COUNTY CLERK’S OFFICE
Karen J. Bluhm, County Clerk
301 West Upton
Reed City, MI 49677
(231) 832-3261, (231) 832-6149 FAX; oscclerk1@osceolacountymi.com

BOARD OF COMMISSIONERS’
TENTATIVE AGENDA
September 1, 2015
BOARD ROOM

11:00 a.m. Call to Order
Roll Call
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes for August 18, 2015

NEW BUSINESS

COMMITTEE REPORTS
Consent Agenda
Non-Consent Agenda

Board Comments
Extended Public Comment (6 minute limit)

PUBLIC COMMENT
The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that
the following rules of procedure be followed:
At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.
If you wish to address the Board, we ask that you stand, give your name and present your concern.
If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board
Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of
Commissioner’s
The Osceola County Board of Commissioners meeting was called to order at 12:00 noon by Chairman Larry Emig at the Courthouse.

Roll call: Commissioners Halladay, Gregory, Emig, Tiedt, Elkins, and Wayne were present. Commissioner Nehmer absent.

Commissioner Tiedt led everyone in prayer.

Chairman Emig led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.
Employee Comment: None.

**MOTION #1: Approve Board Agenda**
Motion by Commissioner Tiedt, supported by Commissioner Gregory, to approve the agenda as presented. Motion carried with a voice vote.

**MOTION #2: Approve Board Minutes of August 4, 2015**
Motion by Commissioner Gregory, supported by Commissioner Elkins, to approve the regular Board minutes of August 4, 2015 as presented. Motion carried with a voice vote.

**Department of Health & Human Services (DHHS) Update**
Luther Lovell, Director of DHHS, reviewed information regarding their agency. He updated the Board on the staffing structure and provided information on some of the services and programs offered. He noted they are currently rated 2nd in the State for staffing efficiency. He also spoke about how DHHS uses the funds allocated by the County.

**Mid-Michigan Action Agency**
Jill Sutton, CEO of the Mid-Michigan Action Agency, addressed the Board by giving a brief history of their agency. She advised they are a private non-profit agency serving a six (6) county area, however, she did note that some programs they provide cover twelve (12) counties. She spoke about the agency's Board makeup as well as some of the agencies they partner with in providing assistance. She explained some of their programs and provided handouts. Nicole Alexander, Homeless Program Manager , was introduced and spoke about their homeless program.

**MOTION #3: Approval of Consent Agenda**
Motion by Commissioner Gregory, supported by Commissioner Tiedt, to accept the following Committee recommendations of August 18, 2015.

**MOTION #3A: Accounts Payable**
Approve the accounts payable invoices for claims for the County in the amount of $44,030.66 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.
MOTION #3B: Sale of Sheriff's Vehicles
Approve the sale of the 2008 Dodge Charger in the amount of $4,568 and the 2010 Dodge Charger in the amount of $5,048 to Bayridge Motors, Inc. of Island Lake, IL; the 2009 Ford Fusion for $2,756 to John Gerrity of Dearborn Heights, MI and authorize the County Clerk to sign off on the titles. If the awarded vendors do not arrange within two (2) weeks to pick up the vehicles, they will be awarded to the next highest bidder.

RESOLUTION 2015-0008
OSCEOLA COUNTY SUPPORT FOR
FRED MEIJER WHITE PINE TRAIL

WHEREAS, Osceola County supports the Department of Natural Resources' (DNR) efforts to complete asphalt surfacing of the Fred Meijer White Pine Trail from LeRoy to Reed City; and,

WHEREAS, the location of the proposed project is within the jurisdiction of Osceola County and,

WHEREAS, with this resolution of support it is acknowledged that Osceola County is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that Osceola County hereby supports the Department of Natural Resources in developing the White Pine Trail with asphalt surfacing from LeRoy to Reed City.

MOTION #3C: Director of Veterans' Services Position
Create a part-time County position of Director of Veterans' Services.

MOTION #3D: Job Description/Director of Veterans' Services
Approve the Director of Veterans' Services job description.

MOTION #3E: Job Level & Wage Compensation/Director of Veterans' Services Position
Approve the part-time Director of Veterans' Services position at a level 7, $14.51 per hour.

MOTION #3F: Classification & Compensation Study Step System
Adopt the Classification and Compensation Study with the 11 step system with implementation on January 1, 2016.

MOTION #3G: Part-Time Positions/Pay Scale
Put all part-time positions on the Classification and Compensation study scale effective January 1, 2016.

MOTION #3H: Part-Time Employee Step Increases
Give all part-time positions in the County a step-increase every two (2) years until they reach the maximum step.

MOTION #3I: Budget Amendments & Treasurer's Journal Entry Report
Approve the budget amendments as presented and the July Treasurer's Journal Entries Report as presented.
MOTION #3J: Out of State Travel/Medical Examiner's Assistant
Approve the out-of-state travel for the Medical Examiner's Assistant to North Carolina for the National Association of Medical Examiner's Annual Conference and pay our share of the expenses.

MOTION #3K: FOIA Forms
Approve the Notice of Denial of FOIA Request form and that future minor changes to forms for FOIA do not need Board of Commissioners approval for changes.

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of August 18, 2015, carried with six (6) yes votes. Commissioner Nehmer absent.

Liaison reports given.

Extended Public Comments: None.

Moved by Commissioner Wayne, supported by Commissioner Tiedt, to adjourn at 1:10 p.m. Motion carried.