartment complex extra electricity or heat as it would run whether we are there or not. The issue in Reed City is that people do not feel comfortable coming to the site if they live outside of the complex. Due to these issues the Board of Commissioners gave me permission to review our options in both areas and bring those options back to you. Although action needs to be taken in both areas our intention is to move forward in the way EMS has with their base locations doing one at a time without bias of which one is done first. Below is a summary of what was found.

Properties for sale:
1. Marion:
   a. 101 Main Street (Attachment 1) Asking Price $29,900
   b. Property in the Industrial Park by EMS
2. Reed City:
   a. 838 Chestnut (Attachment 2) Asking Price $295,000
   b. 419 Chestnut (Attachment 3) Asking Price $225,000
   c. 836 Chestnut (Attachment 4) Asking Price $149,000
   d. 800 Chestnut (Attachment 5) Asking Price $125,000
   e. 101 Slosson (Attachment 6) Asking Price $99,000
   f. 202 Slosson (Attachment 7) Asking Price $54,900
   g. 401 Chestnut (Attachment 8) Asking Price $49,900
   h. 112 Higbee (Attachment 9) Asking Price $29,900
   i. Property by the EMD and Health Department

Properties for rent or donated space:
3. Marion: Marion Community Church
4. Reed City:
   a. United Methodist Church
   b. Reed City Senior Center

These are the available properties that have either been brought to my attention or I have located through internet searches. To narrow down these locations there are a couple
Osceola Commission on Aging

needs the COA has that should be top priority. Those needs are; structural integrity, location, parking, handicap accessibility, a kitchen or an area where one can be built, and price. As my direction was to bring all possible locations I have not narrowed them down with these preferences.

If I were to narrow the search down, the first thing I would look at is the current structure the COA has to implement our nutrition program as well as our future goals. As I have stated in the past having our kitchen in Tustin is not ideal. We make it work, but moving the kitchen to Reed City and having that be our main site would allow us a couple of things. One of those things is we would be closer to both the county seat and our Evart offices creating an easier flow for our programs and in turn our seniors. A second issue, moving the kitchen, would help us with doing fund raising and after hour activities. Right now we hold most of our after-hours activities and fund raising in Evart or Tustin rather than where the higher population is.

We will still be able to do events in Tustin using that building. The benefit to moving our kitchen equipment to Reed City is it allows us to reopen the Tustin building to the public for use the way that area wants to see it used. Renting the building would not be such a big deal as we would not fear for our kitchen, so we could use volunteers to sit with the rentals rather than a staff member.

Another topic that I would like considered while looking at these locations is the goal of opening an adult day care in Reed City. This would operate the same hours as the rest of the COA, but offer a service for our seniors with dementia that a typical respite does not do. I firmly believe we can create a site where older adults can come for the day so the caregiver can take care of their business and we can help the senior. This will be very beneficial as it will increase their socialization and get them active in a safe atmosphere rather than them sitting home alone.

The final consideration I would like to look at is the cost of fixing an existing structure compared to building new in both the short term and long term. I can speak first hand to this as I have the Tustin building to maintain. You never stop fixing issues. On the other side, with new, you have warranties and a better product to work with and the overall upfront cost is very similar as we have seen with both the EMS and Jail projects.

With all this in mind, it is my recommendation to the board for the COA to work with the Coordinator to look at purchasing property by EMD in Reed City and in the industrial park by EMS in Marion. I believe we should purchase both pieces of land now, but I would like to move forward with the Reed City site first as it will have the largest impact on the programs efficiency and fund raising. On the land in Marion, we can put up a sign stating COA meal site coming soon. I would like to have permission to talk to the Marion Eagles about using their space for another year, with the offer of paying rent to offset their cost so we can expand and open Mondays there to bring them up to speed with the rest of the counties meal site. These are my recommendations for the future direction of the COA and at this time I am asking for permission to move forward with them. Thank you for your time and consideration in this matter.

Sincerely,

Scott Schuyer
Director, Osceola County Commission on Aging
101 MAIN E, MARION 49665

MLS# 14001464 • For Sale

$29,900

See more homes for sale in Marion, MI

Vacant commercial building ideal for offices, retail, or small restaurant, nice corner site with lots of exterior exposure large open area for retail, counter bar space, 2 main floor baths, rear enter, front no step entry, former kitchen area, full basement with 2 small finished offices. No deed restrictions for use. Former use was Eagles Meeting Center. Street parking on Main rear parking lot is shared

Property Information

Status Active
Address 101 Main E
City Marion
Zip 49665
Year Built 1890

County Osceola
Approx. Sq Ft 0
Possession Immediate
Building is Currently Open At This Time. Can be leased or purchase. Rental Would Be $2.00 Sq. Ft.
As is, whole store. 5 Year Triple Net Lease.

Property Information

Status: Active
Address: 838 Chestnut S
City: Reed City
Zip: 49677
Year Built: 1900

County: Osceola
Approx. Sq Ft: 0

---

Contact Customer Care
Mon-Fri 9am-9pm
Sat/Sun 9am-7pm
248-304-6700

First Name: 
Last Name: 
Email: 
Phone: 
Message: 

I want to view this property.
Send

Add to Favorites
Map this Property
Print a Brochure
Schools
Nearby Listings
Get Pre-Approved
Investment Analysis
Market Stats

---

Need a mover?
Stevens
Moving & Storage
248-681-0600
Commercial property in a prime location. With easy access to US 10 and not far from US 131 expressway this property would be the ideal location for your business venture!

Property Information

<table>
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<th>Status</th>
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<tbody>
<tr>
<td>Address</td>
<td>419 Chestnut N</td>
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<tr>
<td>City</td>
<td>Reed City</td>
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<tr>
<td>Zip</td>
<td>49677</td>
</tr>
<tr>
<td>Year Built</td>
<td>1958</td>
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<tr>
<td>County</td>
<td>Osceola</td>
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<tr>
<td>Approx. Sq Ft</td>
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</tr>
<tr>
<td>Possession</td>
<td>At Closing</td>
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</table>
3 Offices A, B And C. rents for $5.00 a sq. ft. A is Approximatly 1000 Sq. Ft. And B is Approximate 1120 Sq. Ft. Tenant Pays Utilities Ower Pays $340. Year For Common Area Maintenance. Owner Pays $618 For Insurance. Tenant also pays renters insurance.

Property Information

Status Active
Address: 836 Chestnut S
City: Reed City
Zip: 49677
Year Built: 1900

County: Osceola
Approx. Sq Ft: 0
Great location on a corner 2+ acre lot with 3 large buildings and plenty of parking space. Main building is 10,000 sq. ft. with 2,000 sq. ft. of that in office space the rest warehouse, 2nd building is over 2,000 sq. ft. with a 3rd building approx 1,000+ sq. ft. this used to be the county road commission building and could be used for a multitude of commercial operations. Possession: At Closing Heat Type: Forced Air Zoning: Commercial Agent Owned: No In City Limits: Yes Lot #: 37 Pt of Larger Parcel: No Plat Name: Bittners Additon

Property Information

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<td>City Reed City</td>
<td>Possession At Closing</td>
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<td>Zip 49677</td>
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<tr>
<td>Year Built 1900</td>
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</table>
101 SLOSSON AVENUE W, REED CITY 49677
MLS#: 14031467 • For Sale

$99,900
See more homes for sale in Reed City, MI

Commercial building in the heart of the city. Great road frontage on two sides. Ideal location to start or move your business. Phase 1 & 2 environmental testing has just been completed...property has clean bill of health...test results are on file.

Property Information

Status Active
Address 101 Slossen Avenue W
City Reed City
Zip 49677
Year Built 1920
Convenient location to downtown, corner lot with off street parking. Previously used for classrooms, potential office space, retail, hall, or church. Has 4 bathrooms, and barrier free entry.

**Property Information**

- **Status**: Active
- **Address**: 202 Slosson Avenue W
- **City**: Reed City
- **Zip**: 49677
- **Year Built**: 1950
- **County**: Osceola
- **Approx. Sq Ft**: 0
- **Possession At Close**: 

**Click Here to Get $200 Worth of Free Blinds!**
401 CHESTNUT STREET S, REED CITY 49677

MLS#: 12057017 • For Sale

$49,900

See more homes for sale in Reed City, MI

1866 Church in Reed City. Excellent condition and location. Seats approximately 100. Includes: kitchen, dining area, classrooms, laundry and more. Call today for your personal tour!

Property Information

Status: Active
Address: 401 Chestnut Street S
City: Reed City
Zip: 49677
Year Built: 1866

County: Osceola
Approx. Sq Ft: 0
112 HIGBEE STREET S, REED CITY 49677

MLS#: 14054644  •  For Sale

$29,900

See more homes for sale in Reed City, MI

Contact Customer Care
Mon-Fri 9am-9pm
Sat/Sun 9am-7pm
248-304-6700

FIRST NAME:  LAST NAME:
EMAIL:
PHONE:
MESSAGE:

☐ I want to view this property.
SEND

Add to Favorites  Map this Property
Print a Brochure  Schools
Nearby Listings  Get Pre-Approved
Investment Analysis  Market Stats

Nice looking - Great remodeled building. Ready for your business. Priced to Sell!! Building has it's own paved parking and some room to expand.

Property Information

<table>
<thead>
<tr>
<th>Status Active</th>
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<tr>
<td>City Reed City</td>
<td>Possession 30 Dac</td>
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<td>Zip 49677</td>
<td>Price/SqFt 62.29</td>
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Osceola County COA
(Commission on Aging)

Policy: Senior Center Code of Conduct

Policy #: 282.002

Date Implemented: 01/20/2015  Revised: N/A

Purpose: The purpose of this policy is to have an atmosphere that is pleasant and welcoming for all who visit. We intend to accomplish this by promoting the quality of life for older adults and those who care for them by collaboratively providing meaningful services and opportunities. Our Centers are friendly places where older adults can socialize, enjoy a healthy meal, and participate in activities or new learning experiences which are offered.

Policy: All Center participants are required to follow the Code of Conduct to ensure the centers provide a safe, healthy and pleasant environment to enrich the quality of life for older adults. Staff and volunteers are expected to maintain a high standard of respect, professionalism and courtesy with all participants, volunteers and fellow staff.

I. Standards:
   a. To participate at an Osceola County Commission on Aging Senior Center for any services the participant must follow the code of conduct policy.
   b. Any failure to adhere to the code of conduct policy will result in disciplinary action up to and including a verbal warning, written warning, suspension from all Osceola County COA sites, and or expulsion from all Osceola County COA sites.
   c. Participants that are Osceola residents and 60 years or older are asked to pay a $2 suggested donation. If under 60, a county resident, and a caregiver to a county senior the person would fall under the $2 suggested donation as well as per AAA rules. No services will be effected if the suggested donation is not paid.
   d. Under age participants and out of county seniors are welcome to participate in the Osceola County COA centers as long as the code of conduct is followed, and full price is paid for their meals as Osceola County millage, donations, and the United Way grant funds cannot be used to supplement under age or out of county residents. Current prices are $5.85 per meal for under 60, and $3.75 for over 60 out of county residents. Failure to pay the appropriate price for their meals will disqualify them for future services.

II. Procedures:
   a. Participants attending the Centers should:
      i. Use appropriate voice, No yelling at another person unless a medical issue is present
      ii. No vulgar language (ie swearing) or behavior.
      iii. Function independently at the Center or be accompanied by a caregiver.
      iv. Treat others with courtesy and consideration.
      v. Turn cell phones to mute or vibrate during Center activities and events.
      vi. Safe guard county facilities and furnishings (i.e. be non-destructive)
vii. Dress appropriately (ie clean) and maintain clean personal hygiene.
viii. Maintain responsibility for personal property.
ix. Avoid the use of tobacco, alcohol, sexual activity or illegal drugs on county property.
x. Report any unusual occurrences to the staff.
xi. Soliciting inside the building or on the grounds of the center is prohibited without permission from the Nutrition Program Coordinator.
xii. Approval of the Nutrition Program Coordinator is required prior to scheduling any meetings or activities.

b. The Centers should be safe and enjoyable for all that attend. The following are unacceptable behaviors which will not be tolerated:

i. Physical or verbal violence toward another person.
ii. Harassment which includes angry or vulgar language, swearing, name calling.
iii. Abusive behavior toward people, equipment or facility.
iv. Inappropriate attire or sexual acts of any kind.

v. Unapproved solicitation or circulation of a petition or survey.
vi. Using tobacco, gambling, or alcohol anywhere inside or outside on the grounds of the center building.

vii. Possession or use of illegal drugs.
viii. Any other conduct which is threatening or offensive in nature.
ix. Brandishing any form of weapon in a threatening way on county property.

c. The following steps will be taken to deal with unacceptable behavior:

i. The Meal Site Coordinator will:
   1. Clearly state concerns and expectations.
   2. Directly collect funds for under aged and out of county residents to ensure payment.
   3. Make the Nutrition Program Director aware of the unacceptable behavior and unpaid meals.

ii. The Nutrition Program Coordinator will contact the COA Director about the problem and possible solutions.

iii. If the unacceptable behavior continues, the Nutrition Program Coordinator will ask the participant to leave the site until further notice and the case can be reviewed by the COA Director.

iv. The participant will be informed verbally and in writing by the COA Director of the length of senior center suspension and any course of action needed to continue to be able to attend future functions at the centers.

v. The participant will be given information on the “right to comment.”

vi. Law enforcement will be contacted for any threats, destruction of property and/or assault.

Approved By:

______________________________  __________________________
Osceola County Board of Commissioners, Chairperson  January 20, 2015  Date

______________________________  __________________________
Osceola County COA Director, Scott Schryer  January 20, 2015  Date
### County of Lake
#### Emergency Management
##### Fiscal Year 2015
#### Emergency Management Performance Grant (EMPG)
##### Work Agreement/Quarterly Report

<table>
<thead>
<tr>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGNATURE OF CHIEF ELECTED OFFICIAL</td>
<td>DATE</td>
<td>SIGNATURE OF EMERGENCY MANAGEMENT COORDINATOR</td>
<td>DATE</td>
</tr>
<tr>
<td>SIGNATURE OF EMERGENCY MGMT. PROGRAM MANAGER</td>
<td>DATE</td>
<td>SIGNATURE OF DISTRICT COORDINATOR</td>
<td>DATE</td>
</tr>
</tbody>
</table>

(1) **ADMINISTRATION & FINANCE**

The EMC shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their EM activities. EM activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Action Taken (Local EM Status Report)</th>
<th>Comments (DC only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>Action Taken (Local EM Status Report)</td>
<td>Comments (DC only)</td>
</tr>
<tr>
<td>Verify that the jurisdiction has submitted the quarterly EMPG reports and financial documentation, including EMPG funded emergency manager job description, with original signatures by 1/16/15.</td>
<td>EMPG reports were submitted: Yes</td>
<td>Financial documents were submitted: Yes</td>
</tr>
</tbody>
</table>

Initial Work Agreement ✔️
## (2) LAWS AND AUTHORITIES

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws, regulations, and have a local Emergency Management (EM) resolution.

<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Action Taken (Local EMC Status Report)</th>
<th>Comments (DC only)</th>
</tr>
</thead>
</table>
| 1st                | **Attend quarterly district EM meetings held between 10/1/14-12/31/14.**  
|                    | **Report attendance at other EM related meetings held between 10/1/14-12/31/14.**  
|                    | Quarterly meeting attended: Yes  
|                    | *Meeting Type/Number of Meetings Attended:*  
|                    | ESF Meetings: 0  
|                    | State Meetings: 0  
|                    | Regional Meetings: 1  
|                    | District Meetings: 1  
|                    | Local Meetings: 4 |

## (3) HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONSEQUENCE ANALYSIS

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for vulnerable hazards to consider the impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction and public confidence in the jurisdictions governance.

<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Action Taken (Local EM Status Report)</th>
<th>Comments (DC Only)</th>
</tr>
</thead>
</table>
| 1st                | **Document any hazard identification, risk assessment, or consequence analysis activities performed between 10/1/14-12/31/14.**  
|                    | *Type of Risk Assessment/Number Completed:*  
|                    | County: 1  
|                    | Municipal: 6  
|                    | Facilities: 0  
|                    | Special Events: 0 |
The EMC should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds then the EMC shall ensure that the jurisdiction's hazard mitigation plan is developed and updated every 5 years.

<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Action Taken (Local EM Status Report)</th>
<th>Comments (DC only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>Document progress on hazard mitigation plan updates that occurred between 10/1/14-12/31/14.</td>
<td>Percent Completed: 75%</td>
</tr>
</tbody>
</table>

The jurisdiction should have processes in place that work to prevent incidents based on information from hazard identification and risk assessments, intelligence activities, alert networks, and surveillance programs. Prevention activities should be coordinated to monitor threats and hazards.

<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Action Taken (Local EM Status Report)</th>
<th>Comments (DC only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### OPERATIONAL PLANNING

The EMC shall ensure the jurisdiction is compliant with P.A. 390 of 1976 as amended by maintaining a current Emergency Operation Plan (EOP) or Emergency Action Guidelines (EAG) that meets the criteria in the MSP EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976 as amended by maintaining an emergency support plan. The local emergency manager must verify that the EOP or EAG and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction’s current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Action Taken (Local EM Status Report)</th>
<th>Comments (DC Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1st</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Attend or host one Local Planning Team (LPT) meeting between 10/1/14-12/31/14.</td>
<td>Attended/Hosted 2 LPT meetings.</td>
<td></td>
</tr>
<tr>
<td>• Attend or host four LEPC meetings by 9/30/2015.</td>
<td>Attended/Hosted 2 LEPC meetings.</td>
<td></td>
</tr>
<tr>
<td>• Confirm the date of the jurisdiction’s EOP/EAG and verify if the plan will expire between 10/1/14 - 9/30/15.</td>
<td>EOP/EAG is current: Yes</td>
<td></td>
</tr>
<tr>
<td>• Identify EOP/EAG annexes that were updated between 10/1/14 - 12/31/14. Ensure that any section/annex updates are submitted with a Pub 201a.</td>
<td>Plan expiration date: 1/1/2015</td>
<td></td>
</tr>
<tr>
<td>• Report participation in EM activities with school officials that took place between 10/1/14-12/31/14.</td>
<td>Total Annexes: 9</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Annexes Updated: 9</td>
<td></td>
</tr>
<tr>
<td></td>
<td>School Activities/Number of Activities:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Planning: 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Seminars: 0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Outreach: 0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Special Events: 0</td>
<td></td>
</tr>
</tbody>
</table>

### INCIDENT MANAGEMENT

The EMP shall comply with Homeland Security Presidential Directive/HSGP-5 and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction’s Emergency Operations Center (EOC).

<table>
<thead>
<tr>
<th>Planned Activities</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>1st</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Update EOC call list, including the CEO, and submit a copy to the DC by 12/31/14.</td>
<td>EOC call list is updated: Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>EOC call list has been sent to the DC: Yes</td>
<td></td>
</tr>
</tbody>
</table>
(8) RESOURCE MANAGEMENT, LOGISTICS & MUTUAL AID

The EMC shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including; identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials to address hazards identified in the jurisdiction. The jurisdiction shall use the Michigan Critical Incident Management System (MI CIMS) to manage their NIMS typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

<table>
<thead>
<tr>
<th>Planned Activities</th>
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</thead>
<tbody>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td></td>
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</tr>
</tbody>
</table>

(9) COMMUNICATIONS & WARNING

The EMC shall ensure that the jurisdiction communicates both internally and externally with all EMP stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>▪ Identify the primary and secondary public alerting and notification systems used in the jurisdiction function as designed.</td>
<td>Primary Notification: CityWatch Secondary Notification: EMNet</td>
<td></td>
</tr>
<tr>
<td>▪ Participate in district and/or statewide radio testing between 10/1/14-12/31/14.</td>
<td>Radio Test Type/Number of Radio Tests: District: 0 State: 0</td>
<td></td>
</tr>
<tr>
<td>▪ Participate in district and/or statewide MI CIMS drills between 10/1/14-12/31/14.</td>
<td>MI CIMS Drill Type/Number of MI CIMS Drills: District: 0 State: 0</td>
<td></td>
</tr>
<tr>
<td>▪ Document the jurisdiction’s participation in any additional communication drills between 10/1/14-12/31/14.</td>
<td>Communication Drill Type/Number of Communication Drills: 1</td>
<td></td>
</tr>
</tbody>
</table>
The EMC shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The EMP shall have a primary facility (EOC) capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

<table>
<thead>
<tr>
<th>Planned Activities</th>
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</tr>
</thead>
</table>
| 1st                                                                               | - Verify that the procedures for Requesting a Governor’s Emergency or Disaster Declaration and State Assistance are up to date in the jurisdiction’s plans or procedures by 12/31/14.  
- Ensure jurisdiction has current EOC activation, operation, and deactivation procedures for the jurisdiction’s EOC, provide a copy to the DC by 12/31/14. | Procedures are up to date in plans or procedures: Yes  
EOC activation, operation, and deactivation procedures are current: Yes  
Procedures have been sent to DC: Yes                                                                 |
The EMC shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes: Professional Development Series (PDS), MI CIMS, DA and NIMS training courses. The completion of PDS and NIMS courses should be tracked in the Quarterly Training Reports (QTR) and submitted to the MSP/EMHSD. The local emergency manager shall also promote available EM training for all personnel, including EOC staff, specific to their responsibilities.

<table>
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<tbody>
<tr>
<td><strong>1st</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>▪ Document DA training or refresher courses provided between 10/1/14-12/31/14.</td>
<td>DA Training Type/Number of DA Trainings: Training: 0 Refresher: 0</td>
<td></td>
</tr>
<tr>
<td>▪ Document MI CIMS training or refresher courses provided between 10/1/14-12/31/14.</td>
<td>MI CIMS Training Type/Number of MI CIMS Trainings: Training: 0 Refresher: 1</td>
<td></td>
</tr>
<tr>
<td>▪ Promote emergency management courses between 10/1/14-9/30/15</td>
<td>Emergency management course schedule has been promoted: Yes</td>
<td></td>
</tr>
<tr>
<td>▪ Submit QTR by 1/9/15</td>
<td>The QTR has been submitted: Yes</td>
<td></td>
</tr>
</tbody>
</table>
The EMP shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP).

<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Action Taken (Local EM Status Report)</th>
<th>Comments (DC only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>Participated in 0 exercises using HSEEP guidance.</td>
<td></td>
</tr>
<tr>
<td>▪ Document participation by EMPG funded personnel in a minimum of three exercises using HSEEP guidance by 9/30/15.</td>
<td>AAR has been completed and submitted to EMHSD: N/A</td>
<td></td>
</tr>
<tr>
<td>▪ Complete After Action Report (AAR), submit to HSEEP NEXS and provide copy to MSP EMHSD exercise officer and the DC for any exercise completed during 10/1/14-12/31/14.</td>
<td>The QER has been submitted: Yes</td>
<td>Drill distribution was received: Yes</td>
</tr>
<tr>
<td>▪ Submit Quarterly Exercise Report (QER) by 1/9/15</td>
<td></td>
<td>Drill distribution was distributed: Yes</td>
</tr>
</tbody>
</table>
The EMP provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats including protective actions, updating the public website and promoting hazard awareness weeks and campaigns such as Do 1 thing.

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Document efforts to educate the public about preparedness activities occurring between 10/1/14-12/31/14. Report the data presented and the media by which this was accomplished.</td>
<td><strong>Data Presented/Type of Media:</strong> Awareness Weeks: 0, Media: N/A Speaking Engagement: 0, Media: N/A Other: General public preparedness, Media: Website</td>
<td></td>
</tr>
<tr>
<td>Document any Citizen Corps activity that occurred between 10/1/14-12/31/14.</td>
<td><strong>Citizen Corp Activity Type/Number of Citizen Corp Activities:</strong> Training: 2 Disaster Assistance: 0</td>
<td></td>
</tr>
</tbody>
</table>

**Other - Unscheduled Emergency Management Activities**

List other emergency management work items not included in the above 13 EM Objectives.
Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You’ll see this in our literature, but it’s not just a marketing strategy... it’s a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to listen. Delivering unparalleled customer service is the foundation of our company.
Contents

Please return all pages, retaining a copy for your records.

Cost Summary.....  3
Option; Frequency; Data Selection.....  4
Acceptance.....  5
Contact Information.....  6
Cost Summary

AccessMyGov (AMG)-Internet Services provides a convenient way to display your BS&A databases on the web, giving taxpayers and business professionals a way to access your data at any time.

Included with AMG-Internet Services is an online directory of customers who host data online using our software. The intent of this directory is to provide interested parties with an accessible list of online data. Directory membership is included free with the use of AMG-Internet Services, and is accessed by going to http://directory.is.bsasoftware.com.

Pay-Per-Hit/Revenue Sharing Option

With this option, your county uses AMG-Internet Services free of charge - you pay us nothing. Rather, BS&A will charge users a small per-hit convenience fee - a credit card is required to view the daily updated or real-time BS&A data (taxpayers may look up their own property data for free, and county personnel can use AMG-Internet Services in-house, also for no charge). The county is also entitled to 20% of the pay-per-hit revenue. The county may display a County Master File (Assessing and Tax) and Delinquent Taxes. BS&A sets up your system and configures the website.

County’s Annual Service Fee

<table>
<thead>
<tr>
<th>End Users’ Cost</th>
<th>Free</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data updated daily or real-time</td>
<td></td>
</tr>
<tr>
<td>Property lookups, to include:</td>
<td>$2/record</td>
</tr>
<tr>
<td>Local unit Assessing data</td>
<td></td>
</tr>
<tr>
<td>Local unit Tax data</td>
<td></td>
</tr>
<tr>
<td>County Master File data</td>
<td></td>
</tr>
<tr>
<td>Special Assessment data</td>
<td></td>
</tr>
<tr>
<td>P.R.E. Audit data</td>
<td></td>
</tr>
<tr>
<td>Building Department lookups</td>
<td>$2/record</td>
</tr>
<tr>
<td>Cemetery Management lookups</td>
<td>$2/record</td>
</tr>
<tr>
<td>County Delinquent Tax lookups</td>
<td>$2/record</td>
</tr>
<tr>
<td>Utility Billing lookups</td>
<td>$1/record</td>
</tr>
<tr>
<td>Miscellaneous Receivables lookups</td>
<td>$1/record</td>
</tr>
<tr>
<td>Animal License lookups</td>
<td>$1/record</td>
</tr>
</tbody>
</table>

Subscription Option

With this option, your county pays an Annual Service Fee that covers basic service, including general lookup of your BS&A data. Users of the website pay nothing to view the available data. Try it FREE for 3 months. BS&A sets up your system and configures the website.

Please note: Local unit data cannot be displayed with this option. This includes Assessing’s Building Characteristics information and all local unit tax data.

Prices based on an approximate SEV of $850 Million. Due to continuous changes and improvements in technology, BS&A Software reserves the right to increase the Annual Service Fee yearly, based on the CPI.

County’s Annual Service Fee to display County Master File and Delinquent Taxes | $9,000

Questions? Please call Steve Rennell at (855) 272-7638 or email srennell@bsasoftware.com

Prices good for a period of 90 days from date on quote.
## Option; Frequency; Data Selection

### STEP 1: Select Your Option
- [ ] Pay-Per-Hit with 80/20 Revenue Share
  - OR
- [ ] Subscription

### STEP 2: Select Your Update Frequency
- [ ] Real-time
- [ ] Daily

**Internet connection requirements:** AMG-Internet Services requires a high-speed internet connection (cable modem or DSL) to provide **real-time** or **daily** update frequencies.

**Real-time requirements:** BS&A requires that all real-time hosted sites have either an on-staff IT person, or grant BS&A a remote terminal services ability to the machine on which the real-time service is installed. This is necessary to ensure service availability and quality.

### STEP 3: Select the Data to Display
- [ ] Animal License
- [ ] Assessing
- [ ] Building Department
- [ ] Cemetery Management
- [ ] Delinquent Tax
- [ ] Miscellaneous Receivables
- [ ] P.R.E. Audit
- [ ] Special Assessment
- [ ] Tax
- [ ] Utility Billing

### STEP 4: (Subscription Option Only) Select Whether or Not to Try It Free for 3 Months
- [ ] Yes
- [ ] No

---

Questions? Please call Steve Rennell at (855) 272-7638 or email srennell@bsasoftware.com

*Prices good for a period of 90 days from date on quote.*

Osceola County MI. August 19, 2014. Page 4 of 6
Acceptance

Signature constitutes...

1. An order for products and services as quoted
2. Agreement with the proposed Annual Service Fee (Subscription option)

Signature  Date

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
      14965 Abbey Lane
      Bath, MI 48808

Fax: (517) 641-8960

Email: srennell@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the setup process.

Questions? Please call Steve Rennell at (855) 272-7638 or email srennell@bsasoftware.com

Prices good for a period of 90 days from date on quote.
Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.
If additional contacts need to be submitted, please make a copy of this page.

Support Contact

Name_________________________________________ Title_____________________________

Phone/Fax________________________ Email____________________________________

Mailing Address_____________________________________________________________

City, State, Zip____________________________

IT Contact

Name_________________________________________ Title_____________________________

Phone/Fax________________________ Email____________________________________

Mailing Address_____________________________________________________________

City, State, Zip____________________________

Questions? Please call Steve Rennell at (855) 272-7638 or email srennell@bsasoftware.com

Prices good for a period of 90 days from date on quote.

Osceola County Mt. August 19, 2014.