Meeting was called to order at 9:34 a.m. by Chairman Emig.


Also present: Donald LaBrenz II-Building Inspector, Mark Watkins-E.M.D. Director, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and a few members of the public.

Motion by Commissioner Elkins, supported by Commissioner Wayne, to approve the agenda as presented. Motion carried.

Brief public comment: None.

Moved by Commissioner Nehmer, supported by Commissioner Halladay, to approve the minutes of February 17, 2015. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to approve the current claims of the County in the amount of $35,816.12. Recommendation was unanimously supported.

Sheriff Renovation & Addition Bid Results
Susan Vander Pol, County Coordinator, reported the bids for the renovation at the Sheriff's Department came in higher than anticipated. Landmark is currently reviewing the two (2) lowest bids and will be at the Board's next meeting to go over them with the Board. Discussion was held on how to proceed.

Recommended by Commissioner Nehmer, supported by Commissioner Tiedt, to move forward with the Sheriff's Department building project and review the contractors for an award of the bid. Recommendation was unanimously supported.

Updated Policies & Procedures
Susan Vander Pol, County Coordinator, spoke about the updated policies before the Board. Two of the policies are new while the others have just been updated. Discussion was held.

Recommended by Commissioner Elkins, supported by Commissioner Tiedt, to approve the policies for Unemployment Compensation, Wage Deduction, Hours of Work, Termination of Employment/Service, Record of Hours and Leave, Property of Osceola County Identification and Fixed Asset Capitalization and Disposal with changes as presented. Recommendation was unanimously supported.

Budget Amendment & January Journal Report
Commissioner Tiedt reviewed the budget amendment presented and the January Journal Report from the County Treasurer.
Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to approve the budget amendment and Treasurer's January Journal Entry Report as presented. Recommendation was unanimously supported.

**E.M.S. Northwest Quadrant Update**
Susan Vander Pol, County Coordinator, reported no deed has been received from the Village of Tustin yet.

**Discuss C.O.A. Marion and Reed City Meal Sites**
C.O.A. Director, Scott Schryer, brought information to the Board regarding a building in Marion he would like to purchase. He spoke about the location as well as the many improvements which would need to be done to make it function well for possible uses by the Commission on Aging. A lengthy discussion was held regarding the Marion site. Scott then spoke about a better location for the Reed City community as well. He reported he has been in contact with the Reed City Senior Center and has a meeting scheduled for this Friday to look at possible options. However, he is concerned that they have already advised him they would want $420/month to house our meal site. He also highlighted some possible conflicts with their programs as well as renovations that would be required to serve food at that location. Discussion was held.

**Appointments to County Building Board of Appeals**
Donald LaBrenz II, Building Inspector, was present to ask that the individuals listed on his request for appointment to the Building Board of Appeals be approved.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to approve the reappointment of Herbert Phelps, George Hollingshead, Sidney King, Kevin Miller, Jim Peterson, Keith Holmes and Terrance Gerber to the Building Department Board of Appeals for 2 years terms expiring on 03-15-17. Recommendation was unanimously supported.

**Land Bank Authority Annual Report**
Dan Massy, Community Developer, reported the Land Bank Authority annual report needs to be submitted. He then explained how the Land Bank Authority works.

**E.M.D. WMSRDC 2014 Intergovernmental Agreement**
Mark Watkins, E.M.D. Director, asked to submit the WMSRDC 2014 Intergovernmental Agreement with our judiciary.

Recommended by Commissioner Gregory, supported by Commissioner Nehmer, to approve the WMSRDC 2014 Intergovernmental Agreement as presented and authorize the Chairman to sign. Recommendation was unanimously supported.
Mark Watkins, E.M.D. Director, then gave a departmental update.

Employee/Board Comments: None.

Extended Public Comments: None.

Moved by Commissioner Elkins, supported by Commissioner Wayne, to adjourn at 11:06 a.m. Motion carried.