COUNTY OF OSCEOLA  
BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE  
AGENDA  
Tuesday, April 7, 2015  
301 West Upton Ave., Reed City, Michigan  
2nd Floor, Board of Commissioners Room, 9:30 a.m.  

NOTE: Claims will be available for review from 9:00 - 9:30 a.m.

1. Meeting Called to Order by Chairperson.

2. Additions or Deletions to the Agenda – Approval of the Agenda.


4. Employee/Board Comments.

5. Consider Approval of the Minutes of March 17, 2015.

6. Consider Payment of Claims.

7. Old Business:
   A. Discuss County Christmas Party – Susan Vander Pol.
   B. Consider Other Budget Amendments, Cash Transfers, and Journal Register Reports from Treasurer.
   C. Discuss E.M.S. Northwest Quadrant / Tustin Station.
   D. Discuss Sheriff Office Renovation and Addition.

8. New Business:
   A. Discuss Sheriff Change in Employee Status for Temporary Period - Justin Halladay.
   B. Discuss Purchase/Switch of Corrections Vehicle – Justin Halladay.
   C. Discuss Selection of Third Party Administrator for MSHDA Housing Grant – Dan Massy.
   D. Discuss MSHN SUDOPB Intergovernmental Agreement Changes – Larry Emig.
   E. Discuss Resolution Regarding 1% Sales Tax – Roger Elkins.

9. Other Business:

10. Employee/Board Comments.

11. Extended Public Comments (Six Minute Limit).


Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT
The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
March 17, 2015

Meeting was called to order at 9:34 a.m. by Chairman Emig.


Also present: Bob Van Putten-Landmark Design, Scott Schryer-C.O.A. Director, Justin Halladay-Undersheriff, Jeremy Beebe-E.M.S. Director, Jon-Thomas Burgess-Technology Coordinator, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and a few members of the public.

Motion by Commissioner Wayne, supported by Commissioner Tiedt, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.
Employee Comment: None.

Moved by Commissioner Nehmer, supported by Commissioner Gregory, to approve the minutes of March 3, 2015. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve the current claims of the County in the amount of $35,369.11. Recommendation was unanimously supported.

C.O.A. Building Purchase Funding
Scott Schryer, C.O.A. Director, advised the Board that the bid submitted by the County for the purchase of property in Marion was accepted. Discussion was held on payment for this purchase coming from the Commission on Aging's 280 Fund.

Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to accept the purchase of the building at 101 East Main Street in Marion for the Commission On Aging programs with payment coming from the 280 Fund. Recommendation was unanimously supported.

C.O.A. Reed City Senior Center Update
C.O.A. Director, Scott Schryer, updated Board members on his meeting with the Reed City Senior Center executive board. He spoke about them having a 501 (3)(c) status and the possible benefits it could bring to future programs. He explained similarities with the Mecosta County program and will be speaking with them to see how we can possibly move forward with a merger in our County. Discussion was held.

C.O.A. 2014 Annual Report
Scott Schryer, C.O.A. Director, reviewed the 2014 annual report with Board members. He explained that if the Board is satisfied with the report as presented, he will be submitting it to Area Agency on Aging. A brief discussion was held.
Sheriff Renovation and Addition
Bob Van Putten, Landmark Design, and Undersheriff Justin Halladay were present. Mr. Van Putten reviewed the bids received on the proposed project. He also advised the low-bidder advised him a mathematical error was made, so he recommends the County reject that bid. Mr. Van Putten reviewed the bid from Mann Construction and discussion was held. Mr. Van Putten advised the Board to accept the Mann Construction bid, negotiating the change fee to 10% and proceed with the project.

Recommended by Commissioner Nehmer, supported by Commissioner Halladay, to approve the bid for the Sheriff’s Department project to Mann Construction, Inc. for $316,750 and authorize the County Coordinator to approve Change Orders up to $5,000 for the project. Recommendation was unanimously supported.

E.M.S. Northwest Quadrant Update
Bob Van Putten, Landmark Design, and Jeremy Beebe, E.M.S. Director, were present. A deed for the Tustin property has been received. Bob advised their goal is to finish up the drawings by the end of March and put them out for bids by March 30, 2015. Bids will be due by April 30, 2015. He then hopes to come to the Board with the bids by their second meeting in May. Discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to approve letting the bids for the building project in Tustin for an Emergency Medical Services building. Recommendation was unanimously supported.

Budget Amendments & Cash Transfer
Commissioner Tiedt reviewed the budget amendments and cash transfer presented.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve the budget amendments and cash transfer as presented. Recommendation was unanimously supported.

Circuit Court Parole/Probation/Xerox Copier Lease
Jon-Thomas Burgess, Technology Coordinator, shared information on a new copier lease for the Circuit Court Probation/Parole Office. He also reported they had money in their budget to cover the expense. Discussion followed.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve a lease agreement with Xerox through MiDeal for the Circuit Court Parole/Probation department for a Workcentre 3615 DN with payment coming from the department’s annual operating budget and authorize the Chairman to sign. Recommendation was unanimously supported.

Jon-Thomas Burgess, Technology Coordinator, then asked the Board if it was necessary to bring every lease agreement for this type of equipment to a Board meeting or could Susan Vander Pol, County Coordinator, be authorized to approve some of these agreements. Discussion was held.
Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to authorize the County Coordinator to sign purchase/lease agreements for work station (copy/fax/scanner, etc) machines for the County Departments as the Purchasing Agent. Recommendation was unanimously supported.

Employee/Board Comments: None.

Extended Public Comment: None.

Motion by Commissioner Gregory, supported by Commissioner Nehmer, to adjourn at 10:53 a.m. Motion carried.

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March 12, 2015

Osceola County Clerk
Karen Bluhm
Main Courthouse
301 W. Upton
Reed City, MI 49677

Dear Karen Bluhm,

As discussed and recommended in the Substance Use Disorder Oversight Policy Board (OPB) meeting on February 18, 2015, please see the attached addendum to the OPB Intergovernmental Agreement. This document captures the two changes that were requested by Saginaw County, and are now incorporated in the final Intergovernmental Agreement document. Please have your county’s Board of Commissioners designee sign the attached addendum to allow for final approval of the Intergovernmental Agreement for your respective county.

Your prompt attention to this matter is greatly appreciated. Once signed, please return to Merre Ashley at the address listed below at your earliest convenience.

Sincerely,

Dani Meier, PhD, MSW
Director, Health Integration, Treatment and Prevention

Enclosure

DM/ma

Cc: Larry Emig
ADDENDUM TO INTERGOVERNMENTAL AGREEMENT

As per motion ROPB 14-15-032 at the Oversight Policy Board (OPB) Meeting on 2/18/15, this is an Addendum to the Region 5 OPB Intergovernmental Agreement (IGA) noting changes requested by Saginaw. The two (2) changes are noted below in bold print and highlighted in blue. The previous wording of the IGA follows the change in red. Signatures are required from all 21 OPB members to finalize approval of the IGA.

SECTIONS WITH AMENDMENTS

RECITALS (p.1)

MSHN is a community mental health regional entity formed under the Mental Health Code, MCL 330.1204b, that has submitted its Application For Participation as a prepaid inpatient health plan ("PIHP") under 42 CFR Part 438. ...

Under 2012 PA 500 and 2012 PA 501, the coordination of the provision of substance use disorder services will be transferred, no later than October 1, 2014, from existing coordinating agencies to community mental health entities designated by MDCH to represent a region of community mental health authorities, community mental health organizations, community mental health services programs or county community mental health agencies, as defined under MCL 330.1100a (previous version said "MCL300.1100a(22)"

Section 2.7 COMPLIANCE WITH LAWS (pp.3-4)

MSHN, the Counties and the SUD Policy Board shall fully comply with all applicable laws, regulations and rules, including without limitation 1976 PA 267 (the "Open Meetings Act"), 1976 PA 422 (the "Freedom of Information Act"), 2012 PA 500, 2012 PA 501 and 1986 PA 2. MSHN and the Counties, as required by law, shall not discriminate against any Board member or applicant for appointment to the Board because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status, or disability that is unrelated to the individual’s ability to perform the duties of a particular job. (previous version said "because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual’s ability to perform the duties of a particular job or position, height, weight, or marital status").

CERTIFICATION OF AUTHORITY TO SIGN THIS CONTRACT

The persons signing this Contract Addendum on behalf of the parties hereto certify by said signatures that they are duly authorized to sign this Contract Addendum on behalf of said parties, and that this Contract Addendum has been authorized by said parties pursuant to formal resolution(s) of the appropriate governing body(ies), copies of which shall be provided to MSHN.

IN WITNESS WHEREOF, the parties hereto have entered into, executed and delivered this Contract Addendum as of the dates noted below.

MID-STATE HEALTH NETWORK REGIONAL ENTITY

By: ______________________  Date: ____________________  Its: ____________________

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NEWAYGO COUNTY

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OSCEOLA COUNTY

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SAGINAW COUNTY

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SHIAWASSEE COUNTY

By: ____________________  Date: ________________  Its: ________________

TUSCOLA COUNTY

By: ____________________  Date: ________________  Its: ________________