OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
June 2, 2015

Meeting was called to order at 9:31 a.m. by Chairman Emig.


Also present: Scott Schryer-C.O.A. Director, Jeremy Beebe-E.M.S. Director, Justin Halladay-Undersheriff, Pete Carlson-Community Corrections Director, Bob VanPutten, Landmark Design, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and a few members of the public.

Motion by Commissioner Tiedt, supported by Commissioner Wayne, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.
Employee Comment: None.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the current claims of the County in the amount of $61,973.68. Recommendation was unanimously supported.

E.M.S. Roof Project Contractor
Jeremy Beebe, E.M.S. Director, spoke to the Board about receiving only one (1) bid for the roof project at the Reed City Station. Jeremy explained he has looked into the bidder's credentials and finds them to be qualified. Discussion was held regarding the difference in price between asphalt shingles and a metal roof.

Recommended by Commissioner Wayne, supported by Commissioner Nehmer, to approve awarding the E.M.S. Reed City station roof project to Versatile Roofing Systems of Grant, Michigan, in the amount of $19,840.00 to be paid by the 210 E.M.S. Fund. Recommendation was unanimously supported.

E.M.S. TransCanada Grant Request
E.M.S. Director, Jeremy Beebe, spoke to the Board about applying for a grant with TransCanada for the purchase of another power load cart system. A brief discussion was held.

Recommended by Commissioner Nehmer, supported by Commissioner Gregory, to approve the E.M.S. Department's application to TransCanada for a grant to help pay for another power loading system for an ambulance and authorize the Chairman to sign the application. Recommendation was unanimously supported.

E.M.S. Bad Debt Report
Jeremy Beebe, E.M.S. Director, presented the bad debt report for the first part of the year and asked for approval.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve the first half of 2015 write-offs for the E.M.S. Department in the amount of $36,917.69 Recommendation was unanimously supported.
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**E.M.S./Sajdak Construction Project Contract**
Bob Van Putten, Landmark Design, along with E.M.S. Director, Jeremy Beebe, spoke with Board members about the E.M.S. Tustin Station and recommended some changes to the proposed building. Discussion was held regarding the proposed changes and change in cost associated with them.

Recommended by Commissioner Gregory, supported by Commissioner Nehmer, to approve the contract amount of $439,240 with Sajdak Contractors for the E.M.S. station in Tustin with Addendum 1, metal roof and relocation of the utilities to the west part of the building. Recommendation was unanimously supported.

**E.M.S. Tustin Station Funding**
Jeremy Beebe, E.M.S. Director, spoke about how he would like to pay for the new E.M.S. station in Tustin. A brief discussion was held.

Recommended by Commissioner Wayne, supported by Commissioner Gregory, to appropriate money for the E.M.S. station in Tustin project utilizing Fund Balance for the 210 E.M.S. Fund. Recommendation was unanimously supported.

**Sheriff Office Renovation & Addition**
Justin Halladay, Undersheriff, and Bob Van Putten, Landmark Design, updated Board members on the renovations at the Sheriff’s office.

**MSHDA Housing Grant**
Dan Massy, Community Developer, was present requesting the Board approve the MSHDA Housing Grant after the Public Hearing held earlier this morning.

Recommended by Commissioner Elkins, supported by Commissioner Halladay, to approve the application for the MSHDA Homeowner Assistance CDB Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

**Sheriff Furniture Project Bids**
Undersheriff, Justin Halladay, spoke to Commissioners about the bids received on new furniture for their renovation project. He spoke about some of the differences between bids and the quality of the products offered. He explained his reasons for recommending the bid from Great Lakes Office Products.

Recommended by Commissioner Elkins, supported by Commissioner Wayne, to award the Sheriff’s Department Furniture Project bid to Great Lakes Office Products of Big Rapids in the amount of $10,742.00 Recommendation was unanimously supported.

**SCRAM Funding**
Pete Carlson, Community Corrections Director, advised Commissioners that he has been made aware of money available in his Fund Balance to offset the cost of the SCRAM units so he will not need money from the 245 Fund as previously discussed. Discussion was held.
Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to rescind Motion #3F of the May 19th, 2015 Board of Commissioners meeting and authorize the purchase of 10 units in the amount of $15,000 for the SCRAM Program to be paid from the 230 Fund. Recommendation was unanimously supported.

**SCRAM Equipment Contract**
Community Corrections Director, Pete Carlson, asked for Board approval on the proposed SCRAM equipment contract.

Recommended by Commissioner Elkins, supported by Commissioner Gregory, to approve the equipment contract as submitted for the SCRAM program. Recommendation was unanimously supported.

**SCRAM Policies & Procedures**
Community Corrections Director, Pete Carlson, asked for Board approval on the SCRAM policies and procedures presented.

Recommended by Commissioner Wayne, supported by Commissioner Halladay, to approve the policies and procedures for the SCRAM program as submitted. Recommendation was unanimously supported.

**C.O.A. Increase in Home Health Aides Staffing**
Scott Schryer, C.O.A. Director, spoke about the staffing for his Home Health Aides positions in relationship to the number of seniors they are currently serving. He explained it would not mean hiring more employees, but designating some staff as Home Health Aides to keep up with the demand. Currently he has only 7 available positions allocated and wishes to bring that number to 13. Discussion was held.

Recommended by Commissioner Nehmer, supported by Commissioner Tiedt to designate 13 positions for the Commission on Aging Home Health Aides classification. Recommendation was unanimously supported.

**Mecosta & Lake-Osceola Conservation Districts Services Agreement**
Susan Vander Pol, County Coordinator, explained a request has been received from the Conservation District for continued funding of their Household Hazardous Waste Program. Discussion was held.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to approve the contract with the Conservation District for the household hazardous waste program in the amount of $2,500. Recommendation was unanimously supported.

**Funding of White Pine Trail Limestone Surfacing**
Susan Vander Pol, County Coordinator, explained the County has received a formal request for a contribution to the White Pine Trail Limestone Surfacing project. A brief discussion was held.

Recommended by Commissioner Gregory, supported by Commissioner Nehmer, to not appropriate any funding at this time for the Fred Meijer White Pine Trail resurfacing project with the Department of Natural Resources. Recommendation was unanimously supported.
Budget Amendments
None were received by the Board.

Advanced Correctional Healthcare/Jail Inmates Update
Susan Vander Pol, County Coordinator, explained that in working on the jail inmate healthcare coverage at the jail, it was discovered that previously approved dates need to be adjusted per the request of Advanced Correctional Healthcare. Discussion was held.

Recommended by Commissioner Nehmer, supported by Commissioner Tiedt, to amend motions No. 3B of the May 19, 2015 Board of Commissioners meeting to provide 30 day notice to PCS to terminate the contract for the Sheriff's Department inmate medical services, with an effective date of July 28, 2015 and amend motion No. 3C for the contract with Advanced Correctional Healthcare for inmate medical services to commence July 29, 2015. Recommendation was unanimously supported.

E.M.D. WMSRDC Transfer of Ownership Agreement
Susan Vander Pol, County Coordinator, explained the Transfer of Ownership Agreement for equipment already being used in our County. A brief discussion was held.

Recommended by Commissioner Elkins, supported by Commissioner Gregory, to accept the Transfer of Ownership Agreement with WMSRDC as presented for the Avatar. Recommendation was unanimously supported.

Approval of the Minutes of May 19, 2015
Moved by Commissioner Wayne, supported by Commissioner Tiedt. to approve the Committee Minutes of May 19, 2015 as presented. Motion carried unanimously.

Employee/Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Wayne, supported by Commissioner Nehmer to adjourn at 10:42 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman